



TRUSTEES PRESENT

Henry Aviles (Alhambra)
Sho Tay (Arcadia)
Robert Gonzales (Azusa)
Emmanuel Estrada (Baldwin Park)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Cory Moss (Industry)
Manuel Garcia (Irwindale)
Meshal Kashifalghita (La Verne)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (South Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Rosario Diaz (West Covina)

TRUSTEES ABSENT

Patricia Cortez (Covina)
Charlie Klinakis (La Puente)
Anish Saraiya (L.A. County)
Tim Sandoval (Pomona)

STAFF PRESENT

Jason Farned
Cecilia Contreras
Anais Medina Diaz
Tristan Hallum
Gilbert Holguin
Jerry Mireles

GUESTS PRESENT

District Counsel, Kelly Alhadeff-Black
Nigro & Nigro, CPA, Paul J. Kaymark
SGVCOG, Ed Reece
SGVCOG, Ricky Choi
SGVCOG, Jonathan Horton
SGVCOG, Steph Wong

1. Call to Order

President Capoccia called the meeting to order at 7:01 a.m. Trustee Tay led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Wu, seconded by Trustee Calaycay and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz

NOES: None

ABSTAIN: None

ABSENT: Cortez, Klinakis, Saraiya, Sandoval



4. Presentation

4.1 2025 SGVCOG President's Introduction

President Ed Reece of the San Gabriel Valley Council of Governments provided a presentation to the Board outlining the organization's structure, jurisdiction, boards and committees, and staff leadership. He also highlighted the agency's recent accomplishments and completed initiatives. The Board expressed its appreciation for his presentation.

5. Consider Draft Annual Audit for Fiscal Year Concluding June 30, 2025

Paul Neymark, representing Nigro & Nigro, presented the annual audit for the fiscal year ending on June 30, 2025.

Motion by Trustee Calaycay, seconded by Trustee Velasco and carried by the following vote to approve the Draft Annual Audit for Fiscal Year Concluding June 30, 2025.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
NOES: None
ABSTAIN: None
ABSENT: Cortez, Klinakis, Saraiya, Sandoval

6. Consider Request for Proposals (RFP) for General Counsel Services

District Manager, Jason Farned reported that the Board previously requested a future discussion on whether to issue an RFP for legal counsel services. He added that, if the Board chooses to pursue an RFP, key considerations include timing and whether to form an ad hoc committee.

The Board held a lengthy discussion, during which some Trustees expressed interest in retaining the current District counsel, while others felt the District should proceed with an RFP. The Board further discussed potential timing and oversight should an RFP be initiated.

Motion by Trustee Barakat, seconded by Trustee Shevlin and carried by the following vote to direct staff to prepare and issue an RFP for General Counsel Services and appoint Trustees Barakat, Shevlin, Finlay, Vienna and Moss to form an Ad Hoc Committee to oversee the process and return recommendations to the full board.

AYES: Tay, Estrada, Barakat, Calaycay, Finlay, Doornik, Moss, Garcia, Shevlin, Leon, Janbek, Vienna, Joe, Sternquist, Wu, Diaz
NOES: Aviles, Gonzales, Velasco, Kashifalghita, Armenta, Menchaca, Capoccia
ABSTAIN: None
ABSENT: Cortez, Klinakis, Saraiya, Sandoval



7. Consider for District Manager’s Signature on the 2026 Cooperative Agreement with the California Department of Public Health

Mr. Farned provided an overview of the item.

Motion by Trustee Menchaca, seconded by Trustee Vienna and carried by the following vote to authorize the District Manager to renew and sign the 2026 CDPH Cooperative Agreement.

- AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
NOES: None
ABSTAIN: None
ABSENT: Cortez, Klinakis, Saraiya, Sandoval

8. Appointment to the San Gabriel Valley Council of Governments (SGVCOG) Energy, Environment, and Natural Resources Committee

Mr. Farned reported one Statement of Interest form was received from Trustee Jackie Doornik to serve on the Energy, Environment, and Natural Resources (EENR) Committee. He noted that the Nominations Committee reviewed the submission and recommended her appointment as the District’s voting representative.

Motion by Trustee Shevlin, seconded by Trustee Sternquist and carried by the following vote to appoint Trustee Doornik (Glendora) as the District’s representative on the SGVCOG EENR Committee.

- AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
NOES: None
ABSTAIN: None
ABSENT: Cortez, Klinakis, Saraiya, Sandoval

9. District Administration

9.1 District Update

Mr. Farned reminded the Trustees that anyone interested in attending the MVCAC or AMCA Conferences should submit a Statement of Interest form by December 3rd. He reported that current West Nile virus activity is below the typical level for this time of year. He also noted there have been five confirmed human dengue cases, four of which occurred within the same household. The District responded promptly and will continue surveillance efforts in those affected areas.

He further reported that installation of the solar panels is expected to be completed by the end of the year, and all required documents will be submitted to Edison for final approval. Additionally, the District has hired three limited full-time employees for a one-year term.



10. Committee Reports

10.1 Nominations Committee

Nominations Committee Chair Menchaca reported that the committee has recommended a slate of candidates for the upcoming officer positions: Meshal Kashifalghita for President, Denise Menchaca for Vice President, and Corey Calaycay for Secretary/Treasurer. The slate will be formally presented to the full Board at the December meeting, with final approval scheduled for the January Board meeting.

11. Trustee Report

None

12. New Business

12.1 Request for Discussion on Virtual Attendance at Board Meetings

Trustee Sternquist requested that the District prepare a report regarding the possibility of virtual attendance at Board meetings. President Capoccia sought consensus from the Board, which was reached and the item will be placed on the agenda for the regular December Board meeting.

13. Adjournment

The meeting was adjourned at 8:08 a.m.