

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790
Board of Trustees Meeting
September 9, 2011
Minutes

Trustees Attending

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Henry Morgan (Covina)
- 5 Charles Myers (Glendora)
- 6 Jeff Parriott (Industry)
- 7 Manuel Garcia (Irwindale)
- 8 Dan Holloway (La Puente)
- 9 Robert Neher (La Verne)
- 10 Dan Kirby (Monrovia)
- 11 Joseph Leon (Monterey Park)
- 12 Robert Bruesch (Rosemead)
- 13 Jeffrey Templeman (San Dimas)
- 14 Janice Nelson (Sierra Madre)
- 15 Kevin B. Sawkins (San Gabriel)
- 16 Cynthia Sternquist (Temple City)
- 17 Mary Su (Walnut)

Trustees Absent

- 1 Stephen Sham (Alhambra)
- 2 Sam Pedroza (Claremont)
- 3 Margaret Finlay (Duarte)
- 4 Andre Quintero (El Monte)
- 5 Frank Hall (Co. of Los Angeles)
- 6 Elliott Rothman (Pomona)
- 7 Shelly Sanderson (West Covina)

Staff Attending

Steve West
 Kelly Middleton
 Esther Elliott
 Kenn Fujioka
 Carol Anne Hagele
 Rose Alba
 Mel Cook

Staff Absent

Ramona Deacon

Guest

Michael Jenkins, District Counsel
 (for closed session only)

1. Call to Order

The meeting was called order by Vice President Jeff Parriott at 7:02 AM

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by Vice President Parriott.

3. Opportunity for Public Comment on Non-Agenda Items

None

Vice President Parriott announced that Trustee Sam Pedroza was in a bike accident and is currently recuperating at home.

4. Consent Calendar

A motion by Trustee Chandler to approve the Consent Calendar as presented was seconded and unanimously approved.

A. List of Claims for July, 2011

- B. Budget Status Report for July, 2011
- C. Minutes of Board of Trustees Meeting July, 2011
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

5. July 2011 Monthly Treasurer Report / District Working Balance Report for September 2011

A motion by Trustee Bruesch to approve the July 2011 Monthly Treasurer Report / District Working Balance Report for September 2011 was seconded and unanimously approved.

6. District Enterprise Fleet Proposal

Steve West stated the report Trustees Finlay and Rothman requested in regards to automobiles provides by the cities of Duarte and Pomona is currently being prepared by Assistant Manager Kenn Fujioka and will be available soon. A motion by Trustee Chandler to continue the matter of the District's fleet to the October 14, 2011 Board of Trustee's meeting was seconded and unanimously approved.

7. Consider Recommendation of the Personnel Committee regarding Reclassification of the Tech III Position to Technical/Field Supervisor

Assistant Manager Kenn Fujioka reported that the Personnel Committee reviewed staff's proposal to reclassify Marta Tanaka's current position of Technician III to Technical/Field Supervisor. The current incumbent has been performing the duties of the proposed reclassification. Kenn pointed out that establishing one position instead of hiring two Technician IIIs would save the District approximately \$60,000 in salaries.

A motion by Trustee Bruesch to follow the recommendation of Personnel Committee to approve the staff's proposal and reclassify Marta Tanaka's current position of Technician III to Technical/Field Supervisor was seconded and unanimously approved.

8. District Administration

A. Sphere of Influence Update

Assistant Manager Kenn Fujioka stated that staff is currently working to increase the District's Sphere of Influence (SOI) by adding the cities of South Pasadena, Pasadena and Baldwin Park. Along with District Manager Steve West they met with Dr. Eric Walsh, Director of Public Health and William Kimura, Environmental Health Division Manager for the City of Pasadena Public Health Department. A follow up letter has been sent outlining the advantageous of coming under the sphere of the District. We are currently waiting for their response. South Pasadena City Manager John Davidson has voiced his support and will be going to their City Council with a resolution. He informed the Board that the main goal of the SOI is to allow the District to help if it becomes necessary; otherwise the District would need to apply to LAFCO to work in city.

B. Roof Repair Update

Assistant Manager Kenn Fujioka reported that the National Roofing Consultants (NRC) was hired by the District to review roof repair bids as they are received. NRC

inspected the Administration and Operations buildings and will be furnishing us with a report. Staff will keep the Board apprised as the process evolves.

9. Disease Surveillance

Assistant Manager Kenn Fujioka stated that there are currently twelve cases of West Nile virus in Los Angeles County with five cases in our District. The District is not allowed to disclose the names of the cities without violating the Health Insurance Portability and Accountability Act.

Kenn also described an infestation of the *Aedes albopictus*, (Asian tiger mosquito) in the city of El Monte. It was found within in a thirty unit mobile home facility. He commented on staff's attempts to assess how far the mosquitoes have moved outside of that property and the plans to apply adulticides. Lastly, he discussed staff's intent to go door to door to notify residents what is going on and what the District intended to do.

Aedes albopictus is an introduced species. In 2001 there was a widespread infestation in Los Angeles County associated with Lucky Bamboo.

It is a vector of a number of human diseases such as dengue, chikungunya, and yellow fever. It is a small black mosquito with white strips and is active day and night. They breed in small containers and are difficult to find; however, they do not fly very far.

10. Trustee Reports

None.

11. New Business

None.

12. Convene in Closed Session under Government Code §54957.6 with the Designated Representative for Unrepresented Employees regarding Labor Negotiation. Title: District Manager. District Negotiator, Jeff Parriott

Vice President Parriott announced a five minute recess before beginning the closed session. The Board convened at 7:25 am. No staff members were present during the closed session.

13. Adjournment

Board members left at 8:25 am. No motion. Meeting adjourned at 8:25 a.m.