

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
June 9, 2017
8:00 AM**

Trustees Attending

- 1 Roger Chandler (Arcadia)
- 2 Richard Barakat (Bradbury)
- 3 Corey Calaycay (Claremont)
- 4 Henry Morgan (Covina)
- 5 Jamie Bissner (Co. of LA)
- 6 Charles Myers (Glendora)
- 7 Abraham Cruz (Industry)
- 8 Dan Holloway (La Puente)
- 9 Becky Shevlin (Monrovia)
- 10 Tim Sandoval (Pomona)
- 11 Emmett Badar (San Dimas)
- 12 John Capoccia (Sierra Madre)
- 13 Mike Spence (West Covina)

Trustees Absent

1. Stephen Sham (Alhambra)
2. Joseph Rocha (Azusa)
3. Margaret Finlay (Duarte)
4. Manuel Garcia (Irwindale)
5. Robert Neher (La Verne)
6. Joseph Leon (Monterey Park)
7. Bill Alarcon (Rosemead)
8. Juli Costanzo (San Gabriel)
9. Cynthia Sternquist (Temple City)
10. Mary Su (Walnut)
11. Andre Quintero (El Monte)

Staff Attending

Jared Dever	Esther Elliott
Wakoli Wekesa	Marta Tanaka
Jason Farned	Ramona Deacon
Kim Nelson	

1. Call to Order

President Jamie Bissner called the meeting to order at 8:00 AM

2. Pledge of Allegiance and Silent Roll Call

Trustee Tim Sandoval led the Pledge of Allegiance

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion by Trustee Calaycay to approve the Consent Calendar as submitted was seconded and unanimously approved.

- A. List of Claims for May 2017
- B. Budget Status Report for May 2017
- C. Minutes of Board of Trustees Meeting May 2017
- D. Operations Report
- E. Surveillance Report
- F. Education Program
- G. April 2017 Monthly Treasurer Report / District Working Balance for June 2017

5. Consider Approving Resolution 2017-04 Inclusive of FY 2017-2018 Budget and Assessment Report

- A. President Read the Item
- B. **President Declared the Public Hearing opened at 8:07 A.M.**
- C. President Requested the Clerk to Report any Communication(s)
There was no communication(s) received by the clerk to report.
- D. Receives Staff Report
- E. President Calls for Public Testimony
- F. President Closes the Public Hearing
President Bissner declared the Public Hearing closed at 8:15 AM.
- G. Board Discussion
- H. Board Motion and Vote

A motion by Trustee Badar to approve Resolution 2017-04 Inclusive of FY 2017-2018 Budget and Assessment Report was seconded and unanimously approved.

6. Consider Resolutions to Amend Resolution 92-11 Personnel and Salary

District Manager Jared Dever reported that the Personnel and Policy Committees met and approved amendments to Resolution 92-11:

- A. Article VII, Employee Positions, Section 4, A, Professional Exemptions,
- B. Article VIII, Work Period, Section 5, Breaks and Cleanup Time, Amending,
- C. Article X, General Personnel Provisions, Section 1, Probation, and
- D. Article X, General Personnel Exceptions, Section 5, Status of Limited Term Employees

A motion by Trustee Morgan to approve amendments to Resolution 92-11, Personnel and Salary was seconded and unanimously approved.

7. District Administration

District Manager Dever reported:

A. ZIKA preparedness for Los Angeles County:

District Manager Dever reported that the District has been approved to receive funds for ZIKA virus awareness and prevention.

B. ZIKA Preparedness Plan:

Since September 2016 this District has actively participated in the Core Planning Team of the LA County Public Health's Emergency Preparedness and Response Program (EPRP) to develop a ZIKA Readiness, Response and Recovery Plan. Jared anticipates the Response Plan will be published by the end of month.

C. Annexation of Baldwin Park and South Pasadena

The annexation paperwork for the cities of Baldwin Park and South Pasadena is now in the hands of Los Angeles County. Trustees will be appraised accordingly.

D. Public Information Video

A new education video has been completed on ZIKA and West Nile virus (WNV) and is available for local cities to broadcast on their local channel.

E. The *Request for Proposal for Auditor* will be released this Monday. Deadline to submit is Monday, July 21, 2017 at 4:00 pm.

F. Budget Format

Jared announced that next year's fiscal year budget will have a new format. The budget will be broken up by department with designated funds for maintenance and operations and personnel expenditures.

8. Disease Surveillance

Scientific Programs Manager Wakoli reported that in the next few months we may see the impact of the recent heavy rains with reports of increased West Nile virus (WNV) positives in mosquitoes and birds. In the last three to four years reports of human cases have decreased, but that may change soon.

We have been more aggressive in underground surveillance; finding new sources of mosquito breeding in storm drains; increased trapping, and monitoring the impact of increased treatment of sources of mosquitoes.

9. Trustee Reports

Trustee Shevlin thanked staff for their diligence.

10. New Business

Trustee Spence requested an update of the Baldwin Park annexation in the July agenda.

11. Adjournment

A motion by Trustee Calaycay to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 8:38 AM.