

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
July 10, 2020**

TRUSTEES ATTENDING

Stephen Sham (Alhambra)

Roger Chandler (Arcadia)

Joseph Rocha (Azusa)

Rick Barakat (Bradbury)

Corey Calaycay (Claremont)

Jerry Velasco (El Monte)

Margaret Finlay (Duarte)

Charles Myers (Glendora)

Catherine Marcucci (Industry)

Dan Holloway (La Puente)

Elyse Rasmussen (La Verne)

Jamie Bissner (Los Angeles Co.)

Becky Shevlin (Monrovia)

Joseph Leon (Monterey Park)

Rachel Janbek (Pasadena)

Tim Sandoval (Pomona)

Sandra Armenta (Rosemead)

Emmett Badar (San Dimas)

Juli Costanzo (San Gabriel)

John Capoccia (Sierra Madre)

Marina Khubesrian (So. Pasadena)

Cynthia Sternquist (Temple City)

Allen Wu (Walnut)

TRUSTEES ABSENT

Manuel Lozano (Baldwin Park)

Henry Morgan (Covina)

Manuel Garcia (Irwindale)

Lloyd Johnson (West Covina)

STAFF PRESENT

Jared Dever

Rose Alba

Jason Farned

Levy Sun

Melissa Doyle

Marta Tanaka

GUESTS PRESENT

Greg Mills

Stacy Taylor

1. Call to Order

The meeting was called to order at 7:00 a.m.

2. Pledge of Allegiance and Roll Call

Trustee Corey Calaycay led the Pledge of Allegiance and Roll Call Attendance was taken.

3. Opportunity for Public Comment on Non-Agenda Items

None.

4. Consent Calendar

A motion made by Trustee Margaret Finlay, seconded by Trustee Joseph Leon, to approve the Consent Calendar was approved by roll call vote.

5. Consider Candidate for California Special District Association, Board of Directors Vacancy - Special Election Seat C, Southern Network

District Manager Jared Dever advised that the California Special District Association is holding an election for Seat C, and that multiple candidates have submitted election packets for board consideration. Dever requested the board review all candidates and select the individual that best serves the interests of the district.

Greg Mills, Director for Serrano Water District and a candidate for the vacant seat on the CSDA Board of Directors, addressed the board highlighting his experience on various boards, business experience, educational background, community involvement and participation with volunteer organizations. Mr. Mills thanked the board for the opportunity to speak, and their consideration of him as candidate for Seat C.

Stacy Taylor, Mesa Water District, offered her support of Greg Mills as a candidate for Seat C.

A motion made by Trustee Corey Calaycay and seconded by Trustee Jamie Bissner, to Nominate Greg Mills for the California Special District Association Board of Directors, Seat C, was approved by roll call vote.

6. Consider Nomination of Candidate for Alternate seat to Los Angeles Local Agency Formation Commission

District Manager Jared Dever outlined reasons for the vacancy on the Los Angeles Local Agency Formation Commission, stating that nominations of volunteers for the vacant seat would be considered, but are not mandatory.

Trustee Margaret Finlay described the responsibilities, time commitment and location of meetings for the commission.

Board President Becky Shevlin advised that the application is in the board package and nominations must be submitted by July 24, 2020. Shevlin recommended that anyone interested should submit his or her application to the district before the deadline.

District Manager Dever confirmed that he would verify any trustee as an eligible member and submit the application on his or her behalf.

7. Committee Reports

7.1. Executive Meeting held on June 23, 2020 – Discussion of District Legal Counsel and Consideration of Committee Recommendation

District Manager Dever reported that he convened the Executive Committee to discuss the resignation of William Curley from the legal firm Lozano Smith, Attorneys at Law. Dever stated the firm has temporarily assigned another attorney to represent the district.

Dever explained the two options available to the Board:

- Release a Request for Proposal for general legal counsel services
- Release two separate Request for Proposals for general legal counsel and labor/employment legal services.

Dever advised that an Ad Hoc Legal Counsel Selection Committee be appointed to conduct interviews and make an award recommendation to the Board.

A motion made by Trustee Corey Calaycay and seconded by Trustee Tim Sandoval to release a Request for Proposal for general legal counsel services, was approved by roll call vote.

8. District Administration

District Manager Dever shared news of several closures of neighboring vector control agencies due to COVID-19 illnesses and exposures. Dever advised that district policies and procedures, including daily health checks and contact tracing, have been refined to help prevent exposures. He reported that Vector Control District Managers in Southern California have been working on a Mutual Aid Agreement, allowing districts to request resources during designated emergencies. Dever advised this is a legal document requiring approval of the board, and expects to have it ready soon for board consideration.

Dever reported on the announcement this past week of the first Los Angeles County human case of West Nile virus, occurring in Long Beach. He stated that June 21-27 was National Mosquito Control Awareness Week and complemented Levy Sun on the outstanding outreach efforts and social media events conducted by Communications Department staff members.

District Manager Dever, as chair of the Mosquito and Vector Control Association of California Legislative Committee, provided an update on pending legislation. House of Representative's bill 7073 "Special District Provide Essential Services Act" seeks to make special districts eligible for future COVID-19 relief funds. Dever stressed the importance of this bill and encouraged support, citing special districts are not recognized in federal statute, and this bill would correct that national oversight.

9. Trustee Reports

None

10. New Business

Board President Becky Shevlin requested that Ada Eez, the district developed character representing the San Gabriel Valley *Aedes* mosquito population, make an appearance at the next board meeting.

Trustee Roger Chandler requested all cities adopt the Out-of-Service Swimming Pool Ordinance, allowing Code Enforcement Officers to issue citations for unacceptable pool conditions, and speed up the process of correcting unmaintained pools.

Board President Becky Shevlin directed district staff to send the ordinance template to Trustees for distribution to their respective cities.

Trustee Corey Calaycay requested convening the Public Information Committee to review the district Out-of-Service Swimming Pool Violation notice for language modification.