



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
May 13, 2022**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury) *Arrived at 7:20 a.m.*
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Catherine Marcucci (Industry)
Manuel Garcia (Irwindale)
Charlie Klinakis (La Puente)
Elyse Rasmussen (La Verne)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Emmett Badar (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (So. Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Sho Tay (Arcadia)
Emmanuel Estrada (Baldwin Park)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Jamie Bissner (Los Angeles County)

STAFF PRESENT

Jason Farned
Rose Alba
Levy Sun
Evelyn Gutierrez
Cecilia Contreras

GUESTS PRESENT

Legal Counsel, Kelly Black (Lewis Brisbois)
Consultant, Melanie Lee (SCI)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:01 a.m. Trustee Jackie Doornik led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Finlay, seconded by Trustee Leon, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Sham, Gonzales, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Estrada, Barakat, Calaycay, Morgan, Bissner

4. Presentation

None

5. Board of Trustees Potential Return to In-Person Meetings Update

Board President Shevlin commented on legislature regarding teleconference meetings and stated Board meetings would continue to be virtual until at least June. She indicated the hybrid meeting format was not an option at this time given the uncertainty of whether legislature would allow for it in the future in addition to current District budget constraints which would require technology/infrastructure upgrades. Trustee Doornik, Trustee Finlay and Trustee Capoccia commented on the virtual setting format indicating it is the best option to continue given existing circumstances and consensus of Board direction last month. President Shevlin stated an update on the topic would be provided at the June meeting.

6. Consideration of Draft Annual Budget for Fiscal Year 2022-2023

President Shevlin indicated that the Finance and Audit Committee were unable to convene prior to the Board meeting therefore no recommendation would be provided on their behalf and that the item was coming before the Board for approval. Interim District Manager Farned provided a presentation of the item. Motion by Trustee Johnson, seconded by Trustee Velasco, and carried by the following vote to approve the Draft Annual Budget for Fiscal Year 2022-2023 and direct staff to prepare Resolution to Order Collection of Special Benefit Property Taxes Inclusive of the FY 2022-2023 Annual Budget.

AYES: Sham, Gonzales, Barakat, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Shevlin, Leon, Janbek, Sandoval, Armenta, Badar, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Estrada, Calaycay, Morgan, Bissner

7. Review of Preliminary Engineer's Report for Fiscal Year 2022-2023

Interim District Manager Farned introduced Melanie Lee from SCI Consulting Group and she provided an overview of the item.

8. District Administration

8.1 Committee Meeting Notifications: Finance and Audit Committee, Personnel and Policy Committee

Interim District Manager Farned requested that members of the Finance and Audit Committee and Personnel and Policy Committees be on alert for scheduling requests.

8.2 Covid Update

Interim District Manager Farned provided an update on Covid-19 protocols on District personnel and services.

8.3 2022 California Department of Public Health (CDPH) Cooperative Agreement

Interim District Manager Farned provided an overview of the agreement that was filed on behalf of the District for calendar year 2022.

8.4 LAFCO Commissioner and Alternate Representative Election Results

Interim District Manager Farned provided the results of the LAFCO election and indicated E.G. “Jerry” Gladbach and Melvin L. Matthews will serve as LAFCO representatives.

8.5 District Update

Interim District Manager Farned provided an update on the repairs completed in the Operations Building and the status of the Director of Scientific Programs recruitment. He also acknowledged and thanked Trustee Shevlin, Trustee Sham, Trustee Gonzales, Trustee Finlay, Trustee Marcucci, Trustee Velasco, Trustee Rasmussen, Trustee Joe, Trustee Menchaca, and Trustee Johnson and their respective cities for issuing proclamations for California Mosquito Awareness Week or inviting the District to present at their city council meeting. He thanked Director of Communication Levy for his work at various council meetings this month and informed trustees that there will be another opportunity in June to participate in National Mosquito Awareness Week if interested.

9. Committee Reports

None

10. Trustee Reports

None

11. New Business

Board President Shevlin indicated that a joint meeting of the Executive and Personnel and Policy committees will convene to discuss the district manager position and she will provide a status report in June on the topic. Trustee Joe, Trustee Menchaca, Trustee Armenta, and Trustee Johnson acknowledged and thanked Director of Communications Levy Sun on his presentations at their respective city council meetings. President Shevlin requested a briefing soon on legitimate mosquito repellent options for educational purposes and encouraged the public to tune in to the Bike Back Tour which is available online.

12. Adjournment

The meeting was adjourned at 7:55 a.m.