

San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
December 8, 2017

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Joseph Rocha (Azusa)
- 3 Roger Chandler (Arcadia)
- 4 Rick Barakat (Bradbury)
- 5 Henry Morgan (Covina)
- 6 Corey Calaycay (Claremont)
- 7 Harold Bissner (Co. of LA)
- 8 Margaret Finlay (Duarte)
- 9 Vacant (El Monte)
- 10 Charles Myers (Glendora)
- 11 Abraham Cruz (Industry)
- 12 Manuel Garcia (Irwindale)
- 13 Dan Holloway (La Puente)
- 14 Robert Neher (La Verne)
- 15 Dan Kirby (Monrovia)
- 16 Joseph Leon (Monterey Park)
- 17 Elliott Rothman (Pomona)
- 18 Vacant (Rosemead)
- 19 Jeffrey Templeman (San Dimas)
- 20 Juli Costanzo (San Gabriel)
- 21 Janice Nelson (Sierra Madre)
- 22 Cynthia Sternquist (Temple City)
- 23 Mary Su (Walnut)
- 24 Mike Spence (West Covina)

Trustees Absent

Staff Attending

- Jared Dever
- Rose Alba
- Jason Farned
- Rose Alba
- Carol Anne Hagele
- Pablo Cabrera
- Marta Tanaka

Guest

- Henry Eng, CPA, Auditor

1. Call to Order

President Jamie Bissner called the meeting to order at 7:17 AM.

2. Pledge of Allegiance and Silent Roll Call

Vice President Corey Calaycay led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items.

No member of the Public attended.

4. Consent Calendar

- A. List of Claims for November 2017
- B. Minutes of Board of Trustees Meeting November 17, 2017
- C. Operations Report
- D. Surveillance Report
- E. Communications Report

F. October Monthly Treasurer Report / District Working Balance for December 2017

A motion by Trustee Finlay to approve the Consent Calendar as presented was seconded and unanimously approved.

5. Consider the Finance Committee's Recommendation to Approve the District's Audit for Fiscal Year 2016-2017

A motion by Trustee Finlay to approve the District's Audit for Fiscal Year 2016-2017 as prepared by District Auditor Henry Eng, CPA was seconded and unanimously approved.

6. Consider Approval of Mid-Year Adjustments to the FY 2017-2018 Budget

A motion by Trustee Finlay to approve the mid-year adjustments to the FY 2017-2018 Budget was seconded and unanimously approved.

7. Consider Nominating a Candidate for Representative and a Candidate for Alternate Representative on the Los Angeles County Local Agency Formation Commission for Independent Special Districts.

There were no nominations or volunteers.

8. District Administration

A. District Manager Jared Dever reported at the last Board of Trustees meeting Trustees Finlay and Sandoval requested discussion for the need of a *RFP* for District Legal Counsel be placed on the agenda for next months meeting. As requested minutes of previous Board discussion regarding this matter were distributed via email to all Trustees and at the meeting. Also provided was the 2001 contract of District's current legal counsel Michael Jenkins of Jenkins & Hogin LLP.

Jared stated that he should not select legal counsel and that a sub-committee or the entire board should decide what components to include in a Request for Proposal (RFP), review all *RFPs* submitted, and make the selection.

Trustee Morgan suggested President Bissner send an email to all Board Trustees requesting volunteers to be part of a five member selection committee.

9. Nominations Committee's Reports – Slate of Officers for FY 2018.

Nominations Committee Chairperson Henry Morgan announced the following 2018 Slate of Officers for the January 12, 2018 election.

President	Corey Calaycay
Vice President	Becky Shevlin
Secretary	Margaret Finlay
Treasurer	Henry Morgan

10. Trustee Reports

None

11. New Business

Trustee Leon thanked District Staff for their support.

Trustee Su wished everybody Happy Holidays.

President Bissner commented that it has been an honor serving as President of this Board for the last 2 years, He is certain the agency is going in a wonderful direction and is sure that the upcoming President will continue this path.

12. The Personnel/Policy Committee will meet in closed session immediately after the Board Adjourns.

13. Adjournment

A motion by Trustee Morgan to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:45 AM.