

**San Gabriel Valley Mosquito & Vector Control District  
Board of Trustees Meeting  
August 11, 2017**

**Minutes**

**Trustees Attending**

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Corey Calaycay (Claremont)
- 5 Henry Morgan (Covina)
- 6 Jamie Bissner (Co. of LA)
- 7 Margaret Finlay (Duarte)
- 8 Andre Quintero (El Monte)
- 9 Charles Myers (Glendora)
- 10 Abraham Cruz (Industry)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Joseph Leon (Monterey Park)
- 14 Becky Shevlin (Monrovia)
- 15 Tim Sandoval (Pomona)
- 16 Emmett Badar (San Dimas)
- 17 Bill Alarcon (Rosemead)
- 18 Cynthia Sternquist (Temple City)
- 19 Mary Su (Walnut)
- 20 Mike Spence (West Covina)

**Trustees Absent**

- 1 Stephen Sham (Alhambra)
- 2 Robert Neher (La Verne)
- 3 Juli Costanzo (San Gabriel)
- 4 John Capoccia (Sierra Madre)

**Staff Attending**

Jared Dever  
Rose Alba  
Jason Farned  
Wakoli Wekesa  
Carol Anne Hagele  
Ramona Deacon  
Marta Tanaka  
Kim Nelson  
Gimena Ruedas  
Gilbert Holguin  
Pablo Cabrera

**Guest**

Levente Papp, guest of Trustee  
Calaycay

**1. Call to Order**

President Jamie Bissner called the meeting to order at 7:01 AM

**2. Pledge of Allegiance and Silent Roll Call**

Trustee Chandler led the Pledge of Allegiance.

**3. Opportunity for Public Comment on Non-Agenda Items**

No members of public present.

**4. The Closed Session** with legal representatives Mike Jenkins, District Counsel and Geoff Sheldon of Liebert, Cassidy & Whitmore was rescheduled for the September 8, 2017 Board of Trustees meeting.

**5. Consent Calendar**

- A. **List of Claims for July 2017**
- B. **Budget Status Report for July 2017**
- C. **Minutes of Board of Trustees Meeting July 2017**
- D. **Operations Report**
- E. **Surveillance Report**
- F. **Communications Report**
- G. **June 2017 Monthly Treasurer Report / District Working Balance for July 2017 - Report was distributed**

A motion by Trustee Myers to approve the Consent Calendar as submitted was seconded and unanimously approved.

**6. Consider Resolution 2017-05 Consolidating the Board Personnel and Policy Committees**

District Manager Jared Dever reported that after identifying similar duties of the Policy and Personnel Committees he requested the Board to consider consolidating the two committees.

A motion by Trustee Quintero to consolidate the Policy and Personnel Committees was seconded and unanimously approved.

**7. Consider Authorizing the Finance Committee to select an Accounting Firm for the District's Annual Audit on behalf of the Board at large.**

A motion by Trustee Chandler to authorize the Finance Committee to select an accounting firm for the District's annual audit on behalf of the Board at large was seconded and unanimously approved.

**8. Consider Candidate(s), a voting member and alternate member, for Redevelopment Agency (RDA) Oversight Boards**

There were no volunteers.

**9. District Administration**

**A. Update on the Annexation of Pasadena, South Pasadena and Baldwin Park**

Jared reported that on Thursday, August 10, 2017 tax rolls were due for the cities of Pasadena, South Pasadena and Baldwin Park which

are in the process of annexation to the District. As a Special District we can only submit properties fee collection of benefit assessments once a year. We will not receive any benefit assessments from the cities of Pasadena, South Pasadena and Baldwin Park until December 2018.

The cities of South Pasadena and Baldwin Park have been contacted and are aware that we will continue the annexations but services will not be provided until an out-of-service contract is agreed upon.

We will provide services for Pasadena using funds from the Epidemiology and Lab Capacity Grant (ELC) as specified in our MOU. To date we have not completed negotiations with the Grant administrators of the ELC Funds.

Modifications are being made to the Board room for additional seating to accommodate new Trustees.

**B. Introduction of Operations Manager Jason Farned effective August 7, 2017.**

Jason Farned thanked Marta Tanaka for her excellent job as Operations Coordinator as well as taking on the role of Operations Manager for this last year. He also thanked Education Specialist Carol Anne Hagele and Creative Services Specialist Pablo Cabrera and for taking over his duties as Public Information Officer.

**C. Resignation of Science Programs Manager Dr. Wakoli Wekesa effective August 11, 2017.**

Jared announced the resignation of Science Programs Manager Dr. Wakoli Wekesa effective August 11, 2017. He has led this District through some very challenging times and his absence will create a void in the operations of this District. We wish him well in his future endeavors but regret the loss to this District.

Scientific Programs Manager Wakoki Wekesa thanked the Board members for the opportunity to serve the District. He informed the Board that the District's Surveillance Department is excellent with a competent staff to do the job.

## 10. Disease Surveillance

Wakoli reported that the District's sensitive *Real Time Polymerase Chain Reaction* (PCR) testing system has a quick turnover and is finding large numbers of West Nile virus (WNV) positives from gravid traps placed around the District. In the upcoming weeks we will be watching for St. Louis Encephalitis (SLE) activity.

*Ae. Albopictus* and *Ae. Aegypti*, which can transmit Zika virus have been found in the City of Pasadena. There is currently no known local transmission of Zika virus. The District will continue to be proactive and keep residents informed.

## 11. Office Manager

Office Manager Rose Alba reported that we are waiting for approval of an auditing firm to prepare the District's annual audit.

The District has purchased new Human Resources software which should be implemented in about 3 weeks.

Keenan and Associates, an insurance broker company has been coordinating the renegotiation of the District's current supplemental benefits program. The renegotiation is being conducted to help enhance our benefits while lowering costs to the District and employees. The revised benefits may also help attract prospective applicants.

## 12. Public Information Office

Jason Farned reported that the new District website is doing well with over 6300 page views in July. The District's social media's reach exceeded more than 7500 people last month; boosted by a live broadcast which was viewed by over 1,000 people. Our Education program encompassed over 565 students and literature was distributed to over 2,500 people.

## 13. Operations

Operations Coordinator Marta Tanaka reported that in July the District's specialists inspected over 1500 sites and treated 500 sites. Underground storm drains treatments were made in seven cities with a history of

positive WNV mosquitoes. Increased water flow in the river has required additional staff to treat the rivers for black fly larvae.

On June 17, 2017 our contracted aerial surveillance provider identified 1500 new green pools. District specialist(s) and data analyst sorted through the information and within a week updated approximately 5000 sites. Ongoing discussions are underway to determine how to best manage the data and additional workload.

**14. Trustee Reports**

Trustee Calaycay introduced returning Pomona college sophomore Lavente Papp to the Board. He is from Hungary and is currently staying with Trustee Calaycay.

**15. New Business**

No new business.

**The Policy and Personnel Committee will meet after the Board Adjourns**

**The Finance Committee will meet after the Policy and Personnel Committees Adjourn**

**18. Adjournment.**

A motion by Trustee Leon to adjourn the meeting was seconded and unanimously approved. The Board meeting was adjourned at 7:45 AM.