



San Gabriel Valley

Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Phone: 626-814-9466 | www.sgvmosquito.org

Email: district@sgvmosquito.org

BOARD OF TRUSTEES MEETING AGENDA

December 12, 2025 – 7:00 A.M.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum – Noted Absences
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

3. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: November 2025 (P.5)
- 3.2 Budget Status Report: November 2025 (P.11)
- 3.3 Minutes of Board of Trustees Meeting: November 2025 (P.15)
- 3.4 Operations Report: November 2025 (P.19)
- 3.5 Surveillance Report: November 2025 (P.21)
- 3.6 Communications Report: November 2025 (P.25)
- 3.7 Treasurer's Report: October 2025 / District Working Balance: December 2025 (P.29)



4. **Presentation:** None

5. **Trustee Service Pin Presentation**

(Board President, John Capoccia) (Informational Item)

- Robert Gonzales, Azusa – 5 Years
- Jackie Doornik, Glendora – 5 Years
- Charlie Klinakis, La Puente – 5 Years
- Ryan Vienna, San Dimas – 5 Years
- Denise Menchaca, San Gabriel – 5 Years
- Robert Joe, South Pasadena – 5 Years
- Joseph Leon, Monterey Park – 15 Years
- Cynthia Sternquist, Temple City – 15 Years

6. **Presentation of Candidates for the 2026 Executive Offices of President, Vice President, Secretary/Treasurer for the Board of Trustees**

(Nominations Committee Chair, Denise Menchaca) (Informational Item)

- President: Meshal Kashifalghita
- Vice President: Denise Menchaca
- Secretary/Treasurer: Corey Calaycay

7. **Trustee Conference Attendance – Appointment of Attendees for the 94th Annual MVCAC Conference (EXHIBITS 7A, 7B) (P.31)**

(Board President, John Capoccia) (Approve/Deny)

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve President Capoccia's recommendation for conference attendees.
- **Alternative Board Action:** If the Board concurs, following the public discussion by members for this item, the Board may choose not to approve President Capoccia's recommendation for conference attendees.



8. FEMA Public Assistance Reimbursement – Eaton Fire Response (P.37)

(Board President, John Capoccia) (Approve/Deny)

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to accept the FEMA Public Assistance reimbursement of \$62,243.02 as Other Revenue for FY 2025/26 and approve its transfer to the District’s Designated Reserve – Public Health Emergency in accordance with the District’s reserve policies.
- **Alternative Board Action:** If the Board concurs, following the public discussion by members for this item, the Board may choose not to accept the FEMA Public Assistance reimbursement of \$62,243.02 as Other Revenue for FY 2025/26 and approve its transfer to the District’s Designated Reserve.

9. Consideration of Virtual Attendance Options for Board and Committee Meetings (P.39)

(Board President, John Capoccia) (Informational Item)

10. District Administration

(District Manager, Jason Farned)

10.1 Committee Meeting Notification:

- Public Information Committee
- Ad Hoc Committee

10.2 District Update

10.3 End of Season – Video Recap

11. Committee Reports

12. Trustee Reports

13. New Business

14. Adjournment



CERTIFICATE OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website (www.sgvmosquito.org) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads "Jerry Mireles".

Jerry Mireles, Clerk of the Board
San Gabriel Valley MVCD

NOTICE TO THE PUBLIC

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)



San Gabriel Valley Mosquito & Vector List of Claims | November 2025

CLAIMS LIST NOVEMBER 2025

Vendor	Date	Product/Service	Memo/Description	Amount
JYG ACCOUNTING & BOOKKEEPING SERVICES	11/3/2025	6000 Accounting Services	Bookkeeping Services: Invoice 4963	1,312.50
				\$ 1,312.50
ABC WORKFOCE	11/17/2025	6612 Miscellaneous Expenses	Miscellaneous Expenses - Invoice 69490001 - Payroll One Time Set Up Fee	1,000.00
				\$ 1,000.00
AIRGAS DRY ICE	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Invoice 9165181670	515.29
AIRGAS DRY ICE	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Invoice 9165625394	440.93
AIRGAS DRY ICE	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Invoice 9166090062	1,222.29
				\$ 2,178.51
AIRGAS DRY ICE	11/17/2025	6635 Testing Supplies	Testing Supplies - Invoice 9166530925	501.23
				\$ 501.23
ADDRESSERS	11/3/2025	6627 Pool Notifications	Pool Notifications - Invoice 126814	1,330.30
				\$ 1,330.30
ALL AMERICAN ELECTRIC	11/17/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 7342	291.43
ALL AMERICAN ELECTRIC	11/17/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 7343	530.52
				\$ 821.95
ALLSTATE BUILDING & OFFICE MAINTENANCE	11/17/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 792825	1,325.00
				\$ 1,325.00
AMAZON CAPITAL SERVICES	11/3/2025	6635 Testing Supplies	Testing Supplies	12.06
AMAZON CAPITAL SERVICES	11/3/2025	6628 Safety Supplies	Safety Supplies	8.33
AMAZON CAPITAL SERVICES	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition & Engagement	223.51
AMAZON CAPITAL SERVICES	11/3/2025	6636 Fish Supplies	Fish Supplies	24.69
AMAZON CAPITAL SERVICES	11/3/2025	6636 Fish Supplies	Fish Supplies	24.13
AMAZON CAPITAL SERVICES	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies	43.89
AMAZON CAPITAL SERVICES	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies	17.55
AMAZON CAPITAL SERVICES	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies	105.06
AMAZON CAPITAL SERVICES	11/3/2025	6630 Facility Maintenance	Facility Maintenance	855.36
AMAZON CAPITAL SERVICES	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies	14.00
AMAZON CAPITAL SERVICES	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies	125.08
AMAZON CAPITAL SERVICES	11/3/2025	6625 Operations Supplies	Operations Supplies	10.96
AMAZON CAPITAL SERVICES	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition & Engagement	70.92
AMAZON CAPITAL SERVICES	11/3/2025	6613 Office Supplies	Office Supplies	35.13
AMAZON CAPITAL SERVICES	11/3/2025	6625 Operations Supplies	Operations Supplies	86.53
				\$ 1,657.20
AMERICAN FIDELITY ASSURANCE	11/3/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice D906293 - Nov 2025	4,169.73
				\$ 4,169.73
AMERICAN FIDELITY FLEX	11/3/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice 2523912A - Nov 2025	782.44
				\$ 782.44
ATHENS SERVICES	11/17/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 20469423	315.87
				\$ 315.87
AZUSA LIGHT AND WATER	11/17/2025	6622 Water Utility Services	Water Utility Services - Acct 303-0190.300	87.50
AZUSA LIGHT AND WATER	11/17/2025	6622 Water Utility Services	Water Utility Services - Acct 303-0191.300	58.20
				\$ 145.70
BECKY SHEVLIN	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
CALIFORNIA SPECIAL DISTRICTS ASSOCIATION	11/3/2025	6611 Membership Dues	Membership Dues - Jan - Dec 2026	9,665.00
				\$ 9,665.00
CALPERS	11/3/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-1-25	662.41
CALPERS	11/3/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-1-25	1,891.23
CALPERS	11/3/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-1-25	509.84
CALPERS	11/3/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-1-25	923.87
CALPERS	11/3/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-1-25	708.69
CALPERS	11/3/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-1-25	3,964.56
CALPERS	11/3/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-1-25	1,538.33
CALPERS	11/3/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-1-25	1,224.38
				\$ 11,423.31
CALPERS	11/17/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-15-25	662.41
CALPERS	11/17/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-15-25	1,891.23
CALPERS	11/17/2025	6515 CalPERS Classic Normal Cost	CalPERS Classic ER Contribution (12.58%) PPE 11-15-25	509.84



San Gabriel Valley Mosquito & Vector Control District List of Claims | November 2025

CALPERS	11/17/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-15-25	923.87
CALPERS	11/17/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-15-25	671.24
CALPERS	11/17/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-15-25	3,598.22
CALPERS	11/17/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-15-25	1,616.90
CALPERS	11/17/2025	6516 CalPERS Pepra Normal Cost	CalPERS Pepra ER Contribution (7.96%) PPE 11-15-25	1,371.67
				\$ 11,245.38
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - December 2025	926.52
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - December 2025	2,779.56
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - December 2025	4,346.15
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - December 2025	4,475.31
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - December 2025	4,853.07
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - Retirees - December 2025	632.00
CALPERS	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Medical Premiums - Admin Fee - December 2025	16.54
				\$ 18,029.15
COREY CALAYCAY	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	149.50
				\$ 149.50
CORY MOSS	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
CYNTHIA STERNQUIST	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
CELL BUSINESS EQUIPMENT	11/3/2025	6607 Equipment Leasing	Equipment Leases - Invoice 5026270404	1,894.60
				\$ 1,894.60
DENISE MENCHACA	11/3/2025	6601 Board Expenses	Reimbursement for business related board expenses - October 2025	100.00
				\$ 100.00
DENISE MENCHACA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
DR. ALLEN WU	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
EMMANUEL ESTRADA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
EMPOWER	11/17/2025	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - Pay Date 10-23-25	330.50
EMPOWER	11/17/2025	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - Pay Date 11-6-25	330.50
EMPOWER	11/17/2025	6512 DM 457 Contribution	Employer DM 457 Deferred Compensation Contribution - Pay Date 1120-25	330.50
				\$ 991.50
FRONTIER	11/17/2025	6610 Internet Services	Internet Services - (11/9/25-12/8/25)	580.82
				\$ 580.82
GO TO COMMUNICATIONS, INC	11/3/2025	6614 Phone Services	Phone Services: Invoice INV7104335123	1,114.90
				\$ 1,114.90
GILBERT HOLGUIN	11/3/2025	6625 Operations Supplies	Operations Supplies - Home Depot	23.15
				\$ 23.15
GLENDORA PLUMBING & HEATING	11/17/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 88748	240.00
				\$ 240.00
HANDYMAN UNLIMITED	11/3/2025	6630 Facility Maintenance	Facility Maintenance - Invoice 96082	750.00
				\$ 750.00
HENRY AVILES	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
JACKIE DOORNIK	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
JERRY VELASCO	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
JOHN CAPOCCIA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
JOSEPH LEON	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00
				\$ 100.00
KENN FUJIOKA	11/17/2025	6517 Retiree Health Insurance	Retiree Medical Premium Reimbursement - December 2025	388.13
				\$ 388.13



San Gabriel Valley Mosquito & Vector Control District

List of Claims | November 2025

LINCOLN NATIONAL INSURANCE	11/3/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Ref 4894453448 - November 2025	1,112.18 \$ 1,112.18
MANUEL GARCIA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
MARGARET FINLAY	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
MARTA TANAKA	11/17/2025	6517 Retiree Health Insurance	Retiree Medical Premium Reimbursement - December 2025	1,086.55 \$ 1,086.55
MARY ANGELA BRISCO	11/17/2025	6517 Retiree Health Insurance	Retiree Medical Premium Reimbursement - December 2025	768.52 \$ 768.52
MESHAL KASHIFALGHITA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
MIKE NIFFENEGGER	11/17/2025	6517 Retiree Health Insurance	Retiree Medical Premium Reimbursement - December 2025	1,105.73 \$ 1,105.73
OPTIMIZED INVESTMENT PARTNERS, LLC	11/17/2025	6654 Contract Services - Inv. Advisory	Investment Advisory Services: Invoice 1509	678.51 \$ 678.51
QUADIENT LEASING	11/17/2025	6607 Equipment Leases	Equipment Lease - Invoice P2086903	83.86 \$ 83.86
RICHARD BARAKAT	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
ROBERT GONZALES	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
ROBERT JOE	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
ROSARIO DIAZ	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
RYAN VIENNA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
SANDRA ARMENTA	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
SHO TAY	11/17/2025	6601 Board Expenses	Reimbursement for business related board expenses - November 2025	100.00 \$ 100.00
SO CAL GAS	11/17/2025	6621 Gas Utility Services	Gas Utility - Meter 10313904 (10/9/25 - 11/10/25)	216.15
SO CAL GAS	11/17/2025	6621 Gas Utility Services	Gas Utility - Meter 13608951 (10/9/25 - 11/10/25)	40.00 \$ 256.15
SOUTHERN CALIFORNIA EDISON	11/3/2025	6620 Electric Utility Services	Electric Utilities - (10/2/25 - 10/30/25)	3,244.20 \$ 3,244.20
SYNTECH GROUP INC.	11/17/2025	6604 Computer Software	Computer Software - Invoice SVC-A24569	1,394.04
SYNTECH GROUP INC.	11/17/2025	6653 Contract Services	Contract Services - IT - Invoice SVC-A24554	4,305.00 \$ 5,699.04
TEXAS LIFE INSURANCE	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice SM09BT20251113001 - Dec 2025	213.29 \$ 213.29
TRISTAN HALLUM	11/3/2025	6619 Travel, Meetings, and Conferences	Per Diem - 2025 MVCAC Fall Planning Meeting	165.00 \$ 165.00
UNITED PET CARE	11/17/2025	6510 Cafeteria Benefit	Cafeteria Benefit - Invoice 202514373 - November 2025	86.50 \$ 86.50
US BANK	11/3/2025	6625 Operations Supplies	Operations Supplies - Bambulab.com	46.49
US BANK	11/3/2025	6627 Pool Notifications	Pool Notifications - USPS	41.92
US BANK	11/3/2025	6627 Pool Notifications	Pool Notifications - USPS	31.44
US BANK	11/3/2025	6629 Equipment Maintenance	Equipment Maintenance - O'Reilly	38.66
US BANK	11/3/2025	6629 Equipment Maintenance	Equipment Maintenance - O'Reilly	18.75
US BANK	11/3/2025	6625 Operations Supplies	Operations Supplies - MicroCenter	46.69
US BANK	11/3/2025	6629 Equipment Maintenance	Equipment Maintenance - Home Depot	51.16



San Gabriel Valley Mosquito & Vector Control District

List of Claims | November 2025

US BANK	11/3/2025	6604 Computer Software	Computer Software - DNS Made Easy	60.00
US BANK	11/3/2025	6604 Computer Software	Computer Software - Network Solutions	5.50
US BANK	11/3/2025	6604 Computer Software	Computer Software - Network Solutions	50.34
US BANK	11/3/2025	6610 Internet Services	Internet Services - Starlink	65.00
US BANK	11/3/2025	6604 Computer Software	Computer Software - Wasabi	43.50
US BANK	11/3/2025	6604 Computer Software	Computer Software - Survey Monkey	1,080.00
US BANK	11/3/2025	6618 Recruitments	Recruitments - Job Target	125.00
US BANK	11/3/2025	6618 Recruitments	Recruitments - Job Target	125.00
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Travel - CalPERS Conference - Budget	217.71
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Travel - CalPERS Conference - Exxon	57.20
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Travel - CalPERS Conference - Marriott	1,111.53
US BANK	11/3/2025	6641 Education Program Supplies	Education Program Supplies - Microscope Central	1,190.64
US BANK	11/3/2025	6636 Fish Supplies	Fish Supplies - Laguna Koi	384.67
US BANK	11/3/2025	6624 Gasoline	Gasoline - District Vehicle	41.61
US BANK	11/3/2025	6635 Testing Supplies	Testing Supplies - Home Depot	21.97
US BANK	11/3/2025	6635 Testing Supplies	Testing Supplies - CVS	6.61
US BANK	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Genessee Scientific Corp	92.89
US BANK	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition and Engagement - Party Powers Inc	157.24
US BANK	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Avery	49.12
US BANK	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition and Engagement - San Gabriel Market	612.85
US BANK	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Walmart	6.83
US BANK	11/3/2025	6630 Facility Maintenance	Facility Maintenance - Home Depot	7.16
US BANK	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition and Engagement - Home Depot	24.82
US BANK	11/3/2025	6624 Gasoline	Gasoline - District Vehicle	40.00
US BANK	11/3/2025	6635 Testing Supplies	Testing Supplies - Hermostat	62.84
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Conference - 2026 AMCA Conference Registration	550.00
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Travel - 2026 AMCA Conference - Alaska Airlines	306.60
US BANK	11/3/2025	6619 Travel, Meetings, and Conferences	Travel - 2026 AMCA Conference - Expedia	22.23
US BANK	11/3/2025	6625 Operations Supplies	Operations Supplies - Coversandall.com	156.16
US BANK	11/3/2025	6602 Branded Apparel	Branded Apparel - Lands End	112.36
US BANK	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Home Depot	93.26
US BANK	11/3/2025	6638 Surveillance Supplies	Surveillance Supplies - Home Depot	2.42
US BANK	11/3/2025	6643 Media Production	Media Production - LA Times	60.00
US BANK	11/3/2025	6644 Website and Email Services	Website and Email Services - Mailchimp	80.00
US BANK	11/3/2025	6639 Advertising	Advertising - Facebook	13.45
US BANK	11/3/2025	6639 Advertising	Advertising - Facebook	488.69
US BANK	11/3/2025	6639 Advertising	Advertising - Google	14.35
US BANK	11/3/2025	6604 Computer Software	Computer Software - Canva	119.40
US BANK	11/3/2025	6641 Education Program Supplies	Education Program Supplies - Pochar.com	500.70
US BANK	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition and Engagement - Ikea	13.24
US BANK	11/3/2025	6640 Communication Supplies	Communication Supplies - Haunted Halloween Store	14.22
US BANK	11/3/2025	6604 Computer Software	Computer Software - Dropbox	600.00
US BANK	11/3/2025	6601 Board Expenses	Board Expenses - Yum Yum	47.94
US BANK	11/3/2025	6601 Board Expenses	Board Expenses - Smart and Final	90.56
US BANK	11/3/2025	6601 Board Expenses	Board Expenses - Yum Yum	11.49
US BANK	11/3/2025	6601 Board Expenses	Board Expenses - Honey Baked Ham Company	29.86
US BANK	11/3/2025	6601 Board Expenses	Board Expenses - Lewis Engraving	148.68
US BANK	11/3/2025	6604 Computer Software	Computer Software - Canva	120.00
US BANK	11/3/2025	6606 Employee Recognition & Engagement	Employee Recognition and Engagement - TerryBerry	237.23
				\$ 9,747.98
VERIZON WIRELESS	11/17/2025	6609 Field Communications	Field Communications - Invoice 6128128814	2,591.46
VERIZON WIRELESS	11/17/2025	6609 Field Communications	Field Communications - Invoice 6128128815	1,407.40
VERIZON WIRELESS	11/17/2025	6609 Field Communications	Field Communications - Invoice 6128128816	92.37
				\$ 4,091.23
VESTIS	11/3/2025	6332 Uniforms	Uniforms - Invoice 5881061181	238.36
VESTIS	11/3/2025	6332 Uniforms	Uniforms - Invoice 5881067049	238.36
				\$ 476.72
WEST VALLEY MVCD	11/3/2025	6635 Testing Supplies	Testing Supplies - Invoice 3048	1,692.00
				\$ 1,692.00
WEX/CHEVRON	11/17/2025	6624 Gasoline	Gasoline - Invoice 108540437	5,059.58
				\$ 5,059.58
			Total Payables for November 2025	\$ 109,802.91
			Total Payroll for November 2025 (attached)	\$ 275,314.19
			Total Claims for November 2025	\$ 385,117.10



San Gabriel Valley Mosquito & Vector Control District List of Claims | November 2025

Payroll November 2025

Department	November 6, 2025	November 6, 2025 (Extra Help Term)	November 20, 2025	Total
100-EXECUTIVE	\$ 12,106.40	\$ -	\$ 11,606.40	\$ 23,712.80
200-ADMINISTRATION	\$ 14,176.83	\$ -	\$ 16,403.68	\$ 30,580.51
300-OPERATIONS	\$ 58,672.79	\$ -	\$ 58,732.82	\$ 117,405.61
400-SURVEILLANCE	\$ 20,740.71	\$ -	\$ 19,325.60	\$ 40,066.31
500-COMMUNICATIONS	\$ 19,434.41	\$ -	\$ 19,451.77	\$ 38,886.18
LIMITED TERM	\$ -	\$ -	\$ 4,257.80	\$ 4,257.80
EXTRA HELP (SEASONAL)	\$ 5,085.27	\$ 797.20	\$ -	\$ 5,882.47
GROSS PAYROLL	\$ 130,216.41	\$ 797.20	\$ 129,778.07	\$ 260,791.68
EMPLOYER TAXES	\$ 2,047.87	\$ 11.56	\$ 1,965.74	\$ 4,025.17
CAR ALLOWANCE (DM)	\$ 500.00	\$ -	\$ -	\$ 500.00
EMPLOYEE BENEFITS-MED	\$ 4,576.13	\$ -	\$ 4,253.61	\$ 8,829.74
PAYROLL PROCESSING FEES	\$ 473.53	\$ 212.86	\$ 481.21	\$ 1,167.60
TOTAL PAYROLL	\$ 137,813.94	\$ 1,021.62	\$ 136,478.63	\$ 275,314.19

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San Gabriel Valley Mosquito & Vector Control District Budget Status Report | November 2025

BUDGET STATUS REPORT

PERIOD ENDING 11/30/2025
Current Period 42% of Fiscal Year Completed

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
SALARIES AND BENEFITS					
6500 Salaries - Exempt	74,506.42	365,511.82	972,092.76	606,580.94	38%
6501 Salaries - Non-Exempt	135,939.96	751,227.18	1,961,728.38	1,210,501.20	38%
6502 Salaries - Overtime	1,101.83	22,578.48	74,500.00	51,921.52	30%
6503 Salaries - Vacation	16,102.25	51,979.64	165,618.42	113,638.78	31%
6504 Salaries - Holiday	11,227.10	44,551.20	141,285.06	96,733.86	32%
6505 Salaries - Sick Pay	9,634.92	55,601.32	121,767.62	66,166.30	46%
6506 Salaries - Extra Help	5,780.32	137,176.30	351,138.80	213,962.50	39%
6507 Payroll Taxes - Medicare	3,898.57	21,246.01	59,890.08	38,644.07	35%
6508 Payroll Taxes - Social Security	98.85	5,751.39	17,940.80	12,189.41	32%
6509 Payroll Taxes - Unemployment Insurance	27.75	616.44	20,000.00	19,383.56	3%
6510 Cafeteria Benefit	32,135.05	184,629.71	610,200.00	425,570.29	30%
6511 Group Term Life Insurance	455.98	2,300.34	6,000.00	3,699.66	38%
6512 DM 457 Contribution	661.00	3,621.10	8,802.00	5,180.90	41%
6513 DM Car Allowance	500.00	2,500.00	6,000.00	3,500.00	42%
6514 Tuition Reimbursement	0.00	2,000.00	8,000.00	6,000.00	25%
6515 CalPERS Classic Normal Cost	6,126.96	32,741.75	93,643.80	60,902.05	35%
6516 CalPERS PEPRA Normal Cost	16,541.73	82,099.53	202,391.28	120,291.75	41%
6517 Retiree Health Insurance	3,980.93	23,903.53	58,000.00	34,096.47	41%
6518 CalPERS Classic Unfunded Liability	0.00	115,347.00	157,703.00	42,356.00	73%
6519 CalPERS PEPRA Unfunded Liability	0.00	324.00	10,335.00	10,011.00	3%
6520 CalPERS Classic - ADP	0.00	0.00	330,000.00	330,000.00	0%
6521 CalPERS PEPRA - ADP	0.00	0.00	30,000.00	30,000.00	0%
6522 CalPERS Post Retirement - OPEB	0.00	0.00	150,000.00	150,000.00	0%
Total SALARIES AND BENEFITS	318,719.62	1,905,706.74	5,557,037.00	3,651,330.26	34%
ORGANIZATIONAL EXPENDITURES					
6600 Bank Charges	1,167.60	6,906.90	23,000.00	16,093.10	30%
6601 Board Expenses	2,249.50	9,666.67	40,000.00	30,333.33	24%
6602 Branded Apparel	0.00	142.30	4,000.00	3,857.70	4%
6603 Computer Hardware	0.00	5,281.87	30,000.00	24,718.13	18%
6604 Computer Software	1,394.04	35,551.91	94,500.00	58,948.09	38%
6605 Emergency Response	0.00	0.00	100,000.00	100,000.00	0%
6606 Employee Recognition & Engagement	294.43	2,406.69	6,000.00	3,593.31	40%
6607 Equipment Leases	83.86	9,272.19	23,000.00	13,727.81	40%
6608 Fees and Assessments	0.00	3,825.71	105,000.00	101,174.29	4%
6609 Field Communications	4,091.23	19,799.28	50,000.00	30,200.72	40%
6610 Internet Services	580.82	3,167.73	20,000.00	16,832.27	16%
6611 Membership Dues	0.00	46,205.58	40,000.00	-6,205.58	116%
6612 Miscellaneous Expenses	1,000.00	1,460.00	3,000.00	1,540.00	49%
6613 Office Supplies	35.13	3,938.75	9,000.00	5,061.25	44%
6614 Phone Services	1,114.90	5,567.60	25,000.00	19,432.40	22%
6615 Postage	0.00	506.80	2,000.00	1,493.20	25%
6616 Printing and Reproduction	0.00	1,279.81	11,000.00	9,720.19	12%
6617 Professional Development	0.00	125.84	3,000.00	2,874.16	4%
6618 Recruitments	0.00	250.00	6,500.00	6,250.00	4%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | November 2025

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
6619 Travel, Meetings, and Conferences	165.00	10,278.36	52,000.00	41,721.64	20%
6620 Electric Utility Services	3,244.20	18,269.09	17,000.00	-1,269.09	107%
6621 Gas Utility Services	256.15	1,350.73	4,300.00	2,949.27	31%
6622 Water Utility Services	145.70	1,043.42	2,600.00	1,556.58	40%
6623 Aerial Operations	0.00	0.00	30,000.00	30,000.00	0%
6624 Gasoline	5,059.58	30,512.60	68,000.00	37,487.40	45%
6625 Operations Supplies	97.49	2,363.96	8,000.00	5,636.04	30%
6626 Pesticides	0.00	0.00	180,000.00	180,000.00	0%
6627 Pool Notifications	0.00	5,399.65	12,000.00	6,600.35	45%
6628 Safety Supplies	8.33	340.45	7,500.00	7,159.55	5%
6629 Equipment Maintenance	0.00	1,070.12	3,000.00	1,929.88	36%
6630 Facility Maintenance	2,496.23	30,118.28	86,000.00	55,881.72	35%
6631 Grounds Maintenance	0.00	630.49	2,000.00	1,369.51	32%
6632 Vehicle Maintenance	0.00	29,453.50	50,000.00	20,546.50	59%
6633 Work Boots	-74.10	51.80	5,500.00	5,448.20	1%
6634 Uniforms	0.00	4,471.81	17,500.00	13,028.19	26%
6635 Testing Supplies	513.29	13,527.92	22,000.00	8,472.08	61%
6636 Fish Supplies	48.82	2,266.37	2,500.00	233.63	91%
6637 State Certification	0.00	6,174.00	10,000.00	3,826.00	62%
6638 Surveillance Supplies	305.58	7,102.42	15,000.00	7,897.58	47%
6639 Advertising	0.00	1,394.43	30,000.00	28,605.57	5%
6640 Communications Supplies	0.00	455.79	8,000.00	7,544.21	6%
6641 Education Program Supplies	0.00	1,874.26	10,000.00	8,125.74	19%
6642 Event Participation Fees	0.00	208.36	1,000.00	791.64	21%
6643 Media Production	0.00	71.36	1,800.00	1,728.64	4%
6644 Website and Email Services	0.00	5,402.13	7,000.00	1,597.87	77%
6650 Contract Services - Assessment Administration	0.00	7,490.24	25,000.00	17,509.76	30%
6651 Contract Services - Auditor	0.00	10,000.00	26,000.00	16,000.00	38%
6652 Contract Services - Bookkeeping	0.00	5,906.25	17,000.00	11,093.75	35%
6653 Contract Services - Information Technology	4,305.00	22,575.00	60,000.00	37,425.00	38%
6654 Contract Services - Investment Advisory	0.00	3,058.69	10,000.00	6,941.31	31%
6655 Contract Services - Legal	0.00	8,011.09	50,000.00	41,988.91	16%
6656 Contract Services - Other	0.00	0.00	5,000.00	5,000.00	0%
6660 Insurance - VCJPA Automobile	0.00	6,209.00	8,000.00	1,791.00	78%
6661 Insurance - VCJPA General Fund	0.00	4,344.00	5,000.00	656.00	87%
6662 Insurance - VCJPA Liability	0.00	141,142.00	145,000.00	3,858.00	97%
6663 Insurance - VCJPA Property	0.00	12,287.00	21,000.00	8,713.00	59%
6664 Insurance - VCJPA Workers' Compensation	0.00	167,728.00	145,000.00	-22,728.00	116%
6665 Insurance - Other Insurance	0.00	288.09	5,500.00	5,211.91	5%
Total ORGANIZATIONAL EXPENDITURES	28,582.78	718,226.29	1,770,200.00	1,051,973.71	41%
CAPITAL OUTLAY					
8000 Capital Outlay - General	0.00	32,450.00	70,000.00	37,550.00	46%
Total CAPITAL OUTLAY	0.00	32,450.00	70,000.00	37,550.00	46%
Total EXPENDITURES	347,302.40	2,656,383.03	7,397,237.00	4,740,853.97	36%



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | November 2025

	CURRENT PERIOD	YEAR TO DATE	ADOPTED BUDGET	REMAINING BUDGET	PERCENTAGE OF BUDGET UTILIZED
DESIGNATED RESERVES					
Public Health Emergency	0.00	0.00	695,000.00	695,000.00	0%
Capital Projects	0.00	0.00	325,000.00	325,000.00	0%
Pension Liability	0.00	0.00	313,000.00	313,000.00	0%
Building/Facilities	0.00	0.00	110,000.00	110,000.00	0%
Vehicle Replacement	0.00	0.00	65,000.00	65,000.00	0%
Prop 218 Ballot Initiative	0.00	0.00	1,179,923.00	1,179,923.00	0%
Sterile Insect Technique	0.00	0.00	122,500.00	122,500.00	0%
Total DESIGNATED RESERVES	0.00	0.00	2,810,423.00	2,810,423.00	0%

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San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes November 14, 2025

TRUSTEES PRESENT

Henry Aviles (Alhambra)
Sho Tay (Arcadia)
Robert Gonzales (Azusa)
Emmanuel Estrada (Baldwin Park)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Cory Moss (Industry)
Manuel Garcia (Irwindale)
Meshal Kashifalghita (La Verne)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (South Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Rosario Diaz (West Covina)

TRUSTEES ABSENT

Patricia Cortez (Covina)
Charlie Klinakis (La Puente)
Anish Saraiya (L.A. County)
Tim Sandoval (Pomona)

STAFF PRESENT

Jason Farned
Cecilia Contreras
Anais Medina Diaz
Tristan Hallum
Gilbert Holguin
Jerry Mireles

GUESTS PRESENT

District Counsel, Kelly Alhadeff-Black
Nigro & Nigro, CPA, Paul J. Kaymark
SGVCOG, Ed Reece
SGVCOG, Ricky Choi
SGVCOG, Jonathan Horton
SGVCOG, Steph Wong

1. Call to Order

President Capoccia called the meeting to order at 7:01 a.m. Trustee Tay led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Wu, seconded by Trustee Calaycay and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
NOES: None
ABSTAIN: None
ABSENT: Cortez, Klinakis, Saraiya, Sandoval



San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes November 14, 2025

4. Presentation

4.1 2025 SGVCOG President's Introduction

President Ed Reece of the San Gabriel Valley Council of Governments provided a presentation to the Board outlining the organization's structure, jurisdiction, boards and committees, and staff leadership. He also highlighted the agency's recent accomplishments and completed initiatives. The Board expressed its appreciation for his presentation.

5. Consider Draft Annual Audit for Fiscal Year Concluding June 30, 2025

Paul Neymark, representing Nigro & Nigro, presented the annual audit for the fiscal year ending on June 30, 2025.

Motion by Trustee Calaycay, seconded by Trustee Velasco and carried by the following vote to approve the Draft Annual Audit for Fiscal Year Concluding June 30, 2025.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz

NOES: None

ABSTAIN: None

ABSENT: Cortez, Klinakis, Saraiya, Sandoval

6. Consider Request for Proposals (RFP) for General Counsel Services

District Manager, Jason Farned reported that the Board previously requested a future discussion on whether to issue an RFP for legal counsel services. He added that, if the Board chooses to pursue an RFP, key considerations include timing and whether to form an ad hoc committee.

The Board held a lengthy discussion, during which some Trustees expressed interest in retaining the current District counsel, while others felt the District should proceed with an RFP. The Board further discussed potential timing and oversight should an RFP be initiated.

Motion by Trustee Barakat, seconded by Trustee Shevlin and carried by the following vote to direct staff to prepare and issue an RFP for General Counsel Services and appoint Trustees Barakat, Shevlin, Finlay, Vienna and Moss to form an Ad Hoc Committee to oversee the process and return recommendations to the full board.

AYES: Tay, Estrada, Barakat, Calaycay, Finlay, Doornik, Moss, Garcia, Shevlin, Leon, Janbek, Vienna, Joe, Sternquist, Wu, Diaz

NOES: Aviles, Gonzales, Velasco, Kashifalghita, Armenta, Menchaca, Capoccia

ABSTAIN: None

ABSENT: Cortez, Klinakis, Saraiya, Sandoval



San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes November 14, 2025

7. Consider for District Manager's Signature on the 2026 Cooperative Agreement with the California Department of Public Health

Mr. Farned provided an overview of the item.

Motion by Trustee Menchaca, seconded by Trustee Vienna and carried by the following vote to authorize the District Manager to renew and sign the 2026 CDPH Cooperative Agreement.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
 NOES: None
 ABSTAIN: None
 ABSENT: Cortez, Klinakis, Saraiya, Sandoval

8. Appointment to the San Gabriel Valley Council of Governments (SGVCOG) Energy, Environment, and Natural Resources Committee

Mr. Farned reported one Statement of Interest form was received from Trustee Jackie Doornik to serve on the Energy, Environment, and Natural Resources (EENR) Committee. He noted that the Nominations Committee reviewed the submission and recommended her appointment as the District's voting representative.

Motion by Trustee Shevlin, seconded by Trustee Sternquist and carried by the following vote to appoint Trustee Doornik (Glendora) as the District's representative on the SGVCOG EENR Committee.

AYES: Aviles, Tay, Gonzales, Estrada, Barakat, Calaycay, Finlay, Velasco, Doornik, Moss, Garcia, Kashifalghita, Shevlin, Leon, Janbek, Armenta, Vienna, Menchaca, Capoccia, Joe, Sternquist, Wu, Diaz
 NOES: None
 ABSTAIN: None
 ABSENT: Cortez, Klinakis, Saraiya, Sandoval

9. District Administration

9.1 District Update

Mr. Farned reminded the Trustees that anyone interested in attending the MVCAC or AMCA Conferences should submit a Statement of Interest form by December 3rd. He reported that current West Nile virus activity is below the typical level for this time of year. He also noted there have been five confirmed human dengue cases, four of which occurred within the same household. The District responded promptly and will continue surveillance efforts in those affected areas.

He further reported that installation of the solar panels is expected to be completed by the end of the year, and all required documents will be submitted to Edison for final approval. Additionally, the District has hired three limited full-time employees for a one-year term.



San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes November 14, 2025

10. Committee Reports

10.1 Nominations Committee

Nominations Committee Chair Menchaca reported that the committee has recommended a slate of candidates for the upcoming officer positions: Meshal Kashifalghita for President, Denise Menchaca for Vice President, and Corey Calaycay for Secretary/Treasurer. The slate will be formally presented to the full Board at the December meeting, with final approval scheduled for the January Board meeting.

11. Trustee Report

None

12. New Business

12.1 Request for Discussion on Virtual Attendance at Board Meetings

Trustee Sternquist requested that the District prepare a report regarding the possibility of virtual attendance at Board meetings. President Capoccia sought consensus from the Board, which was reached and the item will be placed on the agenda for the regular December Board meeting.

13. Adjournment

The meeting was adjourned at 8:08 a.m.

**Zone Specialists:**

Zone	Specialist	Cities
1	Steven Ly	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Dane Miletich	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Darrin Jones	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

Chemical Usage:**November 2025**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
Larvicide Oils (Surface Film)			
Suffocation	Mosquitoes	0.50 gal.	4589 sq.ft.
Insect Growth Regulators (IGR's)			
Inhibits metamorphosis	Mosquitoes	22.89 lbs.	50673 sq.ft.
Bacterials			
Ingestion, toxicant	Mosquitoes	0.06 gal.	31680 sq.ft.
Ingestion, toxicant	Mosquitoes	40.70 lbs.	122030 sq.ft.
Biologicals			
Mosquito fish	Mosquitoes	896 ea.	9171 sq.ft.
Adulticides			
Method of Action	Target	Amount	Area Treated
Botanicals (ULV)			
Nervous System Toxicant	Mosquitoes	0.006 gal.	34904 sq.ft.

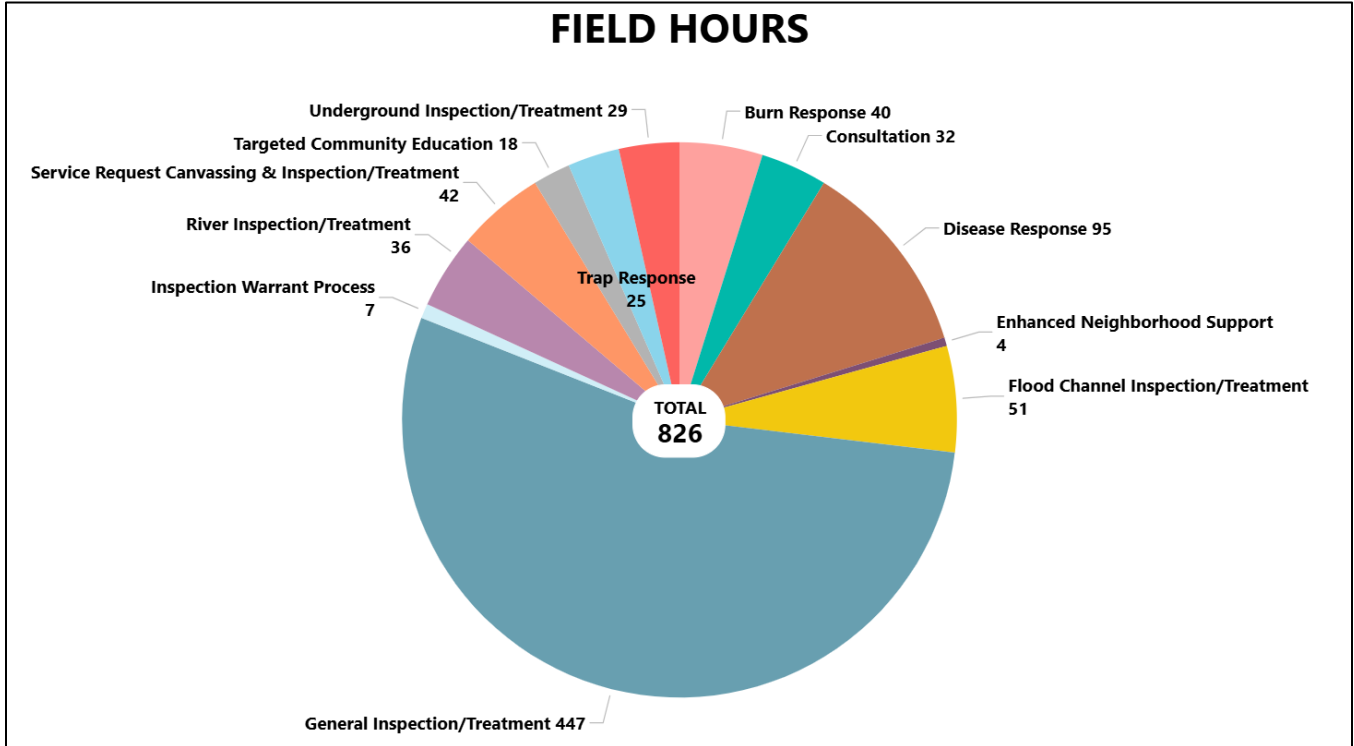


Field Statistics:

1,467 - 32.08 %
2024
SITES VISITED

94 + 261.54 %
2024
SERVICE REQUESTS

41 + 215.38 %
2024
CONSULTATIONS





San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 45 - 48 | November 2 – November 29

Surveillance Activities

Routine mosquito surveillance continued through epiweeks 45-48 using Gravid and Encephalitis Vector Surveillance (EVS) and BG sentinel 2 traps. An average of 36 traps were deployed each week while total abundance ranged from 330-1427 mosquitoes per week. The average number of mosquitoes caught per trap ranged from 14.7-29.3 during this time frame. Routine mosquito surveillance concluded for 2025 in week 47.

Average Mosquitoes Per Trap

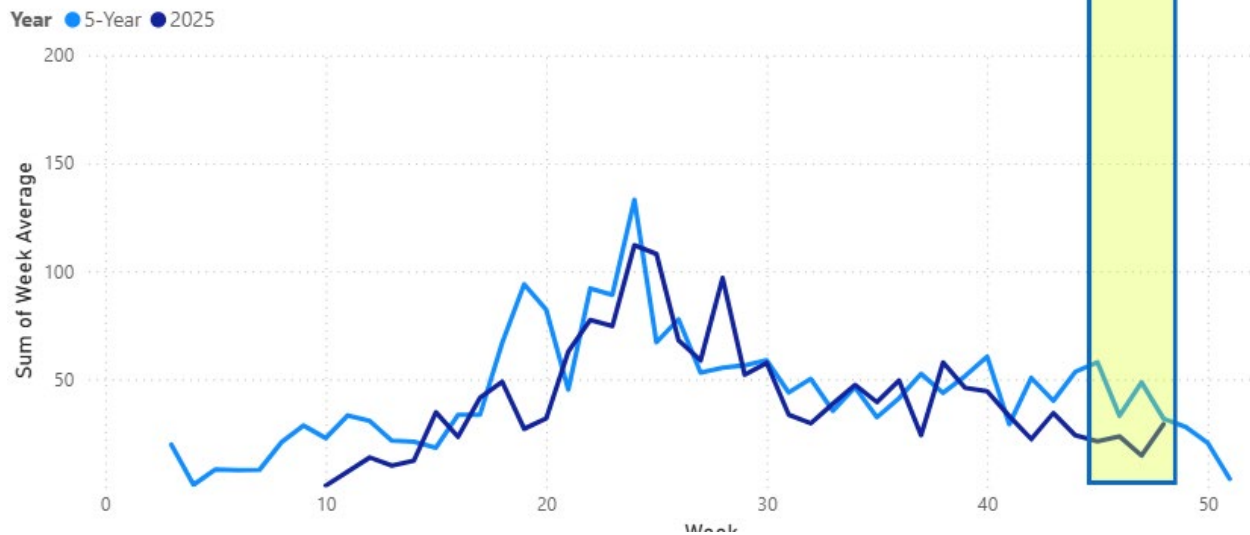


Fig. 1 Average mosquito collections per trap for the current year 2025 (dark blue) compared to a five-year average of mosquito abundance (light blue) from 2020 through 2024. Highlighted are weeks 45-48.

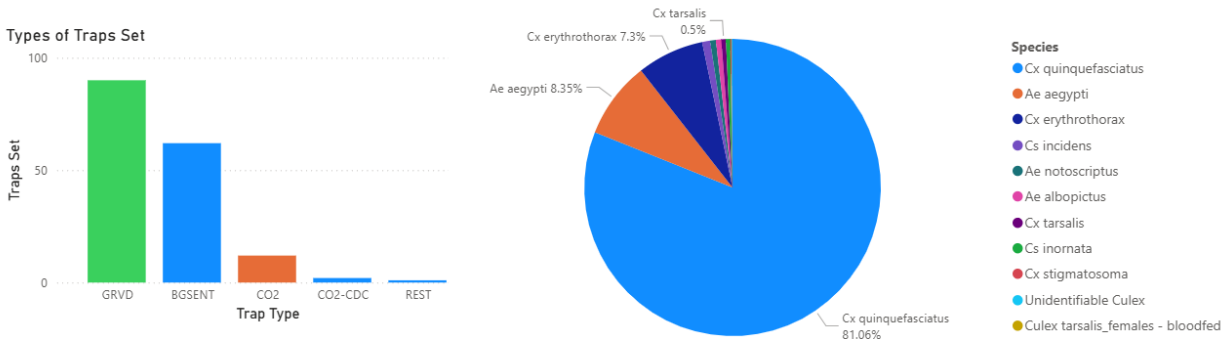


Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart depicts the total percentage of mosquitoes collected for the current reporting period. Species listed on the far right are sorted from high to low as a function of total abundance.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 45 - 48 | November 2 – November 29

Community/City	Avg Mosq per Trap
Alhambra	54
Altadena	37
Arcadia	76
Azusa	39
Baldwin Park	46
Bradbury	32
Claremont	43
Covina	94
Duarte	54
El Monte	59
Glendora	82
Industry	23
Irwindale	66
La Puente	57
La Verne	41
Monrovia	54
Monterey Park	88
Pasadena	37
Pomona	61
Rosemead	44
San Dimas	48
San Gabriel	50
Sierra Madre	14
South Pasadena	71
Temple City	49
Walnut	45
West Covina	64

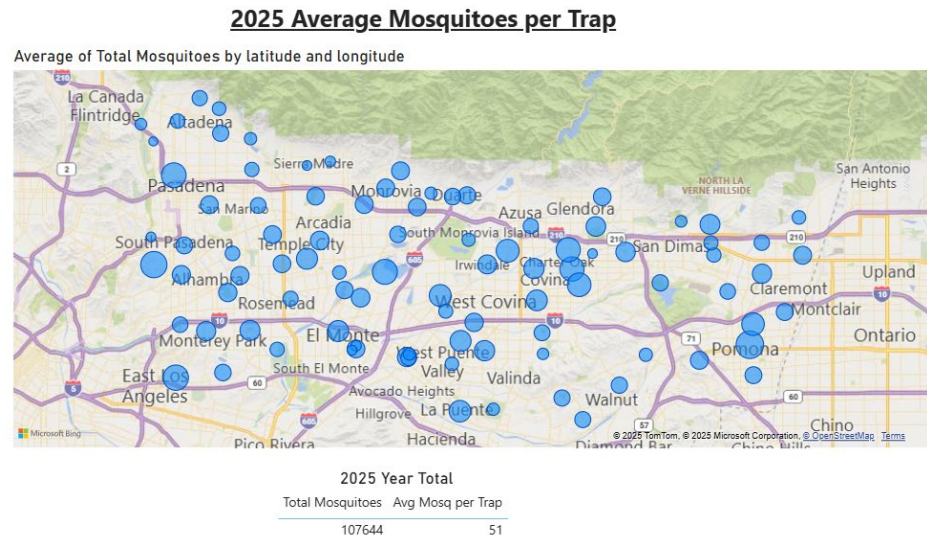


Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping locations while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

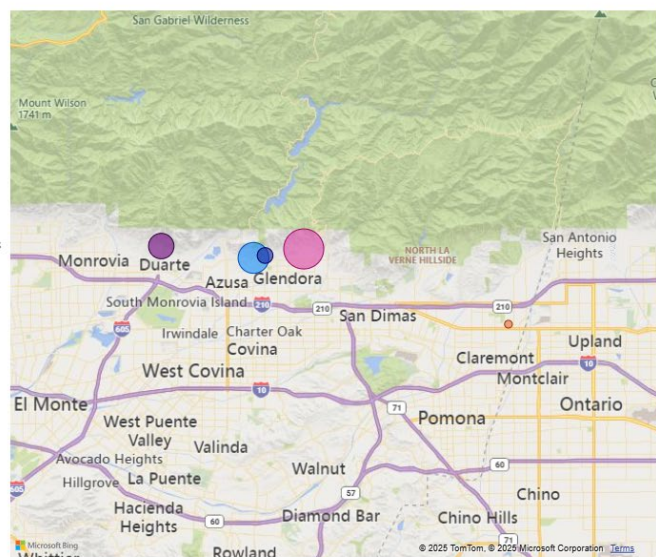
Black Fly Surveillance

Routine black fly surveillance was conducted during disease weeks 45-48. This surveillance was conducted using EVS traps baited with carbon dioxide in the form of dry ice. During this period, black fly abundance exceeded District action thresholds for one week and initiated additional black fly treatments and weekly black fly surveillance.

Week 45, 46, 47, 48 Black Fly Data

CO2 Traps				
Week	Zone	Site Name	Trap Type	Total Black Fly
47	7	Hicrest Rd (GL)	CO2	11
47		Ben Lomond Ave	CO2	3
47	5	Tall Pine Dr	CO2	2
47	7	Glencoe Heights	CO2	0
46	7	Hicrest Rd (GL)	CO2	51
46	5	Tall Pine Dr	CO2	49
46		Ben Lomond Ave	CO2	10
46	7	Glencoe Heights	CO2	0
45	7	Glencoe Heights	CO2	190
45	7	Hicrest Rd (GL)	CO2	43
45	5	Tall Pine Dr	CO2	16
45		Ben Lomond Ave	CO2	7

- Site**
- Glencoe Heights
 - Hicrest Rd (GL)
 - Ben Lomond Ave
 - Bernard Biostation
 - Tall Pine Dr



Notes:

The table shows all trap counts for the past week. Traps with counts of (100+) black flies per trap have ● and counts of (200+) black flies per trap have ●. Locations positive for black flies appear on the map. The bubbles on the map represent the relative numbers of black fly caught in each trap but are not drawn to scale.

Fig. 4 Black fly trap locations for disease weeks 45 through 48. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 45 - 48 | November 2 – November 29

Eaton Burn Area

As of week 10, the surveillance team has deployed Gravid and BG sentinel traps in proximity to and within the Eaton burn scar to identify the risk of mosquitoes growing in this area compared to the surrounding cities and the District overall. Additional surveillance parameters will be reported out on as they occur, but the goal of this targeted surveillance is to identify the trend of mosquito development within the burn scar and track significant changes in the population due to the wildfires. The following chart depicts a summarized version of these efforts. The current adult population is below the historical average and is following the same trend as District-wide sources.

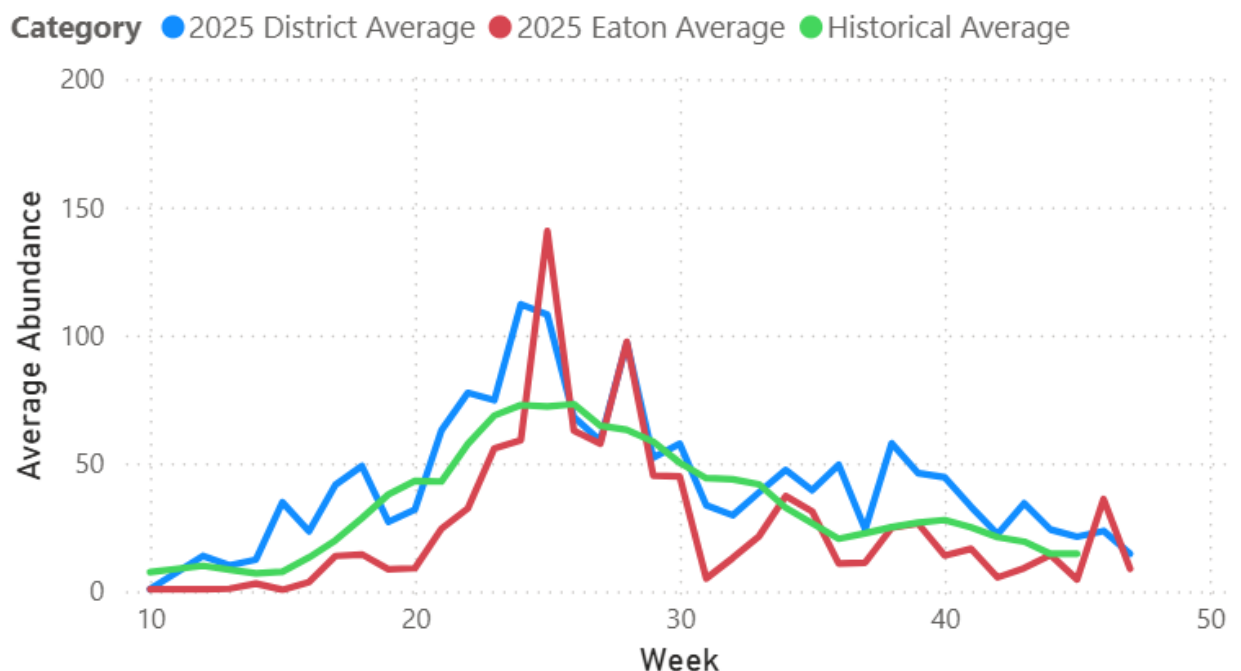


Fig. 6 The following line chart depicts three summarized collections for direct comparison. The blue line depicts the average number of mosquitoes collected across the entire District at the end of each epiweek. The red line is that same average only taken from the Eaton burn scar area while the green line is an average of the last 5 years of collections in proximity to the Eaton burn scar.

Additional Surveillance Activities

Enhanced surveillance activities are activated when additional mosquito abundance/disease information is required from a specific area. Generally, these activities are activated in response to specific disease/abundance triggers but can be utilized proactively in areas of historic concern. Additionally underground mosquito surveillance is deployed year-round to mitigate mosquito populations in storm drain and flood channel environments.

For disease week 46, one activity was performed in the city of La Puente following up in response to a confirmed human infection with dengue.

For disease week 47, one activity was performed in the city of La Puente following up in response to a confirmed human infection with dengue.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 45 - 48 | November 2 – November 29

Arbovirus Activity

As of disease week 17, West Valley Mosquito and Vector Control District has resumed testing our dead bird and mosquito pool samples. As a reminder, mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito "pool". *Aedes spp.* mosquitoes can be tested in lower quantities to aid in identifying local transmission. *Culex* mosquito samples and dead bird samples are tested for West Nile virus (WNV), St. Louis Encephalitis (SLE) and Western Equine Encephalitis (WEE) virus. Submitted *Aedes spp.* samples are tested for Dengue (DENV), Chikungunya (CHIKV) and Zika virus (ZIKV).

As of week 30, the District identified its first WNV positive mosquito pool for the 2025 mosquito season.

The following are the weekly results from the District's arbovirus testing from epiweeks 45-48:

-Week 45, 0 out of 25 mosquito pools and 0 out of 2 bird samples tested positive for WNV.

-Week 47, 0 out of 20 mosquito pools and 0 out of 1 bird sample tested positive for WNV.

For the current reporting period:

-45 mosquito pools have been tested, 0 of which have tested positive for WNV.

- In 2025, 901 mosquito pools have been tested with 8 positive detections.
 - At this time in 2024, 938 mosquito pools were tested with 50 positive samples.

-3 bird carcasses have been tested, 0 of which have tested positive for WNV.

- In 2025, 24 bird carcasses have been tested with 0 positive detections.
 - At this time in 2024, 39 bird carcasses were tested with 3 positive samples.

As of week 47, sample testing has concluded for the 2025 season.

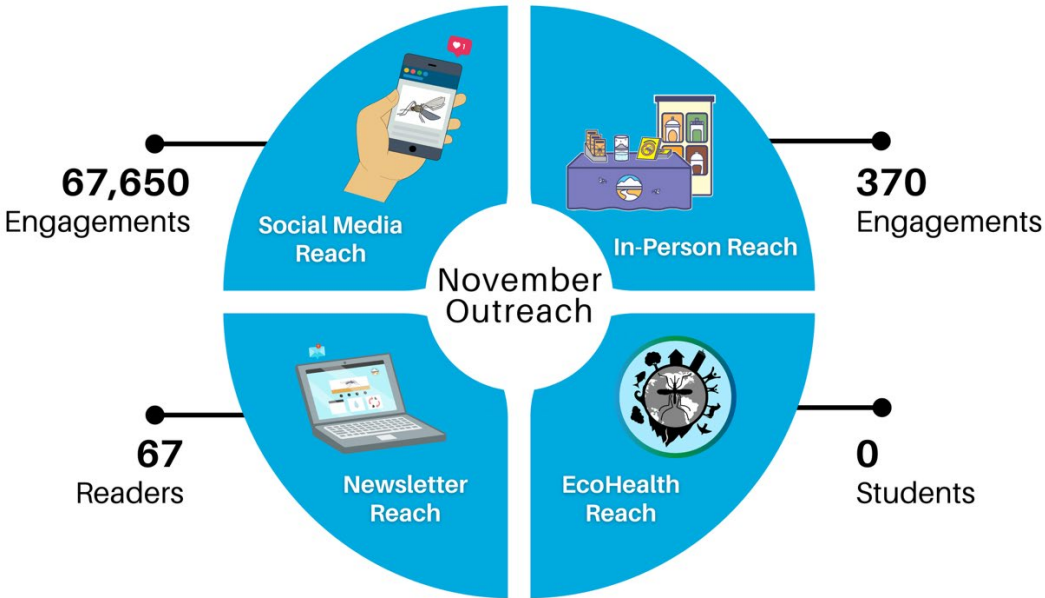


San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 45 - 48 | November 2 – November 29

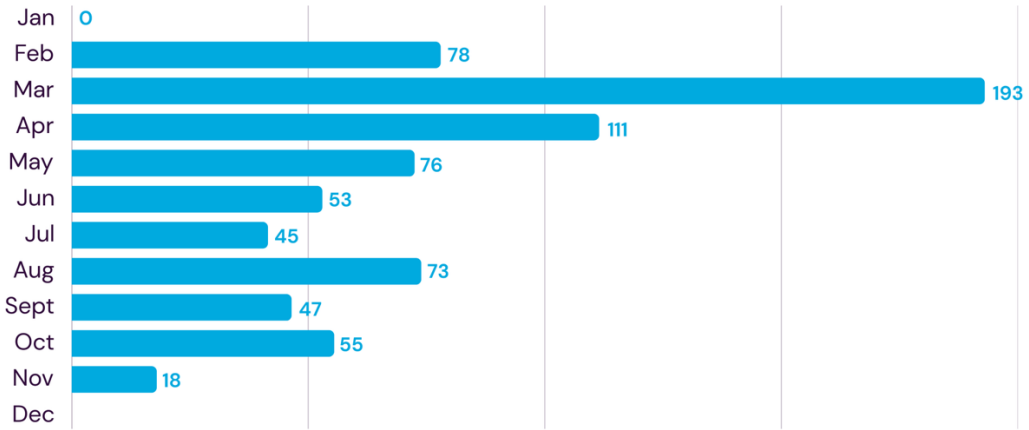
Outreach Summary:

Communications department continue its outreach program and attended Active Streets “Corazon del Valle” in El Monte. While community event requests begin to slow down, staff are actively reaching out to community groups and organizations to plan upcoming presentations and events. Additionally, staff highlighted the district’s recognition at the Los Angeles County Department of Public Health’s “2025 Giving Thanks” event for its collaborative work during the dengue activity in 2024. This effort helped showcase the district’s ongoing efforts to support and protect its residents from mosquitoes and mosquito-borne diseases.

Education specialists Luna and Hagele concluded their community science programs and have begun promoting the spring classroom programs. Lastly, the department is heading into strategic planning beginning with end-of-season debriefs.



2025 Communications Field Hours



Based on a 1 month reporting period

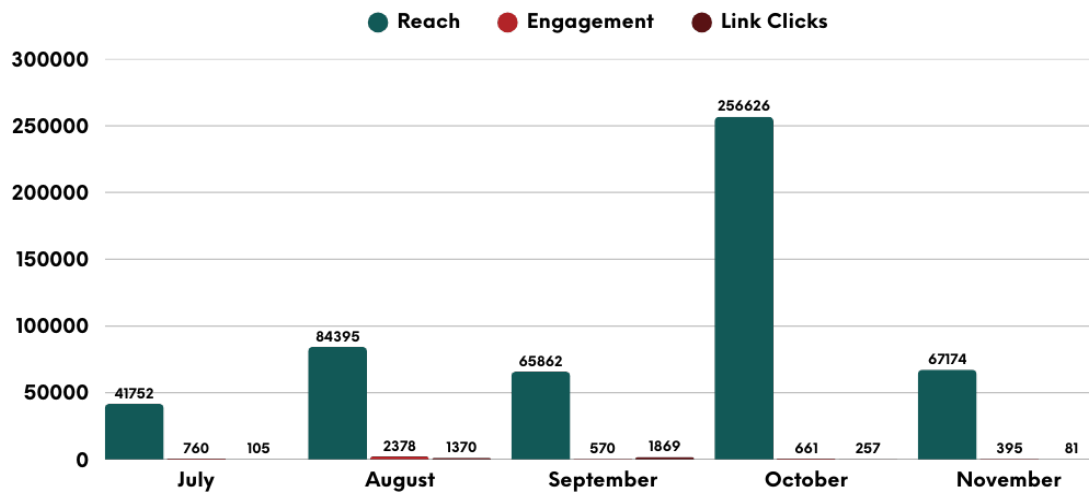


San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 45 - 48 | November 2 – November 29

Digital Marketing:

- 1) Key Performance Indicators (KPIs):

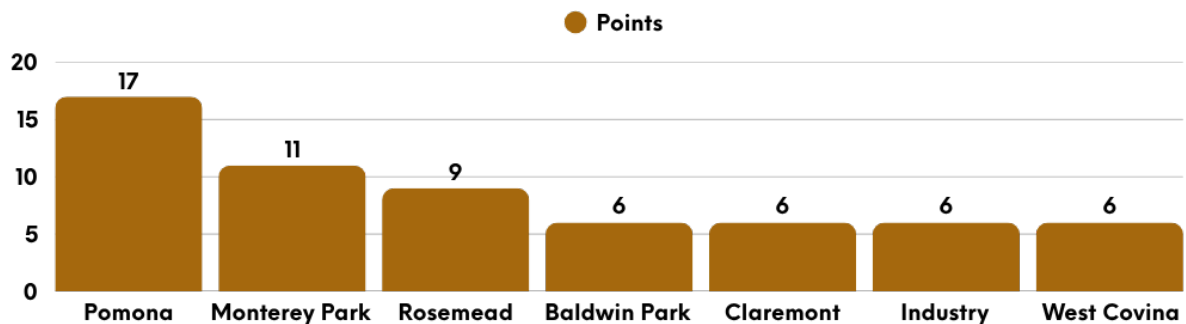
Social Media Engagement



A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.

- 2) Digital Response Support
 - a) The District is developing reels highlighting the district’s services and programs to increase awareness. These are performing well on Instagram and YouTube Shorts.

Most Engaged Cities with @SGVMosquito on Social Media

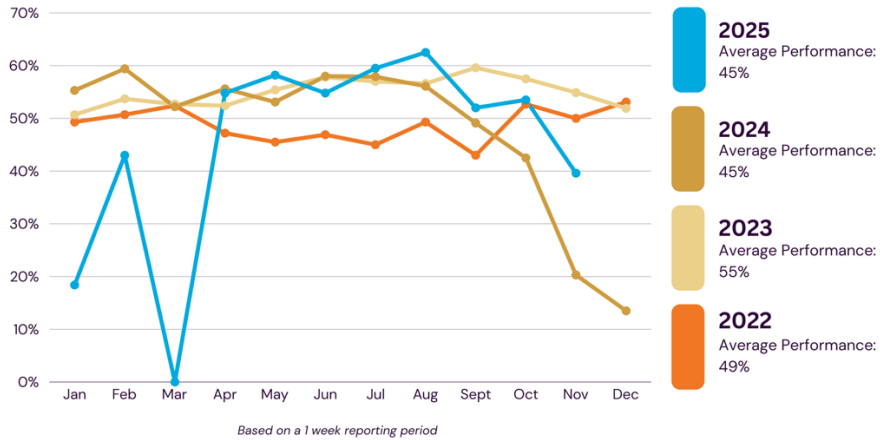


- 3) Email Marketing
 - a) November Short Bites Monthly e-blast was sent to general and Bite Back Champions audiences.



San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 45 - 48 | November 2 – November 29

Short Bites Monthly Performance



4) Content Development

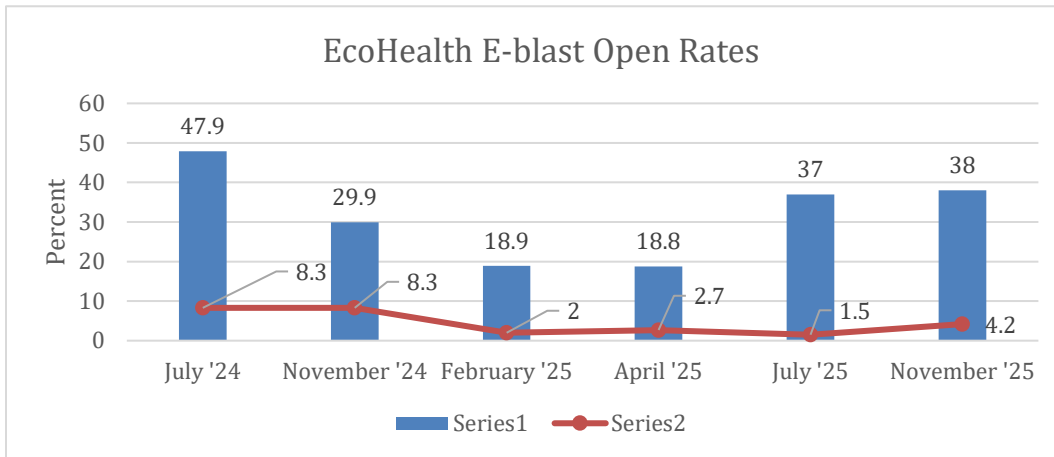
- a) A social media rollout of the 2025 Community Partner Values Award for Collaboration presented by the LA County Department of Public Health created significant digital reach. The web page was visited 102 times, and social media created 1,363 views, 18 link clicks, and 54 engagements.



San Gabriel Valley Mosquito & Vector Control District
 Communications Department Report
 Disease Weeks 45 - 48 | November 2 – November 29



EcoHealth
 Vector Education



1. EcoHealth Highlights

- a) Vector Inspector Program wrapped up with water sample analysis and delivery of participation certificates for CIS Academy (Pasadena), Grace Miller Elementary (La Verne), and Sanchez Elementary (Rosemead).
- b) Conducting annual EcoHealth website “crawl” to ensure all material is up to date, links are still valid, and documents are accessible.
- c) 11/4/2025: Attended Webinar virtually: “Assessing Public Health Education Programs and Public Perceptions for Mosquito Disease Prevention and Control in San Diego County” presented by Dr. Paula Stigler Granados



San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | October 2025

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Citizens Bank, L.A. County Pool, CA CLASS, and LAIF accounts.

LOCAL AGENCY INVESTMENT FUND (LAIF)				
BEGINNING BALANCE				\$3,552.98
Interest Earned		\$38.81		
ENDING BALANCE				\$3,591.79
% OF ANNUAL EXPENDITURE:	0.05%	YIELD:	4.15%	MATURITY DATE: PERPETUAL SOURCE: OCT 2025 STATEMENT

LOS ANGELES COUNTY POOL (PB1)				
BEGINNING BALANCE				\$8,107.97
Interest Earned		\$262.41		
ENDING BALANCE				\$8,370.38
% OF ANNUAL EXPENDITURE:	0.11%	YIELD:	3.29%	MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 3

CALIFORNIA CLASS PRIME				
BEGINNING BALANCE				\$2,147,634.12
Interest Earned		\$7,459.20		
Withdrawals		(\$527,897.01)		
ENDING BALANCE				\$1,627,196.31
% OF ANNUAL EXPENDITURE:	22.00%	YIELD:	4.18%	MATURITY DATE: PERPETUAL SOURCE: OCT 2025 STATEMENT

VCJPA CONTINGENCY FUND				
BEGINNING BALANCE				\$210,691.00
Interest Earned		\$3,012.00		
ENDING BALANCE				\$213,703.00
% OF ANNUAL EXPENDITURE:	2.89%	YIELD:	3.69%	MATURITY DATE: PERPETUAL SOURCE: SEPT 2025 STATEMENT*

*Statements provided on quarterly basis only

CITIZENS BANK (OPERATIONS AND SWEEP ACCOUNTS)				
BEGINNING BALANCE				\$803,080.29
Debits		(\$1,527,576.30)		
Deposits		\$1,539,133.14		
Account Analysis Fees		(\$142.45)		
Interest Earned		\$30.98		
ENDING BALANCE				\$814,525.66
% OF ANNUAL EXPENDITURE:	11.01%	YIELD:	0.10%	SOURCE: OCT 2025 STATEMENT

U.S. BANK TRUST				
BEGINNING BALANCE				\$2,030,656.65
Taxable Interest		\$9,500.00		
Taxable Dividends		\$87.58		
Fees and Expenses		\$0.00		
Long Term Gains/Losses		\$799.90		
Change in Investment Value		(\$752.90)		
ENDING BALANCE				\$2,040,291.23
% OF ANNUAL EXPENDITURE:	27.58%			SOURCE: OCT 2025 STATEMENT

ALL FUNDS BEGINNING BALANCE	\$5,203,723.01
ALL FUNDS ENDING BALANCE	\$4,707,678.37

Corey Calayca (Dec 3, 2025 12:18:01 PST)
 Corey Calayca, Secretary - Treasurer

12/02/25
 Date



San Gabriel Valley Mosquito & Vector Control District District Working Balance | December 2025

SGVMVCD WORKING FUND BALANCE DECEMBER 2025

ALL FUNDS ENDING BALANCE (PERIOD ENDING OCTOBER 2025)	\$4,707,678.37
TOTAL RESERVES	(\$2,810,423.00)
NOVEMBER 2025 EXPENDITURES	<u>(\$385,117.10)</u>
DECEMBER 1, 2025 WORKING FUND BALANCE	<u><u>\$1,512,138.27</u></u>

Jason Farned, District Manager



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: December 12, 2025

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Trustee Conference Attendance – Appointment of Attendees for 94th Annual MVCAC Conference

Exhibit(s): Exhibits 7A, 7B

Background

Per District Policy No. 23 – Travel and Per Diem

Section 1.A - The District shall pay for expenses for authorized Trustees/Employees to attend approved conferences, seminars, or meetings (events).

Section 2.A.1. - The President of the Board of Trustees shall make a recommendation to the Board of Trustees on the appointment of Trustees to attend conferences. The Board of Trustees shall appoint Trustees to attend conferences.

As requested by President Capoccia, trustees interested in attending have submitted a Statement of Interest Form. (Exhibits 7A, 7B)

President Capoccia is recommending approval of the appointment of Trustees Jackie Doornik and Emmanuel Estrada to attend the 94th Annual MVCAC Conference. The conference will be held in Rancho Mirage, California, from February 1 - 4, 2026.

Board Action Options

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve President Capoccia's recommendation for conference attendees.
- **Alternative Board Action:** If after public discussion by members for this item, the Board may choose not to approve President Capoccia's recommendation for conference attendees.

Submitted by:

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Jason Farned
District Manager

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San Gabriel Valley Mosquito & Vector Control District
TRUSTEE EDUCATION OPPORTUNITY
STATEMENT OF INTEREST FORM

CONFERENCE: MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) 94TH ANNUAL CONFERENCE & EXHIBITOR SHOWCASE

EVENT DATE(S): SUNDAY, FEBRUARY 1 – WEDNESDAY, FEBRUARY 4, 2026

LOCATION: RANCHO MIRAGE, CALIFORNIA

SUBMITTAL PROCESS: If you are interested in attending this conference, please complete and submit this form via email to Jerry Mireles at jmireles@sgvmosquito.org . **Forms will be accepted immediately following the adjournment of the October 10, 2025, board meeting and must be submitted no later than 5:00 p.m. on December 3, 2025.**

APPROVAL PROCESS:

- Completed forms will be reviewed by the Board President on a first-come, first-serve basis.
- Approved requests will be announced at the December 12, 2025, board meeting.
- The current budget allows two (2) Trustees to attend the conference.

TRUSTEE NAME: Jackie Doornik

In the space below, please provide a brief statement expressing your interest in attending this event. Include how the information and experience gained will benefit your constituents and support the District's mission:

My interest in attending is driven by the opportunity to advance my skills and knowledge in key areas directly relevant to our districts mission. Access to the latest research, technologies best practices in the field is a benefit to all Trustees. I can continue my understanding in professional development, cost effective techniques, innovative technology, community education and effective strategies.

SIGNATURE: Jackie Doornik **DATE:** 10/10/2025

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San Gabriel Valley Mosquito & Vector Control District
TRUSTEE EDUCATION OPPORTUNITY
STATEMENT OF INTEREST FORM

CONFERENCE: MOSQUITO AND VECTOR CONTROL ASSOCIATION OF CALIFORNIA (MVCAC) 94TH ANNUAL CONFERENCE & EXHIBITOR SHOWCASE

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APPROVAL PROCESS:

- Completed forms will be reviewed by the Board President on a first-come, first-serve basis.
- Approved requests will be announced at the December 12, 2025, board meeting.
- The current budget allows two (2) Trustees to attend the conference.

TRUSTEE NAME: Emmanuel Estrada

In the space below, please provide a brief statement expressing your interest in attending this event. Include how the information and experience gained will benefit your constituents and support the District's mission:

I am interested in attending the 94th Annual MVCAC Conference to deepen my understanding of vector issues, emerging trends, and the strategies other agencies are using to meet community needs. Strengthening my knowledge in this field will help me be a more effective and informed trustee.

Baldwin Park experienced a noticeable increase in dengue cases last year, highlighting the importance of staying proactive and well-informed. The insights gained from this conference will help me better educate and engage our constituents about the San Gabriel Valley Mosquito & Vector Control District's mission and ongoing efforts. Attending this event directly supports the District's vision of providing the highest level of protection from vectors and vector-borne diseases, reducing outbreaks, and improving the overall quality of life for the residents we serve.

SIGNATURE: Emmanuel Estrada **DATE:** 11/18/2025

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San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: December 12, 2025

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: FEMA Public Assistance Reimbursement – Eaton Fire Response

Exhibit(s): None

Summary

The District has received a FEMA Public Assistance reimbursement payment in the amount of \$62,243.02 for emergency mosquito control operations conducted in response to the 2025 Eaton Fire. Cal OES issued a formal Notification of Payment on November 8, 2025, confirming the award and associated federal grant information. This reimbursement was approved under FEMA Disaster DR-4856-CA and processed through the California Governor's Office of Emergency Services (Cal OES), ID: 037-91232.

The full reimbursement will be recorded as "Other Revenue" in the District's 2025/26 Fiscal Year financial statements as a one-time, non-assessment, non-recurring revenue source associated with the Eaton Fire emergency response.

Proposed Allocation of Revenue

- **Designated Reserve – Public Health Emergency:** \$62,243.02

District Manager's Recommendation

The District Manager recommends that the Board formally accept the FEMA Public Assistance reimbursement of \$62,243.02 as Other Revenue for FY 2025/26 and approve its transfer to the District's Designated Reserve – Public Health Emergency in accordance with the District's reserve policies.

Board Action Options

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to accept the FEMA Public Assistance reimbursement of \$62,243.02 as Other Revenue for FY 2025/26 and approve its transfer to the District's Designated Reserve – Public Health Emergency in accordance with the District's reserve policies.
- **Alternative Board Action:** If after public discussion by members for this item, the Board may choose not to accept the FEMA Public Assistance reimbursement of \$62,243.02 as Other Revenue for FY 2025/26 and approve its transfer to the District's Designated Reserve.

Submitted by:

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Jason Farned
District Manager

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San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: December 12, 2025

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: Consideration of Virtual Attendance Options for Board and Committee Meetings

Exhibit(s): None

Background

At its regular meeting on April 11, 2025, the Board of Trustees held a discussion regarding virtual attendance for Board and Committee meetings. This topic has been reviewed multiple times in recent years, including on May 12, 2023, when staff provided a comprehensive overview of legally permissible remote-participation methods under the Brown Act, including traditional teleconferencing provisions, AB 361, and AB 2449.

During the April 11 discussion, the Board expressed a preference to continue operating as an in-person body, consistent with all prior direction. Trustees cited concerns regarding participation, cost, and quorum stability—echoing the same considerations raised in previous reviews.

Since the Board last discussed this topic, AB 361 and AB 2449 have been replaced by AB 557 and SB 707, respectively. These new laws update the state's emergency teleconferencing provisions and the "just cause/emergency circumstances" framework for trustee remote participation. Neither change materially affects the District's situation. The updated statutes continue to impose strict eligibility, documentation, and reporting requirements.

Key factors raised by the Board included:

1. **Participation and Quorum Stability:**

The District continues to meet quorum requirements without issue. Trustees noted that virtual attendance does not appear necessary to sustain participation.

2. **Cost of Implementation:**

The District's current audiovisual system does not support reliable virtual or hybrid meeting participation. A past estimate of approximately \$80,000 for an upgrade is outdated and likely higher today.

3. **Brown Act Compliance Requirements:**

Trustees reiterated concerns about the administrative and legal risk associated with narrow eligibility rules, documentation requirements, and strict limitations on usage.

4. **Meeting Quality and Collaboration:**

The Board emphasized an opinion that in-person meetings provide better engagement, more effective discussion, and stronger decision-making.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

As a reminder, standing committee meetings are subject to the same Brown Act limitations as regular Board meetings. Ad hoc committees, however, are exempt and may continue to meet virtually as needed. Staff will continue to schedule standing committees immediately following Board meetings whenever feasible to support trustee availability.

Discussion

This item has been reintroduced at the request of Board members who wish to confirm whether there is interest in revisiting or changing the District's existing practice. Staff has no new information to present.

District Manager's Recommendation

No recommendation is provided. This matter is placed on the agenda solely for Board discussion and direction.

Submitted by:

A handwritten signature in black ink that reads "Jason Farned". The signature is written in a cursive, flowing style.

Jason Farned
District Manager