

San Gabriel Valley Mosquito & Vector Control District  
Board of Trustees Meeting  
April 12, 2019

MINUTES

Trustees Attending

- 1 Jamie Bissner (Co. of L.A.)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Cruz Baca (Baldwin Park)
- 5 Rick Barakat (Bradbury)
- 6 Corey Calaycay (Claremont)
- 7 Henry Morgan (Covina)
- 8 Charles Myers (Glendora)
- 9 Dan Holloway (La Puente)
- 10 Elyse Rasmussen (La Verne)
- 11 Becky Shevlin (Monrovia)
- 12 Joseph Leon (Monterey Park)
- 13 Tim Sandoval (Pomona)
- 14 Sandra Armenta (Rosemead)
- 15 Juli Costanzo (San Gabriel)
- 16 John Capoccia (Sierra Madre)
- 17 Marina Khubesrian (So. Pas)
- 18 Cynthia Sternquist (Temple City)
- 19 Allen L. Wu (Walnut)

Trustees Absent

1. Stephen Sham (Alhambra)
2. Margaret Finlay (Duarte)
3. Jerry Velasco (El Monte)
4. Catherine Marcucci (Industry)
5. Manuel Garcia (Irwindale)
6. Rachel Janbek (Pasadena)
7. Emmett Badar (San Dimas)

Staff Attending

Jared Dever  
Jason Farned  
Levy Sun  
Esther Elliott  
Melissa Doyle

**1. Call to Order**

Board President Corey Calaycay called the meeting to order at 7:00 AM.

**2. Pledge of Allegiance and Silent Roll Call**

Trustee Morgan led the Pledge of Allegiance.

**3. Opportunity for Public Comment on Non-Agenda Items**

No public comments.

**4. Consent Calendar**

- A. List of Claims for March 2019
- B. Budget Status Report for March 2019
- C. Minutes of Board of Trustees Meeting 2019 March
- D. Operations Report
- E. Surveillance Report

- F. **Communications Report**
- G. **February 2019 Monthly Treasurer Report / District Working Balance for April 2019**
- H. **Conference Reports**

A motion by Trustee Morgan to approve the Consent Calendar as submitted was seconded and unanimously approved.

5. **A. Closed Session**

At 7:01 AM, President Corey Calaycay announced the Board would meet in two concurrent closed sessions.

**Closed Session under Government Code:** Public Employee performance evaluation (California Government Code section 54957(1)(b)) and annual compensation review and adjustment (California Government Code Section 54957.6): Employee: General Manager Jared Dever.

- B. Closed Session under Government Code:** Conference with Legal Counsel: Anticipated Litigation. Initiation of Litigation pursuant to of paragraph (4) of subdivision (d) of Section 54956.9 of the California Government Code: Two cases.

The Board reconvened at 7:55 AM.

President Corey Calaycay announced there was no reportable action.

6. **Consider Request for Support: CSDA Southern Network (Seat B)**

After Board consideration of the CSDA Southern Network (Seat B) candidate, President Calaycay announced there was no recommendation or vote.

7. **Finance Committee Meeting of April 8, 2019 Report**

Reporting for Finance Committee Chairperson Margaret Finlay, District Manager Jared Dever stated that the Committee selected three RFP respondents to be interviewed and considered for contract auditing services. The Board will be apprised of the Committee's recommendation at the June 14, 2019 Board of Trustees meeting.

District Manager Dever reported that the Finance Committee received a presentation of the FY 2019/20 draft budget. He reported that the Draft budget includes a proposed \$1.86 assessment rate increase. The Board will have the opportunity to review a detailed report of expected revenue, capital projects, and reserve funds at the May 10<sup>th</sup> Board meeting.

**8. Department Reports**

**A. Communications**

Public Information Officer Levy Sun reported a busy month working with educators to help pass information to their students, educating thousands of students at Fairplex events, and promoting the upcoming annual “Mosquito Awareness Week”.

**B. Surveillance**

Scientific Programs Manager Melissa Doyle anticipates increased trapping and testing of mosquitoes with the rising temperatures.

**C. Operations**

Jason Farned Operations Manager stated the Operations Department is fully staffed with seasonal employees trained for field deployment. The MapVision software is now up and running, and data collection has begun.

Aerial surveillance of non-functional swimming pools is scheduled for April 30<sup>th</sup>. Notifications have already been sent to residents currently on the out-of-service pool list.

**9. District Administration**

District Manager Dever announced he met with eleven legislators at the April 3, 2019 MVCAC Legislative Day.

**10. Trustee Reports**

None

**11. New Business**

None

**12. Adjournment**

No Motion. The meeting was adjourned at 8:25 AM