

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting
February 12, 2010
Minutes**

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Andre Quintero (El Monte)
- 9 Charles Myers (Glendora)
- 10 Jeff Parriott (Industry)
- 11 Dan Holloway (La Puente)
- 12 Robert Neher (La Verne)
- 13 Frank Hall (Co. of Los Angeles)
- 14 Dan Kirby (Monrovia)
- 15 Joseph Leon (Monterey Park)
- 16 Elliott Rothman (Pomona)
- 17 Robert Bruesch (Rosemead)
- 18 Jeffrey Templeman (San Dimas)
- 19 Albert Huang (San Gabriel)
- 20 Janice Nelson (Sierra Madre)
- 21 Kenneth Gillanders (Temple City)

Trustees Absent

- 1 Manuel Garcia (Irwindale)
- 2 Mary Su (Walnut)
- 3 Steve Herfert (West Covina)

Staff Attending

- Steve West
Esther Elliott
Kenn Fujioka
Carol Anne Hagele
Rose Alba
Mel Cook
Ramona Deacon
Kelly Middleton

1. Call to Order

The meeting was called to order at 7:00 AM by President Stephen Sham

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Sham.

3. Opportunity for Public Comment on Non-Agenda Items**4. Consent Calendar**

A motion by Trustee Kirby to approve the Consent Calendar as presented was seconded and unanimously approved.

- A. List of Claims for January, 2010**
- B. Budget Status Report for January, 2010**
- C. Minutes of Board of Trustees Meeting January 8, 2010**
- D. Surveillance and Vector Report**
- E. Abatement Report**
- F. Education Program Report**

5. **A. November 2009 Monthly Treasurer Report / District Working Balance Report for, January 2010**

B. December 2009 Monthly Treasurer Report / District Working Balance Report for February 2010

A motion by Trustee Chandler to approve the November 2009 Monthly Treasurer Report / District Working balance report for, January 2010 and the December 2009 Monthly Treasurer Report / District Working balance report for February 2010 was seconded and unanimously approved.

6. **Consider a vote for the Office of Independent Special District Representative and an Independent Special District Representative Alternate for the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors**

A motion by Trustee Kirby to nominate Trustee Bob Bruesch as a candidate for Independent Special District Representative to the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors was seconded and unanimously approved.

A motion by Trustee Nelson to nominate Trustee Henry Morgan as a candidate for Independent Special District Representative Alternate for the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors was seconded and unanimously approved.

7. **Consider Approving the B & G Sentinel GIS, Mobil Data Collection System Contract**

Assistant Manager Kenn Fujioka requested Board approval for a mobile data collection system which funds for this system were budgeted and approved by the Board this fiscal year.

A motion by Trustee Templeman to approve the purchase of a mobile data collection contract was seconded and unanimously approved.

8. **District Administration**

A. 2009-2010 Statement of Economic Interest Form 700

District Manager Steve West advised the Board that the 2009-2010 Statement of Economic Interest Form 700 is due back to the District on March 12, 2010 in order for staff to review each form for completion and to submit to the Los Angeles County Board of Supervisors by the April 1, 2010 deadline.

B. MVCAC Annual Meeting Feb. 7-10, 2010

C. Scheduled MVCAC Spring Meeting, May 6-7, 2010, Santa Ana

District Manager Steve West announced that the scheduled MVCAC Spring Meeting on May 6-7, 2010, Santa Ana was primarily a business meeting.

D. Baldwin Park Annexation Update

District Manager Steve West reported that SCI consultants sent out a questionnaire to approximately 5% of property owners in Baldwin Park. The District is waiting for a determination of the response to the questionnaire before making a decision to proceed with the Prop 218 election.

9. Disease Surveillance

Assistant Manager Kenn Fujioka reported that mosquito activity is quiet in California. The media reported a human case in Mississippi although it is extremely early for human cases of West Nile virus to appear. This serves as a warning that WNV is always present and humans are always at risk.

10 Trustee Reports

Joseph Leon, Trustee for the City of Monterey Park thanked the Board for the opportunity to attend the MVCAC annual meeting. He attended sessions on budget, Trustees involvement, employment issues, and West Nile virus throughout California. He reported that the SGVMVCD Board is very well recognized.

Trustee Morgan reported over 450 people attended this event. Ninety people from Southern California districts attended and twenty percent of the Trustees in California were in attendance. Trustee Morgan recognized Trustee Charles Myers as an Honorary Member of the MVCAC. His many years of work on pest management practices were evident in many of the power point presentations throughout the sessions.

Trustee Myers attended many technical sessions and mentioned discussions on Rocky Mountain Spotted fever in the dog tick and the large number of cases on our borders. He also mentioned work on more bio-rational pesticides. Trustee Myers emphasized the need to employ another legal mechanism we don't use as much as is possible. He stated that none of the Districts in the State are currently pursuing this kind of enforcement without any real vigor. This District should at least consider this tool.

11 New Business

President Sham welcomed Trustee Andre Quintero from the city of El Monte.

Oath of Office Statement for Trustees:

District Manager Steve West announced he has the Oath of Office for Trustees Quintero and Su to sign.

Board President's Designation of a Chairperson for the Personnel and Legislative Committees and Members for the Public Information and the Personnel Committees.

Trustee Templeman resigned as Chairperson for the Personnel Committee. President Sham requested Trustees Andre Quintero and Joseph Leon be appointed to the Public Information Committee and Trustee Roger Chandler be appointed to the Personnel Committee. As President, Trustee Sham will automatically Chair the Policy Committee.

President Sham appointed Trustee Jeff Parriott Chairperson of the Personnel Committee and Trustee Dan Kirby as Chairperson of the Legislative Committee.

A motion by Trustee Kirby to approved President Sham's request for Committee member's assignments and Chairpersons was seconded and unanimously approved.

Committee Membership:

Trustee Hall requested he be added to the Public Information Committee. District Manager Steve West stated that the limit established by the Board is currently six members per committee. Trustee Kirby commented that it is an open meeting where anyone can attend.

12. Joint meeting of the Finance and Personnel Committees in Closed Session regarding Government Code §54947, Public Employee Performance Evaluation, Title: District Manager and Government Code §54957.6. Unrepresented employee: District Manager. District designated representatives: Margaret Finlay and Jeff Templeman;

13 Adjournment

A motion by Trustee Neher to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:30 am.