

San Gabriel Valley Mosquito & Vector Control District  
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

February 10, 2017

7:00 AM

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Corey Calaycay (Claremont)
- 6 Henry Morgan (Covina)
- 7 Jamie Bissner (Co. of LA)
- 8 Margaret Finlay (Duarte)
- 9 Andre Quintero (El Monte)
- 10 Charles Myers (Glendora)
- 11 Manuel Garcia (Irwindale)
- 12 Dan Holloway (La Puente)
- 13 Robert Neher (La Verne)
- 14 Becky Shevlin (Monrovia)
- 15 Tim Sandoval (Pomona)
- 16 Emmett Badar (San Dimas)
- 17 Juli Costanzo (San Gabriel)
- 18 John Capoccia (Sierra Madre)
- 19 Cynthia Sternquist (Temple City)
- 20 Mary Su (Walnut)
- 21 Mike Spence (West Covina)

Trustees Absent

- 1 Abraham Cruz (Industry)
- 2 Joseph Leon (Monterey Park)
- 3 Bill Alarcon (Rosemead)

Staff Attending

Kenn Fujioka  
Rose Alba  
Jason Farned  
Esther Elliott  
Wakoli Wekesa  
Carol Anne Hagele  
Ramona Deacon  
Marta Tanaka  
Kim Nelson

**1. Call to Order**

President Bissner called the meeting to order at 7:02 A.M.

**2. Pledge of Allegiance and Silent Roll Call**

President Bissner led the Pledge of Allegiance. Silent roll taken by the Board Clerk.

**3. Opportunity for Public Comment on Non-Agenda Items**

None

**4. Consent Calendar**

A motion by Trustee Calaycay to approve the Consent Calendar as submitted was seconded and unanimously approved.

- A. **List of Claims for January 2016**
  - B. **Budget Status Report for January 2016**
  - C. **Minutes of Board of Trustees' Meeting January 2016**
  - D. **Surveillance Report**
  - E. **Operations Report**
  - F. **Education Program**
  - G. **December 2016 Monthly Treasurer's Report / District Working Balance Report for February 2017**
5. **Consider Changes to Resolution 92-11, Personnel and Salary, Article IV, Harassment, Discrimination, and Retaliation as requested by the Board\* (Continued from January Board meeting)**

District Manager Kenn Fujioka addressed the question the Board had regarding proposed amendments to the District's policy on discrimination. He reported that the District's legal counsel recommended the following actions when a member of the public harasses District's staff;

- 1) Ask senior management to speak to the harasser
- 2) Ask an employee who is a different gender than the one being harassed to deal with harasser
- 3) Advise the harasser that their behavior is unacceptable and that they must leave the premises

A motion by Trustee Quintero to accept the amended policy was seconded and unanimously approved.

Kenn reported that the amendments met legal requirements.

6. **Consider Adjustments to the FY 2016-2017 Budget (Continued from January Board meeting.)**

Kenn stated that the Audit for FY 2016 identified a budgetary surplus of \$377,528 and proposed amending the budget to pay for system upgrades, equipment replacement and vehicles for the ongoing underground storm drain system.

A motion by Trustee Quintero to approve amending the FY Budget to meet the described needs of the District for the upcoming FY 2017 was seconded and approved with a vote of nineteen Trustees in favor, two Trustees opposed, and three Trustees absent.

7. **Board Committee Vacancies**

President Bissner asked interested Board members to review the list of committee vacancies, committee descriptions, and contact him before Friday, March 3, 2017.

## 8. District Administration

### A. District Manager Candidate Recruitment Activities:

Kenn reported that the deadline to apply for the position of District manager was February 17, 2017. Interviews were scheduled offsite on February 27th and 28th. Future interview dates would be announced.

### B. Annexation Update (LAFCO)

Kenn stated that all necessary paperwork was been submitted for the annexation of Pasadena. The Board will be apprised of future development.

### C. Form 700 Mailed last week.

Kenn reminded that Board that all Form 700s submitted to the District for review need an original 'wet' signature. The District's deadline is March 27, 2017.

## 10. Disease Surveillance

Scientific Program Manager Wakoli Wekesa informed the Board that invasive *Aedes* is active throughout the District.

With the increased rainfall and warmer temperatures this winter, spring mosquito activity would begin breeding earlier than usual. Our staff's goal this year is to try to change the trajectory of this increase.

Current staff and returning seasonals will conduct door-to-door inspections to control the mosquito population. Last year we developed tools including backpack sprayers and truck mounted applications to quickly control mosquito populations in case of a Zika outbreak. Although effective, Wakoli stated that the decision for aerial application belonged to the Board.

He mentioned that the District was continuing its collaboration with LA County Public Health on preparations for a potential Zika outbreak.

He also stated that staff would attend the 2017 AMCA Conference in San Diego and are scheduled to give three presentations and organize a symposium on managing invasive *Aedes*.

## 11. Trustee Reports

Trustee Quintero invited everyone to attend the first annual Lunar New Year festivities on Saturday, February 11, 2017 in El Monte.

Trustee Costanzo thanked Jason Farned for his well-received presentation to San Gabriel City Council.

**12. New Business**

Trustee Spence requested an agenda item for the March Board meeting agenda to discuss an RFP for legal services.

**13 Adjournment**

A motion by Trustee Quintero to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:20 A.M.

**The Abatement Hearing Committee will meet  
immediately after the Board Adjourns**

Jamie Bissner, Chairperson  
Richard Barakat  
Corey Calaycay  
Margaret Finlay

Henry M. Morgan  
Charles Myers (Alternate)  
Cynthia Sternquist (Alternate)