



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
May 14, 2021 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

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**IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:**  
Based on the mandates by the Governor in Executive Order 33-20 and the Los Angeles County Public Health Department “Safer at Home” declaration to minimize the spread of the coronavirus, please note the following changes to the District’s ordinary meeting procedures:

- The District offices are not open to the public at this time. (See District's Administrative Declaration of Local Emergency)
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

**HOW TO OBSERVE THE MEETING:**

Computer: Watch the live streaming of the meeting from a computer by navigating to: <https://www.youtube.com/c/sgvmosquito>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff’s cadence), prominently write “Read Aloud at Meeting” at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District’s website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write “Public Comment” in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff’s cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

1. Call to Order
  - 1.1 Pledge of Allegiance
  - 1.2 Roll Call
  - 1.3 ORDER OF BUSINESS – Review and prioritization of Agenda Items including, if necessary, identification of any emergency items arising after posting of the Agenda and requiring action prior to next regular meeting.
  
2. Opportunity for Public Comment on Non-Agenda Items  
 (Individual Public Comments may be limited to a 3-minute or less time limit)  
 During Public Comments, the public may address the Board on any issue within the District’s jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.
  
3. Consent Calendar (Vote by Poll)  
 All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.
  - 3.1. List of Claims for the month of April 2021
  - 3.2. Budget Status Report for April 2021\*
  - 3.3. Minutes of Board of Trustees Meeting April 2021\*
  - 3.4. Operations Report April 2021\*
  - 3.5. Surveillance Report April 2021\*
  - 3.6. Communications Report April 2021\*
  - 3.7. March 2021 Monthly Treasurer Report / District Working Balance for May 2021\*
  
4. Presentation: none
  
5. Closed Session: Public Employee Evaluation  
 (Board President, Becky Shevlin) (Personnel and Policy Committee Chair, Richard Barakat)
 

Government Code Section 54957 and 54957.6  
 Title of Position: District Manager

  - **Board Action Required:** Following the closed session discussion by members of this item, the appropriate action is to report any required information or action(s) taken.

6. Preliminary Engineer's Report for Fiscal Year 2021/22 (EXHIBIT 6A)  
(Board President, Becky Shevlin)
  - **Board Action Required:** Review and Discussion
  - **Alternative Board Action:** None
7. Review and Consider Draft Fiscal Year 2021/22 Annual Budget\* (EXHIBIT 7A)  
(Board President, Becky Shevlin) (Finance and Audit Committee Chair, Lloyd Johnson)
  - **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve the Draft FY2021/22 Annual Budget and direct District staff to prepare Resolution 2021-02 to Order Collection of Special Benefit Property Taxes inclusive of FY2021/22 Annual Budget.
  - **Alternative Board Action:** If after discussion by members of this item, the Board may choose to deny approval of the Draft FY2021/22 Annual Budget and preparation of Resolution 2021-02 to Order Collection of Special Benefit Property Taxes inclusive of FY2021/22 Annual Budget.
8. District Administration
  - 8.2. Legislative Update: Mosquito and Vector Control Association of California Legislative Day, American Mosquito Control Association Washington Day
9. Committee Reports
  - 9.1 Finance and Audit Committee  
(Finance and Audit Committee Chair, Lloyd Johnson)
10. Trustee Reports
  - 10.1 Results of Board of Trustees Meeting Preference Poll
11. New Business
12. Adjournment

### **CERTIFICATE OF POSTING**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



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Jared Dever, District Manager  
San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees

### **Notice to the Public**

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)