

San Gabriel Valley Mosquito & Vector Control District

Board of Trustees Meeting

March 9, 2017 at 7:00 AM

Minutes

Trustees Attending

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Cruz Baca (Baldwin Park)
- 5 Corey Calaycay (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Charles Myers (Glendora)
- 9 Manuel Garcia (Irwindale)
- 10 Dan Holloway (La Puente)
- 11 Robert Neher (La Verne)
- 12 Becky Shevlin (Monrovia)
- 13 Joseph Leon (Monterey Park)
- 14 Rachel Janbek (Pasadena)
- 15 Tim Sandoval (Pomona)
- 16 Sandra Armenta (Rosemead)
- 17 Juli Costanzo (San Gabriel)
- 18 John Capoccia (Sierra Madre)
- 19 Mary Su (Walnut)
- 20 Mike Spence (West Covina)

Trustees Absent

1. Stephen Sham (Alhambra)
2. Abraham Cruz (Industry)
3. Jamie Bissner (L. A. County)
4. Jerry Velasco (El Monte)
5. Emmett Badar (San Dimas)
6. Marina Khubesrian (So. Pas)
7. Cynthia Sternquist (Temple City)

Staff Attending

Jared Dever
Levy Sun
Esther Elliott
Jason Farned
Rose Alba
Melissa Doyle
Pablo Cabrera
Carol Anne Hagele
Gilbert Holguin

1. Call to Order

President Calaycay called the meeting to order at 7:02 a.m.

2. Pledge of Allegiance and Silent Roll Call

Trustee Rick Barakat led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

A motion by Trustee Chandler to add an item to the agenda pursuant to Government Code Section 54954.2(b)(2) that there is a need to take immediate action, and (i) that the need to take action came to the attention of the agency after the posting of the Agenda was seconded by Trustee Shevlin and unanimously approved.

4. Consent Calendar

Correction to the minutes of February 9, 2018: Trustees Cruz and Sandoval were in attendance.

A motion by Trustee Shevlin to accept the Consent Calendar with corrections was seconded by Trustee Morgan and unanimously approved.

- A. List of Claims for the month of February**
- B. Budget Status Report for February**
- C. Minutes of Board of Trustees Meeting February**
- D. Operations Report**
- E. Surveillance Report**
- F. Communications Report**
- G. January 2018 Monthly Treasurer Report / District Working Balance for March**

Added Agenda Item:

District Manager Jared Dever reported receiving a letter from the District's current legal counsel on Monday, March 5, 2018 notifying the District that the legal firm of Jenkins & Hogin LLP would be closing effective April 1, 2018.

The firm of Best, Best, & Krieger LLP has proposed an agreement to continue legal services and perform the functions of general counsel for 30 days effective April 1, 2018.

The agreement states that legal coverage for the District will continue (represented by Michael Jenkins) under the umbrella of Best, Best, & Krieger LLP.

The Board discussed giving direction to the District Manager to seek an interim legal counsel until a decision is made on the RFP for legal counsel.

A motion by Trustee Barakat to approve the agreement with Best, Best, & Krieger LLP was seconded by Trustee Sandoval and unanimously approved by Trustees present.

5. District's Strategic Plan Presentation

District Manager Dever's power point presentation gave an overview of the components of the District's 1, 3, and 5 year strategic plans. All Trustees will be given a draft of the plan and asked to make notes and write down questions.

6. LAFCO Ballot for Special District LAFCO Representative and LAFCO Alternate for the term beginning May 2018.

A motion by Trustee Shevlin to approve a vote for incumbents on the LAFCO Ballot for Special District LAFCO Representative and Alternate Representative for the term beginning May 2018 was seconded by Trustee Finlay and unanimously approved by Trustees in attendance.

7. Trustee Reports

President Calaycay reported he attended the MVCAC Legislative Day in Sacramento and met with legislators that he plans to invite to our District.

Trustee Capoccia attended District's Trustee Orientation this last month and encouraged all Trustees to make time to attend. Trustee Baca thanked District Manager Dever for the interesting and informational presentation.

8. New Business

President Calaycay asked the Board for feedback on the Board agenda format. Trustee Capoccia suggested a questionnaire be distributed to each Trustee at the next Board meeting for input.

Jared introduced Melissa Doyle, the District's new Scientific Program Manager.

9. Adjournment

The meeting was adjourned at 8:08 AM.

The Personnel/Policy Committee and the Public Information Committee met immediately after the Board adjourned.