



**TRUSTEES PRESENT**

Henry Aviles (Alhambra)  
Robert Gonzales (Azusa)  
Richard Barakat (Bradbury)  
Patricia Cortez (Covina)  
Corey Calaycay (Claremont)  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Charlie Klinakis (La Puente)  
Meshal Kashifalghita (La Verne)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Ryan Vienna (San Dimas)  
John Capoccia (Sierra Madre)  
Robert Joe (South Pasadena)  
Cynthia Sternquist (Temple City)  
Rosario Diaz (West Covina)

**TRUSTEES ABSENT**

Sho Tay (Arcadia)  
Emmanuel Estrada (Baldwin Park)  
Margaret Finlay (Duarte)  
Cory Moss (Industry)  
Manuel Garcia (Irwindale)  
Anish Saraiya (L.A. County)  
Denise Menchaca (San Gabriel)  
Allen Wu (Walnut)

**STAFF PRESENT**

Jason Farned  
Cecilia Contreras  
Anais Medina Diaz  
Tristan Hallum  
Gilbert Holguin  
Jerry Mireles

**GUESTS PRESENT**

Fennemore LLP, Kelly Alhadeff-Black

**1. Call to Order**

President Capoccia called the meeting to order at 7:00 a.m. Trustee Leon led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Vice President Kashifalghita, seconded by Trustee Calaycay and carried by the following vote to approve Items 3.1- 3.7 of the Consent Calendar.

AYES: Aviles, Gonzales, Barakat, Cortez, Calaycay, Velasco, Doornik, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Capoccia, Joe, Sternquist, Diaz  
NOES: None  
ABSTAIN: None  
ABSENT: Tay, Estrada, Finlay, Moss, Garcia, Saraiya, Menchaca, Wu



#### 4. Presentation

None

#### 5. Approval of Engagement Agreement with Fennemore LLP for General Counsel Services

Kelly Alhadeff-Black, presented the proposed engagement agreement with Fennemore LLP for the Board's consideration.

Following review, the Board reached a consensus regarding the qualifications of Ms. Alhadeff-Black and the engagement agreement.

Motion by Trustee Sandoval, seconded by Vice President Kashifalghita and carried by the following vote to approve the Engagement Agreement with Fennemore LLP.

AYES: Aviles, Gonzales, Barakat, Cortez, Calaycay, Velasco, Doornik, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Capoccia, Joe, Sternquist, Diaz  
NOES: Calaycay, Vienna  
ABSTAIN: None  
ABSENT: Tay, Estrada, Finlay, Moss, Garcia, Saraiya, Menchaca, Wu

#### 6. Consideration Approval of Revised Job Descriptions for Vector Control Technician and Outreach Assistant

Mr. Farned reported that, in alignment with the District's Strategic Plan and commitment to continuous improvement, staff are conducting a comprehensive update of all job descriptions to ensure consistency, accuracy, and legal compliance. Due to immediate staffing needs associated with the Eaton Fire Area Management Plan, revisions to the Vector Control Technician and Outreach Assistant classifications were prioritized. With the concurrence of the Personnel and Policy Committee Chair, the item was brought directly to the full Board to expedite recruitment.

Motion by Trustee Sternquist, seconded by Trustee Calaycay and carried by the following vote to approve the revised job descriptions for the Vector Control Technician and Outreach Assistant.

AYES: Aviles, Gonzales, Barakat, Cortez, Calaycay, Velasco, Doornik, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Capoccia, Joe, Sternquist, Diaz  
NOES: None  
ABSTAIN: None  
ABSENT: Tay, Estrada, Finlay, Moss, Garcia, Saraiya, Menchaca, Wu

#### 7. Consider Authorization to Hire Three Limited-Term Full-Time Positions for Eaton Fire Area Mosquito Management

As the matter had been presented under the prior item, no additional report was given. The Board proceed with the motion.



Motion by Trustee Sandoval, seconded by Trustee Velasco and carried by the following vote to authorize the hiring of three limited-term full-time staff beginning November 1, 2025, for a one-year term dedicated to the Eaton Fire Area Management Plan.

AYES: Aviles, Gonzales, Barakat, Cortez, Calaycay, Velasco, Doornik, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Capoccia, Joe, Sternquist, Diaz  
NOES: None  
ABSTAIN: None  
ABSENT: Tay, Estrada, Finlay, Moss, Garcia, Saraiya, Menchaca, Wu

### **8. Consider Approval of Funds from Executive Department Travel, Meetings, and Conference Budget Line Item 6619-100**

Mr. Farned reported on the request to authorize up to \$1,000 from the Executive Department budget (line item 6619-100, Travel, Meetings and Conferences) to sponsor registration costs for outside agency speakers at the MVCAC Annual Conference symposium. He highlighted the District response to the Eaton Fire served as a major test of its emergency preparedness and the District has organized a symposium at the MVCAC Annual Conference and this would allow for outside agencies to participate who are in a financial constraint.

Motion by Trustee Klinakis, seconded by Trustee Leon and carried by the following vote to approve the allocation of up to \$1,000 from budget line 6619-100 for speaker sponsorships at the MVCAC Annual Conference symposium.

AYES: Aviles, Gonzales, Barakat, Cortez, Calaycay, Velasco, Doornik, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Capoccia, Joe, Sternquist, Diaz  
NOES: None  
ABSTAIN: None  
ABSENT: Tay, Estrada, Finlay, Moss, Garcia, Saraiya, Menchaca, Wu

### **9. Trustee Conference Opportunity – Call for Statements of Interest Forms for 2026 Annual AMCA & MVCAC Conferences**

Mr. Farned informed the Trustees about the 2026 Annual AMCA & MVCAC Conferences. He emphasized that any Trustee wishing to attend the conference must submit the statement of interest form by December 3, 2025.

### **10. Notification of Trustee Term Expirations**

Mr. Farned indicated the following trustee's terms would be ending: Tay, Estrada, Barakat, Cortez, Finlay, Velasco, Klinakis, Saraiya, Leon, Janbek, Armenta, Vienna and Joe. Clerk of the Board, Jerry Mireles emailed Letters to the City notifying cities of their representative upcoming term expirations.



## **11. District Administration**

### **11.1 Committee Meeting Notification: Finance Committee and Nominations Committee**

Mr. Farned announced that the Finance Committee would begin immediately following the adjournment of the board meeting. The Nominations Committee will convene upon the adjournment of the Finance Committee.

### **11.2 District Update**

Mr. Farned reported that the District continues to experience a mild season, with mosquito abundance remaining below normal levels. He noted that three West Nile virus-positive samples were recently confirmed in the cities of Rosemead and El Monte, which is typical for this time of year. In response to elevated trap counts in Monterey Park, the District proactively conducted truck-mounted treatments in the affected area. No dengue cases have been confirmed to date this year.

## **12. Committee Reports**

None

## **13. Trustee Report**

None

## **14. New Business**

Trustee Shevlin requested that the District issue a Request for Proposals (RFP) to obtain competitive submissions from qualified firms for general counsel services. President Capoccia sought consensus from the Board, which was reached and the item will be placed on the agenda for the regular November Board meeting.

## **15. Adjournment**

The meeting was adjourned at 7:48 a.m.