

**San Gabriel Valley Mosquito & Vector Control District  
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting and Holiday Breakfast  
Friday, December 11, 2009**

**Minutes**

**Trustees Attending**

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Charles Myers (Glendora)
- 9 Dan Holloway (La Puente)
- 10 Robert Neher (La Verne)
- 11 Frank Hall (Co. of Los Angeles)
- 12 Dan Kirby (Monrovia)
- 13 Dave Barron (Monterey Park)
- 14 Elliott Rothman (Pomona)
- 15 Robert Bruesch (Rosemead)
- 16 Jeffrey Templeman (San Dimas)
- 17 Albert Huang (San Gabriel)
- 18 Janice Nelson (Sierra Madre)
- 19 Steve Herfert (West Covina)

**Trustees Absent**

- 1 Ernest Gutierrez (El Monte)
- 2 Jeff Parriott (Industry)
- 3 Manuel Garcia (Irwindale)
- 4 Kenneth Gillanders (Temple City)
- 5 Mary Su (Walnut)

**Staff Attending**

Steve West  
Kelly Middleton  
Kenn Fujioka  
Carol Anne Hagele  
Rose Alba  
Mel Cook  
Esther Elliott

**Staff Absent**

Ramona Deacon

**1. Call to Order**

The meeting was called to order by President Roger Chandler at 7:08 AM

**2. Pledge of Allegiance and Silent Roll Call**

The Pledge of Allegiance was led by Trustee Kirby.

**3. Opportunity for Public Comment on Non-Agenda Items**

Trustee Dave Barron introduced Joseph Leon, LLP, who will be replacing Trustee Barron beginning January 1, 2010.

**A. Introduction of Mike Jenkins, the Law Firm of Jenkins and Hogin, LLP, District's Legal Counsel**

District Manager Steve West introduced District's Legal Counsel Mike Jenkins from the law firm of Jenkins and Hogin, LLP to the Board members.

**4. Consent Calendar**

- A. List of Claims for November, 2009
- B. Budget Status Report for November, 2009
- C. Minutes of Board of Trustees Meeting November, 2009
- D. Surveillance and Vector Report

- E. Abatement Report
- F. Education Program

**Correction to Minutes:**

Trustee Myers pointed out three errors to his comments beginning with the BMP Storm Drain Update and stated Paragraph Three should read, “*Trustee Myers stated that it is against the State law to build have BMPs that hold water and breed mosquitoes and companies owners could be fined \$1,000 a day.*”

Correction to Paragraph Five: “*Trustee Myers commented that a few districts have used the existing law effectively, but the Board must back the District and initially it takes a lot of effort.”*”

Correction to Item 13: Trustee Report: Trustee Myers reported his attendance at the 5<sup>th</sup> International Congress Vector Ecology in Turkey and commented that no expenses were charged to the District.

**A motion by Trustee Barron to approve the amended minutes and other items on the Consent Calendar was seconded and unanimously approved.**

**Request to Add Item to Agenda:**

President Chandler reported a request was made to add Item 11A to the Agenda. The Board is being asked to consider partnering with the Walnut Valley Unified School District on a grant to improve the quality of education of incoming students.

A motion by Trustee Barron to add Item 11A to the agenda as requested by the Walnut Valley Unified School was seconded and unanimously approved.

**5. A. September Monthly Treasurer Report / District Working Balance Report for October, 2009\***

**Correction to Item 5A:**

District Manager Steve West reported Item 5A should read “*September Monthly Treasurer Report / District Working Balance Report for November, 2009”.*”

A motion by Trustee Morgan to approve the September Monthly Treasurer Report / District Working Balance Report for November, 2009 as corrected was seconded and unanimously approved.

**B. October Monthly Treasurer Report / District Working Balance Report for November, 2009**

**Correction to Item 5B:**

District Manager Steve West reported Item 5B should read *October Monthly Treasurer Report / District Working Balance Report for December, 2009*

A motion by Trustee Morgan to approve the October Monthly Treasurer Report / District Working Balance Report for December, 2009 as corrected was seconded and unanimously approved.

**6. Consider Nomination of a Candidate for an Independent Special District Representative and a Candidate for an Independent Special District Representative Alternate to the Local Agency Formation Commission (LAFCO).**

\* Indicates an attachment.

A motion by Trustee Bruesch to nominate Trustee Henry M. Morgan as a candidate for Independent Special District Representative to the Local Agency Formation Commission (LAFCO) was seconded and unanimously approved.

A motion by Trustee Kirby to nominate Trustee Bob Bruesch as a candidate for Independent Special District Representative Alternate to the Local Agency Formation Commission (LAFCO) was seconded and unanimously approved

**7. District Administration**

**A. Scheduled MVCAC 78<sup>th</sup> Annual Conference, February 7-10, 2010 in Sacramento**

District Manager West reported the budget provides for two Trustees to attend the MVCAC 78<sup>th</sup> Annual Conference, February 7-10, 2010 in Sacramento. Trustees are asked to notify District staff if they are interested in attending.

**B. Scheduled AMCA Annual Meeting, March 28 - April 1, 2010 in Lexington, Kentucky**

District Manager Steve West reported the budget provides for one Trustee to attend the AMCA Annual Meeting, March 28 - April 1, 2010 in Lexington, Kentucky. President Chandler asked those interested to contact District staff. Trustee Myers indicated he wishes to attend the meeting and will pay transportation expenses.

**8. Disease Surveillance**

Assistant Manager Kenn Fujioka reported that the West Nile virus (WNV) season is relatively over. The County reported 25 cases which are down considerably from 2008. The drop off in susceptible birds is considered the reason for the decrease in incidences.

**9. Trustee Reports**

No reports

**10. New Business**

In response to Trustee Barakat's question, District Manager West stated that after a Trustee misses three meetings a letter is sent to the respective city's City Manager apprising them of the situation.

**11. Report of the Nominations Committee for Calendar Year 2010 Board of Trustees Officers.**

Nominations Committee Chairman Henry Morgan reported that the committee presents the following slate of Officers for 2010: President, Stephen Sham, Vice President, Jeff Parriott, Secretary, Henry Morgan and Treasurer, Margaret Finlay. Officers will assume their responsibilities at the January 2010 Board of Trustees meeting.

A motion by Trustee Barron to approve the Board of Trustees' Slate of 2010 Officers was seconded and unanimously approved.

**11A Request by the Walnut Valley Unified School District to partner with the San Gabriel Valley Mosquito & Vector Control District (SGVMVCD) in order to improve the quality of education of incoming students.**

District Manager West reported that a copy of the letter received December 10th from the Walnut Valley Unified School District was distributed to the Board. He stated that he needed Board approval to sign the letter authorizing a partnership between the SGVMVCD and the Walnut Valley Unified School District. The goal of the Academy of Engineering and Green Technology is to select thirty "at risk" students to participate in learning programs that will help them develop job skills helpful towards a career in

the environmental industry. The deadline to apply for those grant funds is next week. The District will provide outreach programs, career guidance, and other related programs. There will be no expense to the District.

A motion by Trustee Chandler to authorize District Manager Steve West to sign the letter authorizing the SGVMVCD to participate in this program with the Walnut Valley Unified School District was seconded and unanimously approved.

**12. Recognition of Outgoing Trustees and Service Pin Awarded to Trustees for Their Years of Service to the District.**

A 20-Year Service Pin was awarded to Robert Neher of the City of La Verne and to Robert Bruesch of the City of Rosemead for serving on the San Gabriel Valley Mosquito & Vector Control District Board of Trustees for twenty consecutive years.

A 15-Year Service Pin was awarded to Richard Barakat, City of Bradbury and Frank Hall, County of Los Angeles.

A 5-Year Service Pin was awarded to: Ernie Gutierrez, City of El Monte; Janice Nelson, City of Sierra Madre; Jeff Parriott, City of Industry, Elliott Rothman, City of Pomona and to Roger Chandler, City of Arcadia.

President Chandler thanked the Trustees for their years of service.

President Chandler announced there will be two meetings immediately following the adjournment of the Board of Trustees' meeting.

- 13.** A joint meeting of the Finance and Personnel Committee met in Closed Session immediately after the Board adjourns to discuss Government Code §54947, Public Employee Performance Evaluation, Title: District Manager and Government Code §54957.6. Unrepresented employee, District Manager District designated representatives: Margaret Finlay and Jeff Templeman.
- 14.** The Finance Committee met immediately after the Joint Meeting of the Finance and Personnel Committee's closed session to receive a presentation by Henry P. Eng, CPA, regarding the Draft Audit for FY 2008 – 2009
- 15. Adjournment**  
A motion by Trustee Barron to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:34 AM.