

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
September 11, 2020**

**TRUSTEES ATTENDING**

Stephen Sham (Alhambra)  
Roger Chandler (Arcadia)  
Joseph Rocha (Azusa)  
Rick Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Henry Morgan (Covina)  
Margaret Finlay (Duarte)  
Jerry Velasco (El Monte)  
Charles Myers (Glendora)  
Catherine Marcucci (Industry)  
Manuel Garcia (Irwindale)  
Elyse Rasmussen (La Verne)  
Jamie Bissner (Los Angeles Co.)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Emmett Badar (San Dimas)  
Juli Costanzo (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (So. Pasadena)  
Cynthia Sternquist (Temple City)  
Allen Wu (Walnut)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Manuel Lozano (Baldwin Park)

**STAFF PRESENT**

Jared Dever  
Rose Alba  
Jason Farned  
Levy Sun  
Melissa Doyle  
Marta Tanaka  
Pablo Cabrera  
Kriztian Luna

**GUESTS PRESENT**

Ryan Vienna  
Mary-Joy Coburn

**1. Call to Order**

Board President Becky Shevlin shared the tragic news of the passing of Board of Trustee Member Dan Holloway, who represented the City of La Puente. President Shevlin expressed heartfelt gratitude on behalf of the board for his commitment and

passion to the Districts' public health mission and requested a moment of silence in his honor.

Board President Becky Shevlin called the meeting to order at 7:05 a.m.

Trustee Emmett Badar announced this will be his last meeting as representative for the City of San Dimas. He introduced Ryan Vienna, Mayor Pro-Tem for the City of San Dimas, as his successor.

**2. Pledge of Allegiance and Silent Roll Call**

Trustee Emmett Badar led the Pledge of Allegiance, and Roll Call Attendance was taken.

**3. Opportunity for Public Comment on Non-Agenda Items**

None

**4. Consent Calendar**

A Motion made by Trustee Tim Sandoval and seconded by Trustee Margaret Finlay to approve consent calendar was approved by roll call vote.

**5. Consider Southern California Mosquito and Vector Control Districts Mutual Aid Agreement**

Board President Becky Shevlin stated this agreement provides the framework for vector control agencies to assist one another during an emergency.

District Manager Jared Dever explained that the agreement defines methods for requesting assistance and provides for reimbursement of equipment and personnel costs.

A motion made by Trustee Henry Morgan and seconded by Trustee Margaret Finlay, to approve the Southern California Mosquito and Vector Control Districts Mutual Aid Agreement, was approved by roll call vote.

**6. Announcement of Trustees Term Ending December 31, 2020**

Board President Becky Shevlin announced that terms are ending as of December 31, 2020 for Trustees Emmett Badar, John Capoccia, Juli Costanzo, Manuel Garcia, Catherine Marcucci, Charles Myers, Joseph Rocha, Tim Sandoval, Stephen Sham, Cynthia Sternquist, and Allen Wu.

President Shevlin advised that district staff will coordinate with the respective cities, and recommended that trustees follow up with city staff to ensure appointments are completed. She also noted that the only qualification to serve on the board is to reside in the city of appointment.

Board President Becky Shevlin thanked Trustee Emmett Badar for his service.

**7. Announcement of Ad Hoc Legal Counsel Committee Members**

Board President Becky Shevlin announced that in addition to her, Trustees Richard Barakat, Jamie Bissner, Corey Calaycay and Juli Costanzo volunteered to serve on the Ad Hoc Legal Counsel Committee.

President Shevlin advised the committee has six respondent proposals to review. After thorough review, respondents will be selected for oral interviews that will be scheduled prior to the October 9, 2020 Board Meeting. A recommendation will be presented to the board consideration at the October 9, 2020 Board Meeting.

**8. Committee Reports****8.1 Public Information Committee Report of August 18, 2020**

Committee Chair Elyse Rasmussen reported that the committee reviewed the Swimming Pool violation notice and determined that a notification panel alerting residents who believe they have received the letter in error should be at the top of the violation notice.

Levy Sun confirmed completing the requested changes.

**8.2 Executive Committee Report of August 27, 2020**

Committee Chair Becky Shevlin reported that the committee met and gave direction to District Manager Jared Dever to review the district bylaws and codes of conduct and amend any areas in need of correction.

District Manager Jared Dever reported that the original bylaws, adopted in 1993 and amended in 2015 had been recovered from district archives. Dever advised that the bylaws require amendment to bring them current with new laws, conflict of interest disclosures, and codes of conduct. He stated that he would make necessary amendments and bring them back to the Board for consideration.

**9. District Administration**

District Manager Jared Dever reported that mosquito traps counts are significantly down over the three-year average. Dever complimented the staff, describing significant changes made to organizational processes and work duties and functions that have positively impacted our efficacy.

Dever further reported on the passing of Assembly Bill 1788, a bill enacting a ban on second generation anticoagulants. Dever stated the bill includes an exemption for agencies that apply second generation anticoagulants to reduce the threat of vector borne disease associated with rodent populations.

**10. Trustee Reports**

Board President Becky Shevlin thanked firefighters for their response to the wildfires.

Board Vice President Tim Sandoval requested the district send flowers to the family of Dan Holloway.

**11. New Business**

None

**12. Adjournment**

The meeting was adjourned at 7:43 a.m.