



San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Phone: 626-814-9466 | Website: www.sgvmosquito.org

Email: district@sgvmosquito.org

NOMINATIONS COMMITTEE MEETING AGENDA OCTOBER 14, 2025 - 12:00 P.M.

1. Call to Order

1.1 Determination of a Quorum – Noted Absences

1.2 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Committee on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.

3. Solicit Candidates for the Offices of President, Vice President/President Elect, Secretary Treasurer from the Members of the Board of Trustees (Exhibits 3A, 3B) P.3 (Chair, Denise Menchaca) (Approve/Deny)

4. Solicit Candidates for the SGVCOG Affiliate Partnership Program (Exhibit 4A) P.11 (Chair, Denise Menchaca) (Approve/Deny)

5. Adjournment

Nominations Committee

Denise Menchaca, San Gabriel (Chair)

Robert Gonzales, Azusa

Jackie Doornink, Glendora

Becky Shevlin, Monrovia

Robert Joe, South Pasadena



CERTIFICATE OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website (www.sgvmosquito.org) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads "Jerry Mireles".

Jerry Mireles, Clerk of the Board
San Gabriel Valley MVCD

NOTICE TO THE PUBLIC

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

Nominations Committee

The Nominations Committee shall be comprised of five (5) members of the Board. The members of the Nominations Committee and Chair shall be appointed by the presiding President in October of each odd-numbered year. The President's appointments shall be included on the October agenda for Board ratification. The Committee chair shall present the items and recommendations from committee meetings to the Board.

1. Meetings

The Nominations Committee shall meet at least once biannually and the meeting shall be scheduled in November of each odd-numbered year or as otherwise deemed necessary.

2. Duties

Duties of the Nominations Committee shall include the following:

- a) In November of each odd-numbered year, solicit and develop a slate of candidates who are willing to serve as Board officers for a new two-year term of office. Candidates may submit a statement of qualifications for consideration.
- b) In December of each odd-numbered year, notify candidates of their nomination and present the slate of Board officer candidates to the Board.
- c) In January of each even-numbered year, for the purpose of conducting the biannual election, the Nominations Chair shall take control of the Board meeting. The Chair will present the list of prospective candidates and request Board members to cast their votes. If there is more than one candidate for a position, voting shall be conducted vocally for each office individually. If there is only one candidate for a position, voting shall occur collectively for the slate of candidates. The Clerk of the Board will record the vote(s). Upon conclusion of the election, the Chair will turn control of the meeting back to the President.

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San Gabriel Valley Mosquito & Vector Control District
BOARD OFFICER POSITIONS
STATEMENT OF INTEREST FORM

Name:

Position:

Term: **January 9, 2026 – January 14, 2028**

Please provide a brief statement expressing your interest in the position and outline the value and information it will offer to your constituents.

Received: 9/16/2025

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San Gabriel Valley Mosquito & Vector Control District
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STATEMENT OF INTEREST FORM

Name:

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San Gabriel Valley Mosquito & Vector Control District
BOARD OFFICER POSITIONS
STATEMENT OF INTEREST FORM

Name:

Position:

Term: **January 9, 2026 – January 14, 2028**

Please provide a brief statement expressing your interest in the position and outline the value and information it will offer to your constituents.

Received: 10/3/2025

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June 26, 2025

Mr. Jason Farned
 District Manager
 San Gabriel Valley Mosquito & Vector Control District
 1145 N. Azusa Canyon Road
 West Covina, CA 91790

OFFICERS

- President*
Tim Hepburn
- 1st Vice President*
Ed Reece
- 2nd Vice President*
Cory Moss
- 3rd Vice President*
Michael Allawos

MEMBERS

- Alhambra*
- Arcadia*
- Azusa*
- Baldwin Park*
- Bradbury*
- Claremont*
- Covina*
- Diamond Bar*
- Duarte*
- El Monte*
- Glendora*
- Industry*
- Irwindale*
- La Cañada Flintridge*
- La Puente*
- La Verne*
- Monrovia*
- Montebello*
- Monterey Park*
- Pasadena*
- Pomona*
- Rosemead*
- San Dimas*
- San Gabriel*
- San Marino*
- Sierra Madre*
- South El Monte*
- South Pasadena*
- Temple City*
- Walnut*
- West Covina*
- First District, LA County Unincorporated Communities*
- Fifth District, LA County Unincorporated Communities*
- SGV Water Districts*

RE: SAN GABRIEL VALLEY COUNCIL OF GOVERNMENTS (SGVCOG) AFFILIATE PARTNERSHIP PROGRAM – CONFIRMATION OF APPOINTMENT

Dear Mr. Farned:

On behalf of the San Gabriel Valley Council of Governments (SGVCOG), I am pleased to inform you that at its June 26, 2025 meeting, the Governing Board approved your agency’s appointment to the SGVCOG Affiliate Partnerships Program.

As you are aware the SGVCOG is a California joint powers authority made up of representatives of 31 cities and two Los Angeles County Supervisorial Districts located in the San Gabriel Valley, a region of 2 million residents in eastern Los Angeles County. Our agency has long been committed to addressing issues related to housing, the environment, and mobility in our region. The Affiliate Program was created to ensure that more agencies in the San Gabriel Valley can formally participate in key SGVCOG activities, ultimately strengthening our regional voice. We believe that your participation in this Program will enhance our mission to improve the quality of life in the San Gabriel Valley.

Attached, you will find some documents for your attention. Please review and inform staff if you have any questions.

- **Dues:** Please find attached an invoice for your anticipated FY 25-26 dues. We are requesting that agencies self-confirm their dues level based on their operating budgets for the most current fiscal year. Please review this invoice and submit payment within 30 days to:

San Gabriel Valley Council of Governments
 Attn: Finance Department
 1333 S. Mayflower Ave., Suite 360
 Monrovia, CA 91016

Affiliate Partnership Program Dues Structure

Annual Budget (Operating Expenses)	Annual Dues
Tier 1: \$0 - \$25 million	\$5,000
Tier 2: \$25 million - \$100 million	\$7,500
Tier 3: \$100 million +	\$15,000

- **Committees:** Please find below a summary of SGVCOG Policy Committees and Working Groups that you may choose to join. If you wish to be appointed to any

San Gabriel Valley Council of Governments
 1333 S. Mayflower Avenue, Suite 360, Monrovia CA 91016

committee, your agency is requested to submit the name(s) and email(s) of your selected representatives in writing to sgv@sgvcog.org. Please be aware that affiliates must be represented by a member of the agency's legislative body (Board) in order to vote on the Committees. Working groups are appropriate for staff. Below is a description of the SGVCOG's various committees and working groups:

- ***Energy, Environment, and Natural Resources (EENR) Committee:*** Studies environmental, energy, and natural resources issues of regional significance, including but not limited to air quality, water resources, wildfires, wildlife, solid waste, and energy, and provides policy direction in these areas to the Governing Board. Regular meetings of the EENR Committee as scheduled as follows:
 - Date: First Wednesday of each month
 - Time: 10:30 AM
 - Location: SGVCOG Monrovia Office
- ***Homelessness Committee:*** Studies problems, programs, and other matters which pertain to regional homelessness issues and provides policy direction to the Governing Board. Regular meetings of the Homelessness Committee are held on the 1st Wednesday of each month at 8:30 AM at the SGVCOG Monrovia Office. Regular meetings of the Homelessness Committee are scheduled as follows:
 - Date: First Wednesday of each month
 - Time: 8:30 AM
 - Location: SGVCOG Monrovia Office
- ***Transportation Committee:*** Studies problems, programs and other matters which pertain to the regional issues of mobility, air quality, and transportation control measures. The committee also provides policy recommendations to the Governing Board on issues related to transportation. Regular meetings of the Transportation Committee are scheduled as follows:
 - Date: First Wednesday of each month
 - Time: 4:00 PM
 - Location: SGVCOG Monrovia Office
- ***Planning Directors' Working Group (Staff Only):*** Provides input on work programs, budgets, priorities, policies, programs, and practices related to planning and community development matters in the San Gabriel Valley. Regular meetings of the Planning Directors' Working Group are scheduled as follows:
 - Date: Fourth Thursday of each month
 - Time: 12:00 PM
 - Location: SGVCOG Monrovia Office
- ***Water Working Group (Staff Only):*** Provides technical expertise and input on issues related to water resources, water quality, and wastewater management in the San Gabriel Valley. The Water Working Group is made up of City and County staff, and representatives from the COG's partner

agencies. Regular meetings of the Water Working Group are scheduled as follows:

- Date: Bi-monthly on the second Tuesday
- Time: 2:00 PM
- Location: Online (Zoom)
- **Public Works Working Group (Staff Only):** Provides input on work programs, budgets, priorities, policies, programs, and practices related to public works and engineering matters in the San Gabriel Valley. Regular meetings of the Public Works Working Group are scheduled as follows:
 - Date: Third Monday of each month
 - Time: 12:00 PM
 - Location: SGVCOG Monrovia Office
- **Energy Working Group (Staff Only):** Promotes the SGVCOG's energy programs that support regional energy efficiency, electric vehicles, and renewable energy projects and services for San Gabriel Valley cities and residents. The Energy Working Group also received presentations on potential funding opportunities, relevant legislation, and updates from liaison organizations. Regular meetings of the Energy Working Group are scheduled as follows:
 - Date: Bi-monthly on the third Tuesday
 - Time: 1:30 PM
 - Location: Online (Zoom)
- **Solid Waste Working Group (Staff Only):** Provides input and discusses topics related to edible food recovery, recycling, organic waste, and jurisdictional requirements and compliance. Regular meetings of the Solid Waste Working Group are scheduled as follows:
 - Date: Bi-monthly on the third Wednesday
 - Time: 10:00 AM
 - Location: Online (Zoom)
- **Bylaws:** Attached you will find a copy of the SGVCOG Bylaws, which details a number of operating procedures and governance items related to SGVCOG. The Bylaws also discuss the non-payment of dues and other important matters.

You will be added to regular communications from the SGVCOG and myself in the form of our weekly recap email and monthly newsletter: "Valley Voice." Should other members of your staff or Board wish to receive these items, please do not hesitate to reach out to staff. Steph Wong (swong@sgvcog.org) can be reached to address any questions about the Affiliate Partnership Program.

Sincerely,



Marisa Creter

Executive Director

San Gabriel Valley Council of Governments