

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

Board of Trustees Meeting

November 18, 2011

7:00 AM

Agenda

1. Call to Order

Note: The public is requested to address an Agenda Item when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

4. Consent Calendar *

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

A. List of Claims for October 2011 *

B. Budget Status Report for October 2011 *

C. Minutes of Board of Trustees Meeting October 14, 2011 *

D. Surveillance and Vector Report*

E. Abatement Report*

F. Education Program*

5. September 2011 Monthly Treasurer Report / District Working Balance Report for November 2011 *

(Action Required – Approve / Disapprove)

6. Consider the Finance Committee's Recommendation to Approve the FY 2010-2011 Audit as presented by the District's Independent Audit Henry P. Eng, CPA *

(Assistant Manager) (Action Required - Approve/Disapprove)

7. Cooperative Agreement with the State of California Health and Human Services Agency, Department of Public Health for 2012 *

(Assistant Manager) (Action Required – Approve / Disapprove)

8. Consider the Personnel Committee's Recommendation to Approve the Manager's Contract *

(Personnel Committee Chairperson) (Action Required – Approve / Disapprove)

A. Convene in Closed Session in under Government Code Section 54957 -- Public Employee Appointment

Title: District Manager

Government Code Section 54957.6 – Conference with Labor Negotiator

District representative: Jeff Parriott, Personnel Committee Chair

Unrepresented employee: Kenn Fujioka

9. **Consider Nomination of a Candidate for appointment as Special District Representative the Los Angeles Local Agency Formation Commission (LAFCO).***
(Assistant Manager) (Action Required)
10. **Consider Awarding Bids to Repair Roofs of District Administration and Operations Buildings***
(Assistant Manager) (Action Required) (Approve/Disapprove)
11. **District Administration**
(Assistant Manager) (No Action Required)
 - A. **Vehicles**
 - B. **Sweep Account with Citizen's Bank**
12. **Disease Surveillance**
(Assistant Manager) (Verbal Report) (No Action Required)
13. **Trustee Reports**
(Verbal Report) (No Action Required)
14. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
15. **The Personnel Committee will meet immediately after the Board Adjourns**
Topic to evaluate job descriptions for District Assistant Manager and Public Information Officer.
16. **The Nominations Committee will meeting immediately after the Board Adjourns to discuss 2012 Board Officers.**
17. **Adjournment**

Personnel Committee	
Jeff Parriott, Chairperson	Dan Kirby
Richard Barakat	Henry M. Morgan
Roger Chandler	Robert Neher
Margaret Finlay	Janice Nelson

Nominations Committee	
Henry M. Morgan, Chairperson	Margaret Finlay
Richard Barakat	Bob Bruesch
Roger Chandler	
Frank Hall	

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this 10th day November, 2011 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Administrative Secretary
San Gabriel Valley MVCD

San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Friday, November 18, 2011

Board of Trustees
Personnel Committee

**The Personnel Committee will meet after the regular Board meeting
and immediately after the Nominations Committee meeting Adjourns**

Agenda

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Consider Job Descriptions for Assistant Manager and Public Information Officer ***
- 4. Adjournment**

Personnel Committee

Jeff Parriott, Chairperson
Richard Barakat
Roger Chandler
Margaret Finlay


Dan Kirby
Henry M. Morgan
Robert Neher
Janice Nelson

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Esther Elliott, Administrative Secretary
San Gabriel Valley MVCD

*Indicates a written report