

**San Gabriel Valley Mosquito & Vector Control District**  
1145 N. Azusa Canyon Road, West Covina, California 91790

**Board of Trustees Meeting**

**June 10, 2011**

7:00 AM

**Agenda**

**1. Call to Order**

Note: The public is requested to address an Agenda Item when the Board considers it.

**2. Pledge of Allegiance and Silent Roll Call**

**3. Opportunity for Public Comment on Non-Agenda Items**

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

**4. Consent Calendar \***

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

**A.** List of Claims for May, 2011 \*

**B.** Budget Status Report for May, 2011 \*

**C.** Minutes of Board of Trustees Meeting May 13, 2011 \*

**D.** Surveillance and Vector Report\*

**E.** Abatement Report\*

**F.** Education Program\*

**5. June 2011 Monthly Treasurer Report / District Working Balance Report for April, 2011\***  
(Action Required – Approve / Disapprove)

**6. Draft FY 2011 – 2012 Budget**  
(Action Requested / Defer to Item 7 of this Agenda)

**7. Consider Resolution 2011-01 Granting Temporary Authority to the District Manager, or Designee, to Spend District Monies Pending Adoption of the District's Annual Operating Budget \***

**8. Consider Two-Year Letter of Engagement Between Henry Eng, CPA and the San Gabriel Valley Mosquito & Vector Control District to review and prepare the financial statements for Fiscal Year ending June 30, 2011 and Fiscal Year ending June 30, 2012 \***  
(Action Required – Approve / Disapprove)

**9. Report of Policy Committee Meeting on June 3, 2011 Regarding Baldwin Park Contract Services**  
(Verbal Report - Steve Sham/Rick Barakat/Chuck Myers)

**10. District Administration**  
(District Manager) (No Action Required)

*\*Indicates a written report*

- A. MVCAC Southern Region Meeting
- B. South Pasadena
- C. Pasadena

**11. Disease Surveillance**

(Assistant Manager) (Verbal Report) (No Action Required)

**12. Trustee Reports**

(Verbal Report) (No Action Required)

**13. New Business**

Opportunity for Trustees to request future agenda items  
(Verbal)

**14. Committee Meetings**

- A. **The Personnel Committee will meet in Closed Session in the Board Room regarding Employee Agreement between Kenn Fujioka and the San Gabriel Valley Mosquito and Vector Control District.**
- B. **The Finance Committee will meet in Closed Session in the District Manager's Office regarding Employee Benefits requests.**
- C. **The Finance and Personnel Committees will meet jointly in Closed Session in the Board Room regarding Employee Benefits and in Open Session to consider the FY 2011- 2012 Budget and Assessment Report Draft**

**15. Adjournment**

**The SGV Mosquito and Vector Control District Resolution 93-06, Articles and Bylaws Governing District Meetings, Article III, Rules for Procedures for Meetings, I. Quorum.**

*In regular District meetings, a quorum shall consist of a simple majority of total appointed Board Members. If less than a quorum is present at any meeting, the members present may adjourn the meeting to a time and place specified in the order of adjournment.*

**Roberts Rules of Order: Newly Revised 10<sup>th</sup> Edition:**

**§3 Basic Provisions and Procedures, 5. Minimum Composition of a Deliberate Assembly. QUORUM OF MEMBERS.**

*The minimum number of voting members who must be present in order that business can be legally transacted. The majority vote means more than half.*

**Personnel Committee**

**Jeff Parriott, Chairperson  
Richard Barakat  
Roger Chandler  
Margaret Finlay**

**Dan Kirby  
Henry M. Morgan  
Robert Neher  
Janice Nelson**

**Finance Committee**

**Margaret Finlay, Chairperson  
Frank Hall  
Henry Morgan**

**Joe Rocha  
Stephan Sham**

**CERTIFICATE OF POSTING**

I, Esther Elliott, Administrative Secretary of San Gabriel Valley MVCD, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting. Dated this 3<sup>rd</sup> day of June 2011.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the San Gabriel Valley MVCD to all or a majority of the Board of Trustees less than 72 hours prior to that meeting are available for public inspection at the Administration Building Front Lobby located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



**Esther Elliott  
Administrative Secretary  
San Gabriel Valley MVCD**