

San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting

July 8, 2011

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Sam Pedroza (Claremont)
- 5 Henry Morgan (Covina)
- 6 Margaret Finlay (Duarte)
- 7 Andre Quintero (El Monte)
- 8 Charles Myers (Glendora)
- 9 Jeff Parriott (Industry)
- 10 Manuel Garcia (Irwindale)
- 11 Frank Hall (Co. of Los Angeles)
- 12 Dan Kirby (Monrovia)
- 13 Joseph Leon (Monterey Park)
- 14 Elliott Rothman (Pomona)
- 15 Robert Bruesch (Rosemead)
- 16 Jeffrey Templeman (San Dimas)
- 17 Janice Nelson (Sierra Madre)
- 18 Shelly Sanderson (West Covina)

Trustees Absent

- 1 Roger Chandler (Arcadia)
- 2 Dan Holloway (La Puente)
- 3 Robert Neher (La Verne)
- 4 Kevin B. Sawkins (San Gabriel)
- 5 Cynthia Sternquist (Temple City)
- 6 Mary Su (Walnut)

Staff Attending

Kenn Fujioka
 Rose Alba
 Mel Cook
 Esther Elliott
 Kelly Middleton
 Leticia Del La Cruz

Staff Absent

Steve West
 Ramona Deacon

Guest

Renji Hu, Supervisor, CA Dept. of Public Health, Vector-Borne Disease Section, Ontario Field Office.

1. Call to Order

The meeting was called to order by President Stephen Sham at 7:08 AM

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Sham.

3. Opportunity for Public Comment on Non-Agenda Items

President Sham introduced guest Renji Hu of the CA Dept. of Public Health, Ontario office.

4. Consent Calendar

A motion by Trustee Morgan to approve the Consent Calendar as presented was seconded and unanimously approved.

- A. List of Claims for June, 2011
- B. Budget Status Report for June, 2011
- C. Minutes of Board of Trustees Meeting June, 2011
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program

5. May Monthly Treasurer Report / District Working Balance Report for July, 2011

A motion by Trustee Morgan to approve the May Monthly Treasurer Report / District Working Balance Report for July, 2011 was seconded and unanimously approved.

6. Consider Approval of Resolution 2011-02 Inclusive of FY 2011-2012 Budget and Assessment Report

Correction minutes:

- a) Resolution 2011-02 changed to Resolution number 2011-03.
- b) FY 200011-2012 changed to 2011-2012
- A. President Sham read the item
- B. President declared the Public Hearing open
- C. President Requested the Clerk to Report any Communication(s)
- D. Received Staff Report
- E. President Called for Public Testimony
- F. President Closed the Public Hearing
- G. Board Discussion
- H. Board Motion and Vote

President Sham declared the Public Hearing open at 7:06 A.M. Board Secretary Morgan stated that no communication had been received.

Assistant District Manager Kenn Fujioka reported that when the Finance Committee met on June 10th they requested the amount of this fiscal year budget be as close as possible to the last fiscal year's budget. The Board received adjustments to the FY 2011-2012 Budget and Assessment report which included:

- 1) Page 9 the FY 2011 Budget amount was adjusted to \$2,891,986.00.
- 2) Page 9: Line item 1640 of \$10,000 was deleted from the proposed budget.
- 3) Page 9: Line item 6232 was decreased from \$36,640 to \$30,000 for the proposed budget.
- 4) The proposed FY 2011-2012 Budget \$2,892,889 increases the amount of the assessment by \$0.01.
- 5) Most residents would pay an assessment of \$9.04.

Kenn explained that the manager's report states that in subsequent years personnel costs will need to be addressed as the proposed budget did not include Cost of Living Allowance (COLA) adjustments or a salary survey of other vector control districts. He advised the Board that Resolution 2011-03 is a standard resolution that has been reviewed by District counsel.

Kenn informed the Board that it was not necessary to budget for an Environmental Impact Report (EIR) for the NPDES permit at this time.

Line item 6075 includes provisions for paying for the Notice of Intent (NOI) and the MVCAC coalition in order to comply with the NPDES permit, but does not include money for the District to develop its own.

A motion by Trustee Finlay to approve the Resolution 2011-02 Inclusive of FY 2011-2012 Budget and Assessment Report was seconded and unanimously approved.

President Sham closed the Public Hearing at 7:16 A.M.

Trustee Finlay requested the Claims Report include a monthly breakdown of employees' salaries and position. Kenn will provide the information beginning with the next report.

7. Status Report Regarding Baldwin Park

Assistant Manager Kenn Fujioka informed the Board that a report sent by Maria Gallo, Code Enforcement Officer for the City of Baldwin Park, stated 54 of the 77 green pools found during aerial surveillance are clean. Fifteen Baldwin Park residences were issued a 72 hour notice to clean their pools. They are currently working to contact 10 of the 77 residents. District staff expects a follow up report this week.

He mentioned that the only reason we would send our staff into Baldwin Park would be for an issue that directly affects our District, i.e., we would protect our District by going into theirs. Baldwin Park residents were advised to report dead birds to the State's Dead Bird hot line. Their Code Enforcement was advised to pick up the dead birds as we will not. Assistant Manager Fujioka is hopeful that Baldwin Park will join the District. Trustee Finlay suggested getting help from the newspaper by letting them know what's going on with Baldwin Park.

8. District Administration

Assistant Manager Kenn Fujioka reported that District staff has sent letters to various US Senators to support the HR72 which, if passed, will eliminate the need for a NPDES permit.

9. Disease Surveillance

Assistant Manager Kenn Fujioka reported there are no humans infected with West Nile virus (WNV) in California. The first human case of WNV in the United States was reported in Arizona. Temperatures in Los Angeles County are cooler than this period last year with less WNV activity. Staff continues regular testing and to look for breeding sources.

Public Information Officer Kelly Middleton informed the Board that snipe flies have been reported in Duarte, Glendora, and Monrovia this year. They are aquatic or semi-aquatic and may be found along the banks of rivers systems. They are aggressive biters so standard repellent will help if you are going to be in those areas. Trustee Myers added that snipe flies are easy to kill by swatting them and should be gone soon.

10. Trustee Report

None

11. New Business

None

12. The Personnel Committee will meet in Closed Session in the Board Room immediately after the Board adjourns.

13. Adjournment

A motion by Trustee Sanderson to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:31 a.m.