

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road
West Covina, California 91790

Board of Trustees Meeting

February 8, 2008

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Ernest Gutierrez (El Monte)
- 8 Jeff Parriott (Industry)
- 9 Mark A. Breceda (Irwindale)
- 10 Dan Holloway (La Puente)
- 11 Robert Neher (La Verne)
- 12 Elliott Rothman (Pomona)
- 13 Robert Bruesch (Rosemead)
- 14 Jeffrey Templeman (San Dimas)
- 15 Janice Nelson (Sierra Madre)
- 16 Fernando L. Vizcarra (Temple City)
- 17 Tom Sykes (Walnut)
- 18 Roger Hernandez (West Covina)
- 19 Frank Hall (County of Los Angeles)

Trustees Absent

- 1 Margaret Finlay (Duarte)
- 2 Glendora (Vacant)
- 3 Dan Kirby (Monrovia)
- 4 Dave Barron (Monterey Park)
- 5 Albert Huang (San Gabriel)

Staff Attending

- 1 Steve West
- 2 Kenn Fujioka
- 3 Rose Alba
- 4 Kelly Middleton
- 5 Ramona Deacon
- 6 Melvin Cook
- 7 Carol Anne Hagele

Staff Absent

Esther Elliott

Guest

Mike Harrison, CPA Mayer Hoffman McCann

1. Call to Order

The meeting was called to order at 7:06 AM by President Chandler.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Chandler.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

- A.** List of Claims for January, 2008
- B.** Budget Status Report for January, 2008
- C.** Minutes of Board of Trustees Meeting January, 2008
- D.** Surveillance and Vector Report
- E.** Abatement Report
- F.** Education Program

A motion by Trustee Neher to approve the Consent Calendar was seconded and unanimously approved.

5. Monthly Treasurer Report / District Working Balance

A motion by Trustee Hernandez to approve the Treasurer's Report and District Working Balance was seconded and unanimously approved.

6. Consider Resolution 2008-01 Amending Resolution 94-02, Article XIV, Section 2, A. to Change the Annual Cost of Living Allowance Index for Employee Wages from March to February

District Manager Steve West stated that District policy allows the Board at its discretion to consider annually a Cost of Living Allowance (COLA) of no greater than four percent for District employees. Steve reported District staff per written policy must use the March Consumer Price Index report from the Department of Labor Index to prepare the budget. This report is released in April which curtails staff's ability to timely compute the budget impact, prepare changes, and calculate other benefit issues that need to be brought to the District's Employee Personnel Committee which meets in April.

Staff requests changing that portion of the District policy which requires using the March Index to the February Index. This would allow more time to calculate, stay on track with Personnel and Finance Committee meetings and bring in the Budget by May or June.

A motion by Trustee Gutierrez to approve Resolution 2008-01 amending Resolution 94-02 changing the COLA Index for Employee Wages from March to February was seconded and unanimously approved.

7. District Administration

A. Status of MVCAC "Change of Command"

District Manager Steve West reported that Dave Brown is now President of MVCAC. The transition from Blanning and Baker to Smith Moore is almost complete and is going very well. This change provided a savings of \$200,000 to \$300,000 for the Association.

8. Honey Bee, Avian Flu and West Nile Virus Update

Assistant Manager Kenn Fujioka reported that bee activity is typically low for January and February. WNV activity is lower than usual. He reported that recent rains flushed out storm drains, channels, and underground pockets of standing water. He also commented that strains of influenza resistant to the anti-flu medication Tamiflu were found in Europe. This mutation change of one protein causes this virus to be resistant; if the resistant strain combines with the bird flu strain there is potential for a highly infectious resistant organism. Kenn will continue to update the Board about the bird flu and regular influenza.

9. Trustee Reports

At the request of Steve West, President Chandler requested a future agenda item to reorganize the Board's Committees. The intent is to change the number of members in each Standing Committee and to lessen the likelihood that Trustees serving on multiple committees will have conflicts when meetings occur at the same time.

A motion by Trustee Holloway to add *Board Committee Reorganization* on a future agenda was seconded and unanimously approved.

Trustee Sykes complimented Steve for a great year as President of the MVCAC. He reported that the MVCAC Annual Conference was well organized with great presentations by Trustees, staff, students, and author Dr. Gordon Patterson author of the upcoming book, *Mosquito Crusades*, on vector control in United States. He requested that the District purchase the book when it becomes available.

Trustee Nelson thanked Steve, staff, and Trustees for their contributions to the various sessions, presentations, and meetings conducted during the Conference and encouraged Trustees to attend next year's MVCAC Annual Conference.

Trustee Neher thanked the District for sending him and was equally impressed with the presentations, in particular Tracy McNamara and her story about the origins of West Nile virus in the United States. Another interesting presentation on bio-mathematics was given by John Marshall from UCLA.

10. New Business

President Chandler mentioned that in the Spring Steve West plans to have active agendas for Board Committees. The plan is to conduct Board business, have the Committee meetings and still get out in time for work.

Trustee Rothman invited everyone to attend the Winter Nationals at the Pomona Fairplex raceway.

The Finance Committee met immediately following the Board of Trustee meeting.

11. Adjournment

A motion by Trustee Gutierrez to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:37 AM.