

San Gabriel Valley Mosquito & Vector Control District
1145 N. Azusa Canyon Road, West Covina, California 91790

**Board of Trustees Meeting and
Holiday Breakfast**

December 10, 2010

7:00 AM

Agenda

1. Call to Order

Note: The public is requested to address an **Agenda Item** when the Board considers it.

2. Pledge of Allegiance and Silent Roll Call

3. Opportunity for Public Comment on Non-Agenda Items

The public is requested to provide a name/address and limit comment (s) to 5 minutes.

4. Consent Calendar

All items in the Consent Calendar are routine and may be enacted by one motion unless a request is made to remove and consider it (them) as a separate action.

- A. List of Claims for November, 2010 *
- B. Budget Status Report for November, 2010 *
- C. Minutes of Board of Trustees Meeting November, 2010 *
- D. Surveillance and Vector Report*
- E. Abatement Report*
- F. Education Program*

5. October 2010 Monthly Treasurer Report / District Working Balance Report for December 2010 *

(Action Required – Approve / Disapprove)

6. District Administration

(District Manager) (No Action Required)

- A. MVCAC Planning Meeting, December 2-3, 2010, West Valley MVCD
- B. MVCAC Annual Conference, Jan. 30, 2010 – Feb. 2, 2011, Indian Wells, CA
- C. AMCA Annual Meeting, March 20-24, 2011, Disneyland Hotel in Anaheim, CA
- D. Baldwin Park update

7. Disease Surveillance

(Assistant Manager) (Verbal Report) (No Action Required)

8. Trustee Reports

(Verbal Report) (No Action Required)

9. **Report from the Nominations Committee on the Board of Trustees' Slate of Officers for Calendar Year 2011**
(Chairperson, Nominations Committee)
10. **New Business**
Opportunity for Trustees to request future agenda items
(Verbal)
11. **The Finance Committee will meet immediately after the Board adjourns to receive a presentation by Henry P. Eng, CPA, regarding the Draft Audit for FY 2009 – 2010.**
(Action Requested – Forward to the Board of Trustees)
12. **Adjournment**

The Finance Committee
will meet Immediately Following the Board of Trustees Meeting

Margaret Finlay, Chairperson	Henry Morgan
Frank Hall	Joe Rocha
Albert Huang	Stephen Sham

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of San Gabriel Valley MVCD, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting. Dated this 3rd day of December, 2010

Any disclosable public records related to an open session item on a regular meeting agenda and distributed by the San Gabriel Valley MVCD to all or a majority of the Board of Trustees less than 72 hours prior to that meeting are available for public inspection at the Administration Building Front Lobby located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott
Administrative Secretary
San Gabriel Valley MVCD

**San Gabriel Valley
Mosquito and Vector Control District List of Claims November 2010**

Payroll Account	November 10, 2010	Description	Amount
6210		Salaries, Exempt	\$19,651.06
6212		Salaries, Non-Exempt	\$29,277.90
6216		Salaries, Overtime	
6218		Salaries, Vacation	\$1,217.20
6219		Salaries, Holiday	\$269.20
6220		Salaries, Sick Pay	\$162.10
6070		Employee Cash-out	\$2,402.31
		Bilingual compensation	
6230		Part-time Salaries	\$5,315.76
6140		Employer Medicare	\$835.27
6240		Employer Social Security	\$242.08
		Paychex	
		Total Payroll November 10, 2010	\$59,372.88

Accounts Payable Check#	November 10, 2010	Payee	Description	Amount
410000	6187	AJG Accounting	Bookkeeping	\$393.75
410001	6070	Allied Administrators	Dental insurance premiums	\$1,495.60
410002	6070	American Fidelity	Flex spending	\$239.33
410003	6170	Arrowhead	Drinking water	\$280.81
410004	6040	Athens Services	Trash pick up	\$162.54
410005	6044	Best Way Maintenance	Landscaping fees	\$450.00
410006	-----	CA State Disbursement	Employee Liability	
410007	-----	CA State Disbursement	Employee Liability	
410008	-----	CA State Disbursement	Employee Liability	
410009	6262	Chevron	Gasoline	\$2,398.17
410010	6340	Edison	Electricity	\$1,898.53
410011	6122	EDD	Unemployment insurance	\$9,793.00
410012	6130	Jenkins and Hugin	Legal	\$2,502.50
410013	-----	Nationwide Retirement	Employee liability	
410014	6270	Office Equipment	Copier lease	\$386.72
410015	6200	PERS	Employer contribution	\$1,106.17
410016	6050	PERS	Employee benefit	\$742.76
410017	6200	PERS	Employee contribution	\$5,423.13
410018	6050	Praxair	Employee benefit	\$3,370.78
410019	6250	Rescue Rooter	CO2 for trapping	\$490.25
410020	6044	Staples	Cleaning clarifier and inlet	\$375.00
410021	6270	Steve West	Office supplies	\$289.67
410022	6232	Steve West	Reimbursement-parking	\$35.00
	6051	Thermal Combustion Innovators	Car allowance	\$500.00
	6250		Biohazard disposal	\$109.06

**San Gabriel Valley
Mosquito and Vector Control District List of Claims November 2010**

Account Number	Vendor Name	Description	Amount
410023	US Bank -Alba	USPS-postage	\$20.60
410023		Franklin Covey-planners for surveillance staff	\$203.83
410023		Staples-office supplies	\$68.55
410023		Wal Mart-office supplies	\$27.31
410023		Office Depot-office supplies	\$157.46
410023		Intuit-accounting software supplies	\$189.27
410023		Amazon.com-accounting software	\$35.07
410023		CVS-lab supplies	\$7.67
410023	US Bank -Brisco	Alin Party Depot-Board room supplies	\$1.09
410023		Albertsons-Board room supplies	\$38.08
410023		Walgreens-Board room supplies	\$5.99
410023		Dollar Tree Stores-Board room supplies	\$8.78
410023		Smart n Final-Office supplies	\$3.84
410023		Albertsons-vend supplies (reimbursable)	\$51.63
410023		Fisher Scientific-lab supplies	\$677.24
410023		Sigma Aldrich-lab supplies	\$46.42
410023		Red Wing-safety shoes	\$238.12
410023		USPS-postage	\$15.95
410023		Staples-office supplies	\$65.84
410023		Alldata-mehcnic's software	\$1,646.25
410023		Southwest-Fujjoka MVCAC quarterly airfare	\$159.40
410023		Subscription-Science News	\$98.00
410023		T-Mobile-final bill	\$89.56
410023		Southwest-Parriott MVCAC quarterly air fare	\$277.80
410023		Southwest-Leon MVCAC quarterly airfare	\$206.80
410023		S Lake Tahoe Express-Parriott MVCAC ground	\$46.50
410023		S Lake Tahoe Express-Leon MVCAC ground	\$46.50
410023		Pet Palace-display supplies	\$69.16
410023		Petsmart-exhibit supplies	\$78.42
410023		USPS-postage	\$30.08
410023		Home Depot-ed equipment	\$10.91
410023		Mission Hardware-ed supplies	\$19.27
410023		Vons-exhibit supplies	\$20.97
410023		Albertsons-exhibit supplies	\$12.45
410023		The Exhibit Co-exhibit supplies	\$63.08
410023		Staples-ed supplies	\$21.95
410023		Careit-software	\$299.00
410023	US Bank-Middleton	USPS-postage	\$4.90
410023		Pet Palace-exhibit supplies	\$10.98
410023		Commerce Printing Service-ed materials	\$2,042.49
410023		Lands End-uniforms	\$1,200.31
410023		Northe4rn Tool-ed equipment	\$108.33
410023		Southwest-MVCAC quarterly air travel	\$189.40
410023		Walgreens-flu shots	\$329.89

**San Gabriel Valley
Mosquito and Vector Control District List of Claims November 2010**

410023	6042	US Bank-Niffenegger	Wax Depot-waxing supplies	\$ 120.67
410023	6044		Home Depot-grounds maint supplies	\$8.95
410023	6042		Chemsearch-truck wash	\$907.67
410023	6250		Home Depot-Hab supplies	\$113.92
410023	6260		Tire Zone-tires	\$280.32
410023	6260		Greens Auto Tech-truck repairs	\$838.85
410023	6260		Airgas West-auto parts	\$83.61
410023	6260		Barney's-keys	\$19.65
410023	6040		Graingers-bldg maint supplies	\$32.54
410023	6260		Hi Line-auto supplies	\$107.55
410023	6040		Home Depot-bldg maint supplies	\$32.33
410023	6260		Home Depot-auto supplies	\$7.42
410023	6040		Sears-dryer	\$1,306.43
410023	6260		Tool Shack-tools	\$16.15
410023	6232	US Bank-West	Avallios-lunch w Ken Bayless	32.64
410023	6232		Southwest Air-West MVCAC quarterly air	\$308.80
410023	6232		Southwest Air-Morgan MVCAC quarterly air	\$276.10
410023	6232		South Tahoe Express-West Morgan ground	\$93.00
410023	6232		Southwest-Myers MVCAC quarterly air fare	\$325.80
410023	6232		Southwest-Myers MVCAC quarterly air fare (reimbu	\$325.80
410024	6075	City of W Covina	Lighting assessment	\$189.75
410025	6250	Western Weather Group	Weather station	\$55.00
410026	6250	Western Weather Group	Weather station	\$55.00
			Total Accounts Payable November 10, 2010	\$46,925.86

Payroll November 24, 2010

Account	Description	Amount
6210	Salaries, Exempt	\$19,651.06
6212	Salaries, Non-Exempt	\$25,595.25
6216	Salaries, Overtime	\$502.43
6218	Salaries, Vacation	\$1,610.46
6219	Salaries, Holiday	\$3,138.08
6220	Salaries, Sick Pay	\$582.61
6070	Employee Cash-out	\$2,402.31
	Bilingual compensation	\$100.00
6230	Part-time Salaries	\$3,897.60
6140	Employer Medicare	\$823.46
6240	Employer Social Security	\$235.45
	Paychex	\$503.31
	Processing fee	\$59,042.02
	Total Payroll November 24, 2010	\$59,042.02

Trustee Stipend November 24, 2010

Account	Trustee	Description	Amount
6030	Richard Barakat	Monthly stipend for attending District functions	\$100.00
	Bob Bruesch		\$100.00
	Roger Chandler		\$100.00
	Linda Elderkin		\$100.00
	Margaret Finlay		\$100.00
	Kenneth Gillanders		\$100.00

**San Gabriel Valley
Mosquito and Vector Control District List of Claims November 2010**

Frank Hall		\$100.00
Dan Holloway		\$100.00
Dan Kirby		\$100.00
Joseph Leon		\$100.00
Henry Morgan		\$100.00
	Board Secretary stipend	\$49.50
Chuck Myers		\$100.00
Bob Neher		\$100.00
Janice Nelson		\$100.00
Jeff Parriott		\$100.00
Joe Rocha		\$100.00
Elliott Rothman		\$100.00
Shelley Sanderson		\$100.00
Mary Su		\$100.00
Jeff Templeman		\$100.00
Employer Medicare		\$29.72
Employer Social Security		\$127.07
	Total November 24, 2010	\$2,206.29

Accounts Payable Check#	Payee	Description	Amount
6070	American Fidelity	Insurance premiums	\$2,123.39
6020	Bank of America	Acct analysis	\$30.48
6150	CSDA	Membership	\$4,141.00
-----	CA State Disbursement	Employee Liability	
-----	CA State Disbursement	Employee Liability	
6070	CALPERS	Medical insurance premium	\$6,618.48
6073		Retiree benefits	\$596.72
6075		Admin fees	\$1.20
6315	COVAD	Internet useage charge	\$354.24
6130	Katherine Edwards	Professional services	\$5,217.50
6232	Girl Scouts LA	Exhibitor registration	\$25.00
6040	J&J Janitorial Service	Janitorial service	\$1,110.00
6185	Mail Finance	Postage meter lease	76.75
6070	Medical Eye Service	Vision premiums	\$223.39
-----	Nationwide Retirement	Employee liability	
6200	PERS	Employer contribution	\$5,259.67
6050		Employee benefit	\$3,308.05
6270	Ricoh Americas Corp	Copier lease	\$912.43
6341	The Gas Co	Gas bill	\$121.68
6185	Total Funds by Hasler	Postage meter	\$500.00
6042	United Air Conditioning Service	Maintenance agreement	\$494.00
	Total Accounts Payable November 24, 2010		\$31,113.98

San Gabriel Valley
Mosquito and Vector Control District List of Claims November 2010

Petty Cash Check	November 2010 Account	Payee	Description	Amount
		Total Petty Cash		\$0.00
		Total Payroll		\$120,621.19
		Total Accounts Payable		\$78,039.84
		TOTAL LIABILITIES		\$198,661.03
		Trust Warrant 584		\$198,661.03

Comparative YTD Actual to Full Year Budget
Current Period 42% of Year Completed
November 30, 2010

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
PERSONNEL EXPENSES					
Salaries, Exempt	39,302.12	216,161.66	510,927.00	294,765.34	42.31
Salaries - Non Exempt	54,973.15	278,514.48	829,585.00	551,070.52	33.57
Salaries - Overtime	502.43	1,827.16	1,500.00	(327.16)	121.81
Salaries - Vacation	2,617.90	20,018.04	60,000.00	39,981.96	33.36
Salaries-Holiday	3,617.04	9,285.04	41,000.00	31,714.96	22.65
Salaries, Sick Pay	744.71	7,318.26	46,000.00	38,681.74	15.91
Salaries, Part-time - XH	9,526.96	83,701.69	160,000.00	76,298.31	52.31
Retirement, Employee	7,421.59	36,011.19	92,300.00	56,288.81	39.02
Management Car Allowance	500.00	2,500.00	6,000.00	3,500.00	41.67
Cafeteria Benefit	14,691.91	69,983.44	182,400.00	112,416.56	38.37
Hlth Benefits, Ret Emps	596.72	3,098.41	8,965.00	5,866.59	34.56
Medicare	1,693.00	9,279.39	22,600.00	13,320.61	41.06
Retirement - Employer	11,788.97	57,623.35	151,037.00	93,413.65	38.15
Social Security	610.80	4,037.77	6,752.00	2,714.23	59.80
					Seasonal help
					Seasonal help
TOTAL PERSONNEL EXPENSES	148,587.30	799,359.88	2,119,066.00	1,319,706.12	37.72
OPERATING EXPENSES					
Fixed Assesst-Furniture	0.00	0.00	10,000.00	10,000.00	0.00
Awards	0.00	0.00	1,000.00	1,000.00	0.00
Bank Charges	30.48	199.43	9,600.00	9,400.57	2.08
Board expenses	2,103.44	10,553.73	29,200.00	18,646.27	36.14
Computer Hardware	0.00	20,968.33	20,000.00	(968.33)	104.84
Computer Software	0.00	9,072.80	3,000.00	(6,072.80)	302.43
Building maintenance	2,676.17	11,305.08	39,490.00	28,184.92	28.63
Maintenance, equipment	1,522.34	5,060.51	8,900.00	3,839.49	56.86
Maintenance, grounds	833.95	3,008.45	8,000.00	4,991.55	37.61
Computers ,Maintenance	0.00	21,030.00	23,000.00	1,970.00	91.43
Fees & Assessments	189.75	792.56	16,100.00	15,307.44	4.92
Hiring expenses	0.00	735.00	3,000.00	2,265.00	24.50
VCJPA General Fund	0.00	7,192.00	6,455.00	(737.00)	111.42
Insurance, liability	0.00	43,954.00	45,287.00	1,333.00	97.06
Workers Comp Insurance	0.00	55,388.00	55,388.00	0.00	100.00
Other Insurance	0.00	231.08	2,000.00	1,768.92	11.55
					One time expense
					One time expense
					One time expense
					Replaced old computers
					Microsoft Office upgrade
					Chemical disposal
					New back up drive-install

Comparative YTD Actual to Full Year Budget
Current Period 42% of Year Completed
November 30, 2010

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Insurance, unemployment	9,793.00	38,234.00	25,000.00	(13,234.00)	152.94
Legal	7,720.00	22,393.00	10,000.00	(12,393.00)	223.93
Memberships	4,141.00	13,855.00	15,000.00	1,145.00	92.37
Miscellaneous expenses	332.44	1,193.50	2,500.00	1,306.50	47.74
Postage	648.28	1,533.60	3,500.00	1,966.40	43.82
Prof. Services, Auditor	393.75	3,825.05	15,000.00	11,174.95	25.50
Professional Services	0.00	0.00	5,000.00	5,000.00	0.00
Research	0.00	1,029.33	8,000.00	6,970.67	12.87
Seminars and meetings	2,313.54	8,317.78	30,000.00	21,682.22	27.73
Tuition Reimbursement	0.00	0.00	5,000.00	5,000.00	0.00
Supplies, laboratory	1,594.33	7,807.40	18,000.00	10,192.60	43.37
Supplies, mechanical	1,353.55	7,060.64	33,000.00	25,939.36	21.40
Supplies, gasoline	2,398.17	12,441.07	50,000.00	37,558.93	24.88
Supplies, office	2,136.16	12,138.50	20,000.00	7,861.50	60.69
Supplies, operations	0.00	4,691.02	16,000.00	11,308.98	29.32
Supplies, pesticides	0.00	0.00	12,000.00	12,000.00	0.00
Supplies, public informat	2,757.01	9,567.19	35,000.00	25,432.81	27.33
Supplies, reference	1,744.25	1,776.25	2,000.00	223.75	88.81
Supplies, safety	568.01	3,486.88	10,000.00	6,513.12	34.87
Tax Collection	0.00	0.00	100,000.00	100,000.00	0.00
Communications, field	89.56	8,216.51	18,000.00	9,783.49	45.65
Telephone, Internet	354.24	2,556.61	6,000.00	3,443.39	42.61
Telephone , Office	0.00	2,028.20	5,500.00	3,471.80	36.88
Training , CEU's	0.00	500.00	4,000.00	3,500.00	12.50
Uniforms and clothing	1,200.31	4,346.94	9,200.00	4,853.06	47.25
Utilities, Electric	1,898.53	13,478.79	28,800.00	15,321.21	46.80
Utilities, Natural Gas	121.68	626.39	3,200.00	2,573.61	19.57
Utilities, Water	0.00	748.86	2,800.00	2,051.14	26.75
					Seasonal employees
					District business
					MVCAC/AMCA dues
					Office supplies
					Alldata software renewal
					Early term fees
					Uniforms for seasonal emps
TOTAL OPERATING EXPENSES	48,913.94	371,343.48	772,920.00	401,576.52	48.04
TOTAL EXPENSES	197,501.24	1,170,703.36	2,891,986.00	1,721,282.64	40.48

SGVMVCD
Comparative YTD Actual to Full Year Budget
Current Period 42% of Year Completed
November 30, 2010

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
RESERVES					
Reserve, Unallocated Gene	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Public Health Em	0.00	0.00	1,094,132.92	1,094,132.92	0.00
Reserve, Capital & Asset	0.00	0.00	471,320.00	471,320.00	0.00
TOTAL RESERVES	0.00	0.00	1,665,452.92	1,665,452.92	0.00

**San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting
November 12, 2010
Minutes**

Trustees Attending

- 1 Roger Chandler (Arcadia)
- 2 Joseph Rocha (Azusa)
- 3 Rick Barakat (Bradbury)
- 4 Linda Elderkin (Claremont)
- 5 Henry Morgan (Covina)
- 6 Margaret Finlay (Duarte)
- 7 Charles Myers (Glendora)
- 8 Jeff Parriott (Industry)
- 9 Dan Holloway (La Puente)
- 10 Robert Neher (La Verne)
- 11 Frank Hall (Co. of Los Angeles)
- 12 Dan Kirby (Monrovia)
- 13 Joseph Leon (Monterey Park)
- 14 Elliott Rothman (Pomona)
- 15 Robert Bruesch (Rosemead)
- 16 Jeffrey Templeman (San Dimas)
- 17 Janice Nelson (Sierra Madre)
- 18 Kenneth Gillanders (Temple City)
- 19 Mary Su (Walnut)
- 20 Shelly Sanderson (West Covina)

Trustees Absent

- 1 Stephen Sham (Alhambra)
- 2 Andre Quintero (El Monte)
- 3 Manuel Garcia (Irwindale)
- 4 Albert Huang (San Gabriel)

Guest

Mike Jenkins, District Legal Counsel

Staff Attending

- Steve West
- Esther Elliott
- Kenn Fujioka
- Carol Anne Hagele
- Rose Alba
- Mel Cook
- Kelly Middleton

Staff Absent

Ramona Deacon

1. Call to Order

The meeting was called to order by Vice President Jeff Parriott at 7:01AM

2. Pledge of Allegiance and Silent Roll Call

The Pledge of allegiance was let by Vice President Jeff Parriott

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion by Trustee Hall moved to approve the Consent Calendar was seconded and unanimously approved.

- A. **List of Claims for October, 2010**
- B. **Budget Status Report for October, 2010**
- C. **Minutes of Board of Trustees Meeting October, 2010**
- D. **Surveillance and Vector Report**
- E. **Abatement Report**
- F. **Education Program**

5. September Monthly Treasurer Report / District Working Balance Report for November, 2010

A motion by Trustee Bruesch to approve the September Monthly Treasurer Report and the District Working Balance Report for November 2010 was seconded and unanimously approved.

6. Cooperative Agreement with the State of California Health and Human Services Agency, Department of Public Health

A motion by Trustee Chandler to authorize District Manager Steve West to sign the 2011

Cooperative Agreement with the State Health and Human Services Agency, Department of Public Health on behalf of the District was seconded and unanimously approved.

7. District Administration

A. LAIF Conference

District Manager, Steve West and staff attended the Local Agency Investment Fund Conference on October 22nd in Sacramento. Board Treasurer Margaret Finlay asked to attend next year.

B. MVCAC 1st Annual Golf Tournament at Indian West Golf Resort

District Manager West reported that funds from the upcoming Golf Tournament will benefit the CMVCA research program. He encouraged Trustees to join him for a day of golf and informed them that donations will be accepted.

Trustee Parriott announced that the City of Industry is a Gold Sponsor of the Tournament. He will be playing in the tournament.

In response to Trustee Finlay's question regarding company funded entry fees for golf, District Counsel Mike Jenkins commented that FPPC regulations on that subject are very complicated and that he would need more information before he could respond.

In response to Trustee Nelson's question, District Manager West reported there is \$8,000 in the budget designated for contributions. He informed the Board that the MVCA has asked California MVCAC districts to increase their contributions on behalf of this research program.

District Manager West informed Trustee Barakat that he would investigate the overhead costs and the rating system of the fund raising efforts on behalf of the CMVCA research program and respond.

8. Disease Surveillance

Assistant Manager Kenn Fujioka announced that the California Department of Public Health's surveillance season ended. He reported a human case with a date of onset of October 13th. He underscored that we receive other surveillance data faster than those for human cases.

9. Trustee Reports

Vice President Jeff Parriott gave a report about attending the MVCAC Fall meeting and its Trustee sessions which detailed district functions and operations. He also attended a session that discussed selecting, hiring, and evaluating of District Managers. He encouraged Trustees to attend next year.

Trustee Morgan mentioned the session regarding District Managers will be repeated at the MVCAC Annual meeting. He encouraged Trustees to attend.

Trustee Leon enjoyed the opportunity to meet Trustees from other Districts and attend the Trustee sessions.

Trustee Myers commented that the Trustee sessions were excellent and Trustees should try to attend next year. He noted that Trustees need to realize that the Board is the actual supervisor of the District Manager. Also discussed was whether there is a need for mandatory sexual harassment training.

10. New Business

Vice President Parriott informed Trustee Su that the Outreach Activities information in the Education Program Report was for the Public Information Committee meeting and invited her to attend.

District Legal Counsel Mike Jenkins gave the Board an update on the NPDES permit.

After a decade or so of uncertainty, the Sixth Circuit Court determined that all vector control districts required a National Pollutant Discharge Elimination System (NPDES) permit under the Clean Water Act to apply pesticides.

The NPDES permit must be obtained from the State Water Resources Control Board if vector control districts are discharging pollutants, i.e., pesticides into waters of the United States.

Vector control districts apply pesticides into water which eventually find their way into the waters of the United States. Previously it was believed that vector control districts were exempt from the requirements of the Clean Water Act because of our application of pesticides fell under the jurisdiction of the Federal Insecticide, Fungicide, and Rodenticide Act (FIFRA) which requires the Environmental Protection Agency (EPA) to register all pesticides.

A case out of the federal Sixth Circuit Court of Appeals invalidated an exemption created by the EPA for vector control districts. Consequently the EPA has been working to develop a master permit that would apply nationally to all vector control districts. The MVCAC has been working with the State Water Resources Control Board to develop a master permit for vector control districts in California.

Every vector control district is obligated to apply for and obtain a NPDES permit from the State Water Resources Control Board by April 2011 or risk non-compliance with the Clean Water Act.

A number of vector control districts have been analyzing provisions of the California Environmental Quality Act (CEQA) and their connection to the impending NPDES permit.

CEQA requires reviewing discretionary projects to determine whether they have a significant adverse impact on the environment. CEQA only applies to discretionary projects i.e., projects that will affect the physical environment, not ministerial projects.

Does a NPDES permit issued by the State Water Resources Control Board constitute a project that requires vector control districts to comply with CEQA? Under State law, a NPDES permit issued by the State Water Resources Control Board is exempt from CEQA.

Despite this, several vector control districts are preparing a full blown Environmental Impact Reports (EIR) related to the impending NPDES permit. An EIR is a comprehensive study of all the environmental impacts that are associated with the activities of an agency or with the activities of a particular project. The project in your case is all of the operations of a vector control district.

A number of vector control districts in the immediate area are preparing EIRs. Your staff has set aside funds for this District to do that should it become necessary. I was asked whether we needed to prepare an EIR in connection with the NPDES permit. I researched that issue and found:

When this issue first started percolating in the late 1990s the issue was discussed whether vector control districts had to comply with CEQA.

Some vector control districts filed a "Notice of Exemption" (NOE). A NOE is a document under CEQA that declares that an agency is exempt from CEQA.

This District filed a NOE in 1999 and it cited various exemptions that would justify this District from being exempt from CEQA.

Filing a NOE triggers a 35 day statute of limitations for anyone to sue which expired a decade ago. A NOE must be filed when a project has been approved. If there is no project then it's questionable

whether the NOE is valid.

It's unclear whether the District's operations constituted a project when the District filed its NOE but this District has been engaged in its ongoing programs and activities and operations for a long time and has not yet been the subject of a CEQA suit.

In the absence of filing a NOE there is a 180 day statute of limitations to sue an agency under CEQA. If one added 180 days to the date you started your operations the District is still protected.

Is there a provision in applying for the NPDES permit that would trigger a need to comply with CEQA? I looked at the issue and my feeling is that your operations are ministerial. You are not making a discretionary determination relative to this NPDES permit, you are complying with federal law mandated by federal courts and you are mandated by the California State Water Resources Control Board to submit an application. That application will consist of a number of documents, one of which is called a Pesticide Application Plan (PAP). The PAP will indicate what the District does currently and has been doing, and doesn't contemplate any new or different activities or programs. The NPDES permit will be exempt from CEQA and will require more record keeping and monitoring to assure that you apply pesticides into water which does not significantly impact waters on the United States.

I reiterate that your operations are ministerial, and not a discretionary project. I am bringing this to your attention because some nearby districts are going forward with full blown EIRs and I do not know why.

I looked at their initial studies, which is the first document one prepares when complying with CEQA and they are somewhat inconsistent and unclear. I have called each of the district's lawyers, and asked them why their agencies are preparing the EIRs. Frankly they hadn't given it much thought. I suggested that we discuss the matter because I was concerned why some vector control districts were producing EIRs and others were not but I did not receive any satisfactory responses. They thought my observations were meritorious but suggested that their vector control districts were too far along to change course. I am bringing this to your attention because I don't want you to find out about this through other sources and be caught off guard.

Your staff is preparing materials that are necessary for obtaining a NPDES permit. We intend to obtain that permit in a timely fashion by the deadline in April.

I advised Steve that I don't believe an EIR is required. We have already filed a NOE. Even if we hadn't filed one a decade ago, you have conducted an your operations for a long time and if the only thing that is triggering these other vector control districts to comply with CEQA is the fact that the NPDES permit is going to be issued I don't think that's a sufficient reason for this agency.

Further, this District did not issue the NPDES permit. It is the lead agency that complies with CEQA. Your District is a subservient agency that is the recipient of a permit being issued by another agency which is expressly exempt from CEQA. In my judgment you don't have to make this expenditure to produce an EIR.

In April 2011 this District will apply for this permit. If someone were interested in pursuing a CEQA lawsuit it would presumably happen then. My judgment is that most of the environmental organizations that follow this sort of thing are more interested in compliance with NPDES.

There are vector control districts in California that apply pesticides by air; we do not. Aerial adulticiding is very controversial and generates a lot of opposition. Our impacts are mostly to water and that's the portion of the NPDES permit which will affect us.

What's the risk? What's the risk if we don't comply with CEQA? The risk is a lawsuit which says

we have a NPDES permit but haven't complied with CEQA.

I think we have very sound defenses to that law suit. Suppose we decided we didn't want to defend that law suit. Suppose we said, fine we'll comply with a CEQA; we'll do whatever you want. We can decide then.

I think the risk is remote that somebody will go into court and ask for a preliminary injunction and enjoin us from doing our day to day work of controlling vectors through applying pesticides pending our compliance with CEQA. A judge must declare that we close our operations that we have been doing for 20 years. We are complying with a NPDES permit and all of its provisions. A report would have to say that it's more equitable for us to stop operations for months notwithstanding the risk of disease associated with that while we're complying with CEQA, which is likely to be a completely unnecessary and useless exercise.

I think the risk is very remote that any judge would tell us to stop our activities. My final comment; how would we produce an EIR today when the NPDES permit is not final? An environmental analysis based on the provisions of a permit that won't be final for at least the next couple of months seems problematic.

The District is not at this time going forward to prepare an EIR and that unless something traumatic happens in the interim that is not likely.

Mike deferred to Steve and Kenn asking if they wished to add a comment.

District Manager Steve West thanked Mike for his report. He reminded the Board that the FY 2010 budget contains \$100,000 to pay for an EIR and to date the money has not been used. There is a draft permit from the State Water Resources Control Board that is being circulated right now. MVCAC has a committee working on the permit with the staff of that agency. Staff thinks Mike's advice is reasonable. The draft permit should come out sometime in December or early January.

In answer to Trustee Bruesch's questions Mike Jenkins informed the Board that Richard Shanahan has provided very generic advice to the MVCAC. He has laid out the options and the risks but did not give any specific advice because he contends that each District is different and engages in different activities. The only cases that he cited are cases where state agencies were subject to compliance with CEQA because they were initiating new projects.

He has not given any advice related to agencies that are simply continuing the programs that are ongoing for many years. He has left it up to each individual district to come to its own legal conclusion as to what they need to do to comply.

11. The Public Information Committee will meet immediately after the Board adjourns.

12. Adjournment

No motion. The meeting was adjourned at 7:45 a.m.

Surveillance Activities during November 2010

I. Mosquito Collections and Mosquito Pools

Location	Mean mosquitoes per trap
Bernard Bio Station. – Claremont	3.4
Bernard Bio Station. – Claremont (gravid trap)	1.0
Cummings Rd. – Covina	0.0
Wingate Park – Covina	3.8*
Maryvine St. – El Monte	0.6
Valley Blvd. – Industry	2.0
Sunnyside Ave. – Sierra Madre	16.3

* Mosquito pool tested

One mosquito pool was collected in the District in November was negative for WNV. In California, the number of WNV positive mosquito pools is 1302 from 24 counties, 55 from Los Angeles County.

II. Dead Birds

The number of WNV-positive dead birds this year in California year is now 412 in 27 counties with 40 coming from Los Angeles County.

III. Sentinel Chicken Sera

No new chickens within the District have tested positive WNV antibodies. Statewide the number of chickens confirmed WNV-positive is 279 in 21 counties with only 2 are from Los Angeles County.

IV. Human Illness

Statewide, there have been 102 WNV confirmed cases from 17 counties, three from Los Angeles County, one within our District. The number of fatalities reported in California in 2010 remains two.

V. Horses and Squirrels

The number of horses testing positive for WNV during 2010 in California remains at 19 from 11 counties. The number of tree squirrels reported positive for WNV in California in 2010 also remained the same at 23 from 8 counties. Los Angeles County accounted for no horses and one squirrel.

VI. Mean Maximum-Minimum Temperatures (degrees Fahrenheit)

	LA Civic Ctr max/min T°	Burbank max/min T°	Pasadena max/min T°	San Gabriel max/min T°	Ontario max/min T°	District max/min T°
Nov 2010	71.5/51.4	71.5/48.3	72.1/51.2	72.7/48.6	71.6/46.9	74.3/48.0
Nov 2009	74.4/52.9	75.1/48.7	77.7/52.7	75.7/49.4	76.1/48.7	78.4/49.3
Nov 5-yr mean	75.1/55.0	74.9/50.6	79.1/54.2	74.7/51.1	76.4/50.6	
Nov 2004	68.1/50.2	67.0/46.5	67.4/49.2	69.2/47.4	66.4/46.7	

Precipitation

	LA Civic Ctr precip (in)	Burbank precip (in)	Pasadena precip (in)	San Gabriel precip (in)	Ontario precip (in)	District precip (in)
Nov 2010	0.54	0.95	1.02	1.16	1.24	0.77
Nov 2009	0.01	0.01	0.00	0.00	0.30	0.01
Nov 5-yr mean	0.56	0.58	0.75	0.51	0.62	0.69
Nov 2004	0.20	0.47	1.60	0.50	0.93	

- District mean for temperatures and precipitation are for the three year period we have had our weather station.

To view information from the District's weather station go to:

<http://customerweb.westernwx.com/sqvmvcd>

Username: sqvmvcd Password: weather

VII. Notes: National news

According to the Centers for Disease Control West Nile Virus website, as of November 30, 964 human cases of WNV have been reported from 41 states and the District of Columbia. The cases were reported from: Alabama (3), Arizona (159), Arkansas (7), California (99), Colorado (81), Connecticut (8), District of Columbia (2), Florida (11), Georgia (12), Idaho (3), Illinois (56), Indiana (11), Iowa (6), Kansas (13), Kentucky (3), Louisiana (20), Maryland (23), Massachusetts (7), Michigan (29), Minnesota (8), Mississippi (8), Missouri (3), Nebraska (37), Nevada (2), New Hampshire (1), New Jersey (30), New Mexico (23), New York (127), North Dakota (9), Ohio (4), Pennsylvania (30), South Carolina (1), South Dakota (20), Tennessee (4), Texas (89), Utah (2), Virginia (4), Washington (2), Wisconsin (2), and Wyoming (6). Of the 964 cases, 589 (61%) had neuroinvasive disease. There are now 41 WNV-related fatalities reported nationwide from the states of Arizona, California, Colorado, Florida, Illinois, Indiana, Kentucky, Maryland, Michigan, Nebraska, New Jersey, New York, Texas, and Virginia.

VIII. *The Insect's Christmas*

The Insect's Christmas is a seven minute animated short made in 1913 in Russia by stop motion animator Wladyslaw Starewicz. It tells the story of a Father Christmas tree ornament that comes to life, travels to the forest to celebrate Christmas with the insects, a frog, and other forest creatures. Starewicz studied art and entomology and used insects often in his animations. Parts of real insect carcasses were used to make the puppets to give the creatures a realistic look. The following website provides more information about the film short along with a youtube link for viewing.

<http://thescorpionlair.blogspot.com/2010/11/insects-christmas.html> .



**Abatement Activities for
November 2010**

District Cities	Total Service Requests	TYPES OF SERVICE REQUESTS							
		Fish	Pools and Spas	Misc. Sources	Adult Mosquitoes	Black Flies	Midges	Bees	Other Insects
Alhambra	0								
Altadena	0								
Arcadia	1		1						
Azusa	0								
Baldwin Park	0								
Bradbury	0								
Claremont	0								
Covina	2	1	1						
Duarte	2			1		1			
El Monte	2	1			1				
Glendora	1		1						
Industry	0								
Irwindale	0								
L. A. County	2		2						
La Puente	2		2						
La Verne	0								
Monrovia	1			1					
Monterey Park	0								
Pomona	3		2	1					
Rosemead	0								
San Dimas	2	2							
San Gabriel	0								
Sierra Madre	1		1						
Temple City	3	2							1
Walnut	0								
West Covina	3	1	1						1
TOTAL	25	7	11	3	1	1	0	0	2

Fish- Placed in ornamental ponds and water barrels. Never placed in abandoned swimming pools or spas.

Pools & Spas- Referred to the District by residents, Department of Health Services, and City Code Enforcement Officers.

Misc. Sources- Resident refers to breeding site other than fish pond, swimming pool, and spa.

Adult Mosq.- Resident is annoyed by adult mosquitoes and is not sure of breeding site.

Black Flies- Resident is annoyed by black flies.

Midges- Property owner is experiencing an insect problem which has been identified as midges.

Bees- Resident has requested service for bees, wasps, or hornets.

Other Insects- Resident has contacted District regarding the control of insects other than those controlled by the District.

MOSQUITO CONTROL ACTIVITIES

District Cities	Total Sources Inspected	Total Sources Breeding	Total Sources Treated	Total Area Treated (Acres)	JUVENILE CONTROL						
					Duplex (Gallons)	Golden Bear (Gallons)	Bti Gran. (Pounds)	B. sphaer. (Pounds)	XR Briquets (Each)	Fish (Acres) (Planted)	
Alhambra	195	41	41	0.012	0.007	0.005		0.35			
Altadena	66	6	6	0.021	0.052	0.010					
Arcadia	509	62	62	0.071	0.122	0.096		0.09			
Azusa	76	31	31	0.832	2.067			0.18			
Baldwin Park											
Bradbury	37	4	4	0.060	0.180						
Claremont	68	11	13	0.041	0.048	0.048		0.09		0.0005	
Covina	44	17	22	0.932	2.742			0.09	3	0.0010	
Duarte	404	23	23	0.018	0.050	0.002					
El Monte	79	16	17	0.536	1.582	0.018		0.02		0.0001	
Glendora	121	9	9	0.041	0.113	0.066		0.04			
Industry	1031	123	123	0.624	0.424	0.234	4.50	0.04			
Irwindale	134	11	11	0.083	0.134	0.155					
L. A. County	216	34	34	0.112	0.159	0.074		0.42			
La Puente	91	18	18	0.310	0.882	0.062		0.04			
La Verne	159	8	8	0.010		0.028		0.11			
Monrovia	195	7	7	0.005	0.010	0.005					
Monterey Park	73	8	8	0.009		0.016		0.15			
Pomona	110	25	26	0.076	0.048	0.143		0.33		0.0001	
Rosemead	83	5	5	0.002	0.001	0.003		0.02			
San Dimas	116	4	4	0.009		0.010		0.02		0.0005	
San Gabriel	113	14	14	0.011	0.002	0.020		0.13			
Sierra Madre	118	16	17	0.009	0.019	0.002		0.02		0.0001	
Temple City	149	28	35	0.025	0.029	0.028		0.13		0.0005	
Walnut	28	9	9	0.029	0.065						
West Covina	257	25	25	0.071	0.135	0.052		0.35		0.0003	
TOTAL	4472	555	572	3.94	8.87	1.08	4.50	2.64	3	0.003	

0.6581 gallons of BVA was also used this month.

Total Sources Inspected- Total number of sources inspected for mosquitoes.

Total Sources Breeding- Total number of sources breeding for mosquitoes.

Total Sources Treated- Total number of sources treated for mosquitoes.

Total Area Treated- Total acres treated for mosquitoes only.

Juvenile Control- Pesticide used by type to control mosquito larvae and pupae.

Adult Control- Adulticide pesticide applied with ultra-low volume machine.

OTHER CONTROL

District Cities	BLACK FLIES			MIDGES		BEES			
	Larval Control	Adult Control		Larval Control		Sites Treated	Cynoff (Gallons)	Drione (Ounces)	M-Pede (Gallons)
	Vectobac 12AS (Gallons)	Scourge MF Formula II (Gallons)	Area Treated (Acres)		Area Treated (Acres)				
Alhambra									
Altadena									
Arcadia									
Azusa	4.62								
Baldwin Park									
Bradbury									
Claremont									
Covina									
Duarte									
El Monte									
Glendora	2.14								
Industry									
Irwindale									
L. A. County									
La Puente									
La Verne									
Monrovia									
Monterey Park									
Pomona									
Rosemead									
San Dimas									
San Gabriel									
Sierra Madre									
Temple City									
Walnut									
West Covina									
TOTAL	6.77	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0

RODENT CONTROL ACTIVITIES

District Cities	TYPES OF SERVICE REQUESTS				CONTROL		
	Total Service Requests	Rats	Mice	Other	Corrective Notices	Number of Bait Stations	Bait Used (lbs)
Alhambra	0						
Altadena	0						
Arcadia	0						
Azusa	0						
Baldwin Park	0						
Bradbury	0						
Claremont	1	1					
Covina	0						
Duarte	0						
El Monte	0						
Glendora	1	1			1		
Industry	0						
Irwindale	0						
L. A. County	0						
La Puente	0						
La Verne	0						
Monrovia	0						
Monterey Park	0					2	1.0
Pomona	0						
Rosemead	0						
San Dimas	0						
San Gabriel	0						
Sierra Madre	0						
Temple City	0						
Walnut	0						
West Covina	0						
TOTAL	2	2	0	0	1	2	1.0

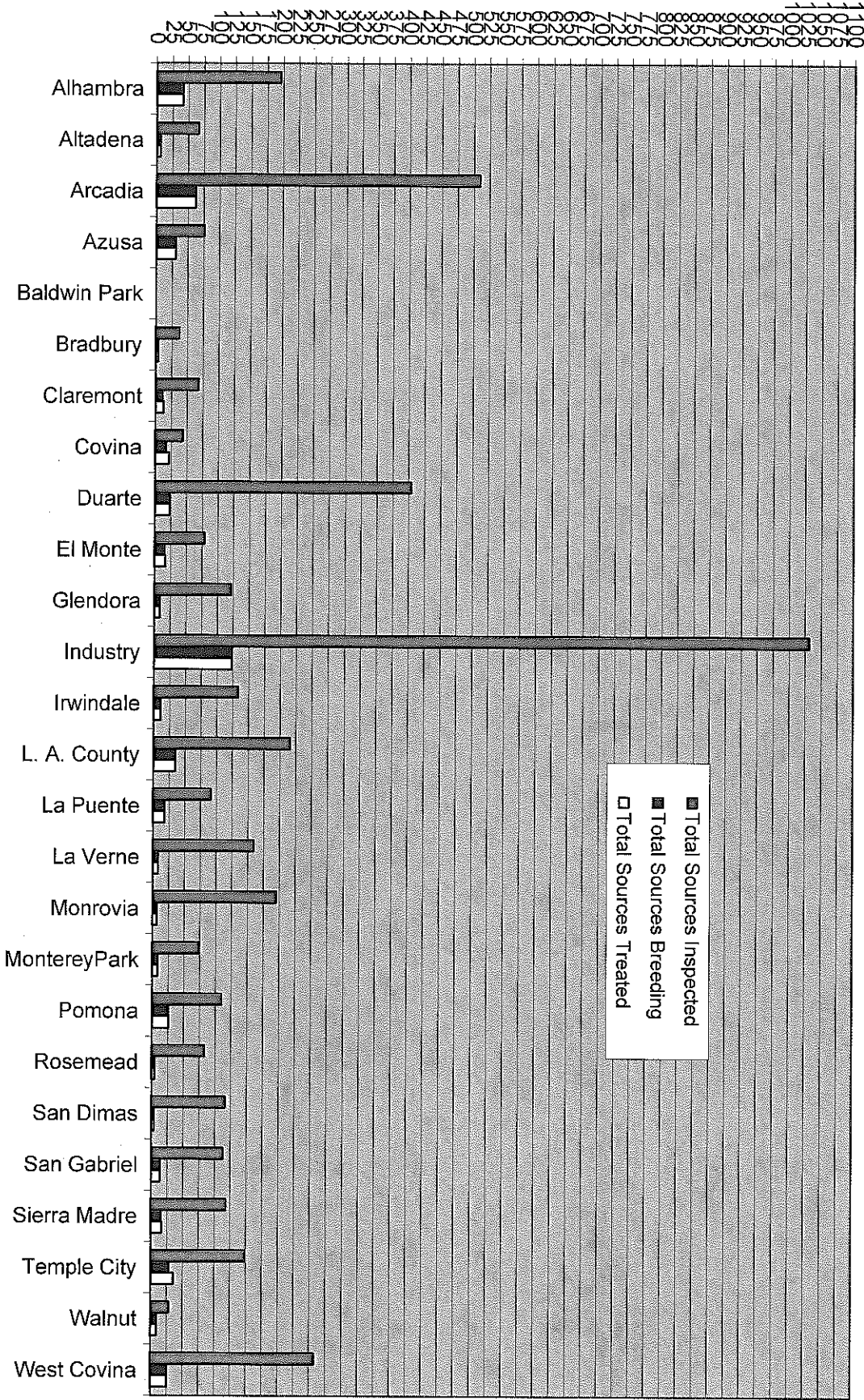
Other - Technician found evidence of other animals such as opossums, ground squirrels, etc.

Corrective Notices - Resident was instructed to eliminate food and shelter and seal access to buildings.

Number of Bait Stations - Actual number of bait stations deployed after compliance with corrective notice.

Amount of Bait Used - Pounds of Maki Bait used in bait stations.

November 2010 Operations Overview



Status of Education Program
November 2010

Public Relations

For several years, we have worked with other districts in Southern California to jointly purchase radio ad time to effectively blanket our diverse and expansive media market. Kelly met recently with the Director of Sales who is interested in trying to arrange ad sponsorship on an even grander scale. Metro Traffic produces news, sports, and traffic spots nationwide and feels we could more cost-effectively reach residents throughout California with our life saving messages. We will begin working with Metro to draft a proposal for state-wide WNV outreach in the coming months and present this to members of the Mosquito & Vector Control Association of California (MVCAC) to see if other districts might be interested in contributing financially.

Classroom Partnership Activities & Events

The month began with a meeting with Peter Rodriquez of the Upper San Gabriel Valley Municipal Water District. Peter is the District's community and government affairs manager who coordinates the WaterFest at the Arcadia County Park each fall. This District has been a proud sponsor of that festival for a number of years. The Public Information Department invited Mr. Rodriquez over to discuss partnership potentials. He expressed a great deal of interest and enthusiasm.

On Friday the 19th both Kelly and Carol Anne attended the Youth Science Center (YSC) Awards Gala and fundraising dinner as guests of Trustee, Jeff Parriott, also Vice President of the YSC Board of Directors. Kelly and Carol Anne had the opportunity to meet Ling-Ling Chang, President and CEO of YSC and will arrange a time to chat with her in the very near future to discuss a joint partnership. We were pleased to see Trustees Mary Su and Dan Holloway, and Assemblyman Mike Eng also in attendance.

On November 30th Kelly and Carol Anne will meet with the Los Angeles Public Works, Watershed Management Division to discuss partnership opportunities. We will have more information in December after the Board Meeting for those interested in details.

Outreach Activities in November 2010		
EVENT	# REACHED	CITY
Kids Presentations		
Royal Oaks School – 2 nd and 4 th Grades	160	Duarte
Fair Oaks Academy – 2 nd – 7 th Grade	26	Altadena
Girls Scouts of Greater LA – LEAD Careers	80	Arcadia
Total Outreach for November	266	

Upcoming Events for the Month of December

1 Dec – Cub Scouts Pack 111, District Field Trip, Arcadia

2-3 Dec – MVCAC Planning Meeting, Ontario

7 Dec – Nativity School, K-8 presentations, El Monte

9 Dec – Nativity School, K-8 presentations cont., El Monte

21 Dec – Southern California Vector Control Environmental Taskforce, Quarterly Meeting

December 10, 2010

Item 5

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: December 10, 2010 District Working Fund Balance

Explanation: The Treasurer's certified October 2010 ending fund balance of \$2,319,832 compares to the District's December 1, 2010 working balance of \$2,121,171 as follows:

\$2,319,832	October Certified Ending Balance
<u>-\$ 198,661</u>	<u>November Liabilities</u>
\$2,121,171	December 1 st Working Balance

Respectfully Submitted:



Steve West
District Manager

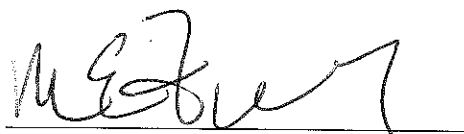
Treasurer's Report-October 2010
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for October 2010.

The Total of All Funds Balance is \$2,319,831.58

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in black ink, appearing to read 'M. Finlay', written over a horizontal line.

Margaret Finlay, Board Treasurer

San Gabriel Valley Mosquito and Vector Control District Treasurer's Report
(based on Balance Sheet Detail Activity Report,
Period 4, FY 2011 received on November 8, 2010)

Item 5

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.51%	\$717,412.77	interest	\$5.00	LAIF Statement (Oct 2010)	\$717,417.77

Maturity Date: Perpetual
 Interest rate as of Sep 30 2010

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	1.33%	\$1,137,746.38	trust warrant 582 interest	(\$261,582.15) \$1,824.84	ND 24 Per 4 ND 24 Per 4 ND 24 Per 4	\$877,989.07

Maturity Date: Perpetual
 Interest rate as of Aug 30 2010

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Bank of America Revolving Fund	\$46,357.00			B of A Statement October 2010	\$46,357.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$595,389.15	Deb Activity-Oct 2010 Trust Warrant 582 Reimbursement	(\$178,919.26) \$261,582.15 \$15.70	CB Statement October 2010	\$678,067.74

Total Beginning Balance

\$2,496,905.30

Total End Balance

\$2,319,831.58

San Gabriel Valley Mosquito & Vector Control District
1145 North Azusa Canyon Road, West Covina, CA 91790

Friday, December 10, 2010

Board of Trustees

Finance Committee

Will meet in the Board Room immediately after the Board adjourns

Agenda

- 1. Call to Order and Roll Call**
- 2. Opportunity for Public Comment on Non-Agenda Items**
The public is requested to provide a name/address and limit comment (s) to 5 minutes.
- 3. Presentation by Henry P. Eng, CPA, Auditor regarding Draft Audit for FY 2009 – 2010***
(Action Requested – Forward to the Board of Trustees).
- 4. Adjournment**

Finance Committee

Margaret Finlay, Chairperson
Frank Hall
Albert Huang

Henry Morgan
Joe Rocha
Stephan Sham

CERTIFICATE OF POSTING

I, Esther Elliott, Administrative Secretary of the San Gabriel Valley Mosquito and Vector Control District, certify under penalty of perjury under the laws of the State of California, that the foregoing agenda was posted not less than 72 hours prior to said meeting dated this 3th day of December 2010.

Copies of staff reports and supporting documentation pertaining to each item on this agenda are available for public viewing and inspection at San Gabriel Valley MVCD, Administration Building and Front Lobby. For further information regarding agenda items, please contact the office of the San Gabriel Valley MVCD at 626-814-9466 or via email at district@sgvmosquito.org

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact this District at 626-814-9466. Notification 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 34.102.104 ADA TITLE II)



Esther Elliott
Administrative Secretary
San Gabriel Valley Mosquito and Vector Control District

* Indicates an attachment