

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

March 12, 2010

7:00 AM

Agenda

- 1. Call to Order**
Note: The public is requested to address an **Agenda Item** when the Board considers it.
- 2. Pledge of Allegiance and Silent Roll Call**
- 3. Opportunity for Public Comment on Non-Agenda Items**
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 4. Consent Calendar ***
All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.
 - A.** List of Claims for February, 2010 *
 - B.** Budget Status Report for February, 2010 *
 - C.** Minutes of Board of Trustees Meeting February, 2010 *
 - D.** Surveillance and Vector Report*
 - E.** Abatement Report*
 - F.** Education Program Report*
- 5. January 2010 Monthly Treasurer Report / District Working Balance Report for March, 2010 ***
(Action Required – Approve / Disapprove)
- 6. Consider Nomination of a Board Member (Management Staff is Eligible) for the Office of Seat B, Region 5, on the California Special District Association Board of Directors***
(District Manager) (Action Required – Approve / Disapprove)
- 7. District Administration**
(District Manager) (No Action Required)
- 8. Disease Surveillance**
(Assistant Manager) (Verbal Report) (No Action Required)
- 9. Trustee Reports**
(Verbal Report) (No Action Required)
- 10. New Business**
Opportunity for Trustees to request future agenda items (Verbal)
- 11. Public Information Committee will meet immediately after the Board Adjourns.**
- 12. Adjournment**

* Indicates a written report.

**Public Information Committee
will meet immediately after the Board adjourns**

**Robert Neher, Chairperson
Dan Holloway
Joseph Leon**

**Jeff Parriott
Andre Quintero
Joe Rocha**

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of San Gabriel Valley MVCD, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting. Dated this 5th day of March, 2010.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the San Gabriel Valley MVCD to all or a majority of the Board of Trustees less than 72 hours prior to that meeting are available for public inspection at the Administration Building Front Lobby located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott
Administrative Secretary
San Gabriel Valley MVCD

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2010**

Payroll February 4, 2010	Description	Amount
Account 6210	Salaries, Exempt	\$19,303.43
6212	Salaries, Non-Exempt	\$25,649.02
6216	Salaries, Overtime	\$231.04
6218	Salaries, Vacation	\$888.20
6219	Salaries, Holiday	\$320.56
6220	Salaries, Sick Pay	\$633.42
6070	Employee Cash-out	\$2,101.91
	Bilingual compensation	
6230	Part-time Salaries	\$2,188.80
6140	Employer Medicare	\$716.61
6240	Employer Social Security	68.81
	Paychex	\$332.40
	Total Payroll February 4, 2010	\$52,434.20

Accounts Payable	February 4, 2010	Payee	Description	Amount
Check# 409497	Account 6070	Allied Administrators	Dental insurance premiums	\$1,314.90
409498	6070	American Fidelity	Flex premiums	\$592.35
409499	6170	Arrowhead	Drinking water	\$113.80
409500	6040	Athens Services	Trash pick up	\$158.31
409501	6343	Azusa Light and Water	Water bill	\$168.63
409502	6020	Bank of America	Acct analysis	\$62.79
409503	6262	Chevron	Gasoline	\$1,781.38
409504	6130	Jenkins and Hogin	Legal fees	\$175.00
409505	6046	Jesse Shelby	Network admistration and service	\$3,335.56
409506	6300	LA Times	Subscription	\$32.00
409507	-----	Marilyn Nihipali	(Employee Liability)	
409508	-----	Nationwide Retirement	Employee liability	
409509	6270	Office Equipment	Office equipment lease	\$342.47
409510	6260	One Source	Automotive supplies	\$385.62
409511	6200	PERS	Employer contribution	\$4,820.23
409511			Employee benefit	\$3,110.13
409512	6270	Ramona Deacon	Reimbursement-office supplies	\$25.55
409513	6044	Rescue Rooter	Car wash cleaning	\$375.00
409514	6051	Steve West	Car allowance	\$500.00
409515	6312	T-Mobile	Field phones	\$522.41
409516	6185	Hasler Financial Services	Postage meter	\$0.56
409517	6042	United Air Conditioning	Maintenance agreement	\$494.00
409518	6270	US Bank -Alba	Office Depot-office supplies	\$217.27
409518	6280		Walmart-operation equipment	\$65.72
409518	6232		Smart n Final-mtg supplies	\$52.60
409518	6270		Paychex-office supplies	\$24.97

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2010**

Check#	Account	Payee	Description	Amount
409518	6232		Togos-MVCAC S region mtg refreshments	\$143.78
409518	6280		Vertical Factory-vertical blinds	\$618.00
409518	6030	US Bank -Brisco	Boardroom supplies	\$36.40
409518	6302	US Bank -Cook	Safety shoes-Esparza	\$119.06
409518	6250	US Bank-Fujjoka	Home Depot-lab supplies	\$68.35
409518	6170		Dollar Car Rental-deductibel (reimbursable)	\$500.00
409518	6232	US Bank-Hagele	MVCAC-reg fees Ann Conf	\$480.00
409518	6290		Albertsons-display supplies	\$3.47
409518	6290		Amazon Reptile Ctr-display supplies	\$35.11
409518	6290		Vons-display supplies	\$19.20
409518	6290		Petsmart-display supplies	\$21.94
409518	6290		Istock Int-led supplies	\$38.00
409518	6030		Petsmart-display supplies	\$43.74
409518	6030		Albertsons-boardroom supplies	\$11.78
409518	6300		Assn of Environmental Professionals	\$140.00
409518	6260	US Bank-Niffenegger	Greens Auto Tech-auto repairs	\$252.05
409518	6040		Grainger-auto supplies	\$205.19
409518	6040		Home Depot-bldg maint supplies	\$31.68
409518	6260		Tire Zone-tires	\$529.90
409518	6302		Red Wing-safety equipment	\$125.00
409518	6260		Harbor Freight-tools	\$332.13
409518	6260		MVCAC-reg fees Ann Conf	\$480.00
409518	6232	US Bank-West	National Geographi-office equipment	\$437.67
409518	6270		ABT Electronics-office equipment	\$278.99
409518	6270	Verizon California	Teleconference	\$72.74
409519	6320	Verizon California	Office phones	\$445.75
409520	6320			\$24,141.18

Total Accounts Payable February 4, 2010

Account	Description	Amount
6210	Salaries, Exempt	\$19,303.43
6212	Salaries, Non-Exempt	\$26,014.43
6216	Salaries, Overtime	
6218	Salaries, Vacation	
6219	Salaries, Holiday	
6220	Salaries, Sick Pay	\$581.12
6070	Employee Cash-out	\$895.65
	Bilingual compensation	\$2,101.91
6230	Part-time Salaries	\$100.00
6140	Employer Medicare	2188.8
6240	Employer Social Security	\$730.80
	Paychex	\$67.85
	Processing fee	
	Total Payroll February 18, 2010	\$51,983.99

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2010**

Check#	Account	Payee	Description	Amount
Trustee Stipend February 18, 2010				
	Account 6030	Trustee	Description	Amount
		Richard Barakat	Monthly stipend for attending District functions	\$100.00
		Bob Bruesch		\$100.00
		Roger Chandler		\$100.00
		Linda Elderkin		\$100.00
		Margaret Finaly		\$100.00
		Kenneth Gillanders		\$100.00
		Frank Hall		\$100.00
		Dan Holloway		\$100.00
		Al Huang		\$100.00
		Dan Kirby		\$100.00
		Joseph Leon		\$200.00
		Henry Morgan		\$100.00
		Charles Myers	Board Secretary stipend	\$49.50
		Bob Neher		\$100.00
		Janice Nelson		\$100.00
		Jeff Parriott		\$100.00
		Andre Quintero		\$100.00
		Joe Rocha		\$100.00
		Elliott Rothman		\$100.00
		Stephen Sham		\$100.00
		Jeff Templeman		\$100.00
		Employer Medicare		\$32.62
		Employer Social Security		\$133.27
			Total February 18, 2010	\$2,415.39

Accounts Payable	February 18, 2010	Payee	Description	Amount
Check#	Account			
409521	6070	American Fidelity	Insurance premiums	\$1,448.09
409522	6070	American Fidelity	Flex premiums	\$592.35
409523	6044	Best Way Maintenance	Landscaping fees-May	\$450.00
409524	6270	Best Office Products	Office supplies	\$600.50
409525	6315	COVAD	Internet usage charge	\$323.85
409526	6185	Hasler Financial Services	Postage meter	\$76.75
409527	6040	J&J Janitorial Service	Janitorial service	\$1,110.00
409528	-----	Marilyn Nihipali	(Employee Liability)	-----
409529	6070	Medical Eye Service	Vision premiums	\$187.54
409530	-----	Nationwide Retirement	Employee liability	-----
409531	6200	PERS	Employer contribution	\$4,820.23
409531	6050		Employee benefit	\$3,110.13
409532	6332	Prudential Uniform	Uniforms	\$607.66

**San Gabriel Valley
Mosquito and Vector Control District List of Claims February 2010**

Check#	Account	Payee	Description	Amount
409532	6040		Floor mats and lockers	\$213.80
409533	6250	San Dimas Grain	Lay mash	\$28.00
409534	6037	SCI	Assessment administration	\$7,453.06
409535	6280	Staples	Operations supplies	\$2,853.28
409536	6341	The Gas Co	Gas bill	\$557.57
409537	6250	Thermal Combustion Innovators	Biohazardous disposal	\$87.45
409538	6290	The Tick Key	Educational supplies	\$3,155.00
409539	6315	T Mobile	Wireless broadband	\$119.98
409540	6302	Toms Uniform	Safety equipment	\$180.65
409541	6250	Western Weather Group	Weather station	\$55.00
		Total Accounts Payable February 18, 2010		\$28,030.89

Petty Cash Check	February 2010 Account	Payee	Description	Amount
2665	6170	Costco	Vending supplies (to be reimbursed)	\$59.77
	6030		Boardroom supplies	\$57.80
	6270		Office supplies	\$46.89
	6040		Bldg maintenance supplies	\$24.55
	6280		Operations supplies	\$24.83
		Total Petty Cash		\$213.84
		Total Payroll		\$106,833.58
		Total Accounts Payable		\$52,172.07
		TOTAL LIABILITIES		\$159,219.49
		Trust Warrant 575		\$159,219.49

Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 28, 2010

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
PERSONNEL EXPENSES					
Salaries, Exempt	38,607.16	328,160.86	521,607.00	193,446.14	62.91
Salaries - Non Exempt	51,763.45	433,352.74	683,000.00	249,647.26	63.45
Salaries - Overtime	200.28	1,217.65	1,000.00	(217.65)	121.77
Salaries - Vacation	1,148.76	29,937.94	60,000.00	30,062.06	49.90
Salaries-Holiday	320.56	29,372.72	41,000.00	11,627.28	71.64
Salaries, Sick Pay	1,849.63	14,715.61	46,000.00	31,284.39	31.99
Salaries, Part-time - XH	4,408.38	117,219.95	200,000.00	82,780.05	58.61
Retirement, Employee	6,220.26	58,181.62	92,000.00	33,818.38	63.24
Management Car Allowance	500.00	4,000.00	15,600.00	11,600.00	25.64
Cafeteria Benefit	7,401.17	101,125.59	170,400.00	69,274.41	59.35
Medicare	1,496.12	14,266.13	22,600.00	8,333.87	63.12
Retirement - Employer	9,640.46	91,479.18	157,000.00	65,520.82	58.27
Social Security	276.13	4,158.88	2,200.00	(1,958.88)	189.04
					Seasonal help & Trustees
TOTAL PERSONNEL EXPENSES	123,832.36	1,227,188.87	2,012,407.00	785,218.13	60.98
OPERATING EXPENSES					
Fixed Assets-Furniture	0.00	0.00	10,000.00	10,000.00	0.00
Awards	0.00	1,273.73	1,000.00	(273.73)	127.37
Bank Charges	62.79	264.70	9,600.00	9,335.30	2.76
Board expenses	2,297.68	17,199.23	29,200.00	12,000.77	58.90
Computer Hardware	0.00	8,330.72	64,000.00	55,669.28	13.02
Computer Software	0.00	2,917.18	2,750.00	(167.18)	106.08
Building maintenance	1,718.98	21,176.31	39,490.00	18,313.69	53.62
Maintenance, equipment	494.00	2,799.38	8,000.00	5,200.62	34.99
Maintenance, grounds	825.00	5,559.22	8,000.00	2,440.78	69.49
Computers ,Maintenance	3,335.56	15,637.49	23,000.00	7,362.51	67.99
Fees & Assessments	0.00	1,817.92	9,500.00	7,682.08	19.14
Hiring expenses	0.00	150.00	3,000.00	2,850.00	5.00
VCJPA, General Fund	0.00	8,675.00	8,758.00	83.00	99.05
Insurance, liability	0.00	42,980.00	36,623.00	(6,357.00)	117.36
					One time expense
					One time expense

Comparative YTD Actual to Full Year Budget
Current Period 67% of Year Completed
February 28, 2010

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Workers Comp Insurance	0.00	51,376.00	51,240.00	(136.00)	100.27
Other Insurance	0.00	444.72	2,000.00	1,555.28	22.24
Insurance, unemployment	0.00	6,956.00	25,000.00	18,044.00	27.82
Legal	175.00	2,870.00	10,000.00	7,130.00	28.70
Memberships	0.00	13,804.00	14,000.00	196.00	98.60
Miscellaneous expenses	113.80	1,419.91	2,500.00	1,080.09	56.80
Postage	77.31	1,425.70	3,500.00	2,074.30	40.73
Prof. Services, Auditor	0.00	14,475.00	15,000.00	525.00	96.50
Professional Services	0.00	0.00	5,000.00	5,000.00	0.00
Research	0.00	0.00	8,000.00	8,000.00	0.00
Seminars and meetings	1,656.38	8,074.66	35,000.00	26,925.34	23.07
Tuition Reimbursement	0.00	500.00	2,500.00	2,000.00	20.00
Supplies, laboratory	238.80	22,102.31	18,000.00	(4,102.31)	122.79
Supplies, mechanical	1,499.70	28,273.78	33,000.00	4,726.22	85.68
Supplies, gasoline	1,781.38	26,078.60	50,000.00	23,921.40	52.16
Supplies, office	1,927.42	11,427.44	22,000.00	10,572.56	51.94
Supplies, operations	3,537.00	13,866.76	28,000.00	14,133.24	49.52
Supplies, public informat	3,316.46	18,089.73	35,000.00	16,910.27	51.68
Supplies, reference	172.00	1,117.57	2,000.00	882.43	55.88
Supplies, safety	424.71	2,179.96	10,000.00	7,820.04	21.80
Tax Collection	0.00	11,972.44	111,000.00	99,027.56	10.79
Communications, field	522.41	8,521.36	21,000.00	12,478.64	40.58
Telephone, Internet	443.83	3,829.58	6,000.00	2,170.42	63.83
Telephone, Office	518.49	2,945.45	5,500.00	2,554.55	53.55
Training, CEU's	0.00	731.00	4,000.00	3,269.00	18.28
Uniforms and clothing	607.66	3,928.93	13,500.00	9,571.07	29.10
Utilities, Electric	0.00	16,381.63	28,800.00	12,418.37	56.88
Utilities, Natural Gas	557.57	1,864.19	4,500.00	2,635.81	41.43
Utilities, Water	168.63	1,031.82	3,100.00	2,068.18	33.28
					One time expense
TOTAL OPERATING EXPENSES	26,472.56	404,469.42	822,061.00	417,591.58	49.20
TOTAL EXPENSES	150,304.92	1,631,658.29	2,834,468.00	1,202,809.71	57.56

SGV
 Comparative YTD Actual to Full Year Budget
 Current Period 67% of Year Completed
 February 28, 2010

1:19 PM

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
0.00	0.00	0.00	100,000.00	100,000.00	0.00
0.00	0.00	0.00	1,094,132.92	1,094,132.92	0.00
0.00	0.00	0.00	471,320.00	471,320.00	0.00
0.00	0.00	0.00	1,665,452.92	1,665,452.92	0.00

RESERVES
 Reserve, Unallocated Gene
 Reserve, Public Health Em
 Reserve, Capital & Asset

TOTAL RESERVES

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

Board of Trustees Meeting

February 12, 2010

Minutes

Trustees Attending

- 1 Stephen Sham (Alhambra)
- 2 Roger Chandler (Arcadia)
- 3 Joseph Rocha (Azusa)
- 4 Rick Barakat (Bradbury)
- 5 Linda Elderkin (Claremont)
- 6 Henry Morgan (Covina)
- 7 Margaret Finlay (Duarte)
- 8 Andre Quintero (El Monte)
- 9 Charles Myers (Glendora)
- 10 Jeff Parriott (Industry)
- 11 Dan Holloway (La Puente)
- 12 Robert Neher (La Verne)
- 13 Frank Hall (Co. of Los Angeles)
- 14 Dan Kirby (Monrovia)
- 15 Joseph Leon (Monterey Park)
- 16 Elliott Rothman (Pomona)
- 17 Robert Bruesch (Rosemead)
- 18 Jeffrey Templeman (San Dimas)
- 19 Albert Huang (San Gabriel)
- 20 Janice Nelson (Sierra Madre)
- 21 Kenneth Gillanders (Temple City)

Trustees Absent

- 1 Manuel Garcia (Irwindale)
- 2 Mary Su (Walnut)
- 3 Steve Herfert (West Covina)

Staff Attending

Steve West
 Esther Elliott
 Kenn Fujioka
 Carol Anne Hagele
 Rose Alba
 Mel Cook
 Ramona Deacon
 Kelly Middleton

1. Call to Order

The meeting was called to order at 7:00 AM by President Stephen Sham

2. Pledge of Allegiance and Silent Roll Call

The Pledge of Allegiance was led by President Sham.

3. Opportunity for Public Comment on Non-Agenda Items

4. Consent Calendar

A motion by Trustee Kirby to approve the Consent Calendar as presented was seconded and unanimously approved.

- A. List of Claims for January, 2010
- B. Budget Status Report for January, 2010
- C. Minutes of Board of Trustees Meeting January 8, 2010
- D. Surveillance and Vector Report
- E. Abatement Report
- F. Education Program Report

5. A. November 2009 Monthly Treasurer Report / District Working Balance Report for, January 2010

B. December 2009 Monthly Treasurer Report / District Working Balance Report for February 2010

A motion by Trustee Chandler to approve the November 2009 Monthly Treasurer Report, District Working balance report for, January 2010 and the December 2009 Monthly Treasurer Report / District Working balance report for February 2010 was seconded and unanimously approved.

6. Consider a vote for the Office of Independent Special District Representative and an Independent Special District Representative Alternate for the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors

A motion by Trustee Kirby to nominate Trustee Bob Bruesch as a candidate for Independent Special District Representative to the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors was seconded and unanimously approved.

A motion by Trustee Nelson to nominate Trustee Henry Morgan as a candidate for Independent Special District Representative Alternate for the Local Agency Formation Commission for Los Angeles County (LAFCO) Board of Directors was seconded and unanimously approved.

7. Consider Approving the B & G Sentinel GIS, Mobil Data Collection System Contract

Assistant Manager Kenn Fujioka requested Board approval for a mobile data collection system which funds for this system were budgeted and approved by the Board this fiscal year.

A motion by Trustee Templeman to approve the purchase of a mobile data collection contract was seconded and unanimously approved.

8. District Administration

A. 2009-2010 Statement of Economic Interest Form 700

District Manager Steve West advised the Board that the 2009-2010 Statement of Economic Interest Form 700 is due back to the District on March 12, 2010 in order for staff to review each form for completion and to submit to the Los Angeles County Board of Supervisors by the April 1, 2010 deadline.

B. MVCAC Annual Meeting Feb. 7-10, 2010

C. Scheduled MVCAC Spring Meeting, May 6-7, 2010, Santa Ana

District Manager Steve West announced that the scheduled MVCAC Spring Meeting on May 6-7, 2010, Santa Ana was primarily a business meeting.

D. Baldwin Park Annexation Update

District Manager Steve West reported that SCI consultants sent out a questionnaire to approximately 5% of property owners in Baldwin Park. The District is waiting for a determination of the response to the questionnaire before making a decision to proceed with the Prop 218 election.

9. Disease Surveillance

Assistant Manager Kenn Fujioka reported that mosquito activity is quiet in California. The media reported a human case in Mississippi although it is extremely early for human cases of West Nile virus to appear. This serves as a warning that WNV is always present and humans are always at risk.

10 Trustee Reports

Joseph Leon, Trustee for the City of Monterey Park thanked the Board for the opportunity to attend the MVCAC annual meeting. He attended sessions on budget, Trustees involvement, employment issues, and West Nile virus throughout California. He reported that the SGVMVCD Board is very well recognized.

Trustee Morgan reported over 450 people attended this event. Ninety people from Southern California districts attended and twenty percent of the Trustees in California were in attendance. Trustee Morgan recognized Trustee Charles Myers as an Honorary Member of the MVCAC. His many years of work on pest management practices were evident in many of the power point presentations throughout the sessions.

Trustee Myers attended many technical sessions and mentioned discussions on Rocky Mountain Spotted fever in the dog tick and the large number of cases on our borders. He also mentioned work on more bio-rational pesticides. Trustee Myers emphasized the need to employ another legal mechanism we don't use as much as is possible. He stated that none of the Districts in the State are currently pursuing this kind of enforcement without any real vigor. This District should at least consider this tool.

11 New Business

President Sham welcomed Trustee Andre Quintero from the city of El Monte.

Oath of Office Statement for Trustees:

District Manager Steve West announced he has the Oath of Office for Trustees Quintero and Su to sign.

Board President's Designation of a Chairperson for the Personnel and Legislative Committees and Members for the Public Information and the Personnel Committees.

Trustee Templeman resigned as Chairperson for the Personnel Committee. President Sham requested Trustees Andre Quintero and Joseph Leon be appointed to the Public Information Committee and Trustee Roger Chandler be appointed to the Personnel Committee. As President, Trustee Sham will automatically Chair the Policy Committee.

President Sham appointed Trustee Jeff Parriott Chairperson of the Personnel Committee and Trustee Dan Kirby as Chairperson of the Legislative Committee.

A motion by Trustee Kirby to approved President Sham's request for Committee member's assignments and Chairpersons was seconded and unanimously approved.

Committee Membership:

Trustee Hall requested he be added to the Public Information Committee. District Manager Steve West stated that the limit established by the Board is currently six members per committee. Trustee Kirby commented that it is an open meeting where anyone can attend.

12. **Joint meeting of the Finance and Personnel Committees in Closed Session regarding Government Code §54947, Public Employee Performance Evaluation, Title: District Manager and Government Code §54957.6. Unrepresented employee: District Manager. District designated representatives: Margaret Finlay and Jeff Templeman;**

- 13 **Adjournment**

A motion by Trustee Neher to adjourn the meeting was seconded and unanimously approved. The meeting was adjourned at 7:30 am.

Surveillance Activities during February 2010

I. Mosquito Collections and Mosquito Pools

One mosquito collection was done on Hicrest Road in Glendora. There were a total of 5 mosquitoes and 52 blackflies present collected in 5 traps. In California, no mosquitos have tested positive for arboviruses in 2010.

II. Dead Birds

No WNV-positive birds were collected in February in California.

III. Sentinel Chicken Sera

No chickens in the District were newly infected with WN, SLE, or WEE viruses in February. No chickens have been tested to date in California this year.

IV. Human Illness

No human infections with WNV have been reported in California thus far in 2010.

V. Horses and Squirrels

In 2010, no horses or tree squirrels have been infected with WNV.

VI. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

	LA Civic Ctr max/min T°	Burbank max/min T°	Pasadena max/min T°	San Gabriel max/min T°	Ontario max/min T°	District max/min T°
Feb 2010	68.5/51.9	66.0/46.4	68.4/48.6	68.0/48.0	65.0/45.6	69.7/46.8
Feb 2009	67.0/50.0	65.3/45.3	60.8/44.6	66.8/46.5	64.9/44.4	68.3/44.6
Feb 5-yr mean	68.6/50.1	67.4/46.3	66.5/47.9	67.9/46.9	67.1/45.5	69.5/45.9*
Feb 2004	64.9/47.6	63.1/44.6	64.6/46.6	68.5/44.1	63.6/43.2	

Precipitation

	LA Civic Ctr precip (in)	Burbank precip (in)	Pasadena precip (in)	San Gabriel precip (in)	Ontario precip (in)	District precip (in)
Feb 2010	4.27	4.55	2.46	3.32	2.98	6.21
Feb 2009	3.57	5.53	6.80	2.71	4.34	6.56
Feb 5-yr mean	3.76	3.73	5.61	2.76	2.58	2.77
Feb 2004	4.40	3.74	5.83	1.48	4.00	

- District mean for temperatures and precipitation are for the three year period we have had our weather station.

Much needed rain still coming, temperatures still cool, technicians still working hard!

To view information from the District's weather station go to:

<http://customerweb.westernwx.com/sgvmvcd>

Username: sgvmvcd Password: weather

VII. Notes:

On March 8, the annual chicken pilgrimage is to take place. On this date, vector control districts and health departments across California descend upon one chicken ranch and gather their sentinels for the year. SGVMVCD will be adding 50 new 16 week-old chickens. Similar pilgrimages are held throughout the country on varying dates. Actually there will be a second opportunity in California in May. The article below is from a publication in Virginia. The article paints an accurate job description for our new "staff" with a few exceptions:

- 1) No one here would agree that male chickens are easy to handle!
- 2) We use a prick to the comb as opposed to a needle to the vein to collect samples.
- 3) Our sampling continues year round. The chickens are exchanged each year and the outgoing chickens are given to those who are happy to receive fresh eggs from their new friends.

Published on HamptonRoads.com | PilotOnline.com (<http://hamptonroads.com>)

Sentinel chickens on front line of disease control

He is an unsung hero.

Few even know of the existence of his noble profession.

But over the past nine years, this self-sacrificing sentinel and his predecessors have helped protect Norfolk against viral disease.

Occasionally, he faces predatory enemies, yet his feathers remain largely unruffled.

Considering the dangerous nature of his work - two fellow sentinels lost their lives in the line of duty this year - his pay is chicken-feed.

Cryptically known only as "397," the single, young male may be virtuous, but he is also quite cocky.

He spends much of his day strutting about, puffing himself up, squawking his opinions and shamelessly flirting with the three ladies who are his constant companions and fellow sentinels.

A cross between James Bond and Foghorn Leghorn, 397 is one of 13 city of Norfolk employees who work for little more than cornmeal and fresh water.

He and his companions, 392, 358 and 393, are 5-month-old white leghorn chickens - sentinel chickens - who, along with nine others, live outdoors in three different locations throughout the city, exposed to mosquitoes - and to the illnesses they may carry.

Every two weeks, Vector Control staff draws blood from each "sentinel" and tests it for the presence of antibodies to eastern equine encephalitis and West Nile virus.

Positive tests mean increased inspections and mosquito control measures.

The use of sentinel chickens is not unique to Norfolk. With the exception of Portsmouth, all South Hampton Roads cities, as well as many municipalities around the country, use chickens in their efforts to monitor and control insect-borne illnesses.

"They're just one of several tools we use in combating disease," said environmental health specialist Penny Smelser.

Why chickens?

"They're low maintenance, easy to handle and cheap," Smelser said.

While 397 may be insulted by that description, he usually offers little resistance when environmental health assistant Francis Smyth plucks him from his cage, lifts his wing and holds him down while Smelser draws one-half cubic centimeter of blood.

"Surprisingly, the roosters are more cooperative than the hens," Smelser said. "They also have bigger veins, so it's easier to draw blood. We like the boys."

An added benefit to using chickens as sentinels is that they usually do not get sick from mosquito-borne diseases.

Staff also traps mosquitoes throughout the city and analyzes the types and numbers found to determine the magnitude of each year's population and where to concentrate treatment efforts.

The most effective control method is larvicide, essentially mosquito birth control, placed in areas where they breed, such as ditches, storm drains and other areas where standing water accumulates.

Insecticide spraying is helpful in controlling already-hatched adult populations.

Smelser said that heavy rainfall in Norfolk since May has contributed to creating a mosquito population about twice as great as last year's.

Aggressive monitoring and control measures will continue through the end of October at which time the service of 397 and his plucky pals will unceremoniously end in euthanasia.

Smelser and Smyth said they regret the need to euthanize the chickens. The policy, they explained, is set by Norfolk's Department of Public Health.

Suffolk, which also used to euthanize its sentinel chickens, started sending them to the Chocowinity Chicken Sanctuary in North Carolina last year, sparing their lives, said Debbie George, spokesperson for Suffolk.

Chesapeake offers their retired sentinels to local citizens, who care for them and enjoy the benefit of the hens' egg-laying.

Lia Russell, 757/222-5829, lia.russell@pilotonline.com



**Abatement Activities for
February 2010**

District Cities	Total Service Requests	TYPES OF SERVICE REQUESTS							
		Fish	Pools and Spas	Misc. Sources	Adult Mosquitoes	Black Flies	Midges	Bees	Other Insects
Alhambra	1		1						
Altadena	4	1	2					1	
Arcadia	0								
Azusa	2				2				
Baldwin Park	1				1				
Bradbury	0								
Claremont	1	1							
Covina	2		2						
Duarte	1				1				
El Monte	0								
Glendora	1		1						
Industry	0								
Irwindale	0								
L. A. County	3	1	2						
La Puente	2		2						
La Verne	0								
Monrovia	0								
Monterey Park	1	1							
Pomona	1				1				
Rosemead	0								
S. Pasadena	0								
San Dimas	3		2					1	
San Gabriel	0								
Sierra Madre	1		1						
Temple City	0								
Walnut	0								
West Covina	9	2	4		2			1	
TOTAL	33	6	17	0	7	0	0	3	0

Fish- Placed in ornamental ponds and water barrels. Never placed in abandoned swimming pools or spas.

Pools & Spas- Referred to the District by residents, Department of Health Services, and City Code Enforcement Officers.

Misc. Sources- Resident refers to breeding site other than fish pond, swimming pool, and spa.

Adult Mosq.- Resident is annoyed by adult mosquitoes and is not sure of breeding site.

Black Flies- Resident is annoyed by black flies.

Midges- Property owner is experiencing an insect problem which has been identified as midges.

Bees- Resident has requested service for bees, wasps, or hornets.

Other Insects- Resident has contacted District regarding the control of insects other than those controlled by the District.

MOSQUITO CONTROL ACTIVITIES

District Cities	Total Sources Inspected	Total Sources Breeding	Total Sources Treated	Total Area Treated (Acres)	JUVENILE CONTROL						
					Duplex* (Gallons)	Golden Bear (Gallons)	Bti Gran. (Pounds)	B. sphaer. (Pounds)	XR Briquets (Each)	Fish (Acres) (Planted)	Methoprene Pellets (Pounds)
Alhambra	184	10	92	0.062	0.017	0.017		0.022	87		
Altadena	61	15	15	0.082	0.069	0.116		0.066	17		
Arcadia	343	26	52	0.058	0.064	0.019		0.242	34		
Azusa	199	68	68	0.972	2.802	0.045		0.066	14		
Baldwin Park	63	27	27	0.098	0.188	0.017		0.308	7		
Bradbury	32	6	6	0.083	0.247	0.002					
Claremont	94	13	13	0.035	0.020	0.045		0.286	1	0.001	
Covina	48	6	6	0.033	0.058	0.034			6		
Duarte	517	372	372	0.197		0.569			4		
El Monte	56	13	13	0.064	0.079	0.055			4		
Glendora	68	16	16	0.075	0.141	0.041			7		
Industry	70	8	8	0.176	0.523	0.012					
Irwindale	39	1	1	0.011	0.034						
L. A. County	349	60	70	0.311	0.323	0.436		1.430	23		
La Puente	29	9	9	0.051	0.044	0.184					
La Verne	33	3	3	0.006		0.014				0.001	
Monrovia	72	6	6	0.033	0.031	0.024			11		
Monterey Park	118	14	15	0.040	0.035	0.058		0.044	4		
Pomona	147	21	22	0.148	0.255	0.138		0.132	9		
Rosemead	149	22	43	0.037	0.014	0.038		0.110	23		
S. Pasadena											
San Dimas	42	2	2	0.002		0.007		0.022			
San Gabriel	90	9	10	0.034	0.045	0.031		0.022	5		
Sierra Madre	61	10	15	0.031	0.066	0.004		0.088	6		
Temple City	138	6	39	0.021		0.010		0.022	35		
Walnut	39	9	9	0.033	0.070	0.027					
West Covina	84	17	20	0.305	0.765	0.071		0.176	9	0.002	
TOTAL	3125	769	952	3.00	5.89	2.01	0.00	3.04	306	0.00	0.000

* .09 gallons of BVA 2 larvacide also used this month.

Use of Altosid Briquets per label increased # of sources treated versus sources found breeding.

Total Sources Inspected- Total number of sources inspected for mosquitoes.

Total Sources Breeding- Total number of sources breeding for mosquitoes.

Total Sources Treated- Total number of sources treated for mosquitoes.

Total Area Treated- Total acres treated for mosquitoes only.

Juvenile Control- Pesticide used by type to control mosquito larvae and pupae.

Adult Control- Adulticide pesticide applied with ultra-low volume machine.

OTHER CONTROL

District Cities	BLACK FLIES				MIDGES		BEES			
	Larval Control		Adult Control		Larval Control		Sites Treated	Cynoff (Gallons)	Drione (Ounces)	M-Pede (Gallons)
	Teknar HP-D (Gallons)	Vectobac 12AS (Gallons)	Suspend SC (Gallons)	Area Treated (Acres)	Altosid Pellets (Pounds)	Area Treated (Acres)				
Alhambra										
Altadena									0.500	
Arcadia										
Azusa		3.356								
Baldwin Park										
Bradbury										
Claremont										
Covina										
Duarte										
El Monte										
Glendora										
Industry										
Irwindale										
L. A. County										
La Puente										
La Verne										
Monrovia										
* Monterey Park										
Comona										
Rosemead										
S. Pasadena										
San Dimas									1.000	
San Gabriel										
Sierra Madre										
Temple City										
Walnut										
West Covina		0.007								
TOTAL	0	3.364	0.000	0.000	0	0	0	0.000	1.500	0.000

RODENT CONTROL ACTIVITIES

District Cities	TYPES OF SERVICE REQUESTS				CONTROL		
	Total Service Requests	Rats	Mice	Other	Corrective Notices	Number of Bait Stations	Bait Used (lbs)
Alhambra							
Altadena							
Arcadia	1	1			1		
Azusa							
Baldwin Park							
Bradbury							
Claremont							
Covina							
Duarte							
El Monte							
Glendora							
Industry							
Irwindale							
L. A. County							
La Puente							
La Verne							
Monrovia							
Monterey Park							
Pomona					1		
Rosemead							
S. Pasadena							
San Dimas							
San Gabriel							
Sierra Madre							
Temple City							
Walnut							
West Covina							
TOTAL	1	1	0	0	2	0	0.000

Other - Technician found evidence of other animals such as opossums, ground squirrels, etc.

Corrective Notices - Resident was instructed to eliminate food and shelter and seal access to buildings.

Number of Bait Stations - Actual number of bait stations deployed after compliance with corrective notice.

Amount of Bait Used - Pounds of Maki Bait used in bait stations.

Status of Education Program

February 2010

Public Relations

Here we go. Mosquito season 2010 begins. This year's torrential rains have been a double edged sword – they have successfully flushed out all of our underground storm drainages and BMPs, but have also filled up every conceivable container in each back yard, including all the empty swimming pools our Technicians worked so hard to control.

To get the season started on the right foot, we are working with our neighboring districts to coordinate our successful regional radio PSA outreach program again for 2010. We will likely begin running ads in conjunction with WNV & Mosquito Awareness Week (April 26-30). I will contact MetroNetworks to begin the negotiations once we receive firm commitments from the other participating agencies. This highly cost-effective, regional approach to public outreach will be highlighted at the American Mosquito Control Association's annual conference in Lexington, KY at the end of the March ☺.

Classroom Update:

We are proceeding with our Architect to complete the construction documents that will be needed to begin the bidding process. Once finalized, we will have all the necessary documentation to start construction after the remainder of the funds has been raised. Letters of invitation will be mailed this month to potential partners including legislators, local agencies, municipalities, and businesses that may contribute either funding, equipment and supplies, or programmatic elements to the EcoSMART Lab. We will follow up with in-person visits. We invite our trustees to consider who in your communities might be interested and willing partners in this unique educational opportunity targeting their local youth.

Sharing our Successes

Greater Los Angeles County Vector Control District sent their “dynamic trio” over from their Mobile Education Unit (aka the Bug Bus) to pick up some pinned insects to round out their collections. Crystal, LeShawn, and Andy arrived early to talk about some of the programs that we offer to our district students and get new ideas for their education department. They said they came away from our meeting “inspired” - which certainly made us feel really good!

Upcoming Events for the Month of March

March 3rd – Wilkerson Elementary School - 1st grade, 3 presentations, El Monte

March 5th – Gladstone Elementary School – Kindergarten, 3 presentations, San Dimas

March 11th – State Water Board Biological Objectives for California

March 13th – Los Angeles County Environmental Education Fair – LA Co. Arboretum, Arcadia

March 16th – SCVET meeting at CVMVCD

March 19th – Cameron School – 1st grade assembly program, West Covina

March 28th – April 1st – AMCA 76th Annual Conference, Lexington, KY

March 12, 2010

Item 5

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: March 1, 2010 District Working Fund Balance

Explanation: The Treasurer's certified January 2009 ending fund balance of \$3,034,035 compares to the District's March 1, 2010 working balance of \$2,874,057 as follows:

\$3,034,035	January Certified Ending Balance
<u>-\$ 159,978</u>	<u>February Liabilities</u>
\$2,874,057	March 1 st Working Balance

Respectfully Submitted:



**Steve West
District Manager**

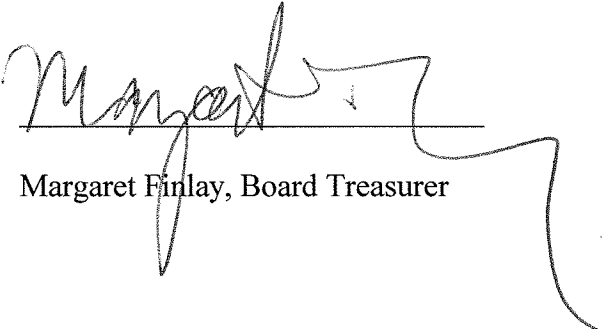
Treasurer's Report-January 2010
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for January 2010.

The Total of All Funds Balance is \$3,034,034.87

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Margaret Finlay, Board Treasurer

**January 2010 Treasurer's Report
(based on Balance Sheet Detail Activity Report,
Period 7, FY 2010 received on February 17, 2010)**

Item 5

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.90%	\$714,517.89			LAIF Statement (January 2010)	\$714,517.89

Maturity Date: Perpetual
Interest rate as of Sep 30 2009

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	1.64%	\$1,454,097.06	trust warrant 573 interest Assessment	(\$166,674.13) \$1,043.61 \$263,818.39	ND 24 Per 7 ND 24 Per 7 ND 24 Per 7	\$1,552,284.93

Maturity Date: Perpetual
Interest rate as of Aug 31 2009

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Bank of America Revolving Fund	\$59,345.00			B of A Statement January 2010	\$59,345.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$712,921.32	Debit Activity-Jan 2010 Deposit Am Fidelity reimbursemet	(\$172,708.48) \$166,674.13 \$1,000.08	CB Statement January 2010	\$707,887.05

Total Beginning Balance

\$2,940,881.27

Total End Balance

\$3,034,034.87



Manager's Report

Date of Preparation: March 12, 2010 **Report No.** 031210 **Item:** 6

Meeting Of: San Gabriel Valley Mosquito & Vector Control District

Subject: Nomination of a Candidate for Seat B, Region 5 on the California Special Districts Association (CSDA) Board of Directors

Reference (s): Attached CSDA Documentation *

Background:

The California Special District Association (CSDA) has notified its membership constituents in Region 5 of the Association that Seat B on the Board of Directors is available for election. A copy of the CSDA notice is attached, and staff is prepared to submit the Board of Trustees' candidate as you may determine. If no Trustee desires to undertake this responsibility, a management staff person may be nominated.

Manager's Recommendation(s)

Receive Trustee (s) interest and the Board approves a nominee.

Alternative(s)

Do not nominate a candidate.

Fiscal Impact

None

Respectfully submitted,

**Steve West
District Manager**

* Indicates a written report



CSDA

RECEIVED

MAR 01 2010

SGVMVCD

DATE: February 26, 2010
TO: CSDA Voting Member Presidents and General Managers
FROM: CSDA Elections and Bylaws Committee
SUBJECT: **CSDA BOARD OF DIRECTORS CALL FOR NOMINATIONS
SEAT B**

The Elections and Bylaws Committee is looking for Independent Special District Board Members or their General Managers who are interested in leading the direction of the California Special Districts Association for the 2010-2013 term.

The leadership of CSDA is elected from its six geographical regions. Each of the six regions has three seats on the Board with staggered 3-year terms. Candidates must be affiliated with an independent special district that is a CSDA regular member located within the geographic region that they seek to represent. (See attached Region Map)

The CSDA Board of Directors is the governing body responsible for all policy decisions related to CSDA's member services, legislative advocacy, education and resources. The Board of Directors is crucial to the operation of the Association and to the representation of the common interests of all California's special districts before the Legislature and the State Administration.

Commitment: Serving on the Board requires one's interest in the issues confronting special districts statewide. A board member is expected to attend all board meetings held every other month, usually on the second Friday of the month, at CSDA's office in Sacramento. Besides serving on the Board, each Board Member is expected to participate on at least one committee, which usually meets 3-4 times a year in Sacramento. CSDA reimburses directors for their related expenses for Board and Committee meetings as outlined in Board Policy. In addition, all Board Members are expected to attend CSDA's two annual events: Special Districts Legislative Days (held in the spring) and the Annual Conference (held in the fall) as part of their obligation to the CSDA membership; expenses for these two events are not reimbursed by CSDA, even if a board meeting or committee meeting is held in conjunction with the event.

Nomination Procedures: Any regular member Independent Special District is eligible to nominate one person, a board member or managerial employee (as defined by that district's Board of Directors), for election to the CSDA Board of Directors. **A copy of the member district's resolution or minute action must accompany the nomination. The**

**CALIFORNIA SPECIAL DISTRICTS ASSOCIATION
BOARD OF DIRECTORS**

NOMINATION FORM

PLEASE BE SURE THE CANDIDATE'S PHONE NUMBER IS ONE WHERE WE CAN REACH THE CANDIDATE

Name of Candidate: _____

District: _____

Mailing
Address: _____

Region: _____ (see attached map)

Telephone: _____

Fax: _____

E-mail: _____

Nominated by (optional): _____

Return this form and a Board resolution/minute action supporting
the candidate by fax or mail to:

CSDA
Attn: Diana Zavala
1112 I Street, Suite 200
Sacramento, CA 95814
(916) 442-7887/(916) 442-7889 fax

DEADLINE FOR RECEIVING NOMINATIONS – May 28, 2010

**San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road
West Covina, California 91790**

**Board of Trustees
Public Information Committee**

**Starting not earlier than 7:15 AM
Friday, March 12, 2010**

Agenda

1. Call to Order

Note: The public may address an **Agenda Item** when the Committee considers it.

2. Approval of Minutes*

3. Update on Current Activities

- **Past Quarter(s) Activities/Events***
- **Classroom Update**
- **Upcoming Events**

4. Adjournment

Public Information Committee

Robert Neher, Chairperson
Joseph Leon
Andre Quintero

Dan Holloway
Jeff Parriott
Joe Rocha

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of San Gabriel Valley MVCD, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting. Dated this 5th day of March, 2010.

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the San Gabriel Valley MVCD to all or a majority of the Board of Trustees less than

* Indicates a written report.