

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790**

Board of Trustees Meeting

Holiday Breakfast

December 9, 2011

7:00 AM

Agenda

1. Call to Order

Note: The public may address an Agenda Item when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Presentation of Trustee Service Pins and Recognition of Outgoing Trustees

A. Service Pins:

Roger Chandler 10 years

Dan Kirby 5 years

B. Recognition of Outgoing Trustees

Frank Hall County of Los Angeles

Robert Bruesch City of Rosemead

4. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

5. Consent Calendar *

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

(Action Required) (Approve/Disapprove)

- A. List of Claims for November 2011 *
- B. Budget Status Report for November 2011 *
- C. Minutes of Board of Trustees Meeting November 2011 *
- D. Surveillance and Vector Report*
- E. Abatement Report*
- F. Education Program*

6. October 2011 Monthly Treasurer Report / District Working Balance Report for December 2011 *

(Action Required – Approve / Disapprove)

7. Consider Proposed Adjustments To FY 2011-2012 Budget *

(Assistant Manager) (Action Required-Approve/Disapprove)

8. District Administration

(Assistant Manager) (No Action Required)

A. District Vehicles Update

B. Roof Repair Update

*Indicates written report or attachment

C. Personnel Matters

9. **Disease Surveillance**
(Assistant Manager) (Verbal Report) (No Action Required)
10. **Trustee Reports**
(Verbal Report) (No Action Required)
11. **Nomination Committee Report**
(Henry Morgan, Chairperson) (No Action Required)
12. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
13. **Adjournment**

The Personnel Committee will meet to discuss Job Descriptions for the Assistant Manager and Public Information Officer and Review the District's Grievance Procedures.

Personnel Committee

Will meet immediately after the Board adjourns

**Jeff Parriott, Chairperson
Richard Barakat
Roger Chandler
Margaret Finlay**

**Dan Kirby
Henry M. Morgan
Robert Neher
Janice Nelson**

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California that the foregoing agenda was posted this 2nd day of December 2011 and not less than 72 hours prior to said meeting.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott, Administrative Secretary
San Gabriel Valley MVCD

San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Friday December 9, 2011

Board of Trustees
Personnel Committee

The Personnel Committee will meet immediately after the Board adjourns.

Agenda

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Consider Job Descriptions for Assistant Manager and Public Information Officer ***
- 4. Review District Resolution 92-11, Personnel and Salary, Article XVI, Grievance Procedure, Section 1,2,3,4***
- 5. Adjournment**

Personnel Committee

Jeff Parriott, Chairperson
Richard Barakat
Roger Chandler
Margaret Finlay

Dan Kirby
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San Gabriel Valley MVCD

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