

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road
West Covina, California 91790

Board of Trustees Meeting

January 11, 2008

7:00 AM

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Ernest Gutierrez (El Monte)
- 9 Jeff Parriott (Industry)
- 10 Dan Holloway (La Puente)
- 11 Robert Neher (La Verne)
- 12 Dave Barron (Monterey Park)
- 13 Elliott Rothman (Pomona)
- 14 Robert Bruesch (Rosemead)
- 15 Jeffrey Templeman (San Dimas)
- 16 Janice Nelson (Sierra Madre)
- 17 Fernando L. Vizcarra (Temple City)
- 18 Tom Sykes (Walnut)
- 19 Roger Hernandez (West Covina)

Trustees Absent

- 1 Glendora (Vacant)
- 2 Mark A. Breceda (Irwindale)
- 3 Dan Kirby (Monrovia)
- 4 Albert Huang (San Gabriel)
- 5 County of Los Angeles (Vacant)

Staff Attending

- 1 Steve West
- 2 Kenn Fujioka
- 3 Rose Alba
- 4 Kelly Middleton
- 5 Melvin Cook
- 6 Ramona Deacon
- 7 Carol Anne Hagele
- 8 Esther Elliott

1. Call to Order

The meeting called to order by Board Vice President, Roger Chandler at 7:06 A.M. Vice President Chandler announced that since the representative for the County of Los Angeles had not been reappointed by the Board of Supervisors, Frank Hall was not in attendance.

2. Pledge of Allegiance and Silent Roll Call

Vice President Chandler led the Pledge of Allegiance.

Vice President Chandler welcomed Linda Elderkin, new Trustee for the City of Claremont. Dan Holloway, new Trustee for the City of La Puente was introduced.

Vice President Chandler welcomed reappointed Trustees Stephen Sham, City of Alhambra, Richard Barakat, City of Bradbury, Henry Morgan, City of Covina, Jeff Parriott, City of Industry, and Robert Bruesch, City of Rosemead.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Annual Election of Board of Trustees Officers for 2008

Henry Morgan, Chairman of the Nominating Committee announced the slate of officers:

President	Roger Chandler
Vice President	Stephen Sham
Secretary	Henry Morgan
Margaret Finlay	Treasurer

A motion made by Trustee Rocha to approve the 2008 slate of officers was seconded and unanimously approved.

5. Consent Calendar

- A. List of Claims for December, 2007
- B. Budget Status Report for December, 2007
- C. Minutes of Board of Trustees Meeting December, 2007
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

A motion by Trustee Rothman to approve the Consent Calendar as presented was seconded and unanimously approved.

6. Monthly Treasurer Report / District Working Balance

A motion by Trustee Gutierrez to approve the Monthly Treasurer's Report and the District's Working Balance was seconded and unanimously approved.

7. Consider Recommendation by the Finance Committee Regarding District Investment Policy (Resolution 94-02, Fiscal Policies, Article XIII)

District Manager Steve West reported the Finance Committee met 2 months ago and considered the investment policy of the District. District funds are currently in the Los Angeles Investment Fund (LAIF) and the County of Los Angeles.

A motion by Trustee Gutierrez to approve the Finance Committee's endorsement was seconded and unanimously approved.

8. Receive Staff Report Regarding a "Trustee Manual"

As a result of a request by Trustee Gutierrez, District Manager Steve West reported that Trustees received a Trustee Manual in their agenda packets. The manual is provided by the MVCAC and contains general guidelines for all Trustees. Two subsequent documents with current information covering West Nile virus (WNV) and the District's policy were also provided. The CD that was recently distributed is available to all Trustees and contains District policies and resolutions.

Vice President Chandler noted the information was accepted by Trustee Gutierrez.

9. District Administration

District Manager Steve West recognized and commended City of Industry's Manufacturer's Council and Trustee Parriott for their donation of \$ 75,000 for the In-house Educational Classroom the District would like to build. A letter of thanks will be sent.

A. Suggested Agenda Format Change

District Manager Steve West asked the Board to consider removing one Consent Calendar report, e.g., Surveillance, Abatement, Public Information and Administration every three months and placing it on the regular agenda for a more detailed report of that part of the District.

The Board recommended that staff and the Board President use discretion in adjusting agenda contents at future meetings.

10. Honey Bee, Avian Flu and West Nile Virus Update

Assistant Manager Kenn Fujioka reported that Staff is enjoying the cool climate and slower activity of mosquitoes and bees.

At the request of Trustee Bruesch last month a fact sheet on chikungunya virus was included in the agenda packet.

Kenn reported that if the virus occurs in United States it will do so where *Aedes albopictus* occurs and that this mosquito is not present in California. Because of the debilitating nature of chikungunya virus, it is incumbent on this District to make sure that mosquito doesn't establish itself.

Kenn also mentioned that chikungunya virus is currently causing an epidemic in Indonesia. In the area where it is currently most, active some villages report a 90% infectivity rate.

In response to Trustee Finlay's question, Kenn commented that it is not clear why *Aedes albopictus* has not established itself in California. He mentioned differences in microclimate and the efforts of vector control as possible reasons and also stated that if it got into our underground system we would have a problem.

11. Trustee Reports

President Chandler offered a copy of his report on new and returning Trustees to anyone interested.

12. New Business

Trustee Templeman reminded the new Trustees that they could stay after the meeting and tour the facility.

Office Manager Rose Alba asked new trustees to see Ramona Deacon with their mailing addresses and telephone numbers.

President Chandler informed the new Trustees that they will get a monthly telephone call reminding them of the meeting time.

President Chandler announced the Finance Committee will meeting in the Board Room and the Public Information Committee will meet in the Kitchen area.

13. Adjournment

The meeting was adjourned at 7:33 A.M.