



San Gabriel Valley

Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Phone: 626-814-9466 | www.sgvmosquito.org

Email: district@sgvmosquito.org

REGULAR BOARD OF TRUSTEES MEETING AGENDA

JULY 10, 2026 – 7:00 A.M.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

3. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: June 2026 (P.5)
- 3.2 Budget Status Report: June 2026 (P.13)
- 3.3 Minutes of Board of Trustees Meeting: June 2026 (P.17)
- 3.4 Operations Report: June 2026 (P.21)
- 3.5 Surveillance Report: June 2026 (P.23)
- 3.6 Communications Report: June 2026 (P.27)
- 3.7 Treasurer's Report: May 2026 / District Working Balance: July 2026 (P.31)
- 3.8 Sunshine Report: CSDA General Manager Leadership Summit (P.33)



4. Presentation:

4.1 Anais Medina Diaz, Director of Communications

- SGV Mosquito Match: Research, Community Engagement, and Program Launch

5. SCI Consulting Group – Proposition 218 Assessment Formation Services (Exhibits 5A)

(P.35)

(Ad Hoc Committee, Corey Calaycay) (Action Required)

Recommended Action for the Board:

- 1) The Board may approve a Professional Services Agreement with SCI Consulting Group to provide assessment formation and project management services for the Proposition 218 initiative.
- 2) Authorize the District Manager to execute the agreement.

6. Strategic Community Outreach, Communications and Public Education Services (Exhibits 6A) (P.53)

(Ad Hoc Committee, Corey Calaycay) (Action Required)

Recommended Action for the Board:

- 1) The Board may approve a Professional Services Agreement with VMA Communications for Strategic community outreach, communications and public education services for a twelve-month term in an amount not to exceed \$300,000.
- 2) Authorize the District Manager to execute the agreement, subject to minor revisions approved by District Counsel.

7. District Administration

(District Manager, Jason Farned)

7.1 District Update

8. Committee Reports

9. Trustee Reports

10. New Business

11. Adjournment



CERTIFICATE OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website (www.sgvmosquito.org) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads "Jerry Mireles".

Jerry Mireles, Clerk of the Board
San Gabriel Valley MVCD

NOTICE TO THE PUBLIC

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

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San Gabriel Valley Mosquito & Vector List of Claims | June 2026

CLAIMS LIST JUNE 2026

Vendor	Date	Product/Service	Memo/Description	Amount
A1 ROOTER	06/01/2026	6630 Facility Maintenance	Invoice 11602	1,525.00
				\$ 1,525.00
ALLSTATE BUILDING	06/01/2026	6630 Facility Maintenance	Invoice 351226	1,250.00
ALLSTATE BUILDING	06/01/2026	6630 Facility Maintenance	Invoice 417626	3,145.00
				\$ 4,395.00
ALLSTATE BUILDING	06/15/2026	6630 Facility Maintenance	Invoice 485026	1,390.00
				\$ 1,390.00
ADDRESSERS	06/30/2026	6627 Pool Notifications	Invoice 131192	1,271.50
				\$ 1,271.50
AIRGAS	06/01/2026	6638 Surveillance Supplies	Invoice 9172154188	600.23
				\$ 600.23
AIRGAS	06/15/2026	6638 Surveillance Supplies	Invoice 9172556956	612.01
AIRGAS	06/15/2026	6638 Surveillance Supplies	Invoice 9172764643	611.85
				\$ 1,223.86
AIRGAS	06/30/2026	6638 Surveillance Supplies	Invoice 9172968657	620.55
AIRGAS	06/30/2026	6638 Surveillance Supplies	Invoice 9173172566	598.79
				\$ 1,219.34
AJG ACCOUNTING & BOOKEEPING SERVICES	06/01/2026	6000 Accounting Services	Bookkeeping Services: Invoice 3447	877.50
				\$ 877.50
ALLEN WU	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				\$ 100.00
AMAZON CAPITAL SERVICES	06/15/2026	6641 Education Program	Education Program	44.99
AMAZON CAPITAL SERVICES	06/15/2026	6641 Education Program	Education Program	61.80
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	20.67
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	23.11
AMAZON CAPITAL SERVICES	06/15/2026	6641 Education Program	Education Program	40.82
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	208.66
AMAZON CAPITAL SERVICES	06/15/2026	6639 Advertising	Advertising	529.55
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	8.77
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	13.17
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	23.91
AMAZON CAPITAL SERVICES	06/15/2026	6640 Communications Supplies	Communications Supplies	191.25
AMAZON CAPITAL SERVICES	06/15/2026	6628 Safety Supplies	Safety Supplies	274.36
AMAZON CAPITAL SERVICES	06/15/2026	6641 Education Program	Education Program	175.04
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	116.32
AMAZON CAPITAL SERVICES	06/15/2026	6628 Safety Supplies	Safety Supplies	35.63
AMAZON CAPITAL SERVICES	06/15/2026	6628 Safety Supplies	Safety Supplies	41.69
AMAZON CAPITAL SERVICES	06/15/2026	6601 Board Expenses	Board Expenses	9.85
AMAZON CAPITAL SERVICES	06/15/2026	6601 Board Expenses	Board Expenses	32.87
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	151.35
AMAZON CAPITAL SERVICES	06/15/2026	6602 Branded Apparel	Branded Apparel	123.68
AMAZON CAPITAL SERVICES	06/15/2026	6602 Branded Apparel	Branded Apparel	20.84
AMAZON CAPITAL SERVICES	06/15/2026	6602 Branded Apparel	Branded Apparel	43.88
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	28.52
AMAZON CAPITAL SERVICES	06/15/2026	6613 Office Supplies	Office Supplies	65.10
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	16.45
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	26.33
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	65.80
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	30.39
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	42.33
AMAZON CAPITAL SERVICES	06/15/2026	6630 Facility Maintenance	Facility Maintenance	92.43
AMAZON CAPITAL SERVICES	06/15/2026	6635 Testing Supplies	Testing Supplies	28.10
AMAZON CAPITAL SERVICES	06/15/2026	6613 Office Supplies	Office Supplies	29.80
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	-58.16
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	-44.75
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	-48.28
AMAZON CAPITAL SERVICES	06/15/2026	6625 Operations Supplies	Operations Supplies	-8.77
				\$ 2,457.50
AMERICAN FIDELITY ASSURANCE	06/01/2026	6510 Cafeteria Benefit	Cafeteria Benefit - June 2026	5,791.52
				\$ 5,791.52
AMERICAN FIDELITY FLEX	06/01/2026	6510 Cafeteria Benefit	Cafeteria Benefit - June 2026	1,381.28



San Gabriel Valley Mosquito & Vector Control District

List of Claims | June 2026

				\$ 1,381.28
ANISH SARAIYA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				\$ 100.00
ATHENS SERVICES	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Invoice 21858536	369.58
				\$ 369.58
AZUSA LIGHT & WATER	06/15/2026	6622 Water Utility Services	Water Utility Services	58.20
AZUSA LIGHT & WATER	06/15/2026	6622 Water Utility Services	Water Utility Services	92.10
				\$ 150.30
BECKY SHEVLIN	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				\$ 100.00
B&W FURNACE SERVICE	06/15/2026	6630 Facility Maintenance	Invoice 1145	15.00
				\$ 15.00
CALPERS	06/01/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 5-30-26	662.41
CALPERS	06/01/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 5-30-26	1,926.45
CALPERS	06/01/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 5-30-26	509.84
CALPERS	06/01/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 5-30-26	923.87
CALPERS	06/01/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 5-30-26	409.08
CALPERS	06/01/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 5-30-26	3,864.17
CALPERS	06/01/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 5-30-26	1,706.25
CALPERS	06/01/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 5-30-26	1,371.67
				\$ 11,373.74
CALPERS	06/15/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-13-26	662.41
CALPERS	06/15/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-13-26	1,809.59
CALPERS	06/15/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-13-26	509.84
CALPERS	06/15/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-13-26	930.56
CALPERS	06/15/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-13-26	409.08
CALPERS	06/15/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-13-26	4,048.78
CALPERS	06/15/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-13-26	1,706.25
CALPERS	06/15/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-13-26	1,371.67
				\$ 11,448.18
CALPERS	06/30/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-27-26	662.41
CALPERS	06/30/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-27-26	1,926.45
CALPERS	06/30/2026	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 6-27-26	509.84
CALPERS	06/30/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-27-26	903.27
CALPERS	06/30/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-27-26	409.08
CALPERS	06/30/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-27-26	3,997.60
CALPERS	06/30/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-27-26	1,651.63
CALPERS	06/30/2026	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 6-27-26	1,371.67
				\$ 11,431.95
CELL BUSINESS EQUIPMENT	06/01/2026	6607 Equipment Lease	Invoice 5038804507	2,084.07
				\$ 2,084.07
CELL BUSINESS EQUIPMENT	06/30/2026	6607 Equipment Lease	Invoice 5039162499	2,084.07
				\$ 2,084.07
CHARLIE KLINAKIS	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				\$ 100.00
CLARKE MOSQUITO CONTROL	06/01/2026	6626 Pesticides	Invoice 005115368	5,987.96
				\$ 5,987.96
CLARKE MOSQUITO CONTROL	06/15/2026	6626 Pesticides	Invoice 005115555	3,921.15
CLARKE MOSQUITO CONTROL	06/15/2026	6626 Pesticides	Invoice 005116606	5,768.46
				\$ 9,689.61
CLEAN TECH ENVIRONMENTAL	06/30/2026	6630 Facility Maintenance	Invoice 951770	1,694.40
				\$ 1,694.40
COLANTUONO, HIGHSMITH & WHATELY	06/15/2026	6655 Contract Services - Legal	Invoice 71306	750.00
COLANTUONO, HIGHSMITH & WHATELY	06/15/2026	6655 Contract Services - Legal	Invoice 71307	1,062.50
				\$ 1,812.50
COREY CALAYCAY	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	149.50
				\$ 149.50
CORY MOSS	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				\$ 100.00



San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2026

CYPRESS HEATING AND AIR CONDITIONING	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Invoice 74444711	525.00
				<u>\$ 525.00</u>
CYNTHIA STERNQUIST	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
DENISE MENCHACA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
EMMANUEL ESTRADA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
EMPOWER	06/01/2026	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - PPE 5-30-26	330.50
				<u>\$ 330.50</u>
EMPOWER	06/15/2026	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - PPE 6-13-26	330.50
				<u>\$ 330.50</u>
EMPOWER	06/30/2026	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - PPE 6-27-26	330.50
				<u>\$ 330.50</u>
FLEET SOLUTIONS CENTER	06/01/2026	6632 Vehicle Maintenance	Invoice 7295	3,214.57
FLEET SOLUTIONS CENTER	06/01/2026	6632 Vehicle Maintenance	Invoice 7298	79.39
FLEET SOLUTIONS CENTER	06/01/2026	6632 Vehicle Maintenance	Invoice 7319	165.00
FLEET SOLUTIONS CENTER	06/01/2026	6632 Vehicle Maintenance	Invoice 7351	1,732.09
FLEET SOLUTIONS CENTER	06/01/2026	6632 Vehicle Maintenance	Invoice 7354	2,137.50
				<u>\$ 7,328.55</u>
FORD PRINTING AND MAILING	06/30/2026	6639 Advertising	Advertising	580.53
				<u>\$ 580.53</u>
FRONTIER	06/15/2026	6610 Internet Services	Internet Services	519.00
				<u>\$ 519.00</u>
GO TO COMMUNICATIONS, INC	06/15/2026	6614 Phone Services	Invoice 7105419003	1,129.19
				<u>\$ 1,129.19</u>
HOME DEPOT	06/01/2026	6630 Facility Maintenance	Invoice 5520405	27.60
				<u>\$ 27.60</u>
HOME DEPOT	06/15/2026	6630 Facility Maintenance	Invoice 8534182, 7512756, 5512131, 6543308, 6544917, 5543425, 5230855	565.06
				<u>\$ 565.06</u>
HENRY AVILES	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
IMS REFRIGERATION	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Invoice 58679	423.91
				<u>\$ 423.91</u>
INTERSTATE BATTER	06/01/2026	6629 Equipment Maintenance	Equipment Maintenance - Invoice 10002098	140.97
				<u>\$ 140.97</u>
JACKIE DOORNIK	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
JASON FARNED	06/15/2026	6619 Travel, Meetings, and Conferences	Per Diem - CSDA GM Leadership Summit	165.00
				<u>\$ 165.00</u>
JERRY VELASCO	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
JOSEPH LEON	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00
				<u>\$ 100.00</u>
K'WEST PRINTING	06/15/2026	6616 Printing and Reproduction	Invoice 26-10005	1,088.28
K'WEST PRINTING	06/15/2026	6616 Printing and Reproduction	Invoice 26-10041	402.95
				<u>\$ 1,491.23</u>
K'WEST PRINTING	06/30/2026	6639 Advertising	Invoice 26-10069	1,099.05
K'WEST PRINTING	06/30/2026	6639 Advertising	Invoice 26-10074	409.45
				<u>\$ 1,508.50</u>
KRIZTIAN LUNA CORONA	06/01/2026	6619 Travel, Meetings, and Conferences	Travel - Mileage Reimbursement (MVCAC Conference)	149.35
				<u>\$ 149.35</u>
LA COUNTY REGISTRAR RECORDER	06/15/2026	6608 Fees and Assessments	Notary Registration and Bond Recording Fees	43.00
				<u>\$ 43.00</u>



San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2026

LANDS END	06/01/2026	6602 Branded Apparel	Invoice SIN14199350	384.92 \$ 384.92
LINCOLN NATIONAL LIFE	06/01/2026	6510 Cafeteria Benefit	Ref 4973505330 - June 2026	1,223.64 \$ 1,223.64
MANUEL GARCIA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
OPTIMIZED INVESTMENT PARTNERS, LLC	06/15/2026	6654 Contract Services - Inv. Advisory	Invoice 1698	968.47 \$ 968.47
PRINCIPAL	06/01/2026	6510 Cafeteria Benefit	Dental and Vision Premiums - June 2026	2,765.15 \$ 2,765.15
QUADIENT POSTAGE FUNDING	06/15/2026	6615 Postage	Ref 30238214	500.00 \$ 500.00
ROBERT GONZALES	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
ROBERT JOE	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
ROSARIO DIAZ	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
RYAN VIENNA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
SANDRA ARMENTA	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
SHO TAY	06/15/2026	6601 Board Expenses	Reimbursement for business related board expenses - June 2026	100.00 \$ 100.00
SO CAL GAS	06/15/2026	6621 Gas Utility Services	Gas Utility - Meter 10313904	39.40
SO CAL GAS	06/15/2026	6621 Gas Utility Services	Gas Utility - Meter 13608951	133.85 \$ 173.25
SOUTHERN CALIFORNIA EDISON	06/15/2026	6620 Electric Utility Services	Electric Utilities	1,650.04 \$ 1,650.04
SSD ALARM	06/15/2026	6630 Facility Maintenance	Invoice J-601008568	482.10 \$ 482.10
STREAMLINE	06/01/2026	6641 Education Program	Invoice HGHU9UCO-0002	2,928.00 \$ 2,928.00
US BANK	06/01/2026	6619 Travel, Meetings, and Conferences	Conference - CSDA Leadership Academy	-725.00
US BANK	06/01/2026	6610 Internet Services	Internet Services - Starlink	65.00
US BANK	06/01/2026	6604 Computer Software	Computer Software - Wasabi	44.92
US BANK	06/01/2026	6617 Professional Development	Professional Development - CSDA Workshop	265.00
US BANK	06/01/2026	6611 Membership Dues	Membership Dues - MMASC	128.75
US BANK	06/01/2026	6618 Recruitments	Recruitments - CSDA	175.00
US BANK	06/01/2026	6618 Recruitments	Recruitments - PSHRA	400.00
US BANK	06/01/2026	6604 Computer Software	Computer Software - Zoom	89.00
US BANK	06/01/2026	6611 Membership Dues	Membership Dues - SHRM	299.00
US BANK	06/01/2026	6619 Travel, Meetings, and Conferences	Travel - Hilton - AMCA Leg Day	307.33
US BANK	06/01/2026	6613 Office Supplies	Office Supplies - LA Times	16.00
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Grainger	861.53
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Costco	109.69
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Lacrosse	482.91
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Grainger	180.12
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Grainger	43.27
US BANK	06/01/2026	6615 Postage	Postage - USPS	12.45
US BANK	06/01/2026	6641 Education Program	Education Program - Uline	495.89
US BANK	06/01/2026	6641 Education Program	Education Program - Miller Precision	1,164.00
US BANK	06/01/2026	6641 Education Program	Education Program - Uline	15.78
US BANK	06/01/2026	6641 Education Program	Education Program - Uline	49.57
US BANK	06/01/2026	6635 Testing Supplies	Testing Supplies - Next Security	206.56
US BANK	06/01/2026	6635 Testing Supplies	Testing Supplies - Grainger	41.41
US BANK	06/01/2026	6638 Surveillance Supplies	Surveillance Supplies - Home Depot	49.70
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Vista Print	158.73
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Ninja Transfer	24.03



San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2026

US BANK	06/01/2026	6616 Printing and Reproduction	Printing and Reproduction - 4Imprint	728.83
US BANK	06/01/2026	6644 Website and Email Services	Website and Email Services - Mailchimp	80.00
US BANK	06/01/2026	6602 Branded Apparel	Branded Apparel - Lands End	114.01
US BANK	06/01/2026	6602 Advertising	Advertising - Facebook	325.86
US BANK	06/01/2026	6602 Advertising	Advertising - Google	299.99
US BANK	06/01/2026	6602 Branded Apparel	Branded Apparel - Lands End	52.03
US BANK	06/01/2026	6644 Website and Email Services	Website and Email Services - Vista Print	546.32
US BANK	06/01/2026	6644 Website and Email Services	Website and Email Services - Vista Print	399.58
US BANK	06/01/2026	6619 Travel, Meetings, and Conferences	Travel - Courtyard - CAPIO Conference	753.24
US BANK	06/01/2026	6642 Event Participation Fees	Event Participation Fees - City of Claremont	26.38
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - Yum Yum	12.50
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - Stater Bros	11.93
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - San Gabriel Valley Tribune	269.99
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - Yum Yum	57.50
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - Smart and Final	60.60
US BANK	06/01/2026	6601 Board Expenses	Board Expenses - Stater Bros	21.99
US BANK	06/01/2026	6617 Professional Development	Professional Development - CSDA Workshop	265.00
US BANK	06/01/2026	6606 Employee Recognition & Engagement	Employee Recognition & Engagement - Smart and Final	31.15
US BANK	06/01/2026	6606 Employee Recognition & Engagement	Employee Recognition & Engagement - Yum Yum	67.50
US BANK	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Grainger	237.36
US BANK	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Hose Man	4.57
US BANK	06/01/2026	6625 Operations Supplies	Operations Supplies - Hose Man	13.37
US BANK	06/01/2026	6632 Vehicle Maintenance	Vehicle Maintenance - Navarro's Towing	110.00
US BANK	06/01/2026	6630 Facility Maintenance	Facility Maintenance - Barney's Key Service	26.41
US BANK	06/01/2026	6630 Facility Maintenance	Facility Maintenance - My Filter Supply	105.42
				\$ 9,582.17
US BANK	06/30/2026	6610 Internet Services	Internet Services - Starlink	55.00
US BANK	06/30/2026	6604 Computer Software	Computer Software - Wasabi	46.66
US BANK	06/30/2026	6604 Computer Software	Computer Software - Adobe	7,966.20
US BANK	06/30/2026	6613 Office Supplies	Office Supplies - Target	8.51
US BANK	06/30/2026	6613 Office Supplies	Office Supplies - Target	24.78
US BANK	06/30/2026	6613 Office Supplies	Office Supplies - Staples	916.91
US BANK	06/30/2026	6604 Computer Software	Computer Software - Zoom	120.00
US BANK	06/30/2026	6604 Computer Software	Computer Software - Canva	89.00
US BANK	06/30/2026	6613 Office Supplies	Office Supplies - LA Times	16.00
US BANK	06/30/2026	6635 Testing Supplies	Testing Supplies - Eppendorf North America	151.17
US BANK	06/30/2026	6624 Gasoline	Gasoline - Speedway	54.90
US BANK	06/30/2026	6630 Facility Maintenance	Facility Maintenance - Walmart	87.79
US BANK	06/30/2026	6617 Professional Development	Professional Development - Longleaf Services	74.09
US BANK	06/30/2026	6644 Website and Email Services	Website and Email Services - Mailchimp	80.00
US BANK	06/30/2026	6644 Website and Email Services	Website and Email Services - Godaddy	46.38
US BANK	06/30/2026	6604 Computer Software	Computer Software - Bitty.com	348.00
US BANK	06/30/2026	6642 Event Participation Fees	Event Participation Fees - City of Baldwin Park	91.93
US BANK	06/30/2026	6639 Advertising	Advertising - Facebook	659.84
US BANK	06/30/2026	6639 Advertising	Advertising - Google	60.77
US BANK	06/30/2026	6619 Travel, Meetings, and Conferences	Meeting - SGV Partnership Legislative Reception	200.00
US BANK	06/30/2026	6642 Event Participation Fees	Event Participation Fees - CA Certified Farm	45.00
US BANK	06/30/2026	6619 Travel, Meetings, and Conferences	Meeting - CAPIO Webinar	30.00
US BANK	06/30/2026	6639 Advertising	Advertising - GSJJ.com	1,971.00
US BANK	06/30/2026	6616 Printing and Reproduction	Printing and Reproduction - Vista Print	1,121.48
US BANK	06/30/2026	6639 Advertising	Advertising - Avant Garde Graphix	2,194.58
US BANK	06/30/2026	6640 Communications Supplies	Communications Supplies - Uline	945.17
US BANK	06/30/2026	6643 Media Production	Media Production - Envato	32.00
US BANK	06/30/2026	6643 Media Production	Media Production - Envato	17.00
US BANK	06/30/2026	6643 Media Production	Media Production - Michaels	49.35
US BANK	06/30/2026	6601 Board Expenses	Board Expenses - Yum Yum	54.00
US BANK	06/30/2026	6601 Board Expenses	Board Expenses - Smart and Final	83.68
US BANK	06/30/2026	6601 Board Expenses	Board Expenses - Stater Bros	21.99
US BANK	06/30/2026	6601 Board Expenses	Board Expenses - Stater Bros	25.46
US BANK	06/30/2026	6625 Operations Supplies	Operations Supplies - Diamondback	47.93
US BANK	06/30/2026	6625 Operations Supplies	Operations Supplies - Barneys Key Service	13.18
US BANK	06/30/2026	6632 Vehicle Maintenance	Vehicle Maintenance - Tristar Safety Services	1,118.46
US BANK	06/30/2026	6632 Vehicle Maintenance	Vehicle Maintenance - Tire Zone	22.10
US BANK	06/30/2026	6632 Vehicle Maintenance	Vehicle Maintenance - Tire Zone	22.10
				\$ 18,912.41
VERIZON	06/01/2026	6609 Field Communications	Field Communications	31.00
				\$ 31.00
VESTIS	06/01/2026	6332 Uniforms	Invoice 5881236100	241.15
VESTIS	06/01/2026	6332 Uniforms	Invoice 5881241688	243.95
				\$ 485.10
VESTIS	06/15/2026	6332 Uniforms	Invoice 588124743	228.03



San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2026

VESTIS	06/15/2026	6332 Uniforms	Invoice 5881253133	216.65	
				<u>\$ 444.68</u>	
VESTIS	06/30/2026	6332 Uniforms	Invoice 5881258776	201.28	
VESTIS	06/30/2026	6332 Uniforms	Invoice 5881264384	180.32	
				<u>\$ 381.60</u>	
WEST COVINA CDJP	06/15/2026	6632 Vehicle Maintenance	Invoice CHCS52750	5,919.17	
				<u>\$ 5,919.17</u>	
WEST VALLEY MVCD	06/15/2026	6635 Testing Supplies	Invoice 3094	1,656.00	
				<u>\$ 1,656.00</u>	
WEX/CHEVRON	06/15/2026	6624 Gasoline	Invoice 113086151	6,655.10	
				<u>\$ 6,655.10</u>	
Total Payables for June 2026				\$ 153,054.78	
Total Payroll for June 2026 (attached)				\$ 535,618.69	
Total Claims for June 2026				\$ 688,673.47	



San Gabriel Valley Mosquito & Vector Control District List of Claims | June 2026

Payroll June 2026

Department	June 4, 2026	June 18, 2026	July 2, 2026	Total
100-EXECUTIVE	\$ 11,606.40	\$ 11,690.40	\$ 11,690.40	\$ 34,987.20
200-ADMINISTRATION	\$ 10,404.80	\$ 10,504.80	\$ 10,404.80	\$ 31,314.40
300-OPERATIONS	\$ 58,720.92	\$ 58,473.42	\$ 59,190.25	\$ 176,384.59
400-SURVEILLANCE	\$ 19,584.81	\$ 20,132.91	\$ 20,585.05	\$ 60,302.77
500-COMMUNICATIONS	\$ 19,969.70	\$ 19,426.22	\$ 19,278.26	\$ 58,674.18
LIMITED TERM & EXTRA HELP	\$ 23,821.50	\$ 26,862.27	\$ 23,712.64	\$ 74,396.41
GROSS PAYROLL	\$ 144,108.13	\$ 147,090.02	\$ 144,861.40	\$ 436,059.55
EMPLOYER TAXES	\$ 4,166.54	\$ 3,947.54	\$ 2,975.44	\$ 11,089.52
CAR ALLOWANCE (DM)	\$ 500.00	\$ -	\$ -	\$ 500.00
EMPLOYEE BENEFITS-MED	\$ 4,038.17	\$ 3,581.28	\$ 4,029.23	\$ 11,648.68
PAYROLL PROCESSING FEES	\$ 758.25	\$ 583.14	\$ 583.14	\$ 1,924.53
TOTAL PAYROLL	\$ 153,571.09	\$ 155,201.98	\$ 152,449.21	\$ 535,618.69

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San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2026

BUDGET STATUS REPORT

PERIOD ENDING 6/30/2026
Current Period 98% of Fiscal Year Completed

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
SALARIES AND BENEFITS					
6500 Salaries - Exempt	67,198.80	865,267.42	972,092.76	106,825.34	89%
6501 Salaries - Non-Exempt	159,482.57	1,892,915.45	1,961,728.38	68,812.93	96%
6502 Salaries - Overtime	742.85	26,128.61	74,500.00	48,371.39	35%
6503 Salaries - Vacation	8,442.08	174,027.91	165,618.42	(8,409.49)	105%
6504 Salaries - Holiday	11,546.50	124,352.00	141,285.06	16,933.06	88%
6505 Salaries - Sick Pay	7,409.66	118,302.33	121,767.62	3,465.29	97%
6506 Salaries - Extra Help	36,375.69	231,604.22	351,138.80	119,534.58	66%
6507 Payroll Taxes - Medicare	4,313.24	51,198.35	59,890.08	8,691.73	85%
6508 Payroll Taxes - Social Security	1,904.32	10,686.89	17,940.80	7,253.91	60%
6509 Payroll Taxes - Unemployment Insurance	1,896.52	21,421.75	20,000.00	(1,421.75)	107%
6510 Cafeteria Benefit	14,292.25	425,396.71	610,200.00	184,803.29	70%
6511 Group Term Life Insurance	0.00	5,558.70	6,000.00	441.30	93%
6512 DM 457 Contribution	991.50	8,909.10	8,802.00	(107.10)	101%
6513 DM Car Allowance	500.00	5,500.00	6,000.00	500.00	92%
6514 Tuition Reimbursement	0.00	4,184.00	8,000.00	3,816.00	52%
6515 CalPERS Classic Normal Cost	9,179.24	79,877.30	93,643.80	13,766.50	85%
6516 CalPERS PEPPA Normal Cost	25,074.63	209,190.12	202,391.28	(6,798.84)	103%
6517 Retiree Health Insurance	0.00	50,355.85	58,000.00	7,644.15	87%
6518 CalPERS Classic Unfunded Liability	0.00	115,347.00	157,703.00	42,356.00	73%
6519 CalPERS PEPPA Unfunded Liability	0.00	324.00	10,335.00	10,011.00	3%
6520 CalPERS Classic - ADP	0.00	330,000.00	330,000.00	0.00	100%
6521 CalPERS PEPPA - ADP	0.00	30,000.00	30,000.00	0.00	100%
6522 CalPERS Post Retirement - OPEB	0.00	150,000.00	150,000.00	0.00	100%
Total SALARIES AND BENEFITS	349,349.85	4,930,547.71	5,557,037.00	626,489.29	89%
ORGANIZATIONAL EXPENDITURES					
6600 Bank Charges	1,341.39	18,736.03	23,000.00	4,263.97	81%
6601 Board Expenses	2,277.35	28,552.37	40,000.00	11,447.63	71%
6602 Branded Apparel	188.40	2,837.82	4,000.00	1,162.18	71%
6603 Computer Hardware	0.00	23,491.10	30,000.00	6,508.90	78%
6604 Computer Software	8,569.86	79,657.65	94,500.00	14,842.35	84%
6605 Emergency Response	0.00	0.00	100,000.00	100,000.00	0%
6606 Employee Recognition & Engagement	0.00	6,277.20	6,000.00	(277.20)	105%
6607 Equipment Leases	2,084.07	26,611.96	23,000.00	(3,611.96)	116%
6608 Fees and Assessments	43.00	102,917.71	105,000.00	2,082.29	98%
6609 Field Communications	0.00	50,694.41	50,000.00	(694.41)	101%
6610 Internet Services	574.00	7,332.28	20,000.00	12,667.72	37%
6611 Membership Dues	0.00	48,209.80	40,000.00	(8,209.80)	121%
6612 Miscellaneous Expenses	0.00	3,322.19	3,000.00	(322.19)	111%
6613 Office Supplies	1,061.10	6,210.89	9,000.00	2,789.11	69%
6614 Phone Services	1,129.19	13,404.44	25,000.00	11,595.56	54%
6615 Postage	500.00	1,029.73	2,000.00	970.27	51%
6616 Printing and Reproduction	1,121.48	9,943.22	11,000.00	1,056.78	90%
6617 Professional Development	74.09	1,149.06	3,000.00	1,850.94	38%
6618 Recruitments	0.00	5,495.98	6,500.00	1,004.02	85%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2026

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
6619 Travel, Meetings, and Conferences	395.00	50,457.66	52,000.00	1,542.34	97%
6620 Electric Utility Services	1,650.04	35,119.30	17,000.00	(18,119.30)	207%
6621 Gas Utility Services	173.25	3,144.21	4,300.00	1,155.79	73%
6622 Water Utility Services	150.30	2,260.50	2,600.00	339.50	87%
6623 Aerial Operations	0.00	0.00	30,000.00	30,000.00	0%
6624 Gasoline	6,710.00	60,439.22	68,000.00	7,560.78	89%
6625 Operations Supplies	197.34	8,891.48	8,000.00	(891.48)	111%
6626 Pesticides	5,768.46	98,239.16	180,000.00	81,760.84	55%
6627 Pool Notifications	1,271.50	11,264.71	12,000.00	735.29	94%
6628 Safety Supplies	351.68	5,024.89	7,500.00	2,475.11	67%
6629 Equipment Maintenance	0.00	1,448.59	3,000.00	1,551.41	48%
6630 Facility Maintenance	4,862.66	79,530.78	86,000.00	6,469.22	92%
6631 Grounds Maintenance	0.00	2,130.49	2,000.00	(130.49)	107%
6632 Vehicle Maintenance	1,162.66	57,156.30	50,000.00	(7,156.30)	114%
6633 Work Boots	(27.77)	5,434.54	5,500.00	65.46	99%
6634 Uniforms	826.28	12,433.20	17,500.00	5,066.80	71%
6635 Testing Supplies	1,398.61	21,873.90	22,000.00	126.10	99%
6636 Fish Supplies	0.00	2,497.70	2,500.00	2.30	100%
6637 State Certification	0.00	10,101.00	10,000.00	(101.00)	101%
6638 Surveillance Supplies	1,223.86	14,277.16	15,000.00	722.84	95%
6639 Advertising	6,924.24	20,259.57	30,000.00	9,740.43	68%
6640 Communications Supplies	1,434.71	8,103.10	8,000.00	(103.10)	101%
6641 Education Program Supplies	322.65	9,134.22	10,000.00	865.78	91%
6642 Event Participation Fees	136.93	806.67	1,000.00	193.33	81%
6643 Media Production	98.35	566.13	1,800.00	1,233.87	31%
6644 Website and Email Services	126.38	6,274.03	7,000.00	725.97	90%
6650 Contract Services - Assessment Administration	0.00	22,709.99	25,000.00	2,290.01	91%
6651 Contract Services - Auditor	0.00	24,900.00	26,000.00	1,100.00	96%
6652 Contract Services - Bookkeeping	0.00	12,623.75	17,000.00	4,376.25	74%
6653 Contract Services - Information Technology	0.00	47,281.00	60,000.00	12,719.00	79%
6654 Contract Services - Investment Advisory	0.00	8,892.01	10,000.00	1,107.99	89%
6655 Contract Services - Legal	1,812.50	27,813.24	50,000.00	22,186.76	56%
6656 Contract Services - Other	0.00	0.00	5,000.00	5,000.00	0%
6660 Insurance - VCJPA Automobile	0.00	6,209.00	8,000.00	1,791.00	78%
6661 Insurance - VCJPA General Fund	0.00	4,344.00	5,000.00	656.00	87%
6662 Insurance - VCJPA Liability	0.00	141,142.00	145,000.00	3,858.00	97%
6663 Insurance - VCJPA Property	0.00	12,287.00	21,000.00	8,713.00	59%
6664 Insurance - VCJPA Workers' Compensation	0.00	167,728.00	145,000.00	(22,728.00)	116%
6665 Insurance - Other Insurance	0.00	864.27	5,500.00	4,635.73	16%
Total ORGANIZATIONAL EXPENDITURES	55,933.56	1,439,536.61	1,770,200.00	330,663.39	81%
CAPITAL OUTLAY					
8000 Capital Outlay - General	0.00	61,155.00	70,000.00	8,845.00	87%
Total CAPITAL OUTLAY	0.00	61,155.00	70,000.00	8,845.00	87%
Total EXPENDITURES	405,283.41	6,431,239.32	7,397,237.00	965,997.68	87%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | June 2026

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
DESIGNATED RESERVES					
Public Health Emergency	0.00	0.00	695,000.00	695,000.00	0%
Capital Projects	0.00	0.00	325,000.00	325,000.00	0%
Pension Liability	0.00	0.00	313,000.00	313,000.00	0%
Building/Facilities	0.00	0.00	110,000.00	110,000.00	0%
Vehicle Replacement	0.00	0.00	65,000.00	65,000.00	0%
Prop 218 Ballot Initiative	0.00	0.00	1,179,923.00	1,179,923.00	0%
Sterile Insect Technique	0.00	0.00	122,500.00	122,500.00	0%
Total DESIGNATED RESERVES	0.00	0.00	2,810,423.00	2,810,423.00	0%

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San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting Minutes
June 12, 2026

TRUSTEES PRESENT

Henry Aviles (Alhambra)
 Sho Tay (Arcadia)
 Robert Gonzales (Azusa)
 Emmanuel Estrada (Baldwin Park)
 Corey Calaycay (Claremont) – Secretary/Treasurer
 Jerry Velasco (El Monte)
 Jackie Doornik (Glendora)
 Cory Moss (Industry)
 Manuel Garcia (Irwindale)
 Charlie Klinakis (La Puente)
 Anish Saraiya (L.A. County)
 Joseph Leon (Monterey Park)
 Rachel Janbek (Pasadena)
 Sandra Armenta (Rosemead)
 Denise Menchaca (San Gabriel) – Vice President
 Ryan Vienna (San Dimas)
 Robert Joe (South Pasadena)
 Cynthia Sternquist (Temple City) *Arrived at 7:04 A.M.*
 Allen Wu (Walnut)
 Rosario Diaz (West Covina)

TRUSTEES ABSENT

Richard Barakat (Bradbury)
 Patricia Cortez (Covina)
 Margaret Finlay (Duarte)
 Meshal Kashifalghita (La Verne) – President
 Becky Shevlin (Monrovia)
 Tim Sandoval (Pomona)
 John Capoccia (Sierra Madre) – Past President

STAFF PRESENT

Jason Farned, District Manager
 Cecilia Contreras, Director of Administrative Services
 Anais Medina Diaz, Director of Communications
 Tristan Hallum, Director of Scientific Programs
 Gilbert Holguin, Director of Operations
 Jerry Mireles, Clerk of the Board

GUESTS PRESENT

Andrew Jared, District Counsel

1. Call to Order

Vice President Menchaca called the meeting to order at 7:01 a.m. Trustee Garcia led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Gonzales, seconded by Secretary/Treasurer Calaycay and carried by the following vote to approve Items 3.1- 3.7 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Estrada, Calaycay, Velasco, Doornik, Moss, Garcia, Klinakis, Saraiya, Leon, Janbek, Armenta, Menchaca, Vienna, Joe, Wu, Diaz
 NOES: None
 ABSTAIN: None
 ABSENT: Barakat, Cortez, Finlay, Kashifalghita, Shevlin, Sandoval, Capoccia, Sternquist



4. Presentation

None

5. Distribution of Engineer's Report Fiscal Year 2026-2027

Vice President Menchaca reported an overview of the item.

The Preliminary Engineer's Report was received and filed.

6. Consider Resolution 2026-04 to Order Collection of Special Benefit Property Taxes Inclusive of Annual Budget for Fiscal Year 2026-2027

Vice President Menchaca provided an overview of the item.

Prior to Board input, Vice President Menchaca opened the Public Comment period and inquired if any speaker requests have been received, hearing none, Vice President Menchaca closed the Public Comment period.

Motion by Secretary/Treasurer Calaycay, seconded by Trustee Diaz and carried by the following vote to approve Resolution 2026-04 to Order Collection of Special Benefit Property Taxes Inclusive of the FY 2026-2027 Annual Budget.

AYES: Aviles, Tay, Gonzales, Estrada, Calaycay, Velasco, Doornik, Moss, Garcia, Klinakis, Saraiya, Leon, Janbek, Armenta, Menchaca, Vienna, Joe, Sternquist, Wu, Diaz

NOES: None

ABSTAIN: None

ABSENT: Barakat, Cortez, Finlay, Kashifalghita, Shevlin, Sandoval, Capoccia

7. District Administration

7.1 District Update

District Manager, Jason Farned provided an update on the Proposition 218 Ad Hoc Committee, noting that the committee would meet virtually on June 23, 2026. He also reminded the Board that the regular August Board meeting had been canceled and that a four-hour governance training would be offered that day for Trustees interested in attending.

Mr. Farned also provided a mosquito surveillance update, reporting that mosquito activity remains consistent with the five-year average. He reminded Trustees that using mosquito repellent is one of the most effective ways to prevent mosquito bites. He noted that West Nile virus is endemic to the region and that positive mosquito samples are expected throughout the surveillance season. He explained that the greatest risk to humans occurs when virus levels increase in both bird and mosquito populations, allowing the virus to spill over into the human population.

He announced that National Mosquito Control Awareness Week is approaching and reported that several cities will be issuing proclamations in recognition of the observance. He noted that cities have also been provided with social media content to help promote public awareness. Mr. Farned further announced that a Sterile Insect Technique (SIT) Open House and facility tour will be held following the July 10, 2026, Board meeting and invited Trustees interested in attending to participate in the tour.



San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes June 12, 2026

Lastly, he recognized Director of Communications Anais Medina Diaz for the District's receipt of the California Association of Public Information Officials (CAPIO) Certificate of Excellence for its crisis communications during the Eaton Fire emergency mosquito control response. The Board commended Ms. Medina Diaz and her team for their outstanding efforts and acknowledged the recognition as a reflection of the District's commitment to effective public communication.

8. Committee Reports

None

9. Trustee Report

Trustees Sternquist and Leon commended Director of Communications Anais Medina Diaz for her presentation at their respective City Council meetings.

Trustee Diaz expressed appreciation to District Manager Jason Farned for attending the City Council meeting and thanked District staff for their participation and support at community events.

10. New Business

None

11. Adjournment

The meeting was adjourned at 7:26 a.m.

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Zone Specialists:

Zone	Specialist	Cities
1	Steven Ly	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Dane Miletich	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Darrin Jones	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

Operations Summary:

This report includes pesticide usage for May. It does not include pesticide usage for June as the reporting period concluded before the end of the month. June's pesticide usage will be included in next month's report.

The District has transitioned from the annual spring swimming pool condition confirmation program into the aerial surveillance assessment phase. Operations staff completed their review of aerial imagery to verify pool conditions and identify properties requiring additional follow-up. Based on this assessment, 765 properties were issued notices requesting remediation and confirmation of compliance by July 6, 2026. This targeted approach helps ensure District resources are focused on unmaintained swimming pools that present the greatest risk for mosquito production while supporting timely enforcement and treatment efforts.

Black fly activity along the San Gabriel River has remained consistently low throughout the reporting period. Routine monitoring indicates adult abundance remains suppressed, reflecting the effectiveness of ongoing control efforts. Operations staff continue to conduct regular inspections and biweekly treatments to maintain control and prevent population increases as environmental conditions continue to support black fly development.



Chemical Usage:

May 2026

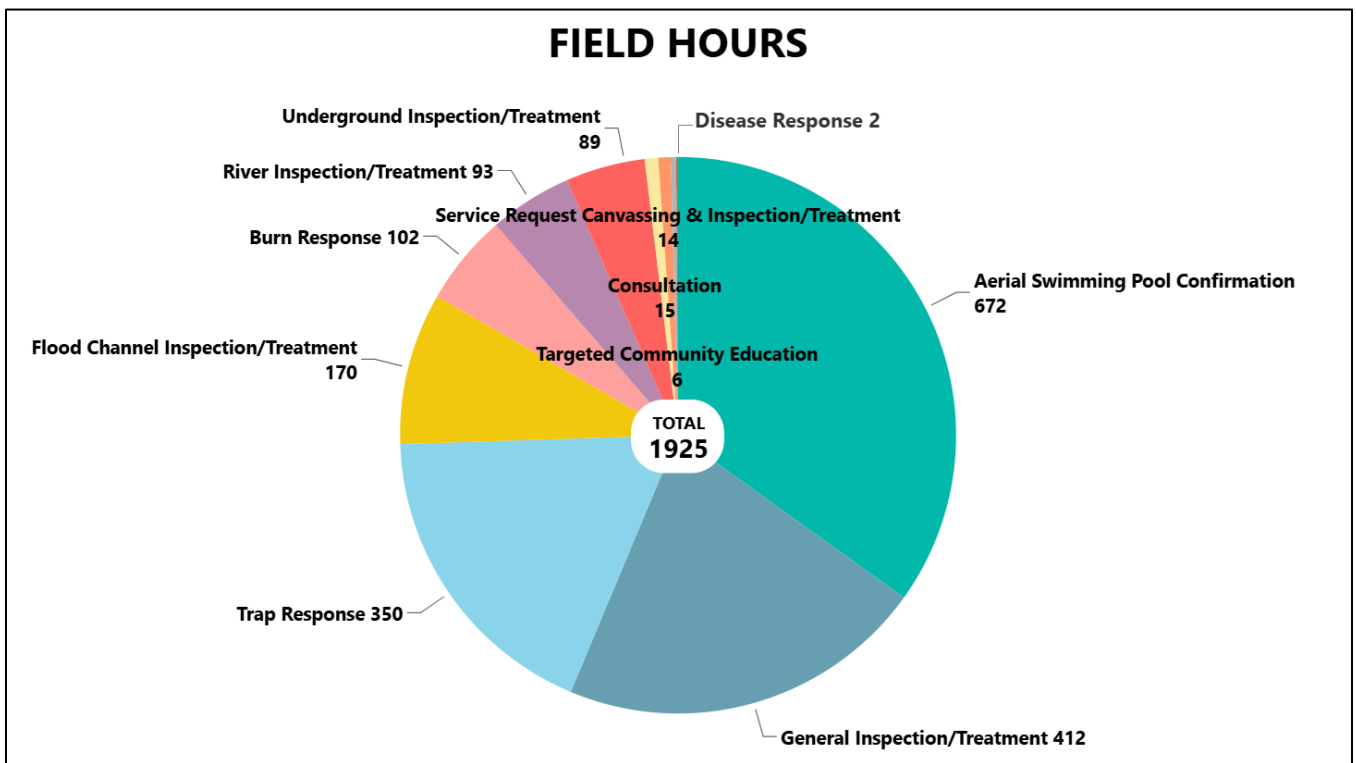
Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
Larvicide Oils (Surface Film)			
Suffocation	Mosquitoes	1.06 gal.	9902 sq.ft.
Insect Growth Regulators (IGR's)			
Inhibits metamorphosis	Mosquitoes	67.33 lbs.	77858 sq.ft.
Bacterials			
Ingestion, toxicant	Mosquitoes	0.62 gal.	316800 sq.ft.
Ingestion, toxicant	Mosquitoes	88.21 lbs.	749546 sq.ft.
Ingestion, toxicant	Black Flies	49.32 lbs.	13690 m ³
Biologicals			
Mosquito fish	Mosquitoes	1671 ea.	31717 sq.ft.

Field Statistics:

861 - 14.07 %
2025
SITES VISITED

81 - 7.95 %
2025
SERVICE REQUESTS

38 + 58.33 %
2025
CONSULTATIONS





San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22 - 25 | May 31 – June 27

Surveillance Activities

Routine mosquito surveillance continued for disease weeks 22 through 25 using Gravid, Encephalitis Vector Surveillance (EVS) and BG sentinel 2 traps. An average of 40 traps were deployed each week while total abundance ranged from 2222-3993 mosquitoes per week. The average amount of mosquitoes caught per trap ranged from 46.2-72.9 during this time frame.

Average Mosquitoes Per Trap

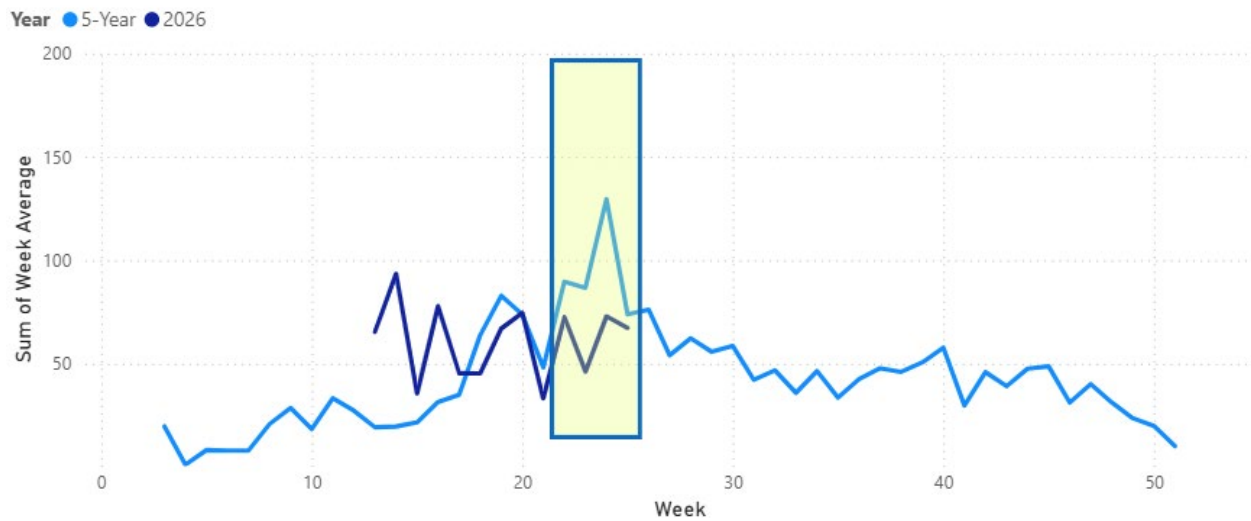


Fig. 1 Average mosquito collections per trap for the current year 2026 (dark blue) compared to a five-year average of mosquito abundance (light blue) from 2021 through 2025. Highlighted are weeks 22 through 25.

Types of Traps Set

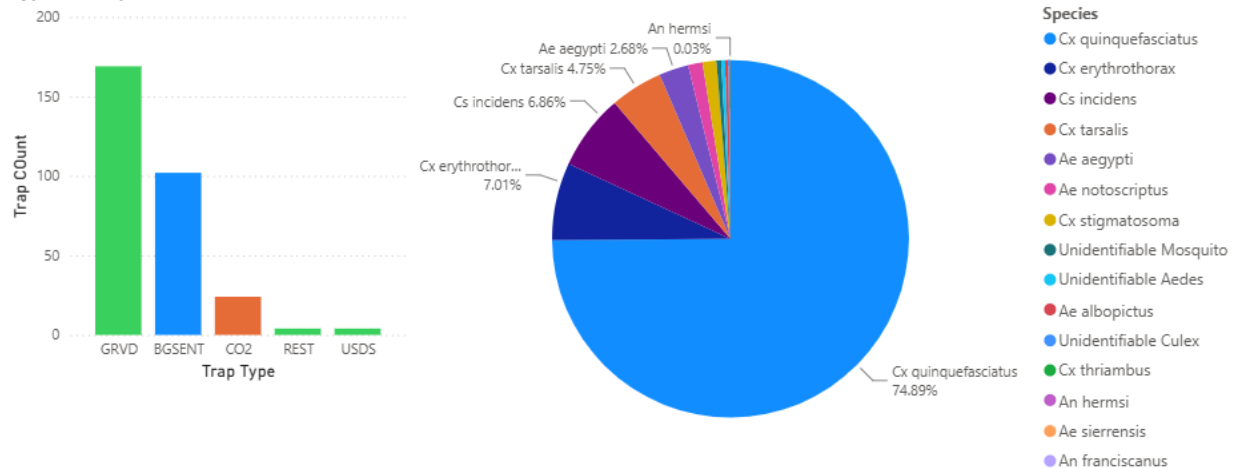


Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart depicts the total percentage of mosquitoes collected for the current reporting period. Species listed on the far right are sorted from high to low as a function of total abundance.

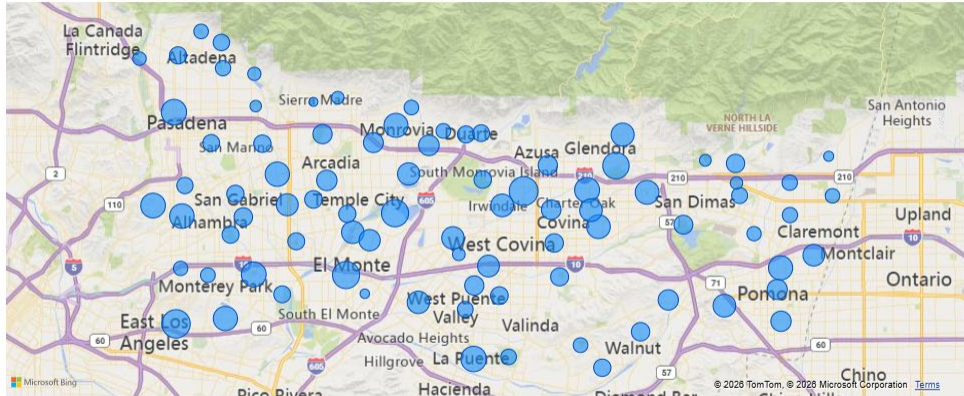


San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22 - 25 | May 31 – June 27

Community/City	Avg Mosq per Trap
Alhambra	56
Altadena	40
Arcadia	89
Azusa	63
Baldwin Park	42
Bradbury	38
Claremont	26
Covina	78
Duarte	66
El Monte	90
Glendora	115
Industry	38
Inwindsale	92
La Puente	74
La Verne	37
Monrovia	72
Monterey Park	123
Pasadena	32
Pomona	66
Rosemead	59
San Dimas	72
San Gabriel	69
Sierra Madre	15
South Pasadena	61
Temple City	55
Walnut	46
West Covina	64

2026 Average Mosquitoes per Trap

Average of Total Mosquitoes by latitude and longitude



2026 Year Total	
Total Mosquitoes	Avg Mosq per Trap
51218	53

Fig. 3 The table on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping locations while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

Black Fly Surveillance

Routine black fly surveillance was conducted during disease weeks 22 through 25. This surveillance occurred using EVS traps baited with carbon dioxide in the form of dry ice. For the duration of this period black fly abundance was below District action thresholds.

Week 22-25 Black Fly Data

C02 Traps

Week	Zone	Site Name	Trap Type	Total Black Fly
25	7	Glencoe Heights	CO2	41
25	7	Hicrest Rd (GL)	CO2	21
25	5	Tall Pine Dr	CO2	6
25		Ben Lomond Ave	CO2	2
24	7	Hicrest Rd (GL)	CO2	40
24	7	Glencoe Heights	CO2	13
24	5	Tall Pine Dr	CO2	4
23	7	Glencoe Heights	CO2	37
23	7	Hicrest Rd (GL)	CO2	10
23	5	Tall Pine Dr	CO2	7
22	5	Tall Pine Dr	CO2	11
22	7	Glencoe Heights	CO2	11
22	7	Hicrest Rd (GL)	CO2	11

- Glencoe Heights
- Hicrest Rd (GL)
- Ben Lomond Ave
- Tall Pine Dr

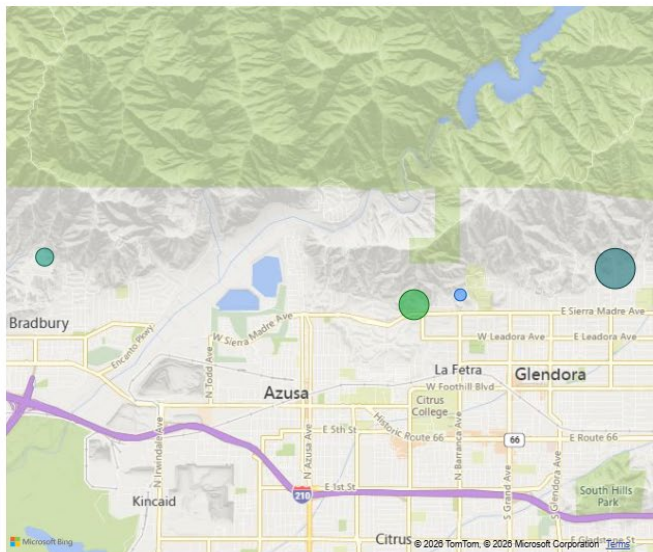


Fig. 4 Black fly trap locations for disease weeks 22 through 25. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22 - 25 | May 31 – June 27

In addition to the routine adult surveillance, the laboratory in conjunction with the operations department have been deploying larval monitoring stations to proactively identify black fly development in their earliest stages. This work is in its exploratory stages and we look forward to adding this metric to our treatment protocols soon.

Eaton Burn Area

As of week 3 2026, the surveillance team has deployed Gravid and BG sentinel traps in proximity to and within the Eaton burn scar to identify the risk of mosquitoes growing in this area compared to the surrounding cities and the District. Additional surveillance parameters will be reported out on as they occur, but the goal of this targeted surveillance is to identify the trend of mosquito development within the burn scar and track significant changes in the population due to the wildfires.

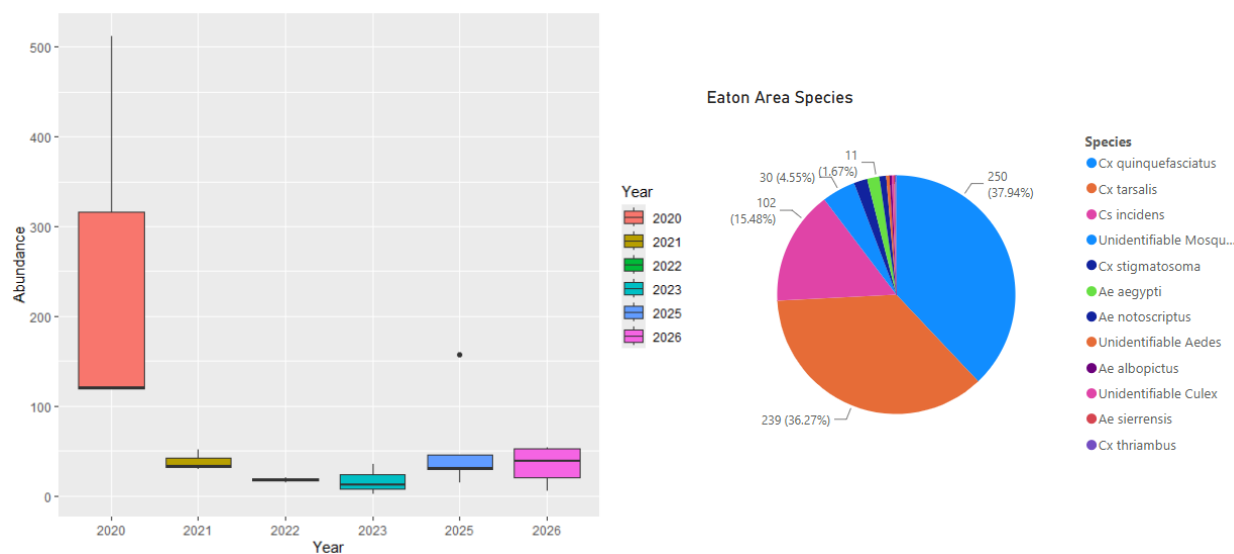


Fig. 5 The following graphics depict the current mosquito abundance and species collected in the Eaton Burn Area for weeks 22 through 25. On the left is a box and whisker plot comparing the current Eaton Burn Area collections (2026) to the last several years. Of note, 2024 is omitted from the chart due to a lack of abundance collection information in the area. On the right is a pie chart depicting the current species breakdown collected in the ongoing surveillance

Additional Surveillance activities

Enhanced surveillance occurred during weeks 24 and 25 to corroborate the ongoing need for adulticiding measures in Monterey Park. Each week abundance collections were above set thresholds of 175 adult mosquitoes in the area.

Arbovirus Activity

As of disease week 18, West Valley Mosquito and Vector Control District has resumed testing our dead bird and mosquito pool samples. In week 25 of 2026, the District identified its first positive mosquito sample for West Nile virus.

As a reminder, mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito “pool”. Aedes spp. mosquitoes can be tested in lower quantities to aid in identifying local transmission. Culex mosquito samples and dead bird samples are tested for West Nile virus (WNV), St. Louis Encephalitis (SLE) and Western Equine



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 22 - 25 | May 31 – June 27

Encephalitis (WEE) virus. Submitted *Aedes* spp. samples are tested for Dengue (DENV), Chikungunya (CHIKV) and Zika virus (ZIKV).

The following are the weekly results from the District's arbovirus testing from epiweeks 22-25:

- Week 22, 0 out of 42 mosquito pools tested positive for WNV.
- Week 23, 0 out of 39 mosquito pools and 0 out of 1 dead bird tested positive for WNV.
- Week 24, disease testing was put on hold, and samples were sent in week 25
- Week 25, 1 out of 51 mosquito pools and 0 out of 1 bird carcass tested positive for WNV.

For the current reporting period:

- 132 mosquito pools have been tested, 1 of which have tested positive for WNV
 - In 2026, 263 mosquito pools have been tested with 1 positive detection
 - At this time in 2025, 318 mosquito pools were tested with 0 positive samples
- 2 bird carcasses have been tested, 0 of which have tested positive for WNV
 - In 2025, 9 bird carcasses have been tested with 0 positive detections
 - At this time in 2024, 19 bird carcasses were tested with 0 positive samples

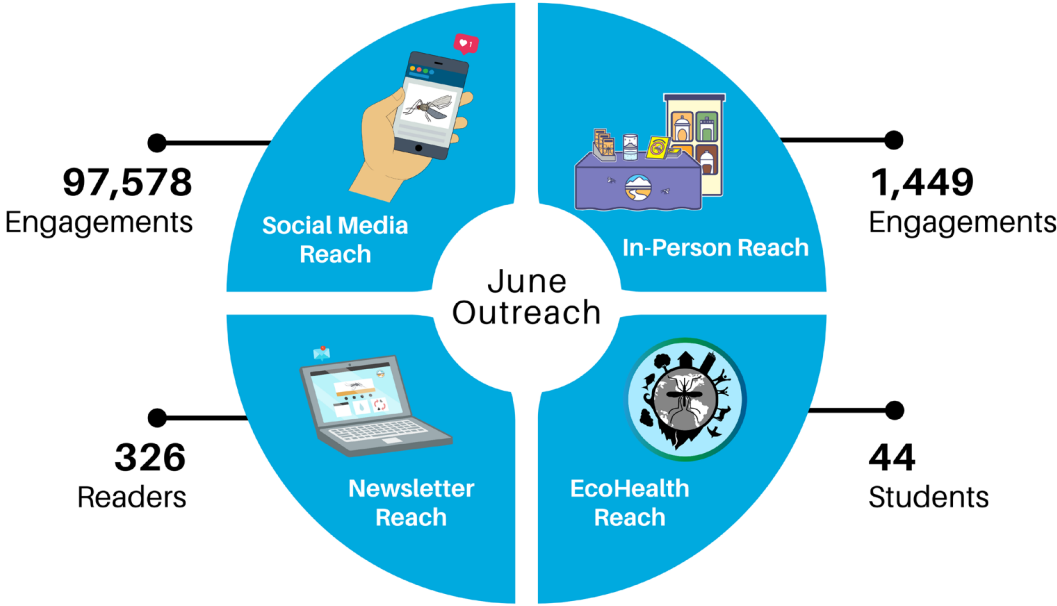


San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22 - 25 | May 31 – June 27

Outreach Summary:

With mosquito season fully underway, the Communications Department has been attending multiple events throughout the district to raise awareness about our services and mosquito prevention. District representatives attended five city council meetings to accept National Mosquito Control Awareness Week proclamations and share the importance of raising awareness across the region. In addition to general mosquito education, staff have been working diligently to prepare for the launch of the district’s sterile insect technique program, SGV Mosquito Match. With releases beginning in July, the team has been ensuring the community is aware of the program’s goals and what they can expect from district staff.

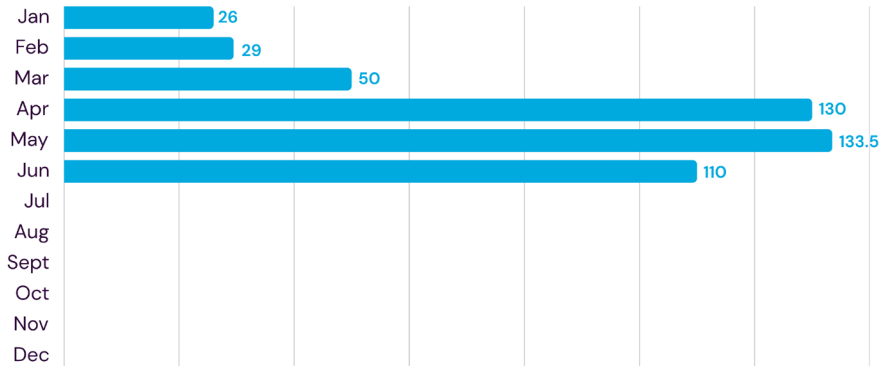
Education Specialist Hagele and Luna concluded their spring classroom programs and shifted into preparation for the fall community science programs. This includes transferring the EcoHealth’s current website to Streamline which ensures the website follows accessibility requirements. The program’s new website will go live in the next month, ready to accept enrollments for fall.





San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22 - 25 | May 31 – June 27

2026 Communications Field Hours

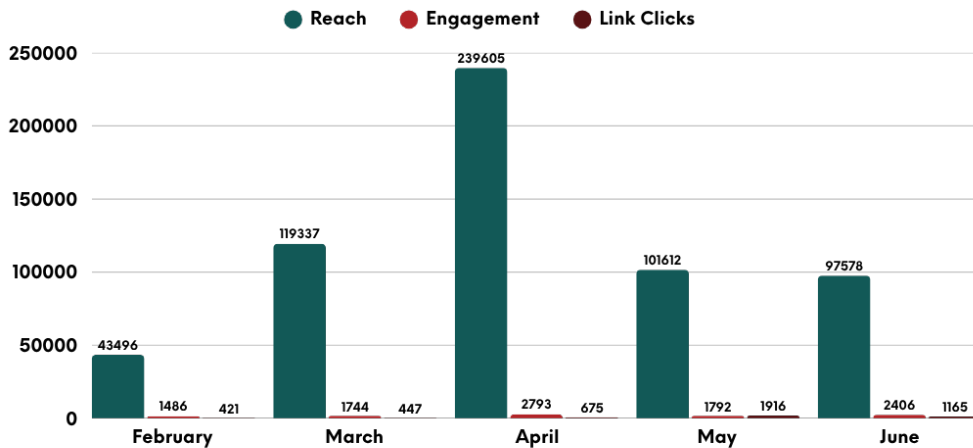


Based on a 1 month reporting period

Digital Marketing:

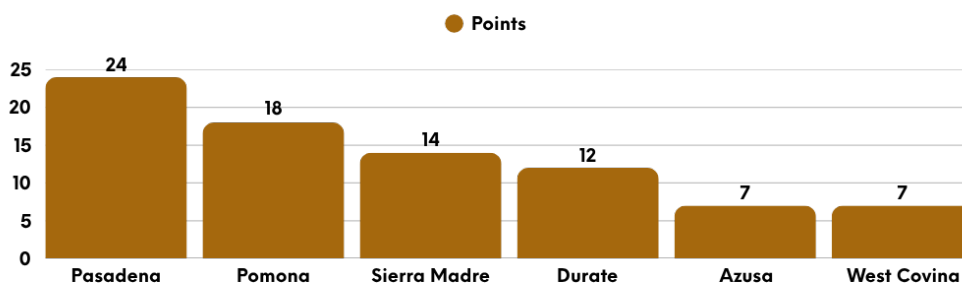
1) Key Performance Indicators (KPIs):

Social Media Engagement



A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.

Most Engaged Cities with @SGVMosquito on Social Media





San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22 - 25 | May 31 – June 27

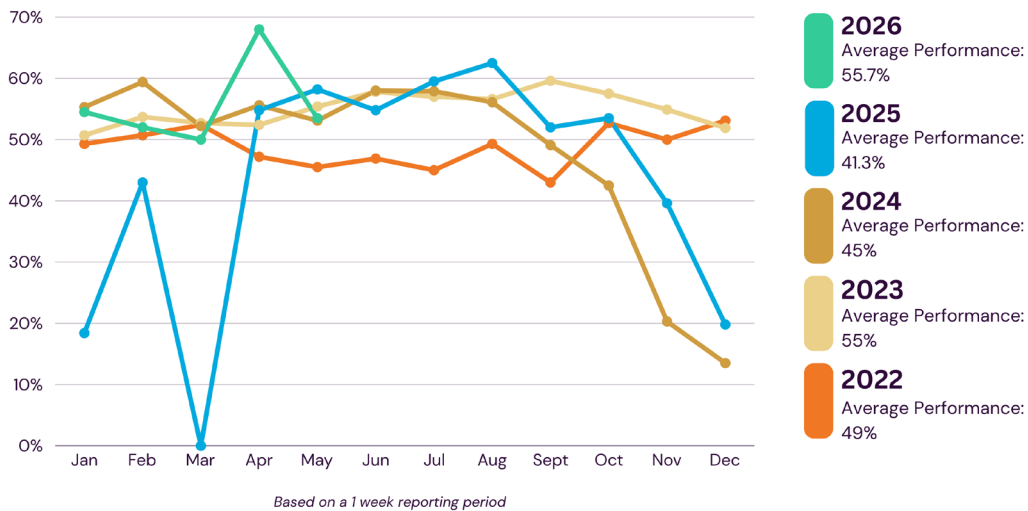
2) Digital Response Support

- a) National Mosquito Control Awareness Week launched with a collaborative post with Trustees Denise Menchaca and Emmanuel Estrada, respectively. We also promoted our city proclamations with the cities of San Dimas, Monrovia, El Monte, Baldwin Park, and San Gabriel.
- b) As the World Cup takes over the Los Angeles area, the District has also jumped into the fun by creating original content and connecting mosquito control to the tournament.

3) Email Marketing

- a) Short Bites Monthly – stats from the past month
 - i. Mailchimp Newsletter Open Rate: 53.5%
 - ii. Mailchimp Newsletter Click Rate: 4.6%
 - iii. Streamline Overall Impressions: 6
 - iv. LinkedIn Newsletter Open Rate: 4.8%
 - v. LinkedIn Newsletter Click Rate: 1%
 - vi. LinkedIn Newsletter Overall Impressions: 140
- b) May Board Bites Monthly was sent to all board trustees.
- c) Black Fly Surge Alert update was pushed out to the District’s listserv.

Short Bites Monthly Performance



4) Content Development

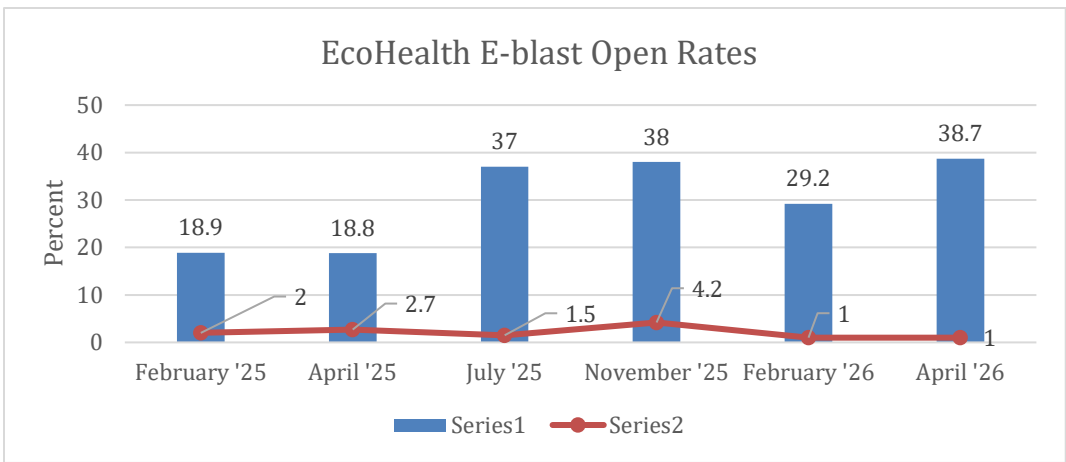
- a) Development of SGV Mosquito Match media releases and digital content
- b) Video production of world cup-related educational content
- c) West Nile virus awareness and education
- d) Monterey Park Adult Mosquito Control Treatment



San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 22 - 25 | May 31 – June 27



EcoHealth Vector Education



1. EcoHealth Highlights

- a) June 2: Sierra Madre Middle School Vector Inspector of the Year Award Presentation (Sierra Madre)
- b) June 11: Camp Covina (Covina)
- c) June 24: Rio Hondo Elementary Pollinator Project (Arcadia)



San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | May 2026

SGVMVCD TREASURER'S REPORT MAY 2026

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Citizens Bank, L.A. County Pool, CA CLASS, and LAIF accounts.

LOCAL AGENCY INVESTMENT FUND (LAIF)				
BEGINNING BALANCE				\$642,520.48
No activity this period				
ENDING BALANCE				\$642,520.48
% OF ANNUAL EXPENDITURE:	8.69%	YIELD:	3.81%	MATURITY DATE: PERPETUAL SOURCE: MAY 2026 STATEMENT

LOS ANGELES COUNTY POOL (PB1)				
BEGINNING BALANCE				\$2,077,304.36
Interest Earned		\$1,481.05		
Withdrawal		(\$2,076,304.36)		
SEC MST 2025-26 2ND PD		\$846,162.04		
RED MST 2025-26 3RD PD		\$13,979.89		
ENDING BALANCE				\$862,622.98
% OF ANNUAL EXPENDITURE:	11.66%	YIELD:	3.18%	MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 11

CALIFORNIA CLASS PRIME				
BEGINNING BALANCE				\$3,325,584.56
Depoist		\$2,076,304.36		
Withdrawal		(\$980,691.83)		
Interest Earned		\$10,019.16		
ENDING BALANCE				\$4,431,216.25
% OF ANNUAL EXPENDITURE:	59.90%	YIELD:	3.69%	MATURITY DATE: PERPETUAL SOURCE: MAY 2026 STATEMENT

VCIPA CONTINGENCY FUND				
BEGINNING BALANCE				\$216,371.00
Interest Earned		\$824.00		
Admin Fee		(\$4.00)		
ENDING BALANCE				\$217,191.00
% OF ANNUAL EXPENDITURE:	2.94%	YIELD:	4.12%	MATURITY DATE: PERPETUAL SOURCE: MAR 2026 STATEMENT*

*Statements provided on quarterly basis only

CITIZENS BANK (OPERATIONS AND SWEEP ACCOUNTS)				
BEGINNING BALANCE				\$314,181.47
Debits		(\$8,047,848.53)		
Credits		\$8,548,228.45		
Account Analysis Fees		(\$126.73)		
Interest Earned		\$46.60		
ENDING BALANCE				\$814,481.26
% OF ANNUAL EXPENDITURE:	11.01%	YIELD:	0.10%	SOURCE: MAY 2026 STATEMENT

U.S. BANK TRUST				
BEGINNING BALANCE				\$2,064,792.79
Taxable Interest		\$300.00		
Taxable Dividends		\$185.13		
Fees and Expenses		(\$125.00)		
Long Term Gains/Losses		(\$0.01)		
Change in Investment Value		(\$4,974.99)		
ENDING BALANCE				\$2,060,177.92
% OF ANNUAL EXPENDITURE:	27.85%			SOURCE: MAY 2026 STATEMENT

ALL FUNDS BEGINNING BALANCE	\$8,640,754.66
ALL FUNDS ENDING BALANCE	\$9,028,209.89

Corey Calaycay (Jun 30, 2026 17:05:03 PDT)
 Corey Calaycay, Secretary - Treasurer

06/30/26
Date



San Gabriel Valley Mosquito & Vector Control District
District Working Balance | July 2026

**SGVMVCD WORKING FUND BALANCE
JULY 2026**

ALL FUNDS ENDING BALANCE (PERIOD ENDING MAY 2026)	\$9,028,209.89
TOTAL RESERVES	(\$2,810,423.00)
JUNE 2026 EXPENDITURES	<u>(\$688,673.47)</u>
JULY 1, 2026 WORKING FUND BALANCE	<u><u>\$5,529,113.42</u></u>

Jason Farned

Jason Farned, District Manager

**SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT
REPORT OF STAFF’S ATTENDANCE
AT CONFERENCE/EVENT**

Staff Name and Title: Jason Farned, District Manager

Name of Conference/Event: CSDA General Manager Leadership Summit

Date: June 28 – 30, 2026

Location: Newport Beach, CA

Significant points learned of benefit to the District and its ratepayers:

The 2026 CSDA General Manager Leadership Summit was a valuable opportunity to strengthen leadership skills, explore emerging issues affecting California special districts, and collaborate with colleagues from across the state. The conference featured inspiring keynote speakers whose presentations reinforced the importance of principled leadership, adaptability, and effective organizational culture.

I attended several educational sessions focused on challenges facing special district executives. Sessions on succession planning provided practical strategies for developing future leaders and ensuring organizational continuity. The legislative update offered insight into current and proposed legislation affecting special districts, helping the District remain informed and prepared for future policy changes. I also attended a session on framing decisions and board communication, which emphasized techniques for presenting complex issues in a clear, balanced, and transparent manner to support effective governance.

One of the most valuable sessions, *Listen Like a Leader*, focused on active listening and communication techniques that strengthen relationships, improve collaboration, and foster more productive conversations with employees, trustees, and community stakeholders. The concepts presented will help enhance communication and leadership throughout the District.

The summit also provided valuable networking opportunities with general managers, special district professionals, and industry vendors from across California. These discussions allowed participants to exchange ideas, share best practices, and learn from the experiences of other agencies facing similar challenges. The opportunity to build professional relationships and gain practical perspectives continues to be one of the most valuable aspects of the conference and will benefit the San Gabriel Valley Mosquito and Vector Control District as we continue providing effective public health services to the communities we serve.

Date: 07/02/2026

Signed: 

Print Name: Jason Farned

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San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: July 10, 2026

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: SCI Consulting Group – Proposition 218 Assessment Formation Services

Exhibit(s): Exhibit 5A: Professional Services Agreement

Background

In the fall of 2027, the District plans to pursue a Proposition 218 ballot initiative to implement a new assessment to address the rising costs associated with protecting residents from vectors and vector-borne diseases throughout the San Gabriel Valley. The initiative is intended to ensure the District can continue providing a high level of public health protection while addressing evolving challenges including invasive species, emerging diseases, extreme weather events, natural disasters, and increasing operational costs.

In June 2024, following several months of investigation and discussion, the Proposition 218 Ballot Initiative Ad Hoc Committee made the following recommendations to the Board of Trustees:

1. Pursue a Proposition 218 ballot initiative to implement a new assessment to fund the rising costs associated with providing protection from vectors and vector-borne diseases in the San Gabriel Valley.
2. Begin assessment balloting in the fall of 2027.
3. Consider a sole-source agreement with SCI Consulting Group to manage the initiative.
4. Continue contributing to the Proposition 218 Ballot Initiative Designated Reserve Fund with the goal of accumulating \$1.5 million by the end of Fiscal Year 2026/27 to fund the initiative.

Consistent with these recommendations, staff have been working with SCI Consulting Group to further develop the proposed timeline, project benchmarks, scope of services, and estimated costs associated with a successful Proposition 218 assessment formation process.

SCI Consulting Group has extensive experience assisting California public agencies with Proposition 218 assessment formation, engineer's reports, voter outreach, balloting, and election administration. The firm currently prepares the District's annual Engineer's Report and has supported the District in evaluating long-term funding options.

Discussion

SCI Consulting Group presented its proposed assessment formation plan to the Proposition 218 Ballot Initiative Ad Hoc Committee on June 23, 2026. The presentation outlined the proposed project schedule, major milestones, public outreach considerations, assessment formation requirements, and estimated costs associated with implementing a Proposition 218 assessment ballot initiative in the fall of 2027.

Following the presentation, the Ad Hoc Committee reviewed the proposed scope of services, project timeline, and associated costs. After discussion and consideration, the Committee confirmed a recommendation to the Board of Trustees to approve a Professional Services Agreement with SCI Consulting Group to provide assessment formation and project management services for the Proposition 218 initiative.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

The proposed Professional Services Agreement (EXHIBIT 5A) provides for assessment formation, engineering, public opinion research, project management, and related consulting services necessary to implement the District's proposed Proposition 218 ballot initiative.

Fiscal Impact

The FY 2026-2027 Annual Budget includes \$300,000 under Contract Labor – Proposition 218 Initiative to support assessment formation and project management services. The proposed agreement extends through the completion of the Proposition 218 ballot initiative process in 2027 and spans two fiscal years. Costs incurred during FY 2026-2027 are anticipated to remain within the approved \$300,000 budget. The remaining project costs will be included in the FY 2027-2028 Annual Budget.

Recommendation

Staff Recommendation: Approve a Professional Services Agreement with SCI Consulting Group to provide assessment formation and project management services for the Proposition 218 initiative and authorize the District Manager to execute the agreement.

Committee Recommendation: Approve a Professional Services Agreement with SCI Consulting Group to provide assessment formation and project management services for the Proposition 218 initiative and authorize the District Manager to execute the agreement.

Board Action:

- 1) The Board may approve a Professional Services Agreement with SCI Consulting Group to provide assessment formation and project management services for the Proposition 218 initiative.
- 2) Authorize the District Manager to execute the agreement.

Submitted by:

A handwritten signature in black ink that reads "Jason Farned".

Jason Farned
District Manager



June 16, 2026

Submitted via Emailjfarned@sgvmosquito.org

Jason Farned, District Manager
 San Gabriel Valley Mosquito and Vector Control District
 1145 N Azusa Canyon Rd,
 West Covina, CA 91790

Re: Proposal for Feasibility Analysis, Public Opinion Survey, Assessment Engineering, Proposition 218 Balloting Services, and Related Professional Consulting Services

Dear Jason:

SCI Consulting Group (“SCI”) is pleased to submit this proposal for comprehensive Survey and Benefit Assessment Formation Services to the San Gabriel Valley Mosquito and Vector Control District (“District”). We understand that the District’s existing assessment is approaching its maximum allowed rate, and it desires to implement a new assessment to fund the rising costs associated with invasive mosquito infestation, as well as other vectors such as midges and black flies.

Our proposal is segmented into six core formation tasks, with two additional tasks for levy administration and billing if the assessment is approved. **Task 1** is community outreach support. **Task 2** includes developing the preliminary assessment methodology, rates, and messaging to evaluate the support within the District. **Task 3** includes a mailed survey to help better understand the preferences and priorities of property owners. **Task 4** includes developing the final assessment methodology, determining the specific proposed assessment for each parcel, preparing the Engineer’s Report, and finalizing the ballot measure and messaging plan. **Task 5** entails conducting the assessment ballot proceeding, which includes preparing all resolutions and designing, mailing, and tabulating the official assessment ballots. **Task 6** entails supporting the District’s essential non-advocacy informational outreach effort.

We respectfully submit the following factors when considering our proposal:

BENEFIT ASSESSMENT SUCCESS AND EXPERTISE With over 38 years of experience in this specialized field, we are proud of our industry-leading record of success in assisting public agencies with increasing their revenues. For agency-wide revenue measures, including a survey, SCI has a success rate of about 90% with over 140 successful ballot measures.

COMPREHENSIVE KNOWLEDGE OF LOS ANGELES COUNTY AND THE SAN GABRIEL VALLEY MVCD

SCI has worked extensively with local agencies throughout Los Angeles County, including the City of Diamond Bar, Claremont USD, Culver City USD, Las Virgenes USD, Mountains Recreation and Conservation Authority (“MRCA”), and Greater Los Angeles County VCD. In addition, SCI has performed levy administration services for the District from 2009 to the present.

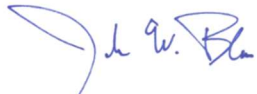
SUCCESSFUL IMPLEMENTATION OF REVENUE MECHANISMS FOR MOSQUITO AND VECTOR CONTROL SCI has formed more mosquito and vector control assessments than all other firms in California combined. Most recently, SCI successfully led ballot proceedings for the Santa Cruz County Mosquito and Vector Control District in 2025 and the Santa Clara County Mosquito and Vector Control District in 2026.

PROPOSITION 218 BENEFIT ASSESSMENT EXPERTISE Through the process of designing and establishing so many new post-Proposition 218 benefit assessments and working on these projects with many of the leading Proposition 218 specialized attorneys in the State, we have gained unparalleled legal and Proposition 218 compliance expertise.

COMMUNITY OUTREACH EXPERTISE SCI has a long history of developing and implementing successful vector-related and other community outreach initiatives and programs for our clients, including the critical development of key branding and messaging. Our approach is based upon the distribution of key messages and supporting information as part of our comprehensive community outreach through talking points, FAQs, newsletters, mailers, email, text, social media such as nextdoor.com, door-to-door contact, website, small group meetings, community-wide open house meetings, and public hearings.

We look forward to the opportunity to assist the District with this important project and stand ready to proceed. Please get in touch with me if you would like to discuss any aspect of our proposal. I can be reached at 707-208-0940 or via email at john.bliss@sci-cg.com.

Sincerely,

A handwritten signature in blue ink, appearing to read "John Bliss".

John Bliss, P.E.
President

cc: Melanie Lee, SCI Consulting Group

WORK PLAN AND APPROACH

We propose the following eight tasks based on our current understanding of the project, the technical analysis, and the services the District needs. These tasks will be conducted interactively with the District in a phased, step-by-step approach.

Task 1: Community Outreach Support

SCI will work closely with the District's Public Information Officer and Communications staff as they develop the District's community outreach strategy, including informational outreach before the survey and throughout the benefit assessment formation process.

Task 2: Data Research, Preliminary Assessment Engineering, and Planning

Our approach to these services will begin with a comprehensive analysis of the desired improvements and services, including budgeting and meeting with staff and other stakeholders to understand the District's functions and processes. We will analyze property ownership, voter statistics, and demographic and political profiles in the District. We will also analyze various community factors that may affect the proposed funding measure, such as other local issues and funding measures. We perform these services by first collecting data from the District, the County Assessor, the Registrar of Voters, planning agencies, and other information sources.

It should be noted that although SCI is the current annual administrator of the District's current assessment, that assessment was formed prior to the passage of Proposition 218 and was allowed to continue per specific language in that proposition grandfathering in mosquito and vector control assessments. The current assessment has a very simple assessment methodology, with only three land use types (residential, commercial, agricultural, and no land use code), and public parcels are not charged. However, a new assessment would need to employ a methodology that complies with Proposition 218, meaning extensive research will need to be done on public parcels in order to charge them appropriately, as well as on many other parcels to divide them into additional, more refined land use types.

After this extensive data has been compiled, we will analyze it in context with the District's goals and other community factors in the District. This detailed research and analysis will provide SCI with a solid understanding of the factors used as the foundation for designing and evaluating the potential mosquito and vector control services funding measure.

SCI will present various funding alternatives and associated estimated rates and revenues.

Task Deliverables:

- Project kickoff meeting
- Project timeline
- Preliminary assessment engineering findings
- Analysis of services, budgets, as well as property owners and benefit assessment base
- Long-term funding needs analysis
- A presentation of recommendations for implementing a revenue mechanism

Task 3: Public Opinion Research and Mailed Survey

The principals at SCI have developed a sophisticated mailed survey research methodology for identifying property owner priorities and their support for an assessment measure and how best to package the measure for success. One of the primary strengths of the recommended approach is its proven ability to identify support most accurately for a property owner mailed ballot proceeding, not only on an overall basis but also from different property owners, such as single-family residential, business, industrial, apartment, vacation property owners, and investment property owners. Moreover, the recommended approach and methodology have proven to provide accurate and reliable research findings in a wide range of socio and economic environments such as rural areas, urban communities, ranges of income, and various ethnic backgrounds. This recommended approach is one of the keys to ensuring that the District will receive accurate, reliable data and advice regarding property owner priorities and support for an assessment funding measure for vector control improvements and services.

Recommended Research Approach. A scientific, stratified, and randomized mailed survey is the recommended data collection technique. The mailed survey approach provides two primary advantages over phone or text surveys for mailed Proposition 218-compliant balloting: 1) It most accurately models mailed balloting and effectively eliminates response bias, and 2) allows for input from non-residential property owners.

SCI will draft and refine the survey questionnaire and informational item, as well as the outgoing envelope and return envelope. Once final drafts of the base documents meet the approval of the District, they will be printed with the individual respondent information (name, mailing address, etc.) and mailed to a sample population, including a postage-paid return envelope. After the results of this survey have been obtained, they will be analyzed and provided to the District with the most accurate support prediction.

Sample Size. For this research project, SCI recommends a mailed survey to 35,000 property owners in the service area in the District's existing boundary. This sample size will provide sufficient data to develop a participation model for all likely voters for a benefit assessment and provide statistically significant results for each City and major community. This phase should provide a confidence level of 95% with a typical margin of error of +/- 3.00% in the District's four largest cities (Pomona, Pasadena, El Monte, and West Covina) and District-wide.

Once the surveys are returned, SCI will process the survey responses and prepare the data for analysis. SCI will also develop several filtering schemes and weighting matrices to simulate ballot measure outcomes for a benefit assessment. After our analysis, we will prepare a comprehensive PowerPoint presentation summarizing findings from the opinion research and make recommendations regarding property owner-voters' priorities and the feasibility of moving forward with a ballot measure to fund vector control services. The Report will also include additional value-added elements, such as an outline of the recommended action plan for proceeding with a local funding measure, including profiles of likely supporters and opponents for a ballot measure, priorities, funding support by type of project, and key messaging elements and strategies. In addition, the scope of services includes a formal presentation of the survey results, findings, and recommendations to the District Board.

Task Deliverables:

- Project meetings
- Mailed survey, accompanying informational item, outgoing and postage-prepaid return envelope to a randomized, stratified sample to 35,000 property owners
- A presentation of the survey results and recommendations for implementing a successful revenue mechanism
- Presentation of survey results at District Board meeting

Task 4: Assessment Engineering and Engineer's Report

If the District decides to proceed with an assessment ballot measure, SCI will integrate our findings from the feasibility analysis into the assessment engineering analysis. SCI will utilize the multi-year revenue and expense proformas developed in conjunction with the District as an important basis for the budgets and cost estimates provided within the Engineer's Report.

Comprehensive assessment engineering work will include defining the proportional assessment rate methodology along with the separation and quantification of special and general benefits from the proposed improvements and services. SCI will use its industry-leading benefit assessment engineering expertise to develop a benefit assessment methodology that fully complies with the legal and procedural requirements for a new, post-Proposition 218 benefit assessment, including the court's direction in *Silicon Valley Taxpayers Association v. Santa Clara County Open Space Authority*, *Dahms v. City of Pomona*, *Greene v. Marin County Flood Control and Water Conservation District* and *Robert Beutz v. County of Riverside* and other Proposition 218 decisions.

We will present these fiscal plans, our data review and analysis, and the proposed assessment methodology, levies, and budgets to the District in a review session. Issues uncovered by the review will be highlighted, and remedies suggested. After the District Counsel has reviewed the data and information, we will prepare an Engineer's Report that fully meets the requirements of Articles XIII C and XIII D of the California Constitution ("Proposition 218"), the Government Code, and other relevant code sections.

The Engineer's Report will be prepared by John Bliss, P.E., an assessment engineer with extensive benefit assessment engineering experience for infrastructure assessments. The Engineer's Report will include a detailed description of the assessment plans for the improvements and services, future capital and facility improvement needs, a detailed cost estimate, an analysis of special and general benefits, the rationale used for the assessment apportionment, the method of assessment apportionment, calculation of the specific proposed assessment amount for each parcel in the District, an assessment diagram, and other elements.

At the culmination of these services, SCI shall present the findings, proposed assessment levies, and Engineer's Report to the District staff and the District Board of Trustees ("District Board").

Task Deliverables:

- Project Meeting
- Proposition 218-compliant Engineer's Report
- Draft resolutions and associated agenda reports
- Presentation at District Board meeting

Task 5: Proposition 218 Assessment Ballot Proceeding

Services under this Task would include designing, printing, addressing, and mailing the notice and assessment ballots to all property owners in the District. The design of the official notice and assessment ballot and supporting informational items and mailers is one of the most important elements of a successful ballot outcome. SCI will utilize its unmatched expertise and track record to design a notice and ballot and informational items that clearly and concisely explain the reason for the mosquito and vector control services and that meet all legal requirements.

After the draft notice and ballot are prepared, they will be provided to the District and District Counsel for review and comment. Feedback and comments will be incorporated before the documents are finalized.

SCI will also work with legal counsel regarding the potential to utilize an exhaustion of remedies procedure, as established by AB 2257. If the District elects to utilize this procedure, SCI will support the determination of best practices and optimal approach. While any responses to AB 2257 objections will require legal counsel's involvement, SCI will assist counsel where appropriate by helping to refine appropriate responses based on the determined assessment methodology. Our approach typically entails legal counsel writing AB 2257 responses with the support of the Assessment Engineer and other SCI staff.

After the notice and ballot are finalized, SCI will oversee the printing and addressing of the ballots. This work may be performed by printing and mailing firms with industry-leading experience with Registered Voter elections and assessment ballot proceedings. After the notices and ballots are printed and addressed, they will be mailed, pursuant to the California Constitution and the Government Code, to all property owners subject to the proposed assessment.

SCI will employ its well-proven barcoded Ballot ID system on this balloting, which will facilitate efficient and effective tabulation. (Tabulation will be performed by another provider.)

Throughout the balloting, SCI will also respond to property owner inquiries fielded by the District, will research and confirm new owners that are not reflected on the official county property ownership records, and will issue replacement ballots. SCI will also prepare resolutions, documents, and information for the public hearing and will assist the District and District Counsel with responding to property owner testimony at the public hearing.

Task Deliverables:

- Project meeting
- Official Proposition 218 notice, ballot, and envelopes
- Printing, mailing, addressing, and postage for Proposition 218 balloting (approx. 404,000 parcels)
- Presentation at District Board meeting
- Draft resolution and supporting documents
- Balloting process support
- Tabulation process support (tabulation to be done by another provider)

Task 6: Non-Advocacy Information Outreach Services

Clear, concise, and appropriate educational outreach is one of the most important elements for a successful ballot outcome. If the community is adequately informed about the issues, and the messaging and approach are based upon extensive experience with other successful property-owner and voter ballot measures, the District's proposed assessments will have good prospects for a successful outcome.

SCI's unparalleled track record of success is, in large part, due to our extensive expertise in this area. Messaging will begin before the surveys are mailed, refined using information obtained from the survey responses, and will continue through the balloting process. Over the last two years, political communication and discourse have gone through a profound change throughout the United States, especially here in California. SCI has identified three major communication themes for this project:

◆ **Straightforward Messaging, but with Significant Supporting Detail and Analysis**

Rigorous engineering and financial analysis give much-needed strength and credibility to an effort to increase local revenues.

◆ **Authenticity and Credibility in Communication**

Authentic communication means communication should be professional but not slick, it should be honest and not overly rehearsed, and it should be passionate but not theatrical. The public does not demand perfection from the local government, but it now does demand absolute credibility and full truthfulness.

◆ **Direct Public Engagement**

Authenticity also means direct, expressive communication with the public, often in the form of face-to-face community meetings. E-mails and phone calls from known sources can also be effective.

SCI will assist with public informational and educational outreach strategies and property owner informational services. Our firm's informational outreach efforts, which will continue up to and throughout the ballot proceeding, include tasks necessary to ensure the property owners are adequately informed about the ballot proceeding and the proposed services/improvements in their area before mailing the ballots. Throughout this process, SCI will work closely with volunteers, District staff, and other stakeholders.

Task Deliverables:

- Assistance with the outreach plan, including messaging
- Development of FAQs about the balloting process
- Assistance with FAQs, email text, talking points, scripts, PowerPoint presentations, and social media in support of community outreach
- Support at community meetings
- District training on informational outreach vs. advocacy
- Conduct public outreach workshops, as appropriate

Task 7: Levy Submittal and Administration, First Levy Year

If the assessment is approved by a weighted majority of participating property owners, SCI shall prepare the property database, levy, ownership information, and other data required for the levy administration

services for the first levy year. These services include obtaining the final lien-date assessor's roll and property data for the first levy year, updating the assessment to account for development, parcel subdivisions, ownership, and other property changes, preparing the final assessment levies, submitting the final assessments and assessment diagram to the County Auditor. In addition, our property-owner inquire line will be added to tax bills so we can directly respond to property owner inquiries throughout the fiscal year on behalf of the District.

If property owners question their assessment, SCI will conduct further research on the property attributes used to determine the assessment. If necessary, SCI will revise the assessments and process a revision to the tax bill and assessment roll. Actual revisions are not expected to be significant, but some owners may question their assessment after receiving their tax bill with the new assessment. In addition, if assessments proposed for public agencies cannot be collected through the County Auditor/Tax Collector, SCI shall prepare and manage the mailing of manual bills to public agencies and the subsequent collection of their assessments.

Task 8: Manual Billing of Public Parcels

For public parcel assessments that cannot be collected on the County tax bill, SCI shall prepare and manage the mailing of manual invoices to public agencies with their combined total assessment. SCI will record payments received in a payment tracking database, produce periodic reports for the District of bills paid and those still outstanding, and assist the District with collection of delinquent assessments.

Meetings

We anticipate the need for up to five in-person meetings. All other project meetings, stakeholder outreach meetings, and presentations will be conducted remotely via video or voice conference. Video and voice conferences are not considered in-person meetings in this Work Plan.

DISTRICT RESOURCES

SCI will carry out all tasks specified in the Work Plan and any other related services, as appropriate. The District would be responsible for the following:

- Meet or periodically participate in video or voice conference calls with SCI as needed.
- Provide information and documentation regarding the District's operations and capital budget, and additional data as requested.
- Designate a point of contact with authority to act on its behalf regarding the Work Plan.
- Assist with planning, review, and coordination of action items.

QUALIFICATIONS AND EXPERIENCE

Established in 1985, **SCI Consulting Group**, a California Corporation, is a widely recognized public finance consulting firm with leading expertise in assisting public agencies in California to fund new services and improvements. For local funding measures encompassing entire cities, counties, or special districts, SCI has a success rate of about 90% with over 140 successful local funding revenue measures. In fact, SCI has formed more successful agency-wide post-Proposition 218 benefit assessments than all other assessment

engineering firms in California combined. Our success is attributed to our unique capability to assist public agencies in evaluating the feasibility of and voter support for a local funding measure before an agency makes the crucial decision to proceed.

Since Proposition 218 was passed in 1996, SCI has successfully established over 100 new agency-wide assessments in California, including 32 new benefit assessments for mosquito and vector control that encompass entire cities or agency boundaries. This is more expertise with agency-wide Proposition 218 benefit assessments than all other firms in the State, combined. Through the process of designing and establishing so many new post-Proposition 218 benefit assessments and working on these projects with many of the leading Proposition 218 specialized attorneys in the State, we have gained extensive legal and Proposition 218 compliance expertise.

Below is a list of SCI's successful ballot measures (both special taxes and benefit assessments) for mosquito and vector control services. SCI has formed more benefit assessments or special taxes for mosquito and vector control than all other firms in California combined.

SCI's Successful Mosquito and Vector Control Services Assessment Measures		
<u>Agency</u>	<u>Initial</u> <u>SFE Rate</u>	<u>Annual</u> <u>Revenue</u>
Alameda County Mosquito Abatement District	\$2.50	\$1,135,175
Alameda County VCSD (Fremont and Emeryville)	\$10.00	\$671,552
Alameda County Vector Control Services District	\$4.08	\$1,600,847
Butte County Mosquito and Vector Control District	\$9.69	\$774,093
Delta Vector Control District (2010)	\$6.50	\$819,192
Delta Vector Control District (2021)	\$12.50	\$1,023,546
Fresno Mosquito and Vector Control District	\$5.00	\$568,374
Fresno Westside Mosquito Abatement District	\$44.91	\$532,674
Glenn County Mosquito Abatement Program	\$26.48	\$219,914
Owens Valley Mosquito Abatement Program, 1 st Asmt.	\$20.80	\$204,443
Owens Valley Mosquito Abatement Program, 2 nd Asmt.	\$24.22	\$200,436
Lake County Vector Control District (2 zones)	\$15.36 / \$7.68	\$539,497
Mosquito and Vector Management District of Santa Barbara	\$9.97	\$579,008
Napa County Mosquito Abatement District	\$19.50	\$1,020,415
Northern Salinas Valley Mosquito Abatement District	\$5.96	\$494,706
Northwest Mosquito Vector Control (Riverside)	\$10.16	\$544,998
Orange County Vector Control District	\$6.75	\$5,684,286
Oroville Mosquito Abatement District	\$13.14	\$103,073
Placer Mosquito and Vector Control District (Permanent Facility)	\$10.11	\$1,615,799
Placer Mosquito and Vector Control District (West & East)	\$18.11	\$2,485,373
San Benito County Vector Control Program	\$11.22	\$211,923
San Diego County Vector Control Program	\$7.07	\$6,464,771
San Joaquin County Mosquito and Vector Control District	\$9.29	\$2,023,962
San Mateo County Mosquito Abatement District (Annexation)	\$18.15	\$1,572,254
Santa Clara County Mosquito and Vector Control District	\$8.36	\$4,310,181
Santa Cruz County Mosquito and Vector Control (2 Zones)	\$8.00 / \$12.00	\$910,764
Shasta Mosquito and Vector Control District	\$18.00	\$1,160,297
Shasta Mosquito and Vector Control District (Annexation)	\$25.14	\$146,741
Tehama County Mosquito and Vector Control District	\$7.36	\$136,789
Tehama County Mosquito and Vector Control District (Annexation)	\$24.58	\$232,241
Ventura County Mosquito Abatement Program	\$5.22	\$1,241,800
West Valley Mosquito and Vector Control District	\$13.12 / \$20.70	\$2,996,782

REFERENCES

Below are summaries of some of the relevant projects for your review. We encourage you to contact these clients regarding our experience and approach.

Delta Mosquito and Vector Control District

1737 West Houston Ave
Visalia, CA. 93291
(559) 732-8606

Contact: Mustapha Debboun, PhD, BCE, Fellow ESA, General Manager

EMAIL: mdebboun@deltavcd.com

SCI helped the District with the implementation of a new revenue source to fully fund *Aedes aegypti* services, which passed with over 60% support. SCI effectively guided the District with a survey and community outreach. We continue to administer this benefit assessment.

Placer Mosquito and Vector Control District

2021 Opportunity Drive
Roseville, CA 95678
(916) 380-5444

CONTACT: Joel Buettner, General Manager

EMAIL: joelb@placermosquito.org

SCI helped the District with the annexation and successful assessment ballot measure of the eastern portion of the County in 2004 and again in 2007 for a countywide assessment (excluding the community of Sheridan) to support expanded services and a permanent facility. Again, SCI effectively guided the District in providing useful information to residents and property owners about the District and the proposed services. We continue to administer this benefit assessment.

Santa Clara County Mosquito and Vector Control District

1580 Berger Drive
San Jose, CA 95112
(408) 918-1955

CONTACT: Dr. Nayer Zahiri, District Manager

EMAIL: nayer.zahiri@cep.sccgov.org

In 2026, SCI successfully implemented Santa Clara County's second countywide mosquito and vector control assessment, encompassing more than 460,000 parcels. We continue to administer this significant benefit assessment. As a key component of our professional services, we have made annual enhancements to the assessment methodology and legal justification to strengthen Proposition 218 compliance.

Santa Cruz County Mosquito and Vector Control

640 Capitola Rd,
Santa Cruz, CA 95062

[\(831\) 454-2590](tel:8314542590)

CONTACT: David Sanford, Agricultural Commissioner & Director of Mosquito & Vector Control
EMAIL: David.Sanford@santacruzcounty.us

Working primarily with Santa Cruz County staff (retired) Paul Binding, SCI helped the MVCD with the implementation of a new revenue source to fund mosquito control services in south Santa Cruz County (Watsonville) in 2004 at an initial rate of \$8.00 per SFE which was approved by property owners at 73% support based upon a survey which showed 74% +-3% support.

Again, working primarily with Paul Binding, SCI helped the MVCD with the implementation of a new revenue source to fund mosquito control services in the newly annexed north Santa Cruz County (Santa Cruz) in 2005 at an initial rate of \$12.00 per SFE, which was approved by property owners at 70% support based upon a survey which showed 64% +-3% support. In 2025, SCI returned to assist the District with a new benefit assessment measure, which property owners again approved.

PROJECT TEAM

SCI will use a team approach for this project and will work closely and collaboratively with the District and other key stakeholders. Such a collaborative, team-based approach helps to ensure that all parties and stakeholders will work together to develop and implement an effective and winning game plan.

If selected for this project, Melanie Lee, Senior Consultant, will serve as the project manager. John Bliss, President, will serve as the Engineer of Record and will prepare the Engineer's Report with special and general benefit findings. Brandon Vanleuven and Heather Jamison will assist with numerous aspects of the project. We do not have any work commitments that would interfere with our responsiveness and ability to complete the project within a reasonable timeframe.



John Bliss, President, P.E., License No. C052091, will serve as the **Assessment Engineer of Record.** He will be responsible for preparing the Engineer's Reports and providing assessment engineering services in compliance with Proposition 218 requirements. John has been with SCI for over 24 years and has served as the responsible Assessment Engineer on more than 300 Engineer's Reports for new or increased assessments. He is a licensed Professional Civil Engineer in the State of California and has extensive experience in special and general benefit analysis, database design, cost estimating, and revenue measure formation. He holds a Bachelor of Science in Engineering from Brown University and a Master's in Civil Engineering from the University of California, Berkeley, where he was a Regent's Scholar. John's commitment to quality public institutions is reflected in his service to a variety of volunteer organizations in Oakland.



Melanie Lee, Senior Consultant, will serve as **Project Manager** for the Proposition 218 benefit assessment measure. She will coordinate all phases of the project, oversee preparation and quality control of parcel data, support development of the assessment methodology, and manage all informational materials and project deliverables. Melanie has more than 18 years of experience managing local revenue measure projects, benefit assessment formations, and public communication programs for California public agencies. She holds a Bachelor of Arts in Business Administration from St. Mary's College of California.

Melanie is an accomplished project manager, consistently meeting her clients' needs in a timely and efficient manner. She has successfully managed formation projects for a wide range of services, including mosquito and vector control, fire protection, park and recreation, and stormwater. Additionally, Melanie co-leads SCI's levy administration oversight group, where she applies her extensive knowledge and experience to ensure successful outcomes. She has received additional training in ArcGIS and StoryMaps.



Brandon Vanleuven, PMP, Senior Consultant, will serve as the **Project Consultant** for the Proposition 218 benefit assessment measure. Brandon brings over ten years of expertise in project management, database administration, and financial analysis, with a particular focus on clients in the public finance and special district sectors. He excels in leading cross-functional teams, managing client relationships, and driving process improvements. Over the past five years with SCI, he has served as the lead on several fire-assessment measures, including for the Pajaro Valley Fire Protection District, where he guided strategy development, established sustainable assessment rates, and supported compliance with the Proposition 218 process.

Brandon holds a Bachelor of Science in Business Administration (Information Technology Management) from Colorado State University Global Campus and a Master of Science in Management (Project Management) from Colorado Technical University.



Heather Jamison, Consultant, will serve as **Outreach Consultant** for the period before and during the Proposition 218 ballot proceedings. She will assist with the preparation of clear public information materials, support communication with property owners, and help coordinate outreach efforts during the mailed ballot period. Heather brings over a decade of experience in stakeholder engagement and holds a Bachelor's degree from California State University, Sacramento.

ADMAIL WEST, SUBCONSULTANT

The SCI plans to print and mail the notices and assessment ballots using our highly experienced supplier, Admail West. This firm has accurately handled the printing and mailing of over 6,000,000 assessment ballots for SCI. Moreover, they also manage official election mail for several County Elections departments. The project manager for Admail West will be Amber Cox-Espejo.

FEE SCHEDULE / MANNER OF PAYMENT

In consideration of the work accomplished, as outlined in the Work Plan, SCI shall be compensated as detailed below. Our professional fees are based on our understanding of the District's needs and the level of effort we expect is necessary to complete the Work Plan successfully.

The work will be billed monthly, based on progress on each task:

TASKS	FEE	
Task 1: Community Outreach Support (pre-survey)	\$20,000	NTE*
Task 2: Data Research, Preliminary Engineering and Planning	\$53,000	Fixed
Task 3: Mailed Public Opinion Survey	\$48,900	Fixed
Task 4: Assessment Engineering and Engineer’s Report	\$45,500	Fixed
Task 5: Proposition 218 Ballot Proceeding Services	\$47,700	Fixed
Task 6: Non-Advocacy Community Outreach (post-survey)	\$35,000	Fixed
Task 7: Levy Submittal and First Year Administration	\$30,000	Fixed
Task 8: Manual Billing of Public Parcels	\$50	Per Bill
Incidental Costs	\$30,000	NTE
Direct Costs (printing, mail house services, and postage):		
Mailed Survey (35,000)	\$48,400	Fixed
Notice & Ballots (404,000)	\$ 585,193**	Fixed

* Hourly billing for community outreach prior to the public opinion survey shall not exceed \$2,000 in any month without prior authorization from the District.

** Cost assumes a ballot return rate of up to 20%. Business Reply Mail postage for ballots returned above the estimated 20% response rate will be billed at cost.

The Work Plan includes up to five in-person meetings, up to two weeks in Los Angeles County to assist with ballot tabulation, and up to 150 hours of Task 6 Non-advocacy Community Outreach. As necessary and at the discretion of the District, SCI will attend additional in-person meetings at the in-person meeting rate of \$1,550 per consultant per meeting for the duration of the Work Plan. All other project meetings, stakeholder outreach meetings, and presentations will be conducted remotely via video or voice conference. Video and voice conferences are not considered in-person meetings in the Work Plan.

Please note that these fees include all costs associated with balloting other than legal review and staffing of tabulation. *(For tabulation, SCI will provide training and software, as well as in-person supervision by one SCI employee for up to two weeks. The District will need to find another firm to perform the tabulation.)* This fee also includes the levy administration work, submitting the levy roll to the Los Angeles County Auditor, and manual billing of non-taxable parcels for the first year.

Customary incidental expenses, including travel, lodging, printing, postage, data, or other out-of-pocket costs, shall be reimbursed at actual cost plus 10% not to exceed \$30,000, without prior authorization from the District.

SCI shall submit an invoice upon completion of each task, with payment due upon receipt. However, for Task 3 and Task 5, SCI will invoice 30% of each task fee in advance to partially cover required deposits for printing, addressing, mailing, and postage. These advance payments must be received prior to the mailing of the survey and the ballots.

TERMS AND CONDITIONS

Independent Contractor. SCI shall perform all services included in this proposal as an independent contractor, should it be selected.

Term. The term of this engagement shall commence upon complete execution of this engagement letter and continue through June 30, 2027, unless cancelled earlier as provided below.

Cancellation. The District or SCI may end the engagement without cause with reasonable written notice. In the event that the engagement is canceled, payment shall still be due for all work performed, including any portion of a task, by SCI up to the date of notification of cancellation.

Insurance Requirements. SCI carries professional errors and omissions insurance in the amount of \$2 million per occurrence and \$2 million aggregate. SCI also carries general liability insurance in the amount of \$2 million per occurrence and \$4 million aggregate. SCI will provide the District with a certificate of insurance upon request.

Indemnification. Pursuant to California Civil Code Section 2782.8, and as a designated design professional, SCI will defend and indemnify the District only for claims arising out of, pertaining to, or relating to the negligence, recklessness, or willful misconduct of SCI in performing the Work Plan.

Conflict of Interest Statements. SCI has no known past, ongoing, or potential conflicts of interest for working with the District, performing the scope of work, or any other service for this project.

Employment Policies. SCI ensures compliance with all civil rights laws and other related statutes. SCI does not and shall not discriminate against any employee in the workplace, against any applicant for such employment, or against any other person because of race, religion, sex, color, national origin, handicap, age, or any other arbitrary basis.

Dispute Resolution. The District and SCI agree to attempt in good faith to resolve any dispute arising out of this engagement through informal negotiation before initiating legal action.

Integration Clause. This engagement letter represents the entire understanding between the parties and supersedes all prior proposals or communications regarding the subject matter herein.

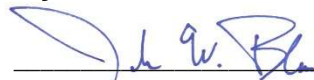
ENGAGEMENT ACCEPTANCE AND AUTHORIZATION TO PROCEED

To proceed with the engagement, please sign and return a copy of this letter indicating your acceptance of the terms outlined herein.

Accepted By:

Accepted By:

Signature: _____



Name/Title: Jason Farned, District Manager

John Bliss, President

Agency: San Gabriel Valley Mosquito and Vector Control District

SCI Consulting Group

Date: _____

Date: June 16, 2026

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San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: July 10, 2026

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Strategic Community Outreach, Communications and Public Education Services

Exhibit(s): Exhibit 6A: Professional Services Agreement

Background

In the fall of 2027, the District plans to pursue a Proposition 218 ballot initiative to implement a new assessment to address the rising costs associated with protecting residents from vectors and vector-borne diseases throughout the San Gabriel Valley. The initiative is intended to ensure the District can continue providing a high level of public health protection while addressing evolving challenges including invasive species, emerging diseases, extreme weather events, natural disasters, and increasing operational costs.

The success of any future assessment initiative relies on the community's understanding of the District's role, the services it provides, and the value those services bring to public health. Building community awareness, trust, and engagement will be a critical component of this effort. To support these objectives, the District plans to engage a professional communications contractor to supplement and strengthen the work of the District's in-house communications team.

Discussion

On May 6, 2026, the District released a Request for Proposals (RFP) for Strategic Community Outreach, Communications and Public Education Services. Proposals were due on May 26, 2026. The District received eight proposals from qualified firms.

Following an initial review, the selection committee chose five firms to participate in virtual interviews conducted on June 3, 2026. Firms were evaluated using a standardized scoring matrix that considered several factors, including the strategic use of a fixed project budget, overall campaign approach, ability to develop compelling messaging and outreach materials, experience working within local communities, team structure and workflow, and demonstrated knowledge of Proposition 218 assessment processes and public agency outreach campaigns.

Based on the results of the proposal review and interview process, the selection committee recommended VMA Communications for contract award. Based in Claremont, California, VMA Communications was founded in 1996 and specializes in public outreach, public affairs, and marketing services for public agencies. The firm brings extensive experience developing and implementing community engagement programs, managing targeted digital advertising campaigns, and utilizing performance analytics to inform outreach strategies.

On June 23, 2026, the Proposition 218 Ballot Initiative Ad Hoc Committee reviewed the Request for Proposals process, the evaluation criteria, and the selection committee's recommendation. The Committee also received a presentation from VMA Communications regarding its proposed outreach strategy and project approach. Following discussion and consideration, the Committee confirmed a recommendation to the Board of Trustees to approve a Professional Services Agreement with VMA Communications for strategic community outreach, communications, and public education services.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

The proposed Professional Services Agreement (EXHIBIT 6A) provides for a comprehensive strategic communications program, including project management, messaging and content development, community outreach, digital advertising, media relations, translation services, and production of outreach materials, for an amount not to exceed \$300,000.

Fiscal Impact

The FY 2026-2027 Annual Budget includes \$300,000 under Contract Labor – Proposition 218 Initiative to support community outreach, communications, and public education efforts associated with a future Proposition 218 ballot initiative.

Recommendation

Staff Recommendation: Approve a Professional Services Agreement with VMA Communications for strategic community outreach, communications, and public education services for a twelve-month term in an amount not to exceed \$300,000.

Committee Recommendation: Approve a Professional Services Agreement with VMA Communications for strategic community outreach, communications, and public education services for a twelve-month term in an amount not to exceed \$300,000.

Board Action:

- 1) The Board may approve a Professional Services Agreement with VMA Communications for strategic community outreach, communications, and public education services for a twelve-month term in an amount not to exceed \$300,000.
- 2) Authorize the District Manager to execute the agreement, subject to minor revisions approved by District Counsel.

Submitted by:

A handwritten signature in cursive script that reads "Jason Farned".

Jason Farned
District Manager



AGREEMENT FOR COMMUNICATION SERVICES

June 22, 2026

San Gabriel Valley Mosquito & Vector Control District, hereinafter referred to as CLIENT, and **VMA Communications, Inc.**, hereinafter referred to as VMA, mutually agree as follows:

1. VMA shall provide a strategic communications program with effective outreach for the CLIENT and the communities they serve.
2. VMA will bill the CLIENT for work performed and direct costs monthly, not to exceed \$297,486.81 for VMA services during the period of this agreement. For purposes of this agreement, **VMA services include project management, messaging, strategy and content development, marketing and information materials, media outreach, social media, digital marketing and ad fees, sponsorships, community outreach events and pop-ups, translation, video/materials, production management, printing and mailing as described in the proposal dated 5.26.2026.**
3. All other services/items shall be considered out of scope. Postage costs are not included in scope. The client is responsible for depositing postage in their bulk mail account at the post office prior to mailings. If additional services are required, fees shall be approved at the time of CLIENT's request.
4. This agreement shall be subject to the following conditions:
 - a. VMA shall submit an itemized invoice for services rendered, including dates of service and detailed expenses/reimbursables. Out-of-scope services and reimbursements will be billed separately. CLIENT shall pay VMA within 30 days of receipt.
 - b. VMA shall be considered an independent consultant for the purpose of this agreement and not an employee of the CLIENT. The CLIENT shall not assume any liability for the payment of retirement benefits, Workers' Compensation Insurance or any other payments to VMA or any of VMA'S personnel performing service hereunder.
 - c. VMA shall hold harmless and indemnify the CLIENT, its officers, agents, and employees from and against any and all actions, suits, or the proceedings as may arise as a result of performing the work hereunder, except such actions, suits or other proceedings as may arise as a result of the negligence or willful misconduct of the CLIENT, its officers, agents and employees.



- d. VMA shall take out and maintain during the period of this Agreement such general liability, professional liability, and/or automobile insurance, as is required, to protect VMA and the CLIENT as their interest may appear.
 - e. VMA shall maintain the confidentiality of all information received while performing said services.
 - f. VMA shall maintain ownership of intellectual properties, including specific strategy, process, and native files. CLIENT is the owner of all CLIENT-specific materials, including logos and final collateral pieces. Administrative control and technical credentials/ passcodes for CLIENT websites and social media accounts will be transferred to CLIENT personnel upon contract completion.
5. VMA acknowledges accessibility requirements under Title II of the ADA and will apply industry-aligned standards (e.g., WCAG) in developing digital content. As implementation approaches vary, VMA will follow all CLIENT agency-specific accessibility guidelines and direction. Deliverables will undergo an agency-directed QA/QC review process. Final responsibility for compliance and acceptance rests with the contracting agency.
 6. This agreement shall be in effect July 1, 2026, through July 31, 2027. This agreement may be terminated by either party upon sixty (60) days' written notification.
 7. SIGNED by the authorized representative of the CLIENT and by the VMA.

CLIENT

San Gabriel Valley Mosquito &
Vector Control District
1145 N. Azusa Canyon Road
West Covina, CA 91790

By _____

Name:

Title:

Date _____

VMA

VMA Communications, Inc.
243 Oberlin Ave
Claremont, CA 91711

A handwritten signature in black ink that reads 'Valerie S. Martinez'. The signature is written in a cursive style and is positioned above a horizontal line.

By _____

Valerie Martinez

CEO/President

Date 6/22/2026 _____

Fed. ID 47-0901842