

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
April 13, 2017 at 7:00 AM**

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Cruz Baca (Baldwin Park)
- 6 Corey Calaycay (Claremont)
- 7 Henry Morgan (Covina)
- 8 Jamie Bissner (County of L.A.)
- 9 Jerry Velasco (El Monte)
- 10 Charles Myers (Glendora)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Becky Shevlin (Monrovia)
- 15 Joseph Leon (Monterey Park)
- 16 Rachel Janbek (Pasadena)
- 17 Sandra Armenta (Rosemead)
- 18 Emmett Badar (San Dimas)
- 19 Juli Costanzo (San Gabriel)
- 20 John Capoccia (Sierra Madre)
- 21 Marina Khubesrian (So. Pas)
- 22 Cynthia Sternquist (Temple City)
- 23 Mary Su (Walnut)
- 24 Mike Spence (West Covina)

Guest: Kristine Courdy, Public Works Operations Manager for the City of So. Pasadena

Trustees Absent

1. Margaret Finlay (Duarte)
2. Abraham Cruz (Industry)
3. Tim Sandoval (Pomona)

Staff Attending

Jared Dever
Levy Sun
Esther Elliott
Jason Farned
Rose Alba

1. Call to Order

Board President Corey Calaycay called the meeting to order at 7:00 AM.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by Trustee Spencer.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion by Trustee Morgan to approve the Consent Calendar as submitted was seconded by Trustee Barakat and unanimously approved.

- A. List of Claims for the month of March
- B. Budget Status Report for March
- C. Minutes of Board of Trustees Meeting March
- D. Operations Report
- E. Surveillance Report
- F. Communications Report
- G. February 2018 Monthly Treasurer Report / District Working Balance for April

5. Presentation: Transparency in Control Strategies

Scientific Program Manager Melissa Doyle distributed the newly formatted Surveillance Report designed to clarify, define, and improve transparency so that Trustees understand the strategies for abatement. She explained that Physical control deals with physically removing breeding sources; Cultural control provides information to the public so they know how they can help, and Chemical control uses pesticides formulated to deal with pests in the different phases of their life cycle; adult, larvae, and pupae.

Melissa explained how larvicide oils spread out on surfaces causing suffocation. Insect Growth Regulators (IGR) will inhibit metamorphosis, bacterium are toxic to larvae when ingested, and biological controls, such as mosquito fish, eat the mosquito larvae and pupae.

With the addition of the three new cities in the District, Operations specialists have been reassigned zones for more efficient coverage of the twenty six cities and the Los Angeles County areas of the District.

6. Consider Amending Personnel and Salary Resolution 92-11, Article XI, Leave Provisions, and Incorporate Section 9, Catastrophic Leave Program as recommended by the Personnel/Policy Committee*

District Manager Jared Dever reported that the Personnel/Policy Committee met last month to discuss the addition of a Catastrophic Leave Program to the District's Personnel and Salary Resolution 92-11, Article XI, Leave Provisions.

A motion by Trustee Chandler to amend the Personnel and Salary Resolution 92-11 Article XI, Leave Provisions and incorporate Section 9, Catastrophic Leave Program as recommended by the Personnel/Policy Committee was seconded by Trustee Morgan and unanimously approved.

7. Report from the Ad Hoc RFP Legal Counsel Committee

Corey reported that the Ad Hoc RFP Legal Counsel Committee interviewed representatives from the firm of Lozano Smith Attorneys at Law and from the firm of Lee, Hong, Degeman, Kang and Waimey for District Legal Counsel.

A motion by Trustee Morgan to select the firm of Lozano Smith Attorneys at Law represented by (Partner) William P. Curley III, to provide legal counsel to the District was seconded by Trustee Spence and was unanimously approved.

Corey added that the firm's representatives will be introduced at the May 11, 2018 Board of Trustees' meeting.

8. Consider Local Agency Formation Commission (LAFCO) request for the San Gabriel Valley Mosquito and Vector Control District to Submit a Proposal to Annex a Portion of the City of Azusa

District Manager Jared Dever reported that although the LAFCO Commission voted to waive the District's \$6500 application fee to annex a portion of the City of Azusa, the District would still have additional fees not controlled by LAFCO.

A motion by Trustee Morgan to submit a proposal to annex a portion of the City of Azusa with incidental fees not associated with LAFCO was seconded by Trustee Baca and unanimously approved.

9. District Administration

A. Jared reported that the L.A. County Arboviral Disease Task Force met on March 21, 2018 in the District's Boardroom. In the past many of these Southern California agencies met mainly to discuss ZIKA. However, at this meeting attending agencies focused on West Nile virus.

B. Seasonal Employees

Jared reported that the District plans to eliminate WNV with the help of a full pool of seasonal staff brought on from March to November giving the District the benefit of providing enhanced mosquito control for a longer term.

C. AMCA Annual Washington DC Conference

Jared reported he will attend the American Mosquito Control Association (AMCA) from May 14 to May 17, 2018. He invited anyone interested in attending to give him a call.

10. Conference Reports

- A. Jared Dever, District Manager**
- B. Jason Farned, Operations Manager**
- C. Levy Sun, Public Information Officer**
- D. Summer O'Brien, Surveillance Technician**

11. Trustee Reports

None