

**San Gabriel Valley Mosquito & Vector Control District  
1145 N. Azusa Canyon Road, West Covina, California 91790**

**Board of Trustees Meeting  
October 14, 2011**

**Minutes**

<b><u>Trustees Attending</u></b>		<b><u>Trustees Absent</u></b>	
1	Stephen Sham (Alhambra)	1	Sam Pedroza (Claremont)
2	Roger Chandler (Arcadia)	2	Jeff Parriott (Industry)
3	Joseph Rocha (Azusa)	3	Kevin B. Sawkins (San Gabriel)
4	Rick Barakat (Bradbury)	4	Cynthia Sternquist (Temple City)
5	Henry Morgan (Covina)	5	Shelly Sanderson (West Covina)
6	Margaret Finlay (Duarte)		
7	Andre Quintero (El Monte)		<b><u>Staff Attending</u></b>
8	Charles Myers (Glendora)		
9	Manuel Garcia (Irwindale)		Rose Alba
10	Dan Holloway (La Puente)		Mel Cook
11	Robert Neher (La Verne)		Ramona Deacon
12	Frank Hall (Co. of Los Angeles)		Esther Elliott
13	Dan Kirby (Monrovia)		Kenn Fujioka
14	Joseph Leon (Monterey Park)		Carol Anne Hagele
15	Elliott Rothman (Pomona)		Kelly Middleton
16	Robert Bruesch (Rosemead)		Marta Tanaka
17	Jeffrey Templeman (San Dimas)		DeAndre Ware
18	Janice Nelson (Sierra Madre)		Steve West
19	Mary Su (Walnut)		
	<b><u>Guests Attending</u></b>		
	Renjie Hu, CA DPH		
	Henry Eng, District Auditor		
	Tyler Wick, Enterprise		
	Phan Kaffka, Enterprise		

**1. Call to Order**

The meeting was called to order by President Sham at 7:01 am.

**2. Pledge of Allegiance and Silent Roll Call**

The Pledge of Allegiance was led by President Sham.

**3. Opportunity for Public Comment on Non-Agenda Items**

Assistant Manager Kenn Fujioka welcomed District Auditor Henry Eng CPA, Enterprise representatives Tyler Wick and Phan Kaffka of Enterprise Fleet Management Division and Renjie Hu, PhD, Supervising Public Health Officer, CA Department of Public Health Vector-borne Diseases Section.

**4. Consent Calendar**

A motion by Trustee Neher to approve the consent Calendar as presented was seconded and unanimously approved.

- A. List of Claims for August, 2011
- B. Budget Status Report for August, 2011
- C. Minutes of Board of Trustees Meeting August, 2011
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

**5. August 2011 Monthly Treasurer Report / District Working Balance Report for October, 2011**

A motion by Trustee Bruesch to approve the August 2011 Monthly Treasurer Report and District Working Balance Report for October, 2011 was seconded and unanimously approved.

**6. President's Call for the Nominations' Committee**

Committee Chair Trustee Henry Morgan reported the Nominations Committee will consist of past presidents and will meet in November to discuss the FY 2012 slate of board officers.

**7. Consider Amending Resolution 2002-10 *A Resolution of the San Gabriel Valley Mosquito and Vector Control District Board of Trustees Authorizing Signature Authority***

Assistant Manager Kenn Fujioka reported the current Resolution 2002-10 is out of date and must be amended.

A motion by Trustee Chandler to amend Resolution 2002-10 by changing the name of *Bank of America* to the *Citizens' Business Bank* and listing signature authority by Trustee title and staff positions only was seconded and unanimously approved.

Kenn stated that signatures of authorized signers will be updated accordingly.

**8. Consider Proposal for District Fleet**

In response to questions raised by Trustees at the September Board meeting, Assistant Manager Fujioka reported the following:

- State agencies cannot commit uncollected revenue for future purchases. Vehicles must be purchased outright or leased through a true lease which can be terminated at any time. District Counsel has reviewed the Enterprise proposal and determined it is a true lease.
- The cost to replace District vehicles and convert them to use compressed natural gas is substantial and significantly reduces the available bed space.
- District's replacement policy states vehicles are to be replaced every seven years or 80,000 miles or if unsafe. Vehicle replacement policies vary in other vector control districts and in the cities he contacted.

Kenn reported that one of the immediate problems facing the District's fleet is replacing a

component of the antilock brake system in seven 1998 GM and Chevrolet trucks. General Motors no longer makes this part and if it fails the trucks will be inoperable and unsalable. Eleven vehicles are at least 10 years old and six are 16 years old. There are no spare vehicles and losing one truck reduces our capabilities.

Although replacement of District vehicles is not a budgeted item, \$471,000 of the District's \$1,665,453 reserves has been allocated for capital expenses. The cost to purchase six full six trucks is \$158,000 and the revised cost to lease for five years totals \$161,160 at 5% interest.

Kenn pointed out that the prices do not include equipment such as light bars, bed liners or custom upholstery and floor covering. Health and Safety Code requires District trucks have no cloth seats or carpet on the floor.

Trustee Templeman commented that leasing vehicles would mean capital outlay would be spread over a longer period of time and over several budgets.

Auditor Henry Eng commented that leasing is a method of financing with interest. He felt that with the current economy there are probably a lot of good deals for large trucks including 2010 and 2011 trucks still on lots.

Trustee Barakat made a motion for staff to obtain bids to purchase or lease new 2010, 2011 and 2012 trucks. The motion was seconded and unanimously approved.

## **9. District Administration**

### **A. Roof Repair Report**

Assistant Manager Fujioka reported that National Roof Consultants, Inc. will oversee the roofing repair project from beginning to end at a cost of \$7,750. He also reported that an ad has been placed in the *Greensheet* seeking sealed bids for roof repair services for District Buildings A & B. The estimated cost is \$30,000 to 43,000. There will be a mandatory pre-bid meeting on Wednesday, October 26, 2011 at 10:00 am. No bids will be accepted if firms do not attend this meeting. Deadline for bids is noon on Friday, November 4, 2011.

### **B. November Board of Trustee Meeting Date Reminder: Friday November 18, 2011**

Kenn reminded the Board that next month's meeting will be held on November 18, 2011.

### **C. Other Matters**

Kenn advised the Board there was a preliminary meeting with District counsel regarding the lawsuit by former employee John Davidson against the District. He will keep the Board apprised.

There will be a Personnel Committee meeting next month.

## **10. Disease Surveillance**

### **A. West Nile virus**

Assistant Manager Fujioka reported there are currently nine cases of West Nile virus (WNV) in the District and one in Baldwin Park. As autumn approaches, WNV activity is decreasing.

The biggest problem currently facing the District is surveillance and treatment of the Asian tiger mosquito (*Aedes albopictus*) found recently in the cities of El Monte and South El Monte.

**B. *Aedes albopictus* (Asian Tiger Mosquito)**

Public Information Officer Kelly Middleton presented slides showing the initial location of *Aedes albopictus* in El Monte and in South El Monte and the surveillance efforts currently underway.

This mosquito was identified by Technician Marc Mitchell while responding to a routine service request. A mosquito was collected and confirmed to be *Aedes albopictus*. The residence is located in a tree-shaded trailer park in the city of El Monte where residents have numerous potted plants with saucers, bird baths and buckets holding water.

This tiny and aggressive day biting mosquito is not native to this area and could have been introduced by human transport or importation of goods from around the world. This species spreads readily and is a known tree-hole breeder in its native habitat. In urban areas, this species readily uses small water-filled containers hidden around the property.

Surveillance in the immediate area identified a substantial amount of *albopictus* activity. The surveillance range was expanded to a half mile grid with teams of technicians and ecologists going door to door, distributing flyers and talking to residents. Hundreds of ovi-cups are currently in place throughout the district to monitor neighborhoods for egg-laying female tiger mosquitoes.

Additionally, the Greater L.A. Vector Control (GLACVCD) found infestation in the South El Monte area following door to door surveillance. We are working closely with the GLACVCD and the California State Department of Health and have received assistance from vector control agencies on the east coast who are currently dealing with a similar invasion.

Renjie Hu took samples to UC Irvine for DNA testing to see what lineage these mosquitoes may be; whether temperate or tropical adapted. We are closely monitoring the mosquitos' behavior and will be assessing our strategy through the winter.

To date the initial infestation area in El Monte has been treated with adulticides meant to knock down the adult population. Controlling this species requires strict adherence to source reduction. All door-to-door contact and outreach efforts have encouraged public participation in eliminating standing water sources. The media has been extremely helpful in getting information to the public. Calls from residents in and around El Monte have helped us identify the extent of the infestation.

The District has a small window of time to evaluate control options for this fall. It is

difficult to effectively reach adult mosquitoes in back yards utilizing adulticides fogged from truck-mounted equipment.

Trustee Myers emphasized that this mosquito is an excellent vector. The District has a huge decision to make regarding treatment and although it is costly it would be a mistake to wait or do nothing.

Trustee Quintero thanked District personnel for communicating with City staff and providing information in various languages.

**11. Trustee Reports**

Trustee Kirby shared his concern for the District's future capital improvement needs and stressed the need for a plan to increase or build its reserves so that it will not be necessary to borrow money. He suggested the Finance Committee place this as an item for discussion in the near future.

**12. New Business**

Assistant Manager Fujioka pointed out that in the *MVCAC News* Fall 2011 edition, Trustee Morgan Henry Morgan was featured in *Trustee Spotlight*.

**13. The Finance Committee will meet immediately after the Board adjourns to review Draft Audit for FY 2010 – 2011 presented by Henry P. Eng, CPA, Auditor**

**14. Adjournment**

No motion. The meeting was adjourned at 8:01 am.