

MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
August 9, 2019

Trustees Attending

1. Roger Chandler (Arcadia)
2. Joseph Rocha (Azusa)
3. Rick Barakat (Bradbury)
4. Corey Calaycay (Claremont)
5. Henry Morgan (Covina)
6. Margaret Finlay (Duarte)
7. Jerry Velasco (El Monte)
8. Dan Holloway (La Puente)
9. Elyse Rasmussen (La Verne)
10. Jamie Bissner (L.A. County)
11. Becky Shevlin (Monrovia)
12. Joseph Leon (Monterey Park)
13. Rachel Janbek (Pasadena)
14. Emmett Badar (San Dimas)
15. Tim Sandoval (Pomona)
16. Juli Costanzo (San Gabriel)
17. Marina Khubesrian (So. Pasadena)
18. Cynthia Sternquist (Temple City)
19. Allen L. Wu (Walnut)
20. Lloyd Johnson (West Covina)

Trustees Absent

1. Stephen Sham (Alhambra)
2. Cruz Baca (Baldwin Park)
3. Charles Myers (Glendora)
4. Catherine Marcucci (Industry)
5. Manuel Garcia (Irwindale)
6. Sandra Armenta (Rosemead)
7. John Capoccia (Sierra Madre)

Staff Attending

Jared Dever
 Rose Alba
 Levy Sun
 Melissa Doyle
 Jason Farned
 Marta Tanaka

1. **Call to Order**
Board President Corey Calaycay called the meeting to order at 7:01 a.m.
2. **Pledge of Allegiance and Silent Roll Call**
Trustee Juli Costanzo led the Pledge of Allegiance
3. **Opportunity for Public Comment on Non-Agenda Items**
None
4. **Consent Calendar**
 - A. List of Claims for the month of July
 - B. Budget Status Report for July
 - C. Minutes of Board of Trustees Meeting July
 - D. Operations Report July
 - E. Surveillance Report July

F. Communications Report July**G. June 2019 Monthly Treasurer Report / District Working Balance for August 2019**

A motion made by Trustee Morgan to approve the Consent Calendar was seconded by Trustee Finlay and unanimously approved.

5. Presentation: 9/80 Schedule Review

District Manager Jared Dever provided a report on the 9/80 schedule implemented in February. Dever described administrative challenges which included changing payroll companies twice, and detailed benefits of the schedule which included digital time-keeping system, increased field time resulting in more sites visited and service requests resolved, higher number of mosquito surveillance traps set, and an overall reduction in overtime.

6. Consider Changing Date of October 11, 2019 Board of Trustees Meeting to October 4, 2019

Board President Corey Calaycay requested the board consider changing the date of October 11, 2019 board meeting to October 4, 2019, citing a schedule conflict, and his desire to be present for important ongoing discussions. After further discussion of the board, the decision was made to keep the meeting on the original scheduled date of October 11, 2019.

7. Consider Award of Contract for Professional IT Services

Vice President and Committee Chair Becky Shevlin reported on behalf of the Ad Hoc IT Selection Committee that selected RFP respondents had been interviewed on July 26, 2019. At the conclusion of a thorough review of all proposals and in-person interviews, the committee unanimously voted to recommend the Syntech Group for contract information technology services.

A motion made by Trustee Morgan and seconded by Trustee Sandoval to award the contract for information technology services to the Syntech Group was unanimously approved.

8. Selection of Trustee(s) to attend the California Special Districts Association (CSDA) 2019 Annual Conference and Exhibitor Showcase, Anaheim, CA, September 25-28, 2019

President Calaycay reported that no Statement of Interest forms were submitted by trustees requesting to attend this event.

9. District Administration

District Manager Jared Dever informed the board that the exploration into the annexation the City of San Marino has concluded at this time.

District Manager Dever reported that he gave two presentations on the proposed Out-of-Service Swimming Pool ordinance to the San Gabriel Valley Council of Governments, Public Works Technical Advisory Committee (PWTAC), on June 17th and July 15th. Dever advised that a few suggested changes made by PWTAC

members were being incorporated into the draft ordinance language prior to submission to the district's legal counsel for review. The final draft ordinance language will be presented to the City Manager's Steering Committee and the Council of Governments Governing Board. Dever stated that the proposed ordinance will allow for enhanced access and control of out-of-service swimming pools through improved definition of property condition rules and regulation.

District Manager Dever reminded the Board of the Trustee Orientation program which provides trustees with a comprehensive overview of district services and includes a ride-along with staff to view mosquito control challenges first-hand. Trustee Shevlin reported her recent participation in a ride-along with staff, noting the numerous cryptic sources and sites visited in the cities of Azusa and Monrovia.

Dever provided a brief update on the status of the ongoing satellite office exploration, advising that multiple discussions have been held with city staff in efforts to find suitable accommodation for district staff. Dever advised his next meeting on this matter will be with City of Industry on August 12th, 2019.

10. Department Reports

Operations Manager Jason Farned reported on the status of 1300 swimming pools identified during aerial surveillance conducted in May, stating the district has just 18 pools in 11 cities that have not been accessed by district staff. Farned advised that he will be sending reports to member cities and gaining warrants to access the remaining pools. The majority of properties remaining to be inspected are not occupied by residents.

Additionally, Farned updated the board on the new consultation program implemented to enhance education and source elimination during the service requests process. Participants in the consultation program will receive detailed property reports focusing on long term strategies. Farned advised that to date, 60 consultations have been performed in the past 2 weeks. District inspectors have received very positive response by participating residents. As West Nile virus activity and *Aedes* mosquitoes populations increase, the district will be shifting staff to perform property consultations, in anticipation of approximately 100 or more per week during the peak mosquito season.

Lastly, Farned reported that our new data management system is working well, advising of a new feature that displays West Nile virus infected mosquito locations on the map, allowing for immediate response and reallocation of resources to suppress indications of disease.

Scientific Program Manager Melissa Doyle reported the first West Nile virus positive mosquito pool in the district had been identified. Doyle remarked on the efficiency of the new mapping system in relaying information between district departments, and the

quick turn-around on testing results from the West Valley Mosquito and Vector Control District.

Doyle informed the board that \$25,000 in grant funds distributed by the County of Los Angeles Public Health Department had been awarded to the district for mosquito surveillance traps, and larvicides.

Communications Director Levy Sun reported that the district's giant inflatable mosquito, Dez Eez, has been on display in several city events this month. The new "repellent zone booth" created to educate residents on recommended ingredients, proper application, and the safe use of mosquito repellants. Sun also reported that the Eco Health program has been taught in schools and summer education programs throughout the district. Sun informed the board that interviews for the new Education Specialist position were conducted, with assistance from Trustee Sternquist. The successful recruitment yielded an excellent candidate for the position. Sun informed the board that Education Specialist Pablo Cabrera will be giving the Communications Department report at the September board meeting in his absence.

11. Board Bites

District Manager Dever reported that Board Bites is a brief synopsis of district activities that trustees may use to report back to their cities.

Additionally, District Manager Dever informed the board that a long-term employee of the district, Senior Vector Ecologist, Angela Brisco has retired.

12. Trustee Reports

President Calaycay advised that the monthly board meeting in September will have a closed-session hearing to address potential litigation, and a Finance Committee meeting immediately following the board meeting.

Trustee Rasmussen cited that several cities have signed up to participate in L.A. County Department of Public Health's Champions for West Nile Virus Prevention program and encouraged other cities to participate as well. Program participants undertake six activities and receive a scroll in recognition from the Board of Supervisors upon completion. Trustee Rasmussen suggested that any trustees interested in the program reach out to her.

13. New Business

None.

14. Adjournment

Board Meeting was adjourned at 8:04 a.m.