

San Gabriel Valley Mosquito & Vector Control District  
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

January 12, 2018

7:00 AM

Agenda

1. Call to Order

2. Pledge of Allegiance and Silent Roll Call

3. Oath of Office

(District Manager)

*(Government Code, Title 1. General., Division 4., Public Officers and Employees, Chapter 2, Article 4. Oath of Office, 1360. Unless otherwise provided, before any officer enters on the duties of his office, he shall take and subscribe the oath or affirmation set forth in Section 3 of Article XX of the Constitution of California. 1362 Unless otherwise provided, the oath may be taken before any officer authorized to administer oaths.)*

4. Welcome Back Reappointed Trustees

(Board President)

**Corey Calaycay** City of Claremont

**Joseph Leon** City of Monterey Park

**Margaret Finlay** City of Duarte

**Dan Holloway** City of La Puente

**Mike Spence** City of West Covina

**Jamie Bissner** County of Los Angeles (Pending)

5. Introduction of New Trustees

(Board President)

**Jerry Velasco** City of El Monte

**Sandra Armenta** City of Rosemead

**Marina Khubesria, M.D.** City of South Pasadena

6. Election of the 2018 Board of Trustee Officers

Nominations Committee Chairperson, Trustee Henry Morgan

(Action Required)

**2018 Slate of Nominated Officers:**

**President** Cory Calaycay, City of Claremont

**Vice President** Becky Shevlin, City of Monrovia

**Treasurer** Margaret Finlay, City of Duarte

**Secretary** Henry Morgan, City of Covina

Election Procedure: To conduct the election, the Nominations Committee Chairman takes control of the meeting. The Chair presents the prospective nominees and accepts nominations from the floor.

The Board votes for the following: President, Vice President, Secretary, and Treasurer.

At the conclusion of the election process the Chair turns over control of the meeting to the new President.

**7. Opportunity for Public Comment on Non-Agenda Items**

The public is requested to limit comment(s) to 5 minutes.

**8. Consent Calendar**

*All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.*

**A. List of Claims for December 2017\***

**B. Budget Status Report for December 2017\***

**C. Minutes of Board of Trustees' Meeting December 2017\***

**D. Operations Report \***

**E. Surveillance Report \***

**F. Communications Report \***

**G. November 2017 Monthly Treasurer's Report / District Working Balance Report for January 2018\***

**9. District Manager's Employment Agreement Amendment\***

(Office Manager) (Action Required)

**10. Board of Trustees Standing Committee Composition and Charges Discussion. Call for Volunteers for the Ad Hoc Legal Counsel RFP Committee.\***

(Board President)

**11. District Administration**

(District Manager) (Verbal Report)

**A. Introduction of the new Public Information Officer**

**B. Science Program Manager Recruitment Update**

**C. Trustee Orientation and Ride Along Opportunities**

**12. Trustee Reports**

(Verbal Report) (No Action Required)

**13. New Business**

Opportunity for Trustees to request future agenda items

(Verbal)

**14. The Ad Hoc Committee will meet immediately after the Board adjourns.**

## 15. Adjournment

**The Ad Hoc Legal Counsel RFP Committee  
will meet immediately after the Board Adjourns  
(Additional Committee Members TBA)**

**Margaret Finlay  
Mike Spence**

### CERTIFICATE OF POSTING

I, Esther Elliott, Clerk of the Board of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury and the laws of the State of California that this agenda was posted pursuant to the Government Code commencing with Section 54950 this December 30, 2015, more than 72 hours prior to the meeting and is available on the District's website: [www.sgvmosquito.org](http://www.sgvmosquito.org).

The public may view and inspect supporting documents for each item on this agenda (except confidential information allowed by State law) in the front lobby of the District's Administration Building. For further information regarding agenda items, please contact us at (626) 814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org).

If you need special assistance to participate in this meeting please contact us 48 hours prior to the meeting so staff can make reasonable arrangements (28 CFR 34, 102, 104 ADA TITLE II).



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Esther Elliott  
Clerk of the Board, San Gabriel Valley MVCD  
Board of Trusteesj