



TRUSTEES PRESENT

Henry Aviles (Alhambra)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Jackie Doornik (Glendora)
Cory Moss (Industry)
Manuel Garcia (Irwindale)
Charlie Klinakis (La Puente)
Meshal Kashifalghita (La Verne)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (South Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Sho Tay (Arcadia)
Emmanuel Estrada (Baldwin Park)
Patricia Cortez (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Anish Saraiya (L.A. County)
Tim Sandoval (Pomona)
Rachel Janbek (Pasadena)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)

STAFF PRESENT

Jason Farned
Cecilia Contreras
Anais Medina Diaz
Tristan Hallum
Gilbert Holguin
Jerry Mireles

GUESTS PRESENT

District Counsel, Kelly Alhadeff-Black
Nigro & Nigro, CPA, Paul J. Kaymark

1. Call to Order

Board President Capoccia called the meeting to order at 7:05 a.m. Trustee Moss led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Gonzales, seconded by Trustee Shevlin and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Aviles, Gonzales, Barakat, Calaycay, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Estrada, Cortez, Finlay, Velasco, Saraiya, Sandoval, Janbek, Armenta, Vienna



4. Presentation

None

5. Trustee Service Pin Presentation

President Capoccia recognized Trustee Garcia for 15 years of service, Trustee Armenta for 6 years, and Trustees Wu and Johnson for 5 years of service.

6. Consider Draft Annual Audit for Fiscal Year Concluding June 30, 2024

Paul Keymark, representing Nigro & Nigro, presented the annual audit for the fiscal year ending on June 30, 2024.

Motion by Trustee Calaycay, seconded by Trustee Shevlin and carried by the following vote to approve the Draft Annual Audit for Fiscal Year Concluding June 30, 2024.

AYES: Aviles, Gonzales, Barakat, Calaycay, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Estrada, Cortez, Finlay, Velasco, Saraiya, Sandoval, Janbek, Armenta, Vienna

7. Consider Rescinding Resolution 2024-01: Bylaws Governing District Meetings and Adopting Resolution 2024-05: Amended and Restated Bylaws Governing the Conduct of District Business

Trustee Shevlin elaborated on the District Bylaws and Reimbursement policy, which were recommended for approval by the Personnel and Policy Committees on October 11, 2024. She clarified that the updates were necessary revisions aimed at eliminating redundancy and enhancing clarity, efficiency, and legal compliance.

Motion by Trustee Johnson, seconded by Trustee Sternquist and carried by the following vote to rescind Resolution 2024-01 and adopt Resolution 2024-05.

AYES: Aviles, Gonzales, Barakat, Calaycay, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Tay, Estrada, Cortez, Finlay, Velasco, Saraiya, Sandoval, Janbek, Armenta, Vienna

8. Consider Rescinding Resolution 2006-01: Establishing a Reimbursement Policy in accordance with GC 53232.2 and 53232.3 and Adopting Resolution 2024-06: Amended and Restated Reimbursement Policy in accordance with GC 53232.2 and 53232.3

District Manager Farned clarified the distinction between the District Bylaws and the Reimbursement policy, providing details on the updates made to the reimbursement policy. He echoed Trustee Shevlin's statement, emphasizing that the goal was to remove redundant and outdated language and reorganize the content to improve clarity regarding reimbursable expenses.



Motion by Trustee Kashifalghita, seconded by Trustee Johnson and carried by the following vote to rescind Resolution 2006-01 and adopt resolution of 2024-06.

AYES: Aviles, Gonzales, Barakat, Calaycay, Doornik, Moss, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Tay, Estrada, Cortez, Finlay, Velasco, Saraiya, Sandoval, Janbek, Armenta, Vienna

9. Notification of VCJPA Refund and Allocation to Member Contingency Fund

Mr. Farned provided an update on the yearly VCJPA annual report, noting that a total refund of \$42,570 will be deposited into the District's VCJPA Member Contingency Fund. This action ensures the District maintains its financial stability and reserves for future needs.

President Capoccia requested that the Finance Committee agendaize this item for discussion at their next meeting. He suggested that when there is a surplus, a parallel fund be created to achieve a higher rate of return, and when there is a negative drawdown, the existing fund be used. This approach would allow the District to obtain a higher return.

The Board received and filed this report.

10. District Administration

10.1 District Update

Mr. Farned wished the Board a happy holiday season and hoped they had enjoyed the annual breakfast. The Board recognized Trustee Johnson for his service, and Trustee Johnson expressed his gratitude for their kind words.

Mr. Farned reported that the disease season has officially ended, with a significant decrease in the populations of mosquitoes and black flies. He noted that there were 54 positive mosquito pools for West Nile Virus this year, compared to 266 last year. Additionally, he mentioned that Dengue travel cases have increased from 5 to 22 compared to the previous year.

10.2 End of Season – Video Recap

Mr. Farned informed the board that the Communications department, led by Director Anais Medina Diaz, produced an end-of-season recap video featuring district staff and trustees. The board praised the staff for their work in 2024.

11. Committee Reports

None



12. Trustee Report

Trustee Barakat requested the inclusion of a closed session item on the January 10th board meeting agenda to discuss a pending litigation case. Trustee Sternquist commended Communications Specialist Pablo Cabrera for his presentation at the City of Temple City Youth Commission. Trustee Doornik requested that the district provide her with an official orientation, as she missed it due to the pandemic.

13. New Business

None

14. Adjournment

The meeting was adjourned at 7:45 a.m.