

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting
March 9, 2017 at 7:00 AM**

Agenda

1. Call to Order

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

4. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

A. List of Claims for the month of February *

B. Budget Status Report for February *

C. Minutes of Board of Trustees Meeting February *

D. Operations Report*

E. Surveillance Report*

F. Communications Report*

G. January 2018 Monthly Treasurer Report / District Working Balance for March*

5. District's Strategic Plan Presentation

(District Manager) (Verbal Report)

6. LAFCO Ballot for Special District LAFCO Representative and LAFCO Alternate for the term beginning May 2018. *

(District Manager) (Action Required)

7. Trustee Reports

(Verbal Report)

8. New Business

Opportunity for Trustees to request future agenda items
(Verbal Report)

9. Adjournment

Public Information Committee

Abraham Cruz
Julie Costanzo
Manuel Garcia
Dan Holloway
Charles Myers

Robert Neher
Joseph Rocha
Stephen Sham
Jerry Velasco

Personnel/Policy Committee

Emmett Badar
Rick Barakat
Jamie Bissner
John Capoccia
Julie Costanzo

Margaret Finlay
Tim Sandoval
Mike Spence
Cynthia Sternquist

CERTIFICATE OF POSTING

“This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.”

“Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.”



Esther Elliott
Clerk of the Board, San Gabriel Valley MVCD
Board of Trustees

SAN GABRIEL VALLEY MVCD
Claims List
February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|----------------------|-------------|-----------------------------|--|------------------------|
| EFT | 02/08/2018 | CALPERS CERBT | 6200 Employer Cont - CLASSIC (Employer Contribu | 7,306.61 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 15.68 |
| 100000015185074, 083 | | | | <u>7,322.29</u> |
| EFT | 02/08/2018 | LINCOLN FINANCIAL GROUP | 6070 Premiums, life - Cafeter (Premiums, life insura | 18.62 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 34.58 |
| BL-1585384 | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 153.30 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 50.54 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 17.50 |
| | | | | <u>274.54</u> |
| EFT | 02/08/2018 | PERS | 6200 Employer Cont - CLASSIC (Employer Contribu | 466.96 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 861.52 |
| PR of 2/8/17 | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 1,731.02 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 275.30 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributit | 86.39 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributit | 1,704.91 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributit | 398.40 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributit | 326.52 |
| | | | | <u>5,851.02</u> |
| 15207 | 02/08/2018 | AMERICAN FIDELITY ASSURANCE | 6070 Premiums, life - Cafeter (Premiums, life insura | 114.08 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 327.97 |
| B712594 | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 893.26 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 110.13 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 51.81 |
| | | | | <u>1,497.25</u> |
| 15208 | 02/08/2018 | ARAMARK | 6332 Uniforms (Uniforms) | 589.66 |
| | | | 6040 Mats, Towels (Mats, Towels, Lockers, etc.) | 198.04 |
| 792287099 | | | 6302 Supplies, Safety | 36.14 |
| | | | 6302 Supplies, Safety | 3.44 |
| | | | | <u>3.44</u> |

SAN GABRIEL VALLEY MVCD

Claims List

February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|--------------------|-------------|---------------------|---|------------------------|
| | | | | 827.28 |
| 15209 | 02/08/2018 | ATHENS SERVICES | 6040 Refuse Disposal (Refuse Disposal) | 193.59 |
| 645766 | | | | 193.59 |
| 15210 | 02/08/2018 | AZUSA LIGHT & WATER | 6343 Meter # 99172930 (Meter # 99172930 Service | 72.46 |
| 99172930, 45169724 | | | 6343 Meter # 45169724 (Meter # 45169724 Service | 45.43 |
| | | | | 117.89 |
| 15211 | 02/08/2018 | CALOLYMPIC SAFETY | 6302 Supplies, Safety | 51.30 |
| 366799-1 | | | 6302 Supplies, Safety | 91.86 |
| | | | 6302 Supplies, Safety | 108.42 |
| | | | 6302 Supplies, Safety | 23.90 |
| | | | 6302 Supplies, Safety | 21.74 |
| | | | 6302 Supplies, Safety | 41.60 |
| | | | 6302 Supplies, Safety | 5.58 |
| 367304 | | | 6302 Supplies, Safety | 4.58 |
| | | | 6302 Supplies, Safety | 26.20 |
| | | | 6302 Supplies, Safety | 5.90 |
| | | | 6302 Supplies, Safety | 4.74 |
| | | | 6302 Supplies, Safety | 2.72 |
| | | | 6302 Supplies, Safety | 27.90 |
| | | | 6302 Supplies, Safety | 11.33 |
| | | | 6302 Supplies, Safety | 10.91 |
| | | | | 438.68 |
| 15212 | 02/08/2018 | CHEVRON | 6262 Fuel for Trucks (Fuel for Trucks) | 2,157.07 |
| 52422417 | | | | 2,157.07 |

SAN GABRIEL VALLEY MVCD

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February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|----------------|-------------|--------------------------------------|--|------------------------|
| 15213 | 02/08/2018 | CITY OF WEST COVINA FINANCE | 6075 Light Spec Asses Parcel (Lighting Special Ass | 211.96 |
| | | | | <u>211.96</u> |
| 8437-030-905 | | | | |
| 15214 | 02/08/2018 | COPIES & INK | 6270 OFFICE SUPPLIES | 38.85 |
| | | | | <u>38.85</u> |
| 35496 | | | | |
| 15215 | 02/08/2018 | ENTERPRISE | 6007 - AUTOMOBILE LEASE | 6,148.86 |
| | | | | <u>6,148.86</u> |
| 2595 | | | | |
| 15216 | 02/08/2018 | FIDELITY SECURITY LIFE INSURANCE CO. | 6070 Vision Premiums (Vision Premiums) | 12.30 |
| | | | 6070 Vision Premiums (Vision Premiums) | 81.03 |
| 163406532 | | | 6070 Vision Premiums (Vision Premiums) | 249.40 |
| | | | 6070 Vision Premiums (Vision Premiums) | 24.60 |
| | | | 6070 Vision Premiums (Vision Premiums) | 46.61 |
| | | | | <u>413.94</u> |
| 15217 | 02/08/2018 | FLEX ACCOUNT ADMINISTRATION | 6070 FLEX PREMIUMS (Flex Premiums, Hagele) | 649.98 |
| | | | 6070 FLEX PREMIUMS (Flex Premiums, Hagele) | 191.66 |
| 1597897A | | | 6070 FLEX PREMIUMS (Flex Premiums, Hagele) | 108.33 |
| | | | 6070 FLEX PREMIUMS (Flex Premiums, Hagele) | 83.33 |
| | | | | <u>1,033.30</u> |
| 15218 | 02/08/2018 | GILBERT HOLGUIN | 6302 Supplies, Safety | 174.99 |
| | | | | <u>174.99</u> |
| Boot Reimburse | | | | |
| 15219 | 02/08/2018 | HOME DEPOT | 6040 Building Maintenance | 129.36 |
| | | | 6040 Building Maintenance | 97.20 |

SAN GABRIEL VALLEY MVCD
Claims List
February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|-------------------|-------------|--------------------------------|---|------------------------|
| 2584465 | | | 6040 Building Maintenance | 281.95 |
| | | | 6040 Building Maintenance | 90.86 |
| | | | 6280 SUPPLIES, OPERATIONS | 12.05 |
| | | | 6040 Building Maintenance | 45.62 |
| | | | 6040 Building Maintenance | 134.91 |
| | | | 6040 Building Maintenance | 93.12 |
| | | | | <u>885.07</u> |
| 15220 | 02/08/2018 | INTERSTATE BATTERY SYSTEM | 6280 SUPPLIES, OPERATIONS | 130.68 |
| | | | | <u>130.68</u> |
| 50138659 | | | | |
| 15221 | 02/08/2018 | JENKINS & HOGIN, LLP | 6130 Profess Serv rendered (Professional Services | 262.50 |
| | | | | <u>262.50</u> |
| 25047 | | | | |
| 15222 | 02/08/2018 | KENN K. FUJIOKA | 6072 Medl premiums- Retired EE (Medical premium | 266.00 |
| | | | | <u>266.00</u> |
| Premium Reimburse | | | | |
| 15223 | 02/08/2018 | NEXTCARE URGENT CARE TX - 0006 | 6080 Hiring Expenses | 161.00 |
| | | | | <u>161.00</u> |
| 470539 | | | | |
| 15224 | 02/08/2018 | PERS | 6200 Employer Cont - CLASSIC (Employer Contribu | 466.96 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 861.52 |
| PR of 10/19/17 | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 1,478.30 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 469.86 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 275.30 |
| | | | 2100 PAYROLL LIABILITIES (Employee Contributio | 2,787.17 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 1,360.17 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 1,092.98 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribu | 112.95 |

SAN GABRIEL VALLEY MVCD

Claims List

February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|---------------|-------------|-------------------------------|--|------------------------|
| | | | 2100 PAYROLL LIABILITIES (Employee Contributio | 2,454.33 |
| | | | | 11,359.54 |
| 15225 | 02/08/2018 | READYREFRESH BY NESTLE | 6170 Arrowhead Water (Arrowhead Water) | 151.15 |
| | | | | 151.15 |
| 18A0024588535 | | | | |
| 15226 | 02/08/2018 | SEMERAD CARPET AND FLOORING | 6040 Building Maintenance | 4,548.08 |
| | | | | 4,548.08 |
| 1002 | | | | |
| 15227 | 02/08/2018 | SOUTHERN CALIFORNIA EDISON | 6340 Electricity (Electricity for period) | 1,775.74 |
| | | | | 1,775.74 |
| 2-03-760-7223 | | | | |
| 15228 | 02/08/2018 | STAPLES CREDIT PLAN | 6270 OFFICE SUPPLIES | 76.62 |
| | | | 6270 OFFICE SUPPLIES | 4.38 |
| 9782380189 | | | 6270 OFFICE SUPPLIES | 177.30 |
| | | | 6270 OFFICE SUPPLIES | 56.89 |
| | | | | 315.19 |
| 15229 | 02/08/2018 | STREAMLINE | 6036 COMPUTER SOFTWARE | 200.00 |
| | | | | 200.00 |
| 96694 | | | | |
| 15230 | 02/08/2018 | THERMAL COMBUSTION INNOVATORS | 6250 LABORATORY SUPPLIES | 94.60 |
| | | | | 94.60 |
| 186857 | | | | |
| 15231 | 02/08/2018 | TOTALFUNDS BY HASLER | 6185 POSTAGE | 500.00 |
| | | | | 500.00 |

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Claims List
February 8, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|------------------|-------------|--------------------------------------|---------------------------|------------------------|
| 7900011002342056 | | | | |
| 15232 | 02/08/2018 | ULINE | 6280 SUPPLIES, OPERATIONS | 1,083.40 |
| | | | | <u>1,083.40</u> |
| 94647552 | | | | |
| | | Accounts Payable for 2/8/2018 | | 48,434.46 |

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| Num | Date | Name | Item | Original Amount |
|----------------------------|-----------------|------------------|--|-----------------|
| EFT 267017 | 02/22/2018 | AFLAC | 6070 Vision Premiums (Vision Premiums) | 12.84 |
| | | | 6070 Premiums, life - Cafeter (Premiums, life insura | 129.66 |
| | | | | <u>142.50</u> |
| EFT 100000015205946 | 02/22/2018 | CAL PERS | 6070 Med premiums - Cafeteria (Medical premiums) | 310.40 |
| | | | 6070 Med premiums - Cafeteria (Medical premiums) | 4,364.33 |
| | | | 6070 Med premiums - Cafeteria (Medical premiums) | 1,067.82 |
| | | | 6070 Med premiums - Cafeteria (Medical premiums) | 1,112.56 |
| | | | 6072 Medl premiums- Retired EE (Medical premium | 266.00 |
| | | | 6070 ADMIN FEE (Admin fee) | 32.88 |
| | | | 6070 ADMIN FEE (Admin fee) | 5.06 |
| | <u>7,159.05</u> | | | |
| EFT PR of 2/22/18 | 02/22/2018 | PERS | 6200 Employer Cont - CLASSIC (Employer Contribl | 466.96 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribl | 861.52 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribl | 1,731.02 |
| | | | 6200 Employer Cont - CLASSIC (Employer Contribl | 275.30 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributi | 86.39 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributi | 1,704.91 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributi | 398.40 |
| | | | 6200 Employer Cont - PEPRA (Employer Contributi | 326.52 |
| | <u>5,851.02</u> | | | |
| EFT 1085590-10001 | 02/22/2018 | PRINCIPAL DENTAL | 6070 Cafeteria Benefit | 86.95 |
| | | | 6070 Cafeteria Benefit | 352.61 |
| | | | 6070 Cafeteria Benefit | 1,374.89 |
| | | | 6070 Cafeteria Benefit | 262.63 |
| | | | 6070 Cafeteria Benefit | 178.71 |
| | <u>2,255.79</u> | | | |
| 15233 | 02/22/2018 | 1 (800) GOT JUNK | 6040 Building Maintenance | <u>537.00</u> |

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|------------------|-------------------|----------------------------------|---------------------------------|------------------------|
| | | | | 537.00 |
| LAE 22620 | | | | |
| 15234 | 02/22/2018 | AIRGAS SAFETY | 6260 SUPPLIES, MECHANICAL | 271.52 |
| | | | | <u>271.52</u> |
| 9072565476 | | | | |
| 15235 | 02/22/2018 | AMAZON.COM | 6280 SUPPLIES, OPERATIONS | 292.09 |
| | | | 6040 Building Maintenance | 274.06 |
| 6045787810575999 | 02/01/2018 | | 6040 Building Maintenance | 269.51 |
| | | | 6040 Building Maintenance | 575.56 |
| | | | 6290 Supplies, Public Informati | 37.22 |
| | | | 6280 SUPPLIES, OPERATIONS | 103.15 |
| | | | 6280 SUPPLIES, OPERATIONS | 49.45 |
| | | | 6270 OFFICE SUPPLIES | 13.46 |
| | | | 6280 SUPPLIES, OPERATIONS | 13.57 |
| | | | 6040 Building Maintenance | 30.66 |
| | | | 6270 OFFICE SUPPLIES | 25.69 |
| | | | 6270 OFFICE SUPPLIES | 29.67 |
| | | | 6270 OFFICE SUPPLIES | 6.14 |
| | | | 6270 OFFICE SUPPLIES | 7.89 |
| | | | 6270 OFFICE SUPPLIES | 20.98 |
| | | | | <u>1,749.10</u> |
| 15236 | 02/22/2018 | BARNEYS LOCKSMITH SERVICE | 6040 Building Maintenance | 600.00 |
| | | | 6040 Building Maintenance | 162.61 |
| 35972, 35993 | | | 6040 Building Maintenance | 34.49 |
| | | | | <u>797.10</u> |
| 36931 | | | | |
| 15237 | 02/22/2018 | BECKY A. SHEVLIN | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |

SAN GABRIEL VALLEY MVCD
Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|--------------|-------------|--------------------------------|--|------------------------|
| BM of 2/9/18 | | | | |
| 15238 | 02/22/2018 | CALOLYMPIC SAFETY | 6302 Supplies, Safety | 128.40 |
| | | | 6302 Supplies, Safety | 12.20 |
| 367304-1 | | | 6302 Supplies, Safety | 12.16 |
| | | | | <u>152.76</u> |
| 15239 | 02/22/2018 | CANON FINANCIAL SERVICES, INC. | 6073 EQUIPMENT CANON (Canon Graphics Equip | 1,395.31 |
| | | | | <u>1,395.31</u> |
| 18302280 | | | | |
| 15240 | 02/22/2018 | CHARLES MYERS | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15241 | 02/22/2018 | COREY CALAYCAY | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15242 | 02/22/2018 | CRUZ BACA | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15243 | 02/22/2018 | CYNTHIA STERNQUIST | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15244 | 02/22/2018 | DAN HOLLOWAY | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15245 | 02/22/2018 | EMMETT G. BADAR | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |

Item 4A

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|----------------|-------------|---------------------------------|---------------------------|------------------------|
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15246 | 02/22/2018 | HENRY M. MORGAN | 6030 BOARD EXPENSES | 149.50 |
| | | | | 149.50 |
| BM of 2/9/18 | | | | |
| 15247 | 02/22/2018 | HOME DEPOT | 6040 Building Maintenance | 12.84 |
| | | | | 12.84 |
| 8192234 | | | | |
| 15248 | 02/22/2018 | J & J JANITORIAL SERVICES, INC. | 6040 Building Maintenance | 1,296.00 |
| | | | | 1,296.00 |
| 4410 | | | | |
| 15249 | 02/22/2018 | JARED DEVER | 6232 Per Diem (Per Diem) | 200.00 |
| | | | | 200.00 |
| AMCA Per Diem | | | | |
| 15250 | 02/22/2018 | JASON FARNED | 6232 Per Diem (Per Diem) | 240.00 |
| | | | | 240.00 |
| Per Diem. AMCA | | | | |
| 15251 | 02/22/2018 | JOHN CAPOCCIA | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15252 | 02/22/2018 | JOSEPH LEON | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15253 | 02/22/2018 | JOSEPH ROCHA | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|--------------------|-------------|--------------------------|---|------------------------|
| BM of 2/9/18 | | | | |
| 15254 | 02/22/2018 | JULI COSTANZO | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15255 | 02/22/2018 | KENN K. FUJIOKA | 6072 Medl premiums- Retired EE (Medical premium | 440.21 |
| | | | | <u>440.21</u> |
| Med prem reimburse | | | | |
| 15256 | 02/22/2018 | LEVY SUN | 6232 Per Diem (Per Diem) | 240.00 |
| | | | | <u>240.00</u> |
| Per Diem AMCA | | | | |
| 15257 | 02/22/2018 | LIEBERT CASSIDY WHITMORE | 6130 Profess Serv rendered (Professional Services | 1,650.00 |
| | | | | <u>1,650.00</u> |
| 1454782 | | | | |
| 15258 | 02/22/2018 | MANUEL GARCIA | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15259 | 02/22/2018 | MARGARET E. FINLAY | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15260 | 02/22/2018 | MARINA KHUBESRIAN, MD | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15261 | 02/22/2018 | MARY W. SU | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |

SAN GABRIEL VALLEY MVCD
Claims List
February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|--------------------|-------------|---------------------|---|------------------------|
| Bm of 2/9/18 | | | | |
| 15262 | 02/22/2018 | MIKE SPENCE | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15263 | 02/22/2018 | RACHEL JANBEK | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15264 | 02/22/2018 | RED WING SHOE STORE | 6302 Supplies, Safety | 152.75 |
| | | | 6302 Supplies, Safety | 231.59 |
| 20180210026095 | | | 6302 Supplies, Safety | 241.43 |
| | | | 6302 Supplies, Safety | 142.88 |
| | | | 6302 Supplies, Safety | 162.59 |
| | | | 6302 Supplies, Safety | 142.88 |
| | | | 6302 Supplies, Safety | 142.88 |
| | | | 6302 Supplies, Safety | 177.37 |
| | | | | <u>1,394.37</u> |
| 15265 | 02/22/2018 | RICHARD BARAKAT | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15266 | 02/22/2018 | ROBERT KENNEDY | 6072 Medl premiums- Retired EE (Medical premium | 183.34 |
| | | | | <u>183.34</u> |
| Med prem reimburse | | | | |
| 15267 | 02/22/2018 | ROBERT NEHER | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |
| BM of 2/9/18 | | | | |
| 15268 | 02/22/2018 | ROGER CHANDLER | 6030 BOARD EXPENSES | 100.00 |
| | | | | <u>100.00</u> |

SAN GABRIEL VALLEY MVCD
Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|---------------|-------------|--------------------|---|------------------------|
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15269 | 02/22/2018 | SANDRA ARMENTA | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |
| Bm of 2/9/18 | | | | |
| 15270 | 02/22/2018 | SOCALGAS | 6341 Utilities (Meter # 10313904 Acc # 057 518 210) | 149.56 |
| | | | 6341 Utilities (Meter # 10313904 Acc # 057 518 210) | 62.15 |
| 05751821009 | | | | 211.71 |
| 15271 | 02/22/2018 | STEPHEN SHAM | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15272 | 02/22/2018 | SUMMER O'BRIEN | 6232 Per Diem (Per Diem) | 240.00 |
| | | | | 240.00 |
| Per Diem AMCA | | | | |
| 15273 | 02/22/2018 | TIM SANDOVAL | 6030 BOARD EXPENSES | 100.00 |
| | | | | 100.00 |
| BM of 2/9/18 | | | | |
| 15274 | 02/22/2018 | TPx COMMUNICATIONS | 6315 Monthly Internet Charges (Monthly Internet Ch | 951.46 |
| | | | 6320 Office phones (Office phones) | 922.63 |
| 100114879-0 | | | | 1,874.09 |
| 15275 | 02/22/2018 | TRUCPARCO | 6280 SUPPLIES, OPERATIONS | 107.11 |
| | | | 6280 SUPPLIES, OPERATIONS | 53.89 |
| 78567 | | | 6280 SUPPLIES, OPERATIONS | 16.08 |
| | | | 6280 SUPPLIES, OPERATIONS | 16.92 |

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|----------------------|-------------------|------------------------------------|--|------------------------|
| | | | 6280 SUPPLIES, OPERATIONS | 1.00 |
| | | | 6280 SUPPLIES, OPERATIONS | 231.00 |
| | | | 6280 SUPPLIES, OPERATIONS | 449.51 |
| 78567 | | | 6280 SUPPLIES, OPERATIONS | 125.00 |
| | | | 6280 SUPPLIES, OPERATIONS | 64.74 |
| | | | 6280 SUPPLIES, OPERATIONS | 1.00 |
| | | | | <u>1,066.25</u> |
| 15276 | 02/22/2018 | VERIZON WIRELESS | 6312 Monthly District Field Ph (Monthly District Fielc | 797.39 |
| | | | 6312 Monthly District Field Ph (Monthly District Fielc | 1,250.04 |
| 9801508151 | | | | <u>2,047.43</u> |
| 15277 | 02/22/2018 | WELLS FARGO VENDOR FIN SERV | 6073 EQUIPMENT WELLS FARGO (Wells Fargo E: | 1,500.15 |
| | | | | <u>1,500.15</u> |
| 68041466 | | | | |
| 15278 | 02/22/2018 | WINDOWASHERS, LLC. | 6046 COMPUTER MAINTENANCE (Contract Supp | 2,000.00 |
| | | | | <u>2,000.00</u> |
| SGV030118 | | | | |
| 15279 | 02/22/2018 | COREY CALAYCAY | 6232 Per Diem (Per Diem) | 128.00 |
| | | | | <u>128.00</u> |
| Leg Day, Per Diem | | | | |
| 15280 | 02/22/2018 | JARED DEVER | 6232 Per Diem (Per Diem) | 80.00 |
| | | | | <u>80.00</u> |
| Per Diem Legislative | | | | |
| 2483-petty cash ck | 02/14/2018 | JARED DEVER | 6232 Per Diem | 120.00 |
| Per Diem- VCJPA | | | | <u>120.00</u> |

SAN GABRIEL VALLEY MVCD

Claims List

February 22, 2018

| <u>Num</u> | <u>Date</u> | <u>Name</u> | <u>Item</u> | <u>Original Amount</u> |
|------------|-------------|---|-------------|------------------------|
| | | Accounts Payable for 2/22/2018 | | 37,685.04 |
| | | Total Accounts Payable for February 2018 | | 86,119.50 |
| | | Total Payroll for February 2018 | | 172,074.02 |
| | | see attached | | |
| | | Total Claims List for February 2018 | | 258,193.52 |

**San Gabriel Valley MVCD
Payroll for February 2018**

| Department | Feb 8, 2018 | Feb 22, 2018 | TOTAL |
|----------------------|--------------------|---------------------|-------------------|
| EXECUTIVE | 5,234.40 | 5,234.40 | 10,468.80 |
| ADMINISTRATION | 10,979.20 | 11,075.07 | 22,054.27 |
| OPERATIONS | 46,455.36 | 44,347.82 | 90,803.18 |
| SURVEILLANCE | 8,077.28 | 8,127.28 | 16,204.56 |
| COMMUNICATIONS | 8,154.12 | 8,139.11 | 16,293.23 |
| SEASONAL WORKERS | - | - | - |
| Gross Payroll | 78,900.36 | 76,923.68 | 155,824.04 |
| Employer Taxes | 3,748.79 | 2,156.11 | 5,904.90 |
| Car Allowance | 500.00 | - | 500.00 |
| Employee Benefit-Med | 4,922.54 | 4,922.54 | 9,845.08 |
| TOTAL PAYROLL | 88,071.69 | 84,002.33 | 172,074.02 |

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 28, 2018

| | Current Period Actual | Year-To-Date Actual | Budget Full Year | Remaining Budget | % Of Budget Utilized | |
|---------------------------------|--------------------------|------------------------|---------------------|---------------------|-------------------------|---------------------------------|
| PERSONNEL EXPENSES | | | | | | |
| Salaries, Exempt | 32,058.64 | 211,598.42 | 317,763.00 | 106,164.58 | 66.59 | |
| Salaries - Non Exempt | 111,035.64 | 850,603.11 | 1,286,548.00 | 435,944.89 | 66.12 | |
| Salaries - Overtime | 12.22 | 16,144.18 | 15,000.00 | (1,144.18) | 107.63 | Pool work/aerial surveillance |
| Salaries - Vacation | 8,329.94 | 76,447.39 | 94,000.00 | 17,552.61 | 81.33 | Increased vacation usage |
| Salaries-Holiday | 194.59 | 83,440.41 | 95,000.00 | 11,559.59 | 87.83 | Floating holidays |
| Salaries, Sick Pay | 3,991.14 | 43,921.57 | 63,000.00 | 19,078.43 | 69.72 | Flu season |
| Salaries, Part-time - XH | 0.00 | 151,548.93 | 350,000.00 | 198,451.07 | 43.30 | |
| Management Car Allowance | 500.00 | 4,600.00 | 9,600.00 | 5,000.00 | 47.92 | |
| Cafeteria Benefit | 22,420.46 | 181,404.69 | 267,200.00 | 85,795.31 | 67.89 | |
| Hlth Benefits, Ret Emps | 1,155.55 | 7,863.51 | 5,520.00 | (2,343.51) | 142.45 | higher reimburse for mgr |
| Medicare | 2,353.94 | 21,394.56 | 40,615.00 | 19,220.44 | 52.68 | |
| Retirement - Employer | 19,024.33 | 161,927.86 | 250,100.00 | 88,172.14 | 64.75 | |
| Social Security | 0.00 | 4,563.21 | 13,500.00 | 8,936.79 | 33.80 | |
| Post Retirement Benefits | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| TOTAL PERSONNEL EXPENSES | 201,076.45 | 1,815,457.84 | 2,807,846.00 | 992,388.16 | 64.66 | |
| OPERATING EXPENSES | | | | | | |
| Awards | 0.00 | 1,717.13 | 1,800.00 | 82.87 | 95.40 | Employee recognition |
| Bank Charges | 310.56 | 3,126.50 | 4,500.00 | 1,373.50 | 69.48 | |
| Board expenses | 2,449.50 | 18,673.30 | 32,600.00 | 13,926.70 | 57.28 | |
| Computer Hardware | 0.00 | 4,123.30 | 25,000.00 | 20,876.70 | 16.49 | |
| Computer Software | 200.00 | 30,539.98 | 32,500.00 | 1,960.02 | 93.97 | Hr Software, Esri maint renewal |
| Building maintenance | 9,539.82 | 38,313.26 | 39,800.00 | 1,486.74 | 96.26 | Warehouse remodel |
| Maintenance, equipment | 0.00 | 620.80 | 8,900.00 | 8,279.20 | 6.98 | |
| Maintenance, grounds | 0.00 | 571.22 | 7,000.00 | 6,428.78 | 8.16 | |
| Professional Services-IT | 2,000.00 | 28,800.00 | 35,000.00 | 6,200.00 | 82.29 | Legal inv pd by District |
| Lease Equipment | 2,895.46 | 9,155.81 | 38,000.00 | 28,844.19 | 24.09 | |
| Fees & Assessments | 211.96 | 3,613.44 | 4,400.00 | 786.56 | 82.12 | LAFCO fees |
| Hiring expenses | 161.00 | 2,570.79 | 5,000.00 | 2,429.21 | 51.42 | |
| VCJPA General Fund | 0.00 | 10,729.00 | 9,965.00 | (764.00) | 107.67 | One time fee |
| Insurance, liability | 0.00 | 35,020.00 | 57,537.00 | 22,517.00 | 60.87 | One time fee |
| Workers Comp Insurance | 0.00 | 72,577.00 | 121,416.00 | 48,839.00 | 59.78 | One time fee |
| Other Insurance | 0.00 | 886.54 | 2,000.00 | 1,113.46 | 44.33 | |

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 28, 2018

| | Current Period Actual | Year-To-Date Actual | Budget Full Year | Remaining Budget | % Of Budget Utilized | |
|---------------------------------|--------------------------|------------------------|---------------------|---------------------|-------------------------|------------------------------------|
| Insurance, property | 0.00 | 3,250.00 | 3,250.00 | 0.00 | 100.00 | One time fee |
| Insurance, unemployment | 3,550.96 | 17,005.13 | 15,000.00 | (2,005.13) | 113.37 | Additional employees |
| Legal | 1,912.50 | 21,998.36 | 25,000.00 | 3,001.64 | 87.99 | Legal inv pd by District |
| Memberships | 0.00 | 18,028.26 | 25,000.00 | 6,971.74 | 72.11 | MVCAC & AMCA dues |
| Miscellaneous expenses | 151.15 | 2,113.47 | 3,000.00 | 886.53 | 70.45 | Increased water delivery |
| Postage | 500.00 | 3,463.81 | 5,500.00 | 2,036.19 | 62.98 | |
| Prof. Services, Auditor | 0.00 | 16,082.50 | 16,000.00 | (82.50) | 100.52 | One time fee |
| Professional Services | 0.00 | 4,045.00 | 5,000.00 | 955.00 | 80.90 | Actuarial Valuation |
| Research | 0.00 | 0.00 | 8,000.00 | 8,000.00 | 0.00 | |
| Seminars and meetings | 1,128.00 | 10,512.74 | 40,000.00 | 29,487.26 | 26.28 | |
| Tuition Reimbursement | 0.00 | 1,995.00 | 8,000.00 | 6,005.00 | 24.94 | |
| Supplies, laboratory | 94.60 | 21,872.87 | 65,000.00 | 43,127.13 | 33.65 | |
| Supplies, mechanical | 271.52 | 8,307.35 | 30,000.00 | 21,692.65 | 27.69 | |
| Supplies, gasoline | 2,157.07 | 31,042.95 | 55,000.00 | 23,957.05 | 56.44 | |
| Supplies, office | 457.87 | 6,587.10 | 20,000.00 | 13,412.90 | 32.94 | |
| Supplies, operations | 2,750.64 | 22,135.64 | 18,000.00 | (4,135.64) | 122.98 | Back Pack sprayers |
| Supplies, pesticides | 0.00 | 8,777.43 | 50,000.00 | 41,222.57 | 17.55 | |
| Supplies, public informat | 37.22 | 27,698.57 | 37,500.00 | 9,801.43 | 73.86 | Cornell Drawers, Tzu Chi Contract |
| Supplies, reference | 0.00 | 0.00 | 2,000.00 | 2,000.00 | 0.00 | |
| Supplies, safety | 2,138.86 | 11,301.95 | 15,000.00 | 3,698.05 | 75.35 | Safety equipment, boots, first aid |
| Surveillance, Aerial | 0.00 | 0.00 | 25,000.00 | 25,000.00 | 0.00 | |
| Tax Collection | 0.00 | 98,506.72 | 100,000.00 | 1,493.28 | 98.51 | One time fee |
| Communications, field | 2,047.43 | 15,809.78 | 26,000.00 | 10,190.22 | 60.81 | |
| Telephone, Internet | 951.46 | 7,401.84 | 16,000.00 | 8,598.16 | 46.26 | |
| Telephone , Office | 922.63 | 7,637.26 | 14,000.00 | 6,362.74 | 54.55 | |
| Training , CEU's | 0.00 | 6,076.00 | 6,000.00 | (76.00) | 101.27 | Certification renewals |
| Uniforms and clothing | 589.66 | 7,565.14 | 25,000.00 | 17,434.86 | 30.26 | |
| Utilities, Electric | 1,775.74 | 27,404.09 | 39,000.00 | 11,595.91 | 70.27 | A/C use |
| Utilities, Natural Gas | 211.71 | 1,360.96 | 3,200.00 | 1,839.04 | 42.53 | |
| Utilities, Water | 117.89 | 1,290.83 | 2,200.00 | 909.17 | 58.67 | |
| Automobile Lease | 6,148.86 | 49,148.82 | 106,900.00 | 57,751.18 | 45.98 | |
| TOTAL OPERATING EXPENSES | 45,684.07 | 719,457.64 | 1,234,968.00 | 515,510.36 | 58.26 | |
| TOTAL EXPENSES | 246,760.52 | 2,534,915.48 | 4,042,814.00 | 1,507,898.52 | 62.70 | |

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 28, 2018

| | Current Period Actual | Year-To-Date Actual | Budget Full Year | Remaining Budget | % Of Budget Utilized |
|----------------------------|--------------------------|------------------------|---------------------|---------------------|-------------------------|
| RESERVES | | | | | |
| Reserve, Unallocated Gene | 0.00 | 0.00 | 100,000.00 | 100,000.00 | 0.00 |
| Reserve, Public Health Em | 0.00 | 0.00 | 1,326,200.00 | 1,326,200.00 | 0.00 |
| Reserve, Capital & Asset | 0.00 | 0.00 | 612,923.00 | 612,923.00 | 0.00 |
| Reserve, Pension Liability | 0.00 | 0.00 | 200,258.00 | 200,258.00 | 0.00 |
| TOTAL RESERVES | 0.00 | 0.00 | 2,239,381.00 | 2,239,381.00 | 0.00 |

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

February 9, 2018

7:00 AM

Minutes

Trustees Attending

1. Stephen Sham (Alhambra)
2. Roger Chandler (Arcadia)
3. Joseph Rocha (Azusa)
4. Rick Barakat (Bradbury)
5. Cruz Baca (Baldwin Park)
6. Corey Calaycay (Claremont)
7. Henry Morgan (Covina)
9. Margaret Finlay (Duarte)
10. Charles Myers (Glendora)
11. Manuel Garcia (Irwindale)
12. Dan Holloway (La Puente)
13. Robert Neher (La Verne)
14. Becky Shevlin (Monrovia)
15. Joseph Leon (Monterey Park)
16. Rachel Janbek (Pasadena)
17. Sandra Armenta (Rosemead)
18. Emmett Badar (San Dimas)
19. Juli Costanzo (San Gabriel)
20. John Capoccia (Sierra Madre)
21. Marina Khubesrian (So. Pas)
22. Cynthia Sternquist (Temple City)
23. Mary Su (Walnut)
24. Mike Spence (West Covina)

Trustees Absent

1. Jamie Bissner (L. A. County)
2. Jerry Velasco (El Monte)
3. Abraham Cruz (Industry)

Staff Attending

1. Jared Dever
2. Levy Sun
3. Esther Elliott
4. Jason Farned
5. Rose Alba

Guest:

Kristine Courdy,
Public Works Operations
Manager for the City of South
Pasadena

1. Call to Order

President Corey Calaycay called the meeting to order at 7:00 a.m.

2. Pledge of Allegiance and Silent Roll Call

Vice President Becky Shevlin led the Pledge of Allegiance.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A. List of Claims for January 2018

B. Budget Status Report for January 2018

- C. **Minutes of Board of Trustees' Meeting on January 2018**
- D. **Operations Report**
- E. **Surveillance Report**
- F. **Communications Report**
- G. **December 2017 Monthly Treasurer's Report / District Working Balance Report for February 2018**

A motion by Trustee Finlay to approve the Consent Calendar as submitted was seconded Trustee Morgan and unanimously approved.

5. **Consider Amending Resolution 2014-04 Articles and Bylaws Governing District Meetings, Article V, Committees and Chairpersons: Their Functions and Duties and Establish an Executive Committee consisting of the President, Vice President, Secretary, Treasurer and Past President of the Board**

A motion by Trustee Finlay to approve establishing an Executive Committee consisting of the Board President, Vice President, Secretary, Treasurer, and Past President of the Board was seconded by Trustee Morgan and unanimously approved.

President Calaycay introduced the following new Board Trustees:

Cruz Baca, Councilmember from the City of Baldwin Park;

Rachel Janbek, Division Manager of Environmental Health, Public Health Department for the City of Pasadena

Marina Khubesrian, M.D, Councilmember from the City of South Pasadena

6. **Standing Committee Members**

President Calaycay thanked Board members for filling out the questionnaire requesting their preferred Board committee.

A motion by Trustee Morgan to approve the new 2018 Board Committee membership list for the Personnel/Policy Committee, the Finance Committee, the Public Information Committee, the Legislative Committee and the Abatement Hearing Committee was seconded by Trustee Finlay and unanimously approved.

7. **Actuarial Study of Retiree Health Liabilities Under GASB 74/75. Valuation Date: June 30, 2017. Measurement Date: June 30, 2017. Prepared by Total Compensation Systems, Inc.**

A motion by Trustee Morgan to approve District Manager Jared Dever's report of the Actuarial Study of Retiree Health Liabilities under GASB 74/75 was seconded by Trustee Shevlin and unanimously approved.

8. **District Administration**

- A. **District Progress Report**

Jared presented a brief description of the District's progress to date:

Administration:

Personnel on the *Aedes* team have been shifted to the Operations Department.

NeoGov Human Resources software has been acquired and implemented.

The annexation of Baldwin Park, Pasadena and South Pasadena has been completed.

Significant revisions to Resolution 92-11 Personnel and Salary have been made and will be ongoing.

The District's overtime and compensatory time practices have been changed to improve the efficient use of personnel and fulfillment of the mission of the District.

Budget and Finance

Through our contract CPA, the district has enhanced and increased oversight of our accounting practices.

District material acquisition practices have been changed to a approved vendor purchase order system.

The District will implement a comprehensive departmental based annual budget instead of the traditional District-wide budget.

Multi-tiered Safety Plan

The District has improved standard operating procedures for personal protection and safety equipment, biocontainment, and emergency response materials.

A Safety Committee composed of employees will be taken through a variety of training sessions including emergency response, on site risk mitigation, ICS, and NIMS training.

The District headquarters has recently been rekeyed.

A new facility safety policy has been drafted and adopted. The policy addresses accessibility to the facilities buildings and grounds as well as defining private and public space within District buildings and on the property. In addition, plans for automated gate closures, barriers, and surveillance cameras are being pursued.

Facilities and Equipment

The practice of leasing fleet vehicles has been terminated. The District has

two years remaining on the 2012 leasing program.

Trustee Barakat requested an item regarding buying out the remaining lease balance be placed on the agenda for discussion.

Jared commented that he will work with the lease company to determine the buy out cost, and then bring the item to the Board for consideration

Mosquito Fish

Jared reported that a low cost industry-standard mosquito fish program will help the District's small staff address the 5,000 neglected and inoperable pools in the Districts. Jared and Operation Manager Jason Farned have researched the idea of bringing fish storage and maintenance on District property. More information will be available as they work through the logistics. They will keep the Board apprised.

Management Retreat

The District's management team will meet to create one, three and five year plans to guide the District operations, surveillance, and public education. The resulting plans will be presented to this Board for review and input, and then adopted at a subsequent board meeting.

B. 2017/2018 Statement of Economic Interest Form 700

Jared reported that the 2017/2018 Statement of Economic Interest (Form 700) is due back to the District with a 'wet' signature by Wednesday, March 27, 2018 in order for the Board Clerk to review your statement, make a copy for our files, and forward to the Board of Supervisor's office by April 2, 2018. A copy of an electronic Form 700 will automatically be sent to the District.

9. Staff Reports

Jared announced that every employee attending a conference or seminar will be required to turn in a summary of their activities for Board review.

10. Trustee Reports

None

11. New Business

None

12. The Ad Hoc RFP for Legal Counsel Committee will meet immediately after the Board Adjourns.

13. Adjournment

No motion. The meeting was adjourned at 7:45 a.m.

**The Ad Hoc *RFP for Legal Counsel* Committee will meet
immediately after the Board Adjourns**

**Corey Calaycay, Chairperson
Margaret Finlay**

**Henry Morgan
Mike Spence**

Operations Report
Zone Breeding and Chemical Usage Week 5 - 8, 2018

| Zone | Mosquitoes | Black Flies |
|--|------------------|---------------|
| 1 | 41 / 127 | 0 / 0 |
| % treated | 32.28% | 0.00% |
| 2 | 37 / 160 | 0 / 1 |
| % treated | 23.13% | 0.00% |
| 3 | 25 / 95 | 0 / 0 |
| % treated | 26.32% | 0.00% |
| 4 | 21 / 131 | 0 / 1 |
| % treated | 16.03% | 0.00% |
| 5 | 13 / 114 | 0 / 0 |
| % treated | 11.40% | 0.00% |
| 6 | 18 / 87 | 2 / 8 |
| % treated | 20.69% | 25.00% |
| 7 | 16 / 49 | 0 / 0 |
| % treated | 32.65% | 0.00% |
| 8 | 18 / 89 | 0 / 3 |
| % treated | 20.22% | 0.00% |
| 9 | 14 / 43 | 0 / 0 |
| % treated | 32.56% | 0.00% |
| 10 | 15 / 40 | 0 / 2 |
| % treated | 37.50% | 0.00% |
| Total | 218 / 935 | 2 / 15 |
| This month % breeding to date | 23.3% | 13.3% |

| Pesticides Used | |
|--------------------------|--------|
| Product | Amount |
| Agnique MMF® (ounces) | 0.00 |
| Altosid Liquid® (ounces) | 0.00 |
| Altosid XR® (briquets) | 13.00 |
| Altosid WSP® (pouches) | 54.00 |
| Coco Bear® (ounces) | 112.48 |
| Gambusia (fish) | 73.00 |
| Golden Bear® (ounces) | 0.00 |
| Kontrol® (ounces) | 0.43 |
| Maki® (pounds) | 0.00 |
| Metalarv S-PT® (pounds) | 0.00 |
| Natular DT® (tablets) | 8.00 |
| Natular G30® (pounds) | 0.00 |
| Natular T30® (tablets) | 11.00 |
| Natular XRT® (tablets) | 29.00 |
| Sustain MBG® (pounds) | 0.00 |
| Vectobac 12AS® (ounces) | 148.27 |
| Vectobac WDG® (pounds) | 0.00 |
| Vectolex WDG® (pounds) | 0.00 |
| VectoMax WSP® (pouches) | 120.00 |
| VectoMax FG® (pounds) | 17.96 |

Zone 1: **Steven Gallegos** - Alhambra, Monterey Park and South Pasadena

Zone 2: **Leslie Conner** - Altadena, Pasadena, San Gabriel, and County areas

Zone 3: **Jon Halili** - Arcadia, Sierra Madre

Zone 4: **Ignacio Urena** - Baldwin Park, El Monte, Rosemead and County areas

Zone 5: **Hendricks Pena** - Bradbury, Duarte, Irwindale, Monrovia

Zone 6: **Antonio Bishop** - Azusa, Glendora and County areas

Zone 7: **Darrin Jones** - West Covina and County Areas

Zone 8: **Marco Gaytan** - Covina, Industry, La Puente, Walnut and County Areas

Zone 9: **Marc Mitchell** - San Dimas, La Verne and County Areas

Zone 10: **Gilbert Holguin** - Claremont, Pomona

Operations Activities Week 5 - 8, 2018

| District Cities | Mosq Insp | Mosq Trmts | Area Treated (Ac) | Blackfly Insp | Blackfly Trmts | Mosq SRs | Fish SRs | Rodent SRs | Blackfly, Midge, other |
|-----------------|------------|------------|-------------------|---------------|----------------|-----------|----------|------------|------------------------|
| Alhambra | 56 | 20 | 0.009 | 0 | 0 | 3 | 0 | 0 | 0 |
| Altadena | 22 | 3 | 0.023 | 0 | 0 | 0 | 0 | 0 | 0 |
| Arcadia | 83 | 21 | 0.024 | 0 | 0 | 1 | 0 | 0 | 0 |
| Azusa | 45 | 29 | 1.600 | 7 | 2 | 1 | 1 | 0 | 1 |
| Baldwin Park | 11 | 1 | 0.003 | 0 | 0 | 0 | 0 | 0 | 0 |
| Bradbury | 3 | 0 | 0.000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Claremont | 23 | 4 | 0.013 | 2 | 0 | 0 | 0 | 0 | 0 |
| Covina | 24 | 5 | 0.011 | 0 | 0 | 0 | 0 | 0 | 0 |
| Duarte | 28 | 2 | 0.004 | 0 | 0 | 8 | 0 | 0 | 0 |
| El Monte | 11 | 1 | 0.003 | 0 | 0 | 0 | 0 | 0 | 0 |
| Glendora | 37 | 12 | 0.063 | 1 | 0 | 2 | 0 | 0 | 0 |
| Industry | 17 | 8 | 0.015 | 0 | 0 | 0 | 0 | 0 | 0 |
| Irwindale | 30 | 0 | 0.000 | 0 | 0 | 0 | 0 | 0 | 0 |
| LA County | 79 | 39 | 0.014 | 0 | 0 | 1 | 0 | 0 | 0 |
| La Puente | 41 | 3 | 0.007 | 0 | 0 | 0 | 0 | 0 | 0 |
| La Verne | 8 | 5 | 0.030 | 0 | 0 | 0 | 0 | 0 | 0 |
| Monrovia | 19 | 5 | 0.454 | 0 | 0 | 2 | 0 | 0 | 1 |
| Monterey Park | 60 | 18 | 0.009 | 0 | 0 | 2 | 0 | 0 | 0 |
| Pasadena | 112 | 7 | 0.000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Pomona | 17 | 11 | 0.044 | 0 | 0 | 0 | 0 | 0 | 0 |
| Rosemead | 87 | 11 | 0.014 | 1 | 0 | 0 | 0 | 0 | 0 |
| San Dimas | 21 | 5 | 0.010 | 0 | 0 | 0 | 0 | 0 | 0 |
| San Gabriel | 5 | 2 | 0.001 | 0 | 0 | 0 | 0 | 0 | 0 |
| Sierra Madre | 12 | 4 | 0.010 | 0 | 0 | 1 | 0 | 0 | 0 |
| South Pasadena | 11 | 3 | 0.000 | 0 | 0 | 1 | 0 | 0 | 0 |
| Temple City | 32 | 6 | 0.004 | 0 | 0 | 2 | 0 | 0 | 0 |
| Walnut | 7 | 2 | 0.009 | 3 | 0 | 0 | 2 | 0 | 0 |
| West Covina | 41 | 14 | 0.041 | 0 | 0 | 2 | 0 | 0 | 0 |
| Totals | 942 | 241 | 2.41 | 14 | 2 | 26 | 3 | 0 | 2 |

Operations Report

Week 5 - 8, 2018

Summary: Previously empty swimming pools have filled back up with rainwater. This has restarted our inspection schedule for the year and we are working on supplementing the inspections with the additional option to add fish to the swimming pools. We will add fish to properties that are unable to resolve the pool condition in a timely manner. Adding fish reduces the number of reinspections needed at each pool and allows Vector Control Specialists to focus their inspections on other mosquito habitats such as the additional sources waiting in unvisited areas of the District. Our team is fabricating the fish transport system to stock our District pond for the increased fish demand. The transport system is close to completion and scheduled for use in March.

Surveillance Activities – Disease Weeks 5-8

I. Mosquito Collections and Mosquito Pools for Arbovirus Surveillance

The surveillance group has been preparing for the 2018 season by repairing trapping equipment and developing trapping routes while mosquito populations are low due to colder overnight temperatures. Trapping locations have been identified in the newly acquired cities South Pasadena, Pasadena, and Baldwin Park. Traps were placed in South Pasadena during weeks 5-8 and traps will be placed in Pasadena and Baldwin Park. Mosquito pools have not been tested due to reduced mosquito activity and colder temperatures.

Culex Surveillance Activities

Trap Collections

| Location | Mean Mosquitoes Per Trap | |
|--------------------------------|--------------------------|--------|
| | CO ₂ | Gravid |
| Eddie Park – South Pasadena | - | 11.5 |
| Garfield Park – South Pasadena | - | 10.0 |

Aedes Mosquito Collections

Aedes Inspection Activities

| Month | Inspections Completed | Unique Sites Inspected | Accessed | Access Rate | % Positive for <i>Aedes</i> species |
|----------|-----------------------|------------------------|----------|-------------|-------------------------------------|
| January | 75 | 75 | 43 | 57.33% | 57.33% |
| February | 139 | 139 | 101 | 72.66% | 72.66% |

Aedes Collection Activities

| Month | <i>Ae. albopictus</i> Collections | <i>Ae. albopictus</i> Unique Sites | New <i>Ae. albopictus</i> Sites | New <i>Ae. aegypti</i> Sites | New <i>Ae. Notoscriptus</i> Sites |
|----------|-----------------------------------|------------------------------------|---------------------------------|------------------------------|-----------------------------------|
| January | 7 | 7 | 7 | 6 | 0 |
| February | 11 | 11 | 7 | 3 | 0 |

II. Dead Birds

No dead birds were collected within the District in disease weeks 5-8. Currently, the state is only monitoring reported dead birds. Testing will begin as temperatures increase and the disease season begins.

III. Human Illness

No human cases have been reported for 2018.

IV. Horses

No horses have been reported positive for 2018.

V. Invasive *Aedes* species

There were a total of 11 positive collections for *Aedes* species from a total of 391 inspections during the disease weeks 5-8. So far in 2018, *Ae. aegypti* has been detected in the cities of La Puente and Pomona. Current finds for *Ae. albopictus* for 2018 are in the cities of Alhambra, Duarte, Glendora, La Puente, La Verne, Monrovia, Monterey Park, Pomona, and South Pasadena.

VI. Black Fly

No black flies were collected during disease week 5-8.

VII. Notes

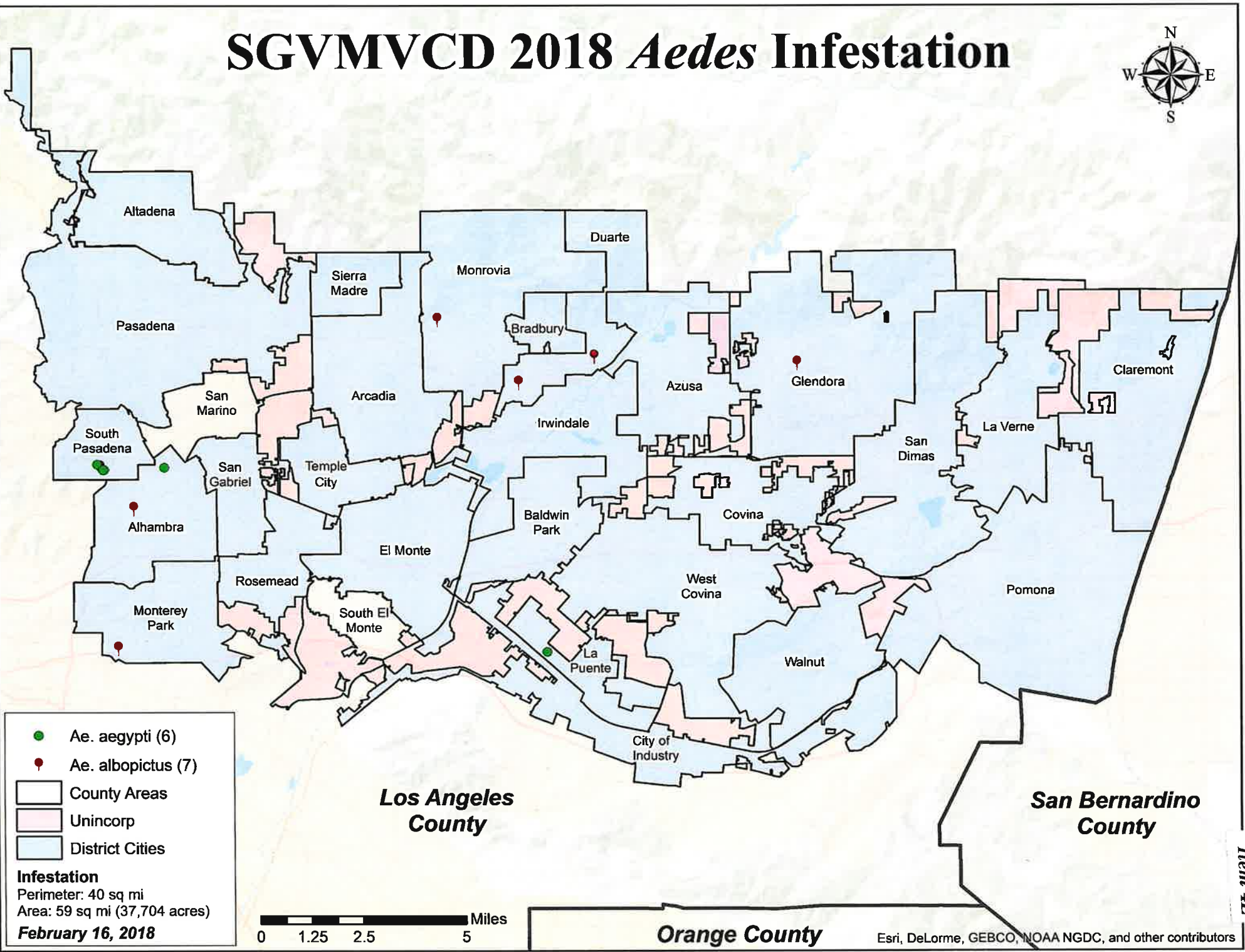
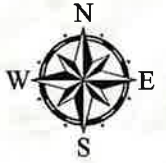
The District has welcomed Melissa Doyle as the new Scientific Programs Manager.

During disease weeks 5-8, surveillance presented two presentations for the Mosquito and Vector Control Association of California's annual meeting. "The metagenome sequencing based identification of arboviruses in field-captured *Culex* mosquitoes from the San Gabriel Valley, California" presentation discussed preliminary analysis of metagenome sequencing which confirmed the WNV positive pools from 2017, and suggested a possible new genotype of WNV-1 due to amino acid changes in the polyprotein sequence. Also, two novel viruses, Bunyavirus and Negevirus, were presented as novel viruses inside of our mosquitoes, though we are currently unsure of the effects on humans, or the vector competency of our mosquitoes on these novel viruses. Our collaborators at the Walter Reed Institute of Army Research, will be finalizing the results and writing a peer-reviewed journal article to further discuss what was found in our samples.

The second presentation, "The History of Rickettsiosis in California and the San Gabriel Valley, Los Angeles County" was a summary of our collaboration with the Naval Medical Research Center and the story of Rickettsiosis or Typhus in the San Gabriel Valley over the years.

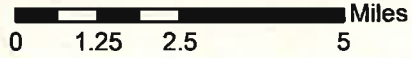
On February 21, 2018, the surveillance team participated in a multi-agency drill to review the Incident Command System (ICS) procedures. ICS is a standardized organizational structure used in emergency response activities to coordinate resources across organizations. This drill provided leadership training to SGVCD, Greater Los Angeles County Vector Control District, and the Medical Reserve Core (MRC), with special focus on the direct supervision of members of MRC Los Angeles and the Public Health Emergency Volunteer Network (PHEV). These volunteers will be our partners in the event of any major vector-borne disease outbreak.

SGVMVCD 2018 *Aedes* Infestation



- *Ae. aegypti* (6)
- *Ae. albopictus* (7)
- County Areas
- Unincorp
- District Cities

Infestation
Perimeter: 40 sq mi
Area: 59 sq mi (37,704 acres)
February 16, 2018



Orange County

Esri, DeLorme, GEBCO, NOAA NGDC, and other contributors

Item 4E

Communications Department

January 28 – February 24, 2018

Levy Sun, *Public Information Officer*

Carol Anne Hagele, *Education Specialist*

Pablo Cabrera, *Creative Services Specialist*

Programmatic:

Education Program:

- Analysis of parent and teacher surveys of first classroom programs of 2018
- Shared Next Generation Science Standards (NGSS) Presentations with agency in Florida
- Presented overview of Vector Inspectors Program to L.A. County Public Health and other agencies
- Continuing to update classroom presentations to meet CA NGSS standards

Overall Outreach:

- Research live polling systems to better assess outreach programs and presentations
- Schedule social media postings to decrease time managing individual posts
- Set up Adwords account to increase reach to residents seeking knowledge
- Designed new website navigation to improve content accessibility
- Attended the City of Pomona’s “State of the City” address, hosted by Mayor and Board member trustee Tim Sandoval.

Administrative:

- Update Operations (Database Analyst) the layout of Outreach Data files
- Assist Office Manager with new-hire on-boarding videos
- Finalized new employee orientation Communications agenda
- Updated City Council, City Managers and Legislative list in Constant Contact

Training and Meetings:

- 2/6 – Education Specialist and PIO attended L.A. County 211 and outreach meeting with LACDPH
- 2/8 – Workplace Violence Prevention including Active Shooter Response and Conflict Resolution
- 2/22 – Creative Services Specialist (Safety Committee Rep for Comm. Dept) attended Active Shooter Training

Digital Activities:

| Digital Platforms | # Reach |
|-------------------|---------|
| Website (Users) | 495 |
| Twitter | 37.6 K |

| | |
|--------------------|---------------|
| Facebook | 13.5 K |
| Total Reach | 51.6 K |

Outreach Activities:

| Fairs, Schools & Presentations | Date | # Reached | Literature Distributed | City/Region |
|--|-------------|------------------|-------------------------------|--------------------|
| St. Thomas More School Fourth Grade | 1/31 | 21 | 147 | Alhambra |
| Vernal Pool Presentation at Garvey Intermediate | 2/8 | 45 | 30 | Rosemead |
| Seeders & Weeders Garden Club | 2/14 | 25 | 75 | San Marino |
| Cameron School First Grade | 2/15 | 46 | 138 | West Covina |
| Operations in-the-field | | | 1,350 | District- wide |
| Total: | | 92 | 1,740 | |

Media, Press Releases and E-Blasts:

| Activity Type | Activity Name / News Headline | Date |
|--------------------------------------|--|-------------|
| Media: US China Press | L.A. County mosquitoes are active early | 2/13/18 |
| Media Inquiry: Pasadena Star News | Mosquitofish program | 2/22/18 |

Upcoming Events:

| | | |
|--------------|--|-----------------|
| 26 Feb-2 Mar | AMCA Annual Meeting | Kansas City, MO |
| 9 Mar | SGVMVCD Board Meeting Board Room | West Covina |
| 10 Mar | Los Angeles Environmental Education Fair | Arcadia |
| 11 Mar | Daylight Savings begins (set clocks one hour ahead) | All Cities |

March 1, 2018

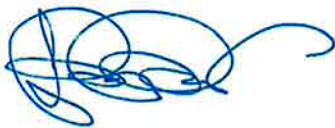
**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: February 1, 2018 District Working Fund Balance

| | |
|------------------------------------|----------------|
| January 1, 2018 balance: | \$2,192,989.89 |
| January 1 – 31, 2018 expenditures: | \$295,202.47 |

February 1, 2018 Working Fund Balance: \$1,897,787.42

Respectfully Submitted:



**Jared Dever
District Manager**

Treasurer's Report-December 2017
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for January 2018.

The Total of All Funds Balance is \$4,232,112.89

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in black ink, appearing to read "Henry M. [unclear]", with a long horizontal line extending to the right.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 7, FY 2018 received on February 1, 2018**

Item 4G

| Investment Vehicle | Yield | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|--|-------|-------------------|-------------|----------------------|-------------------------------|----------------|
| Local Agency Investment Fund (LAIF) | 1.14% | \$1,343,326.95 | interest | \$4,078.29 | LAIF Statement (January 2018) | \$1,347,405.24 |

Maturity Date: Perpetual
Interest rate as of Jan 2018

| Investment Vehicle | Yield | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|--------------------------------|-------|-------------------|---------------------|----------------------------|----------------------------|----------------|
| Los Angeles County Pool | 0.68% | \$1,910,026.53 | interest Assessment | \$1,894.79 \$383,873.62 | ND 24 Per 7 ND 24 Per 7 | \$2,295,794.94 |

Maturity Date: Perpetual
Interest rate as of Jan 2018

| Investment Vehicle | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|-------------------------------------|-------------------|-----------------------------|--------------------------------|---------------------------|----------------|
| Citizens Bank Revolving Fund | \$200,000.00 | Deb Activity-Jan 2018 Sweep | (\$283,782.25) \$283,782.25 | CB Statement January 2018 | \$200,000.00 |

| Investment Vehicle | Beginning Balance | Transaction | Deposit (Withdrawal) | Source | Ending Balance |
|------------------------------------|-------------------|-------------------------------|----------------------------|---------------------------|----------------|
| Citizens Bank Sweep Account | \$672,570.54 | Deb Activity-Jan 2018 Deposit | (\$283,782.25) \$124.42 | CB Statement January 2018 | \$388,912.71 |

Total Beginning Balance

\$4,125,924.02

Total End Balance

\$4,232,112.89

**San Gabriel Valley Mosquito and Vector Control District
District Manager's Report**

Date: March 9, 2018 **Item 6**

Meeting of: San Gabriel Valley Mosquito & Vector Control District Board of Trustees

Subject Consider Voting for the Special District Los Angeles Formation Commission Representative and for Special District Los Angeles Formation Commission Alternate Representative for term expiring May 2018.

Reference: Attachment

Background

The Ballots and supplementary material are attached for the Special District Representative to Los Angeles Formation Commission and for Special District Alternate Representative to Los Angeles Formation Commission for the term expiring in May 2018.

The Board is to vote for ONE candidate on EACH BALLOT and return before the 5:00 p.m. April 6, 2018 deadline.

Staff will return the completed ballot(s) if this Board chooses to vote in the election.

Manager's Recommendation

No recommendations. The Board must decide which candidate they will endorse.

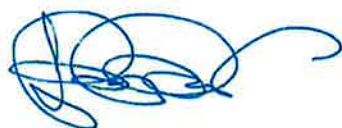
Alternative(s)

The Board may decide not to vote.

Fiscal Impact

None

Respectfully Submitted,



**Jared Dever
District Manager**

*Lagerlof Senecal
Gosney & Kruse, LLP*

301 NORTH LAKE AVENUE, 10TH FLOOR
PASADENA, CALIFORNIA 91101
PHONE: (626) 793-9400 • FAX (626) 793-5900

William F. Kruse
E-MAIL: WFKRUSE@lagerlof.com

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE and LAFCO
ALTERNATE

DATE : JANUARY 4, 2018

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO REPRESENTATIVE for the term expiring in May 2018 and for Special District LAFCO ALTERNATE for the term expiring in May 2018. Nominations closed as of 5:00 p.m. on December 21, 2017.

Please vote for ONE candidate on each BALLOT. The marked ballots should be placed in the envelope marked "Ballot Envelope." Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballots by mail to:

**William F. Kruse, Esq.
Lagerlof, Senecal, Gosney & Kruse, LLP
301 N. Lake Avenue, 10th Floor
Pasadena, CA 91101-5123.**

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the special district representative or alternate to LAFCO. In the event of a tie, a new election will be held with only the two candidates who constituted a tie on the ballot.

Ballots must be returned by 5:00 p.m. on April 6, 2018.

WFK/pjc
Enclosures

cc: Paul Novak, w/enc.

BALLOT

SPECIAL DISTRICT LAFCO REPRESENTATIVE

Please vote for no more than one candidate.

E.G. "JERRY" GLADBACH

Occupation: Water District Director
Sponsor: Castaic Lake Water Agency;
and Newhall County Water District

DON PARADO, M.D.

Occupation: Healthcare District Director
Sponsor: Antelope Valley Healthcare District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **REPRESENTATIVE**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Castaic Lake Water Agency

Date: November 20, 2017

Name of Candidate: **E. G. "Jerry" Gladbach**

Castaic Lake Water Agency

is pleased to nominate

E. G. "Jerry" Gladbach

as a candidate for appointment as special

district **REPRESENTATIVE** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 CLWA Director

Agency: Castaic Lake Water Agency

Type of Agency: Water Wholesaler

Term Expires: December 31, 2020

Residence Address: 27491 Hillcrest Place, Valencia, CA 91354

Telephone: 661 297-2200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)
Castaic Lake Water Agency

(Name of Agency)

By: Robert DiPrimio
Its: Board President



E.G. "Jerry" Gladbach



EXPERIENCE / COMMITMENT / DEDICATION

I would be honored to continue serving you on the Local Agency Formation Commission for Los Angeles County. As Chair of Los Angeles LAFCO I have urged the Commission to become more customer oriented. If reelected I would also be able to continue representing Los Angeles County on the California Association of Local Agency Formation Commissions' Board of Directors, even though I am not a member of the CALAFCO Board. Recognizing that Special Districts are an important segment of government in California, I will represent your concerns at LAFCO for Los Angeles County and CALAFCO.

LAFCO

| | |
|------------------------|----------------|
| Chair | 2006 – present |
| First Vice-Chair | 2005 – 2006 |
| Commissioner | 2002 – present |
| Alternate Commissioner | 2001 – 2002 |

California Association of LAFCOs

| | |
|-------------------------------------|-------------|
| President | 2011 – 2012 |
| Vice President | 2010 – 2011 |
| Treasurer | 2008 – 2010 |
| Secretary | 2006 – 2008 |
| Chair, CALAFCO Conference Committee | 2008 |
| Member, Board of Directors | 2005 – 2013 |
| Member, Water Committee | 2005 – 2008 |

Association of California Water Agencies (ACWA)

| | |
|--------------------|----------------|
| President | 2004 – 2005 |
| Vice President | 2002 – 2003 |
| Region Chair | 1998 – 2001 |
| Board of Directors | 1998 – present |

ACWA – Joint Powers Insurance Authority

| | |
|---------------------|-----------------------------|
| President | 2010 – present |
| Executive Committee | 2002 – 2003, 2006 – present |
| Board of Directors | 2002 – present |

Castaic Lake Water Agency

| | |
|--|----------------|
| Board of Directors | 1985 – present |
| President | 1987 – 1990 |
| Chair, Water Resources Committee | 2003 – 2016 |
| Chair, Finance, Administration, PR Committee | 1991 – 2002 |

CALAFCO's "Outstanding Commissioner" Award 2013

Water Education Foundation, Board of Directors 1987 – 2009

Los Angeles Department of Water and Power

Leadership in Engineering, Management, Environmental Planning / retired after 35 years

Past Member, United States EPA Groundwater Task Force

Provided technical assistance to U.S. Commission on Water Quality

Past Member, Advisory Committee, CalPoly State University,

Civil and Environmental Engineering

Professional Engineer, Registered in California

Life Member, American Society of Civil Engineers

Master of Science Degree in Civil Engineering / Water Resources

PERSONAL

Married with 3 children, and 6 grandchildren, I have lived in the Santa Clarita Valley for over 45 years and have been devoted to community service for that entire period.



January 18, 2018

Dear Colleagues,

The Board of Directors of the Santa Clarita Valley Water Agency (SCV Water) is pleased to support the candidacy of our colleague, Director Jerry Gladbach, for a four-year term on LAFCO. Director Gladbach was initially appointed as a LAFCO commissioner in 2001, representing the 53 independent special districts in Los Angeles County.

Now serving his fourth consecutive term, he is also the commission chair, a position to which his fellow commissioners have elected him annually since 2006. He also served for several years on the board of directors of the California Association of Local Agency Formation Commissions (CallAFCO), representing the Southern Region which includes imperial, Los Angeles, Orange, Riverside, San Bernardino, and San Diego LAFCOs. He was elected to CallAFCO's leadership rotation, concluding with a term as Board Chair in 2011-12. In 2013 CallAFCO awarded Commissioner Gladbach its "Distinguished Service Award" in recognition of his service and leadership to LALAFCO and CallAFCO.

Director Gladbach has served on the Board of Directors for SCV Water and its predecessor agency, Castaic Lake Water Agency, since 1985. He is a retired manager of the Los Angeles Department of Water and Power, where he worked for more than 3 decades. He holds bachelor's and master's degrees in civil engineering, is a registered civil engineer in California, and is a Life Member of the American Society of Civil Engineers. He has also served as president of the Board of Directors of the ACWA Joint Power Insurance Authority since 2010.

Commissioner Gladbach has distinguished himself as a capable, responsible and effective representative on LAFCO. He is intimately familiar with Sacramento's efforts to encourage the consolidation and dissolution of special districts, and to regulate private water companies, as well as new initiatives which may expand or curtail LAFCO's authority. We have the utmost confidence in Commissioner Gladbach to continue effectively representing special districts in Los Angeles County as we face these and other challenges.

On behalf of myself and my fellow SCV Water board members, I encourage your agency to support Commissioner Gladbach as he seeks another term on LAFCO.

Sincerely,

William Cooper, President
SCV Water Board of Directors

DON V. PARAZO, M.D.
CURRICULUM VITAE

PERSONAL

Marital Status: Married to Angela Chin
Children: Matthew and Stephanie

EDUCATION AND TRAINING

Pre-Medical University of Texas, El Paso
Major – Microbiology
Minor – Chemistry
Graduate Studies – Immunology

Medical School Texas Tech University School of Medicine

Post Graduate Training R.E. Thomason General Hospital
Family Practice Residency

Military Service Health Professions Scholarship Program
Chief of Family Practice Department
El Toro MCAS, Santa Ana, CA.

CERTIFICATION AND DEGREES

1984 – Present American Board of Family Medicine
1996 – 2006 American Board of Family Medicine/Geriatrics

TEACHING EXPERIENCE

Clinical Instructor of 4 years - Glendale Adventist Family Practice Residency Program

PROFESSIONAL EXPERIENCE

1988 – Present Chief, Family Practice Department
High Desert Medical Group, Lancaster, CA.

1990 – Present Associate Medical Director
High Desert Medical Group, Lancaster, CA.

COMMITTEES AND APPOINTMENTS

2002 – Present Antelope Valley Hospital Board of Directors

2008 – 2016 Association of California Healthcare Districts
Board of Directors
Chairman of the Board

2013 – 2015 Chairman of the Board – Antelope Valley Hospital Medical Center
Family Practice Steering Committee
Quality Assurance Committee
Peer Review Committee
Utilization Review Committee

1987 - Present High Desert Medical Group / Heritage Medical Group
California ACO Medical Director

BALLOT

**SPECIAL DISTRICT LAFCO REPRESENTATIVE
(ALTERNATE)**

Please vote for no more than one candidate.

DON PARAZO, M.D.

Occupation: Healthcare District Director

Sponsor: Antelope Valley Healthcare District

JOSEPH T. RUZICKA

Occupation: Water District Director

Sponsor: Three Valleys Municipal Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE **(ALTERNATE)**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Kristina Hong, Antelope Valley Healthcare District Board of Directors

Date: 12/15/17

Name of Candidate: Don Paraziz, M.D.

Antelope Valley Healthcare District is pleased to nominate

Don Paraziz, MD, Chair as a candidate for appointment as

ALTERNATE special district representative to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Antelope Valley Healthcare District Board of Directors

Agency: Antelope Valley Healthcare District

Type of Agency: Healthcare District

Term Expires: 11/6/18

Residence Address: 41103 Carmel Road, Palmdale CA 93551

Telephone: (661) 917 3639

(please attach resume - one page only)

Antelope Valley Healthcare District
(Name of Agency)

By: Kristina Hong Kristina Hong
Its: Director, Antelope Valley Healthcare District

DON V. PARAZO, M.D.
CURRICULUM VITAE

PERSONAL

Marital Status:

Married to Angela Chin
Children: Matthew and Stephanie

EDUCATION AND TRAINING

Pre-Medical

University of Texas, El Paso
Major – Microbiology
Minor – Chemistry
Graduate Studies – Immunology

Medical School

Texas Tech University School of Medicine

Post Graduate Training

R.E. Thomason General Hospital
Family Practice Residency

Military Service

Health Professions Scholarship Program
Chief of Family Practice Department
El Toro MCAS, Santa Ana, CA.

CERTIFICATION AND DEGREES

1984 – Present

American Board of Family Medicine

1996 – 2006

American Board of Family Medicine/Geriatrics

TEACHING EXPERIENCE

Clinical Instructor of 4 years - Glendale Adventist Family Practice Residency Program

PROFESSIONAL EXPERIENCE

1988 – Present

Chief, Family Practice Department
High Desert Medical Group, Lancaster, CA.

1990 – Present

Associate Medical Director
High Desert Medical Group, Lancaster, CA.

COMMITTEES AND APPOINTMENTS

2002 – Present

Antelope Valley Hospital Board of Directors

2008 – 2016

Association of California Healthcare Districts
Board of Directors
Chairman of the Board

2013 – 2015

Chairman of the Board – Antelope Valley Hospital Medical Center
Family Practice Steering Committee
Quality Assurance Committee
Peer Review Committee
Utilization Review Committee

1987 - Present

High Desert Medical Group / Heritage Medical Group
California ACO Medical Director

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT REPRESENTATIVE **(ALTERNATE)**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Three Valleys Municipal Water District

Date: November 15, 2017

Name of Candidate: Joseph T. Ruzicka

Three Valleys Municipal Water District is pleased to nominate

Joseph T. Ruzicka as a candidate for appointment as

ALTERNATE special district representative to the Los Angeles Local Agency Formation

Commission. The nominee is an elected official or a member of the board of an independent special

district appointed for a fixed term. For your consideration, we submit the following additional

information together with a resume of the candidate's qualifications.

Elective office: Director, Division 5

Agency: Three Valleys Municipal Water District

Type of Agency: California Special District

Term Expires: December 7, 2018

Residence Address: 22311 E. Birds Eye Drive

Diamond Bar, CA 91765

Telephone: 909-861-7406

(please attach resume - one page only)

Three Valleys Municipal Water District

(Name of Agency)

By: Bob Kuhn
Its: Board President



Candidate Statement of Joseph T. Ruzicka
Nominee for LAFCO
Independent Special District Representative—Alternate Member

Joe Ruzicka, a 42-year Diamond Bar resident and retired Regional Manager for the U.S. Railroad Retirement Board, with operational and administrative responsibilities for all Southern California, would bring many years of public and volunteer service experience as the **LAFCO Independent Special District Representative – Alternate Member**.

I have served on the various committees that led to the eventual incorporation of the City of Diamond Bar, where immediately after the incorporation I was appointed from 1989 to 1996 as an inaugural member of the Diamond Bar *Parks & Recreation Commission* and was instrumental in instituting several new programs that accommodated the needs of youth sports organizations and also helped to initiate the popular "Concerts in the Parks" series. I was then appointed as a *Planning Commissioner* for the City of Diamond Bar from 1997 to 2003, during which time there were many accomplishments including the successful development of some 425 acres in the heart of the City. I resigned from the Planning Commission to serve on the *Three Valleys MWD Board of Directors*.

As a member of the Three Valleys Board of Directors, among other appointments, I currently serve as the Three Valleys' representative to the LAFCO Commission as the alternate voting member for Special Districts; in that capacity I have attended nearly all meetings of the commission since my appointment.

I have also served the City of Diamond Bar as President of the local Little League, as a member of the Walnut Valley Rotary Club (past president) and as a Board Member of the Diamond Bar Improvement Association. I am an eight-year Marine Corp veteran in both active and reserve duty (1954-1962). For nine years I was the Executive Director of the San Gabriel Valley Mediation Center.