

San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
June 10, 2011

Minutes

<u>Trustees Attending</u>		<u>Trustees Absent</u>	
1	Stephen Sham (Alhambra)	1	Robert Neher (La Verne)
2	Roger Chandler (Arcadia)	2	Shelly Sanderson (West Covina)
3	Joseph Rocha (Azusa)		
4	Rick Barakat (Bradbury)		
5	Sam Pedroza (Claremont)		<u>Staff Attending</u>
6	Henry Morgan (Covina)		
7	Margaret Finlay (Duarte)		Rose Alba
8	Andre Quintero (El Monte)		Mel Cook
9	Charles Myers (Glendora)		Ramona Deacon
10	Jeff Parriott (Industry)		Esther Elliott
11	Manuel Garcia (Irwindale)		Kenn Fujioka
12	Dan Holloway (La Puente)		Carol Anne Hagele
13	Frank Hall (Co. of Los Angeles)		Kelly Middleton
14	Dan Kirby (Monrovia)		Marta Tanaka
15	Joseph Leon (Monterey Park)		DeAndre Ware
16	Elliott Rothman (Pomona)		Steve West
17	Robert Bruesch (Rosemead)		
18	Jeffrey Templeman (San Dimas)		
19	Kevin B. Sawkins (San Gabriel)		
20	Janice Nelson (Sierra Madre)		
21	Cynthia Sternquist (Temple City)		
22	Mary Su (Walnut)		

1. Call to Order

The meeting was called to order by President Sham at 7:06 AM.

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Stephen Sham

4. Consent Calendar

A motion by Trustee Morgan to approve the Consent Calendar was seconded and approved with Trustee Templeman abstaining.

- A. List of Claims for May, 2011
- B. Budget Status Report for May, 2011
- C. Minutes of Board of Trustees Meeting May 13, 2011
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

5. **June 2011 Monthly Treasurer Report / District Working Balance Report for April, 2011**
A motion by Trustee Morgan to approve the June 2011 Monthly Treasurer Report / District Working Balance Report for April, 2011 was seconded and unanimously approved.
6. **Draft FY 2011 – 2012 Budget**
See Item 7
7. **Consider Resolution 2011-01 Granting Temporary Authority to the District Manager, or Designee, to Spend District Monies Pending Adoption of the District's Annual Operating Budget**
A motion by Trustee Finlay to grant temporary authority to the District Manager, or Designee, to spend District monies pending adoption of the District's annual operating budget was seconded and unanimously approved.
8. **Consider Two-Year Letter of Engagement Between Henry Eng, CPA and the San Gabriel Valley Mosquito & Vector Control District to review and prepare the financial statements for Fiscal Year ending June 30, 2011 and Fiscal Year ending June 30, 2012**
A motion by Trustee Chandler to approve a two-year letter of engagement between Henry Eng, CPA and the San Gabriel Valley Mosquito & Vector Control District was seconded and unanimously approved.
9. **Report of Policy Committee Meeting on June 3, 2011 Regarding Baldwin Park Contract Services**
President Stephen Sham reported the Policy Committee met on Friday, June 3, 2011 to discuss rates and costs to provide services for the City of Baldwin Park.

District Manager Steve West commented that the Committee was provided with re-calculated costs per hour for services rendered in Baldwin Park. Although not complete, an hourly rate of \$350 to \$400 per hour was suggested to include a stand-by charge, preparation expenses, equipment, technician time, etc. The Committee agreed that when presented to Baldwin Park, the City Manager was to be informed that the agreement cost would not exceed an approximate \$152,000, the estimated revenue which Baldwin Park would provide were a Prop 218 election completed. The Committee was informed of staff's concern that we initiate services to Baldwin Park as soon as possible especially since a recent aerial surveillance found over 75 green pools within City boundaries.

- 9.A **Resolution 2011-02 regarding the Local Agency Formation Commission (LAFCO)**
District Manager West requested Item 9A regarding Resolution 2011-02 regarding the Local Agency Formation Commission (LAFCO) be added to the agenda under the Brown Act Code number 54954.2.(b).

A motion by Trustee Finlay to approve the addition of Item 9A, Resolution 2011-02 Local Agency Formation Commission (LAFCO) was seconded and unanimously approved.

District Manager West explained that Resolution 2011-02 will authorize the District to submit an application to LAFCO for an Out-of-Agency Service Agreement (OASA) with the City of Baldwin Park. Also, LAFCO may be receptive to an OASA since we are a public health entity with agencies

such as hospitals, and other public health services. Mr. West will attempt to get the application on the LAFCO July meeting agenda for approval. As an impetus to our explanation of the problem, the District Manager further explained to LAFCO of the possible serious health threat which, without vector control services, could produce unmanageable mosquito counts in the millions. However, the District can use the Health and Safety Code to deal with noncompliance which by failing to do so is subject to a substantial fine.

A motion by Trustee Morgan to grant approval to submit an application to the Local Agency Formation Commission (LAFCO) for an Out-of-Agency Service Agreement with the City of Baldwin Park was seconded and unanimously approved.

10. District Administration

District Manager West will be meeting with the City Managers for the cities of Pasadena and South Pasadena to discuss the Sphere of Influence process through LAFCO. A resolution must be approved by the respective City Councils in order for him to proceed.

11. Disease Surveillance

Assistant Manager, Kenn Fujioka reported that nighttime temperatures for 2011 are almost the same as 2010. There is very little West Nile virus (WNV) activity reported statewide.

12. Trustee Reports

Trustee Morgan reported he attended the MVCAC So. Region meeting in Santa Barbara. The Trustee portion of the meeting agenda discussed nuts and bolts training such as risk management, the legislative process, budgets, and reserves. Normally this training is available at the MVCAC Annual meeting.

Trustee Myers commented he saw an article in the Wall Street Journal about the EPA looking at the pelletized rat poison sold to the public. When that happens the pesticides are usually banned which would affect homeowners in the Valley. Trustee Myers will keep the Board apprised.

13. New Business

Public Information Officer Kelly Middleton reported the District received very good exposure in San Gabriel Valley Tribune's May 31, 2011 "Water Awareness" supplement. The District paid \$3200 for a half page ad but received a full two-page spread instead for the same cost.

District Manager West apologized, but said he will be on vacation (son's return from Iraq) and cannot attend the July 8, 2011 Board of Trustees meeting.

14. Committee Meetings

The Committees will meet immediately after the Board adjourns.

15. Adjournment

A motion by Trustee Barakat to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:55 a.m.