

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

Board of Trustees Meeting

Friday, January 8, 2010

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Henry Morgan (Covina)
- 6 Charles Myers (Glendora)
- 7 Jeff Parriott (Industry)
- 8 Manuel Garcia (Irwindale)
- 9 Dan Holloway (La Puente)
- 10 Robert Neher (La Verne)
- 11 Frank Hall (Co. of Los Angeles)
- 12 Dan Kirby (Monrovia)
- 13 Dave Barron (Monterey Park)
- 14 Elliott Rothman (Pomona)
- 15 Robert Bruesch (Rosemead)
- 16 Mary Su (Walnut)
- 17 Albert Huang (San Gabriel)
- 18 Janice Nelson (Sierra Madre)
- 19 Kenneth Gillanders (Temple City)

Trustees Absent

- 1 Linda Elderkin (Claremont)
- 2 Margaret Finlay (Duarte)
- 3 Ernest Gutierrez (El Monte)
- 4 Jeffrey Templeman (San Dimas)
- 5 Steve Herfert (West Covina)

Staff Attending

- Steve West
- Kelly Middleton
- Kenn Fujioka
- Carol Anne Hagele
- Rose Alba
- Mel Cook
- Ramona Deacon

Staff Absent

- Esther Elliott

Guest Attending

- Henry P. Eng, CPA, Auditor

1. Call to Order

The meeting was called to order by President Roger Chandler at 7:05 AM.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by Trustee Sham.

2A. President Chandler welcomed returning Trustees:

- Ernie Gutierrez, City of El Monte
- Dan Holloway, City of La Puente
- Frank Hall, County of Los Angeles
- Elliott Rothman, City of Pomona
- Jeffrey Templeman, City of San Dimas

2B. President Chandler introduced Trustee Joseph Leon from City of Monterey Park

3. New Board Officers Assume their Respective Positions

President Chandler introduced incoming Board President, Trustee Stephen Sham. President Sham assumed his position wishing the Board and staff a Happy New Year.

4. Opportunity for Public Comment on Non-Agenda Items

None

5. Consent Calendar

Correction to the Minutes of the December Board of Trustees meeting:

- 1) Trustee Garcia was listed as absent but was in attendance.
- 2) Trustee Joseph Leon indicated that his name was listed as *Joseph Leon, LLP*. The “*LLP*” should not follow his name.

A motion by Trustee Neher to approve the Consent Calendar as corrected was seconded and unanimously approved.

- A. List of Claims for December, 2009
- B. Budget Status Report for December, 2009
- C. Minutes of Board of Trustees Meeting December 2009
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

6. November Monthly Treasurer Report / District Working Balance Report for January 2010

District Manager Steve West reported Board Treasurer Margaret Finlay requested the November Monthly Treasurer Report / District Working Balance Report for January 2010 be continued for the February 2010 Board meeting.

A motion by Trustee Chandler to continue the November Monthly Treasurer Report / District Working Balance Report for January 2010 at the February 12, 2010 Board of Trustee’s Meeting was seconded and unanimously approved.

7. Consider the Finance Committee’s Recommendation to Approve the FY 2008-2009 Audit by Independent Auditor Henry P. Eng, CPA

District Manager Steve West introduced Independent Auditor Henry P. Eng, CPA. Mr. Eng informed the Board that the Finance Committee reviewed a draft of the audit in December 2009 and recommended the Board’s approval.

Mr. Eng stated that the primary concern in past audits was the District’s cash versus accrual accounting system. Mr. Eng informed the Board that the District’s staff has resolved this issue by employing an outside accountant who reconciles the two accounting types.

A motion by Trustee Bruesch to approve the FY 2008-2009 Audit was seconded and unanimously approved. Trustee Rothman abstained from voting.

8. District Administration

A. Southern Region District’s Meeting on January 6, 2010.

District Manager West reported that the Southern Region Districts met on January 6, 2010 to discuss the possibility of a region-wide environmental impact report.

Mr. West stated that this District’s Board adopted a Negative Declaration in December 1998 as its environmental clearance. He stated that in today’s climate and with changes in the law, that declaration is insufficient to defend a legal challenge to our responsibilities.

The board questioned whether a joint Mitigated Negative Declaration (MND) among Southern Region Districts would result in any savings. Staff responded that it would not be significant since the cost of a MND could be several million dollars.

In response to a question by Trustee Bruesch, the District Manager explained that the Southern Region will investigate the concept of sharing the cost of hiring a consultant to determine what if any cost savings can be produced.

9. Disease Surveillance

Assistant Manager Kenn Fujioka reported that winter is a quiet time for West Nile virus activity. The State is now compiling statistics for 2009 with 105 cases reported. There were over 400 cases reported in 2008. The District is continuing surveillance and control activities and will inform the Board.

10. Trustee Reports

None

11. New Business

None

- 12.** The Finance Committee met to review the District's Investment Policy, Resolution 94-02, Fiscal Policies; Article XIII, Investments immediately after the Board adjourned.

13. Adjournment

A motion by Trustee Neher to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:18 AM.