Minutes

**Trustees Attending**
1. Roger Chandler (Arcadia)
2. Joseph Rocha (Azusa)
3. Rick Barakat (Bradbury)
4. Corey Calaycay (Claremont)
5. Jamie Bissner (Co. of LA)
6. Henry Morgan (Covina)
7. Margaret Finlay (Duarte)
8. Andre Quintero (El Monte)
9. Charles Myers (Glendora)
10. Abraham Cruz (Industry)
11. Manuel Garcia (Irwindale)
12. Dan Holloway (La Puente)
13. Robert Neher (La Verne)
14. Becky Shevlin (Monrovia)
15. Joseph Leon (Monterey Park)
16. Tim Sandoval (Pomona)
17. Emmett Badar (San Dimas)
18. Juli Costanzo (San Gabriel)
19. John Capoccia (Sierra Madre)
20. Cynthia Sternquist (Temple City)
21. Mike Spence (West Covina)

**Trustees Absent**
1. Stephen Sham (Alhambra)
2. Bill Alarcon (Rosemead)
3. Mary Su (Walnut)

**Staff Attending**
Jared Dever
Rose Alba
Jason Farned
Esther Elliott
Carol Anne Hagele
Ramona Deacon
Pablo Cabrera
Kim Nelson

**Guest(s)**
Geoff Sheldon, ERMA
Henry Eng, CPA, Auditor

1. **Call to Order**
   President Jamie Bissner called the meeting to order at 7:02 AM

2. **Pledge of Allegiance and Silent Roll Call**
   Trustee Dan Holloway led Pledge of Allegiance

3. **Opportunity for Public Comment on Non-Agenda Items**
   No members of the public were present.

4. **The Board will meet in Closed Session.**
   At 7:04 AM President Bissner announced the Board would meet in closed session
   and asked that District staff be excused.

A. **Anticipation of Litigation: Government Code Section 54956.9(d)(2) and (e)(5)**
The Board finds, based on advice from legal counsel, that discussion in open session will prejudice the position of the District in the litigation. Number of Cases: One Case

The Board of Trustees reconvened at 7:16 AM. Geoff Shelton announced there was no reportable action.

5. Consent Calendar
   A. List of Claims for October 2017
   B. Budget Status Report for October 2017
   C. Minutes of Board of Trustees Meeting October 13, 2017
   D. Operations Report
   E. Surveillance Report
   F. Communications Report

A motion by Trustee Quintero to approve the Consent Calendar was seconded and unanimously approved.

6. District Administration

   A. Pasadena Annexation
   District Manager Jared Dever reported that LAFCO has officially approved the annexation of the City of Pasadena. City officials will review their contract with the District.

   LAFCO has directed our District to adopt a small area located within District borders that were not committed to the tax roll after formation of the District.

   B. LAFCO Presentation
   Trustee Finlay reported that Jared’s PP overview of California Vector Control agencies’ functions and mosquito control activities at a recent LAFCO meeting were well received by agency representatives as well as Janice Hahn, member of the Los Angeles County Board of Supervisors’ Fourth District.

   C. MVCAC Southern Region Representative
   Jared announced he is now the MVCAC Southern Region representative.

   D. Warehouse /Lab conversion
   District staff is making progress on the warehouse conversion to office
space for Operations personnel. He invited the Board to take a look before leaving.

E. Holiday Schedule
Jared reported the following dates District offices will be closed.
1. Friday, December 22, 2017
   Monday, December 25, 2017
2. Monday, January 1, 2018
   Tuesday, January 2, 2018

7. Trustee Reports
Trustee Andre Quintero announced that November is his last meeting as representative for the City of El Monte. He explained that the City of El Monte has changed their election cycle and that a new representative would be appointed in December. He thanked the Board and District staff for the privilege of serving on this Board.

Trustee Finlay questioned if it is practical to initiate formal discussion of District’s counsel. Jared stated that if it is the will of the Board to explore District counsel options, a Request for Proposal (RFP) could be disseminated. Trustee Finlay requested discussion for this process be agenized for the next month. Trustee Sandoval requested that the minutes from the meeting when a RFP for legal counsel was discussed be included in next month’s agenda packet to assist with the future discussion.

Trustee Spence reported that staff’s presentation to the city of West Covina City Council was well received.

8. New Business
Trustee Sandoval requested that permanent name plates be provided for each Trustee.

9. The Nominations Committee will meet immediately after the Board adjourns.

10. The Finance Committee will meet immediately after the Nominating Committee adjourns.

11. The Personnel Policy Committee will meet after the Finance Committee adjourns
12. Adjournment

A motion by President Bissner to adjourn the meeting was seconded and unanimously approved. The Board meeting was adjourned at 7:32 AM.

<table>
<thead>
<tr>
<th>The Nominating Committee</th>
<th>will meet Immediately after the Board Adjourns</th>
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<tbody>
<tr>
<td>Henry M. Morgan, Chairperson</td>
<td>Juli Costanzo (alternate)</td>
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<td>Richard Barakat</td>
<td>Margaret Finlay</td>
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<td>Jamie Bissner</td>
<td>Charles Myers</td>
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<tr>
<th>The Finance Committee</th>
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<tr>
<td>Margaret Finlay, Chairperson</td>
<td>Joe Rocha</td>
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<td>Jamie Bissner</td>
<td>Stephen Sham</td>
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<td>Joseph Leon</td>
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<th>The Personnel / Policy Committee will meet</th>
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<tr>
<td>Cynthia Sternquist, Chairperson</td>
<td>Henry M. Morgan</td>
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