

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790
Board of Trustees Meeting
August 13, 2010
Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Richard Barakat (Bradbury)
- 5 Henry Morgan (Covina)
- 6 Margaret Finlay (Duarte)
- 7 Andre Quintero (El Monte)
- 8 Charles Myers (Glendora)
- 9 Jeff Parriott (Industry)
- 10 Manuel Garcia (Irwindale)
- 11 Frank Hall (Los Angeles County)
- 12 Joseph Leon (Monterey Park)
- 13 Elliott Rothman (Pomona)
- 14 Robert Bruesch (Rosemead)
- 15 Jeffrey Templeman (San Dimas)
- 16 Albert Huang (San Gabriel)
- 17 Janice Nelson (Sierra Madre)
- 18 Kenneth Gillanders (Temple City)
- 19 Mary Su (Walnut)
- 20 Shelly Sanderson (West Covina)

Trustees Absent

- 1 Linda Elderkin (Claremont)
- 2 Dan Holloway (La Puente)
- 3 Robert Neher (La Verne)
- 4 Dan Kirby (Monrovia)

Staff Attending

- Steve West
- Kelly Middleton
- Kenn Fujioka
- CarolAnne Hegele
- Rose Alba
- Mel Cook
- Esther Elliott

Staff Absent

- Ramona Deacon

1. Call to Order

The meeting was called to order by President Sham at 7:03 a.m.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Sham

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

- A. List of Claims for July, 2010
- B. Budget Status Report for July, 2010
- C. Minutes of Board of Trustees Meeting July, 2010
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

A motion by Trustee Quintero to approve Items A through F on the Consent Calendar was seconded and unanimously approved. Trustee Rothman abstained.

G. Resolution 2010-04 Amending Personnel and Salary Resolution 92-11, Article XIII, Section A to Add December 31st as an Additional Holiday

A motion by Trustee Chandler to approve Resolution 2010-04 amending Personnel and Salary Resolution 92-11, Article XIII, Section A with the addition of December 31st employee holiday was seconded and approved with the following vote: 15 Trustees approved; 5 Trustees opposed; 4 Trustees were absent.

5. June 2010 Monthly Treasurer Report / District Working Balance Report for August, 2010

In conjunction with a Trustee inquiry on the balance sheet, Assistant Manager Kenn Fujioka explained that in order to keep track of expenditures, the grant donated by the City of Industry was deposited into a Bank of America Revolving Fund. The disbursement of \$4,638 was paid to Alchemy Architects for design on the ECOLAB.

A motion by Trustee Leon to approve the June 2010 Monthly Treasurer Report and District Working Balance Report for August, 2010 was seconded and unanimously approved.

6. Report of the August 10, 2010 Meeting with Veejay Singhal, City Manager for the City of Baldwin Park and Trustees Finlay and Parriott and District Manager Steve West.

Trustee Finlay reported that on August 10th she, Trustee Parriott and District Manager Steve West met with Baldwin Park City Manager Veejay Singhal to discuss the results of the Proposition 218 election report presented by SCI Consultants. The discussion centered on SCI's recommendation to proceed with the election even though the positive survey results were modest, and \$100,000 approximate election cost. Mr. Singhal and District Manager West expressed concern about proceeding with the election at this time because of the economic conditions. Further, there would be possible additional "marketing" costs once the election was initiated. The general concern of the attendees was that if the election would fail, the cost would be wasted.

Trustee Finlay suggested that if in the future and we proceed with the election, Baldwin Park would fund the election, and the District would reimburse the City for those costs if the assessment was approved. It was agreed the Baldwin Park administration and official's support was critical to the success of the election. Trustee Finlay stated she had asked the District Manager to request assistance from other entities about the election, namely the County of Los Angeles and the Rose Institute.

Trustee Parriott stated that Mr. Singhal was open to discuss suggestions and understood the District's concern. He stated his similar hesitancy with the timing and the effect of absentee property owners. Trustee Finlay stated larger parcels would have a greater impact in this election, and any election would need to implement a special emphasis on large property owners.

District Manager West responded to questions regarding the District's types of service contracts with Baldwin Park; a time and materials contract which charges are based on the cost factors; and a contract that is equal to what the assessment would be were an assessment to be in place.

Mr. Singhal indicated his support of going to the Baldwin Park City Council suggesting they might consider increasing their cash involvement.

As Trustee Finlay had asked of District Manager West, he contacted the Rose Institute, a non-profit consultant at Claremont College to examine the SCI report to determine if it was objective, and also contacted the Los Angeles County Clerk's Office to determine if and when they conduct elections. District Manager West stated the County conducts elections and the Rose Institute indicated the SCI report was reasonably done.

In response to Trustee Sanderson's question, District Manager West explained that other cities property owners in the District pay various amounts depending on the number and types of parcels in their respective cities.

District Manager West responded to Trustee Sanders's question of a requirement or regulation compelling cities to have a vector control program to the effect there is none.

Trustee Finlay suggested that if we do not proceed with a Prop 218 election that we concentrate on charging Baldwin Park under an accurate time and materials contract. The District Manager responded that Item 7 provides a response to her inquiry.

President Sham proposed delaying a decision to have the election until all the information has been reported by staff at the next meeting.

District Manager West reported that in order to get an assessment on County Auditor's taxation system all processes must be completed by August 10, 2011.

Trustee Rothman moved to continue a decision to have a Prop 218 election in the City of Baldwin Park until all questions have been answered and all the information has been collected by staff and reported at the next Board meeting. The motion was seconded and unanimously approved.

7. Consider an Agreement between the City of Baldwin Park and the San Gabriel Valley Mosquito & Vector Control District for the period of July 1, 2010 to June 30, 2011

District Manager West explained that he proposes a time and materials agreement. Trustee Finlay recommended taking a look at cost recovery and the amount being charged for services and asked if there are other items in the agreement that can be legitimately increased. Based on Trustee Finlay and Barakat's recommendation, District Manager West suggested the Board continue this item until the costs in the time and material agreement be adjusted as can be reasonably justified.

A motion by Trustee Quintero to continue this item until the next meeting was seconded and unanimously approved.

8. Consider Resolution 2010-05 Amending Resolution 2008-02 Changing the Membership of the Personnel Committee from Six (6) Members to Nine (9) members.

A motion to approve Resolution 2010-05 Amending Resolution 2008-02 and changing the membership of the Personnel Committee from Six (6) Members to Nine (9) members was seconded and unanimously approved. The following have been appointed to serve on the Personnel Committee; Linda Elderkin, Dan Kirby, Richard Barakat, and Henry M. Morgan.

9. District Administration

A. MVCAC Trustee Survey

District Manager West explained that filling out the attached questionnaire initiated by a Trustee from a mosquito district in the North is voluntary. Completed questionnaires can be given to staff to mail.

B. MVCAC Fall Meeting, November 3-5, 2010, South Lake Tahoe

District Manager West stated the meeting is to be held at South Lake Tahoe again this year. Anyone wishing to attend please notify staff as soon as possible.

C. West Nile virus Task Force Meeting, August 12, 2010

District Manager West informed the Board there was a West Nile virus Task Force meeting here on Thursday, August 12, 2010. The meeting was requested by the Los Angeles County Dept. of Public Health. It was conducted in conjunction with a visit by William K. Reisien, PhD, Director of Research Entomologist at UC Davis. In attendance were various representatives of mosquito districts, the Department of Public Health, and Los Angeles County offices.

D. Southern Region Meeting on Monday, July 19, 2010

District Manager West announced there was a meeting of Southern Region Districts here on July 19, 2010. Since the San Diego County MVCD and the Imperial County MVCD joined the MVCAC, the Southern Region is now the largest Region in California.

E. MVCAC Summer Meeting was held on July 22, 2010 in Sacramento, California.

10. Disease Surveillance

Assistant Manager Kenn Fujioka reported no human infections with West Nile virus (WNV) were reported to date in Los Angeles County although there are more and more mosquito pools being found. He stated that the media reports decreasing incidence nationwide but in California there are more cases this year at this time than last year although there are fewer counties involved. He cautioned that everyone still needs to be alert, wear repellent, and continue to report problem mosquito infestations. He stated that there are more mosquitoes than usual in the San Gabriel River.

11. Trustee Reports

Trustee Finlay thanked District Manager West and Assistant Manager Fujioka for attending the Duarte City Council meeting.

Trustee Quintero asked to have the agenda email to him.

12. New Business

None

13. Adjournment

No motion. The meeting was adjourned at 7:45 a.m.