

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District**  
**Board of Trustees Meeting**  
**October 11, 2019**

**Trustees Attending**

1. Stephen Sham (Alhambra)
2. Roger Chandler (Arcadia)
3. Rick Barakat (Bradbury)
4. Jerry Velasco (El Monte)
5. Charles Myers (Glendora)
6. Catherine Marcucci (Industry)
7. Manuel Garcia (Irwindale)
8. Dan Holloway (La Puente)
9. Elyse Rasmussen (La Verne)
10. Becky Shevlin (Monrovia)
11. Joseph Leon (Monterey Park)
12. Tim Sandoval (Pomona)
13. Sandra Armenta (Rosemead)
14. Juli Costanza (San Gabriel)
15. John Capoccia (Sierra Madre)
16. Marina Khubesrian (So. Pasadena)
17. Lloyd Johnson (West Covina)

**Guests Attending**

Representative from Syntech Group Inc.,  
IT Administrator

**Trustees Absent**

1. Joseph Rocha (Azusa)
2. Cruz Baca (Baldwin Park)
3. Corey Calaycay (Claremont)
4. Henry Morgan (Covina)
5. Margaret Finlay (Duarte)
6. Jamie Bissner (L.A. County)
7. Rachel Janbek (Pasadena)
8. Emmett Badar (San Dimas)
9. Cynthia Sternquist (Temple City)
10. Allen L. Wu (Walnut)

**Staff Attending**

Jared Dever  
Rose Alba  
Melissa Doyle  
Marta Tanaka  
Levy Sun  
Gilbert Holguin  
Pablo Cabrera  
Kriztian Luna

1. **Call to Order**  
Board Vice President Becky Shevlin called the meeting to order at 7:01 a.m.
2. **Pledge of Allegiance and Silent Roll Call**  
Trustee Marina Khubesrian led the Pledge of Allegiance
3. **Opportunity for Public Comment on Non-Agenda Items**  
None
4. **Consent Calendar**
  - 4.1. List of Claims for the month of September
  - 4.2. Budget Status Report for September
  - 4.3. Minutes of Board of Trustees Meeting September

**4.4. Operations Report September****4.5. Surveillance Report September****4.6. Communications Report September****4.7. August Monthly Treasurer Report / District Working Balance for October****4.8 Sunshine Reports: 2019 California Special Districts Annual Conference**

A motion made by Trustee Sandoval to approve the Consent Calendar was seconded by Trustee Chandler, and unanimously approved.

**5. Presentation: Draft Emergency Response Plan Overview**

Scientific Director Melissa Doyle presented an overview of the SGVMVCD Emergency Preparedness and Response Plan for Arbovirus Transmission. Doyle outlined methods of surveillance used, emergency response procedures and how the district uses data gathered to determine risk factors and guide decisions to suppress arbovirus activity.

**6. Review Draft Emergency Response and Aerial Application Authority Options for Future Adoption**

District Manager Jared Dever advised the board that the district did not have an emergency response plan in place, and detailed reasons why the drafting of the Emergency Preparedness and Response Plan for Arbovirus Transmission was necessary. Members of the board discussed a variety of aerial application of adult mosquito control product authority processes. After careful consideration of the pros and cons of each authority and approval option, Board Vice President Shevlin directed District Manager Dever to draft a resolution defining the aerial application authority process determined by majority opinion. Shevlin requested the resolution be brought back at the November 8, 2019 Board of Trustees Meeting for a majority vote.

**7. Closed Session under Government Code Section 54957**

Vice President Shevlin announced the board would convene in closed session under Government Code 54957 at 7:38 AM.

Vice President Shevlin resumed open session at 7:53 AM.

No reportable action was taken.

**8. Call for Volunteers to Form the Nominations Committee for the Slate of Officers 2020-2022.**

Board Vice President Becky Shevlin called for volunteers for the Nominations Committee. Trustees Catherine Marcucci, Juli Costanzo, Richard Barakat, Joseph Leon and Charles Myers volunteered to serve on the Nominating Committee.

**9. Announcement of Trustees Term Ending December 31, 2019**

Vice President Becky Shevlin announced that terms are ending as of December 31, 2019, for Trustees Sandra Armenta, Richard Barakat, Corey Calaycay, Marina Khubesrian, Lloyd Johnson, Cruz Baca, Jamie Bissner, Margaret Finlay, Henry Morgan and Jerry Velasco.

Vice President Shevlin advised that the entities responsible for appointing representatives would be notified. District Manager Jared Dever noted that Trustee Margaret Finlay is not currently due for reappointment, and that her name had been mistakenly printed on the agenda.

**10. Trustee Education Opportunity – Statements of Interest**

Vice President Becky Shevlin reported that an upcoming opportunity for trustee education is available, the 2020 Mosquito and Vector Control Association of California Annual Conference in San Diego, CA. Vice President Shevlin stated that information on the conference is available in the board packet, and requested that trustees interested in attending submit a Statement of Interest form to Clerk of Board, Marta Tanaka or District Manager, Jared Dever.

**11. District Administration**

District Manager Jared Dever provided an update on the Regionwide Swimming Pool Ordinance. Dever pointed out that the draft ordinance can be found in the agenda packet and was presented to the City Manager's Technical Advisory Committee last week, approved unanimously, and will go to full Governing Board in November. Dever stated that the ordinance defines what constitutes a pool, and what state of operation pools must be kept in.

**12. District Reports**

Vector Control Specialist III Gilbert Holguin reported that operations has been performing enhanced education and control efforts to areas where West Nile virus has been detected. Enhanced efforts include investigations, education and deployment of special teams such as underground storm drain and flood control channel teams, to ensure suppression of virus spread. Holguin stated that operations contributes to the district outreach program by providing property consultations, reaching out to up to 20 properties at a time, and advised that the result of these efforts has been a reduction in the overall number of service requests received by the district in 2019.

Scientific Director Melissa Doyle reported that the district collected two West Nile virus positive birds and six West Nile virus positive mosquito pools detected in September. Doyle also reported on a project, called Super Cup 8, implemented for students enrolled in the Eco Health program. Doyle explained that the district provides traps to students, who then submit weekly pictures of mosquitoes caught in the traps. Doyle stated that there are six students participating in the project, and expects more

enrolled by the end of the season. Doyle further advised that the district has been conducting enhanced investigations in cemeteries.

Communications Director Levy Sun reported using data from the Super Cup 8 project to evaluate behavior change, and to tie into district messaging of shared responsibility. Sun advised that summer events have concluded, and district messaging has shifted from tip and toss to repellent use. He reminded trustees of the district repellent zone now available to provide repellent to residents at city events this fall. Sun informed the board that in preparation for next season, the district is creating pop-up public service announcements, 15-30 second messages from city officials, and will be contacting board members in the next couple of months to film these.

**13. Board Bites**

Vice President Becky Shevlin Board reviewed the Board Bites report distributed to trustees, as well as a flyer on an upcoming mosquito forum hosted by California State Senator Anthony Portantino on October 19, 2019 at Pasadena City College. Shevlin encouraged trustees to share information on this upcoming event.

**14. Trustee Reports**

District Manager Jared Dever reported that the draft audit will require the Finance and Audit committee to convene prior to the next board meeting, to review the draft audit and provide a recommendation to the full board in November.

**15. New Business**

None

**16. Adjournment**

Vice President Becky Shevlin adjourned the meeting at 8:12 a.m.