

MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
July 12, 2019

Trustees Attending

1. Stephen Sham (Alhambra)
2. Roger Chandler (Arcadia)
3. Joseph Rocha (Azusa)
4. Cruz Baca (Baldwin Park)
5. Richard Barakat (Bradbury)
6. Corey Calaycay (Claremont)
7. Henry Morgan (Covina)
8. Margaret Finlay (Duarte)
9. Jerry Velasco (El Monte)
10. Charles Myers (Glendora)
11. Catherine Marcucci (Industry)
12. Dan Holloway (La Puente)
13. Elyse Rasmussen (La Verne)
14. Becky Shevlin (Monrovia)
15. Joseph Leon (Monterey Park)
16. Rachel Janbek (Pasadena)
17. Tim Sandoval (Pomona)
18. John Cappoccia (Sierra Madre)
19. Cynthia Sternquist (Temple City)
20. Allen L. Wu (Walnut)
21. Lloyd Johnson (West Covina)

Trustees Absent

1. Manuel Garcia (Irwindale)
2. Jamie Bissner (L.A. County)
3. Sandra Armenta (Rosemead)
4. Emmett Badar (San Dimas)
5. Juli Costanzo (San Gabriel)
6. Marina Khubesrian (So. Pasadena)

Staff Attending

Jared Dever
 Jason Farned
 Levy Sun
 Melissa Doyle
 Marta Tanaka

1. **Call to Order**
Board President Calaycay called the meeting to order at 7:00 AM
2. **Pledge of Allegiance and Silent Roll Call**
Trustee Lloyd Johnson led the Pledge of Allegiance
3. **Opportunity for Public Comment on Non-Agenda Items**
None
4. **Consent Calendar**
 - A. List of Claims for the month of June
 - B. Budget Status Report for June
 - C. Minutes of Board of Trustees Meeting June
 - D. Operations Report
 - E. Surveillance Report
 - F. Communications Report
 - G. May 2019 Monthly Treasurer Report / District Working Balance for July 2019

Vice President, Shevlin asked that Consent Calendar item C, Minutes of the Board of Trustees Meeting June, be pulled for correction. Shevlin reported that the minutes for the June 14th Board of Trustees Meeting incorrectly listed her as both present and absent. Shevlin confirmed she was absent from the meeting and requested the minutes be corrected. A motion made by Trustee Morgan to approve the Consent Calendar with the requested amendment to Consent Calendar item C, Minutes of the Board of Trustees Meeting June, was seconded by Trustee Sternquist and unanimously approved.

5. Introduction of New Trustee

Board President Calaycay introduced and welcomed Lloyd Johnson, Mayor of the City of West Covina, as the newly appointed trustee for the City of West Covina.

6. Presentation

Melissa Doyle provided update on alternative mosquito control strategies. Doyle informed the Board of the continued efforts to utilize Wolbachia bacteria infected *Aedes* mosquito to suppress mosquito populations in the Clovis, CA area. The board was also informed about the possibility and process of participating in the technology development in San Gabriel Valley in future years.

7. Consider Candidates for The California Special Districts Association (CSDA) Southern Network Board of Directors – Seat B

District Manager Jared Dever informed the board that numerous candidates have submitted letters of interest to the district, requesting support in the election to the CSDA Southern Region Seat B. A motion to support candidate Greg Mills from the Serrano Water District was made by Trustee Chandler, seconded by Trustee Finlay, and was unanimously approved.

8. Trustee Education Opportunity – Statements of Interest

District Manager Dever reported that a trustee education opportunity was available in September, 2019, the California Special Districts Association 2019 Annual Conference and Exhibitor Showcase. This conference meets the educational criteria of the recently amended Trustee travel policy. In accordance with the amended policy, trustees wishing to attend educational opportunities must submit statements of interest to the Board President. Dever also noted that Executive board members and trustees appointed to committee(s) that shares similar subject matter as the educational opportunity, may attend without submitting a statement of interest form.

Dever requested that trustees submit statements of interest forms to President Calaycay prior to the August 9, 2019 board meeting.

9. IT Ad Hoc Committee Member Selection

President Calaycay moved to strike Board Approval or Denial for this item and combine items 9 and 11 to allow District Manager Dever to address the similar items in one report to the board members.

District Manager Dever reported that the district released a Request for Proposals (RFP) for contract information technology services on June 11, 2019. The RFP closed on July 12, 2019. To review the RFP submissions and assist in the respondent interview process, a meeting of the Ad Hoc Selection Committee will be convened.

President Calaycay reconfirmed the members of the Ad Hoc Selection Committee to be Cruz Baca, Rick Barakat, Becky Shevlin, Rachel Janbek, Tim Sandoval, Corey Calaycay, and Jerry Velasco.

10. District Facilities – Current and Future Considerations

District Manager Dever gave a presentation summarizing the current district facility limitations and required maintenance, need to reduce work zone commute to improve efficiency, parking restrictions, future expansion of staff, and current capital improvement reserve funding levels. Board members provided suggestions on how to resolve the issues presented, and debated the viability of each proposed solution. The discussion resulted in a consensus to explore the acquisition or leasing of two satellite offices, and retain the current district headquarters facility. This initial assessment of how to resolve the facility and personnel space issues will be further considered by the Ad Hoc Facilities Exploration Committee. In addition, the Committee will further discuss alternative suggestions made by board members. President Calaycay confirmed that Ad Hoc Facilities Exploration Committee will consist of the following trustees: Becky Shevlin, John Capoccia, Rick Barakat, Roger Chandler, Chuck Myers and Tim Sandoval.

11. District Administration

Discussion of RFP for Contract Information Technology Services consolidated with Agenda Item 9.

12. Board Bites

District Manager Dever reviewed the district activities and informational messages include in the July Board Bites.

Trustee Jerry Velasco inquired whether school superintendents have been contacted to inform them of the services and educational opportunities provided by the District. Communications Director Levy Sun relayed the various outreach campaigns including emails, direct flyers, and targeted social media employed to inform schools of our available programs.

13. Department Reports

Operations Manager Jason Farned reported that the underground storm drain program has been successful in identifying and treating high-risk storm drain systems, while further expanding the number of sources treated per month.

Farned provided an update on the swimming pool program, stating that entry warrants would soon be secured to access remaining residential properties that have not responded to the three compliance notifications sent by the district.

Farned described recent changes in district response to service requests, with the goal of shifting residents' expectations from pesticide treatments, to education and permanent resolution of mosquito breeding sources. Farned stated that he welcomes any feedback from trustees on the new program.

Scientific Program Manager Melissa Doyle reported that overall mosquito trap counts are increasing due to rising average daily temperatures. Doyle stated the district is seeing a trend of reduced mosquitoes in traps placed in undergrounds storm drains,

indicating success of the enhanced underground storm drain treatment program. Doyle advised that no mosquitoes or birds have tested positive for West Nile virus in San Gabriel Valley in 2019.

Communications Director Levy Sun stated that the district mascot, Ada Eez, made an appearance in the City of Duarte to promote National Mosquito Control Awareness Week, and introduce the districts' new mosquito repellent booth program. The mosquito repellent booth program is a new addition to the outreach program that aims to provide education about repellent ingredients, safety considerations, and proper application methods. Sun gave a recap of the National Mosquito Control Awareness Week, reporting a high level of engagement on social media platforms. The district-produced music video "Don't Bring Back the Aedes" was very well received by the public and media outlets, prompting reports in both local, national, and international news outlets.

14. Trustee Reports

Trustee Rasmussen reported that L.A. County Department of Public Health is preparing to initiate the 2019 L.A. County Champions for West Nile virus prevention program. Rasmussen stated that since 2018, three cities in the San Gabriel Valley have participated in the program. Board President Corey Calaycay stated that District staff will distribute information about the program on behalf of Trustee Rasmussen to all board members.

Board President Calaycay requested that the board consider moving the October 2019 Board of Trustees Meeting to October 4th, due to a scheduling conflict that would prevent his attendance. He requested the item be brought for further consideration at the August 9, 2019 Board of Trustees Meeting.

15. New Business

None

16. Adjournment

Meeting was adjourned at 8:19 a.m.