



**San Gabriel Valley
Mosquito & Vector Control District**
1145 North Azusa Canyon Road, West Covina, CA 91790
Phone: 626-814-9466 | www.sgvmosquito.org
Email: district@sgvmosquito.org

BOARD OF TRUSTEES MEETING AGENDA APRIL 12, 2024 – 7:00 A.M.

1. Call to Order

- 1.1 Pledge of Allegiance
- 1.2 Determination of a Quorum – Noted Absences
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

3. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 3.1 List of Claims: March 2024 (P.5)
- 3.2 Budget Status Report: March 2024 (P.13)
- 3.3 Minutes of Board of Trustees Meeting: March 2024 (P.17)
- 3.4 Operations Report: March 2024 (P.21)
- 3.5 Surveillance Report: March 2024 (P.23)
- 3.6 Communications Report: March 2024 (P.27)
- 3.7 Treasurer's Report: February 2024 / District Working Balance: April 2024 (P.31)
- 3.8 Sunshine Reports: AMCA Conference (P.33)

4. Presentation: None



5. **Consider Annual Approval of Investment Policy No. 30 (EXHIBIT 5A)** P.37
(Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)

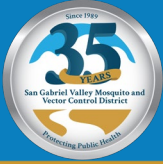
- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is approve the Annual Approval of Investment Policy No. 30.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose to not approve the Annual Approval of Investment Policy No. 30.

6. **Investment Strategy Report** P.45
(Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)

- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve to transfer \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose not to vote to transfer \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners

7. **Consider Vote on Ballot for Special District LAFCO Voting Member (EXHIBIT 7A)** P.47
(Board President, John Capoccia) (Approve/Deny)

- **Call for Public Comment**
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve the vote for one candidate on the ballot for a Special District (LAFCO) Voting Member.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose not to vote for a Special District (LAFCO) Voting Member.



8. District Administration

8.1 Committee Meeting Notifications

- Legislative Committee
- Public Information Committee

8.2 District Update

9. Committee Reports

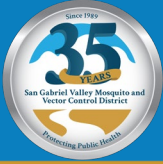
9.1 Ad-Hoc Committee Meeting (Solar Project) – April 3rd, 2024 (**EXHIBIT 9.1**) P.67

9.2 Ad-Hoc Committee Meeting (Benefit Assessment) – April 4th, 2024 (**EXHIBIT 9.2**) P.69

10. Trustee Reports

11. New Business

12. Adjournment



CERTIFICATE OF POSTING

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website (www.sgvmosquito.org) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads 'Jerry Mireles'.

Jerry Mireles, Clerk of the Board
San Gabriel Valley MVCD

NOTICE TO THE PUBLIC

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)



San Gabriel Valley Mosquito & Vector Control District List of Claims | March 2024

San Gabriel Valley Mosquito And Vector Control District Claims List March 2024

Vendor	Date	Product/Service	Memo/Description	Amount
AJG ACCOUNTING & BOOKKEEPING SRVCS	03/14/2024	6000 ACCOUNTING SERVICES	Bookkeeping services February 2024 Invoice #3003	2,281.25
				\$ 2,281.25
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	Crossbody fanny pack for women (purple); Fanny pack for men women, crossbody waist bag pack (dark blue)	35.02
AMAZON CAPITAL SERVICES	03/14/2024	6270 OFFICE SUPPLIES	MagiCare Alcohol Hand Wipes	28.46
AMAZON CAPITAL SERVICES	03/14/2024	6280 SUPPLIES, OPERATIONS	Inkjetcorner Compatible Ink Cartridge Replacement	17.51
AMAZON CAPITAL SERVICES	03/14/2024	6280 SUPPLIES, OPERATIONS	Attelite Hat Organizer for Baseball Caps, set of 6	43.79
AMAZON CAPITAL SERVICES	03/14/2024	6331 PROF. DEVELOPMENT	Budget Tools: Financial Methods in the Public Sector; Handbook by James L Perry	184.79
AMAZON CAPITAL SERVICES	03/14/2024	6331 PROF. DEVELOPMENT	Public personnel Management by Jared J Llorens	77.93
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	5 - Basic Medical Blue Nitrile Exam Gloves	41.60
AMAZON CAPITAL SERVICES	03/14/2024	6040 Building Maintenance	Fenpro chain link fence privacy tape	166.40
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	Sueriv mesh laundry bags	9.84
AMAZON CAPITAL SERVICES	03/14/2024	6030 BOARD EXPENSES	Lavazza Gran Aroma Ground Coffee	29.22
AMAZON CAPITAL SERVICES	03/14/2024	6270 OFFICE SUPPLIES	LuckyGreenery Artificial Scindapsus aureus	-22.98
AMAZON CAPITAL SERVICES	03/14/2024	6270 OFFICE SUPPLIES	SOGUYI fake plants; TaoTazon woven basket	-40.49
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	2 - Fanny Pack for men women, crossbody waist bag pack (black)	35.02
AMAZON CAPITAL SERVICES	03/14/2024	6280 SUPPLIES, OPERATIONS	Amazon basics 8-pack 9 volt alkaline performance all purpose batteries	13.62
AMAZON CAPITAL SERVICES	03/14/2024	6280 SUPPLIES, OPERATIONS	12 - LALAPool large premium pool dispenser, strong floating pool chlorine dispenser	124.68
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	6 - 2 pieces xfitting 3/4" Pex A Expansion x 3/4" male ball valve	110.88
AMAZON CAPITAL SERVICES	03/14/2024	6250 LABORATORY SUPPLIES	Switchbot Smart Switch Button Pusher - Bluetooth Fingerbot for Rocker Switch	31.44
				\$ 886.73
AMERICAN FIDELITY ASSURANCE	03/14/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums INV #D698411 3/1-3/31/24	459.99
AMERICAN FIDELITY ASSURANCE	03/14/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums INV #D698411 3/1-3/31/24	274.46
AMERICAN FIDELITY ASSURANCE	03/14/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums INV #D698411 3/1-3/31/24	189.70
AMERICAN FIDELITY ASSURANCE	03/14/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums INV #D698411 3/1-3/31/24	2,303.05
AMERICAN FIDELITY ASSURANCE	03/14/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums INV #D698411 3/1-3/31/24	36.14
				\$ 3,263.34
AMERICAN FIDELITY FLEX ACCT	03/14/2024	6070 FLEX PREMIUMS	Flex Premiums INV #2340363A April 2024	104.16
AMERICAN FIDELITY FLEX ACCT	03/14/2024	6070 FLEX PREMIUMS	Flex Premiums INV #2340363A April 2024	66.66
AMERICAN FIDELITY FLEX ACCT	03/14/2024	6070 FLEX PREMIUMS	Flex Premiums INV #2340363A April 2024	183.31
AMERICAN FIDELITY FLEX ACCT	03/14/2024	6070 FLEX PREMIUMS	Flex Premiums INV #2340363A April 2024	254.15
				\$ 608.28
ARAMARK UNIFORMS	03/14/2024	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	03/14/2024	6332 Uniforms	Uniforms Invoice #5880530137	84.70
ARAMARK UNIFORMS	03/14/2024	6332 Uniforms	Uniforms Invoice #5880541953	84.70
ARAMARK UNIFORMS	03/14/2024	6332 Uniforms	Uniforms Invoice #5880524194	84.70
ARAMARK UNIFORMS	03/14/2024	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	03/14/2024	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
				\$ 304.47
ATHENS SERVICES	03/14/2024	6040 Building Maintenance	Refuse Disposal Invoice #16434716 March 2024	296.41
				\$ 296.41
AZELIS A &ES	03/14/2024	6283 PESTICIDES SUPPLIES	INV# 136362; Metalarv XRP (200 WSP/CS)	5,000.00
AZELIS A &ES	03/14/2024	6283 PESTICIDES SUPPLIES	Metalarv XRP (200 WSP/CS)	1,000.00



San Gabriel Valley Mosquito & Vector Control District List of Claims | March 2024

AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	Metalary XRP (200 WSP/ CS) Promo	-1,000.00
AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	Vectobac 12AS (2x2.5 GL CS)	10,811.25
AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	VMX Vectomax WSP (800 WSP/CS)	8,160.00
AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	VMX Vectomax WSP (800 WSP/CS) Complimentary	
AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	Tax	2,280.89
AZELIS A & ES	03/14/2024	6283 PESTICIDES SUPPLIES	Environmental Liability Surcharge	38.00
				\$ 26,290.14
AZUSA LIGHT & WATER	03/26/2024	6343 Meter # 99172930	Account# 303-0191.300 Water Utility Charges 1/31/24-3/5/24	41.00
				\$ 41.00
BECKY A. SHEVLIN	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
CAL PERS	03/26/2024	6070 Med premiums - Cafeteria	Medical premiums ID 7165101556 April 2024	1,730.82
CAL PERS	03/26/2024	6072 Med premiums - Retirees	Medical premiums - Retired EE April 2024	628.00
CAL PERS	03/26/2024	6070 Med premiums - Cafeteria	Medical premiums April 2024	2,920.36
CAL PERS	03/26/2024	6070 Med premiums - Cafeteria	Medical premiums April 2024	3,656.23
CAL PERS	03/26/2024	6070 Med premiums - Cafeteria	Medical premiums April 2024	3,161.49
CAL PERS	03/26/2024	6070 ADMIN FEE	Medical premium Admin fee April 2024	51.73
				\$ 12,148.63
CECILIA VERA	03/26/2024	6003 ADVERTISING	Three (3) Aguas Frescas for District Open House Event 4/16/24	100.00
				\$ 100.00
CHARLIE KLINAKIS	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
CLARKE MOSQUITO CONTROL	03/14/2024	6283 PESTICIDES SUPPLIES	INV #005107594 Altosid XR Briquets	922.65
CLARKE MOSQUITO CONTROL	03/14/2024	6283 PESTICIDES SUPPLIES	INV #005107567 Aqua Duet 2x2.5 Gal	1,641.16
CLARKE MOSQUITO CONTROL	03/14/2024	6283 PESTICIDES SUPPLIES	INV #005107580 Natular XRT Tablet and Natular G30 WSP	28,884.84
				\$ 31,448.65
COREY CALAYCAY	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
DENISE MENCHACA	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
Discount Patio Covers	03/26/2024	6040 Building Maintenance	Carport Installation Deposit	375.00
				\$ 375.00
DR. ALLEN L. WU	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
ENVIRONMENT CONTROL	03/14/2024	6040 Building Maintenance	Monthly Janitorial Service for March 2024 #16006-411	1,604.00
				\$ 1,604.00
ENVIRONMENTAL SYSTEMS (esri)	03/26/2024	6250 LABORATORY SUPPLIES	Invoice# 94676112 ArcGIS Spatial Analyst (add-on) 2/28/24 - 12/31/24	546.71
ENVIRONMENTAL SYSTEMS (esri)	03/26/2024	6250 LABORATORY SUPPLIES	Amt. Prepaid -	-740.16
ENVIRONMENTAL SYSTEMS (esri)	03/26/2024	6250 LABORATORY SUPPLIES	Invoice# 94676112 ArcGIS Online Annual Subscription 2/28/24 - 12/31/24	2,544.32
				\$ 2,350.87
FLEET SOLUTIONS CENTER	03/14/2024	6260 SUPPLIES, MECHANICAL	INV #5889	843.52



San Gabriel Valley Mosquito & Vector Control District

List of Claims | March 2024

FLEET SOLUTIONS CENTER	03/14/2024	6260 SUPPLIES, MECHANICAL	INV #5888	732.20
FLEET SOLUTIONS CENTER	03/14/2024	6260 SUPPLIES, MECHANICAL	INV #5882	420.78
FLEET SOLUTIONS CENTER	03/26/2024	6260 SUPPLIES, MECHANICAL	Invoice# 5920 Vehicle Maintenance Lic#1538934	327.84
FLEET SOLUTIONS CENTER	03/26/2024	6260 SUPPLIES, MECHANICAL	Invoice# 5908 Vehicle Maintenance Lic#1404887	288.22
FLEET SOLUTIONS CENTER	03/26/2024	6260 SUPPLIES, MECHANICAL	Invoice# 5916 Vehicle Maintenance Lic#1580071	86.00
				\$ 2,698.56
FRONTIER	03/26/2024	6315 Monthly Internet Charges	Acct#626-197-1465-020723-5 Internet Services 3/9/24-4/8/24	555.00
				\$ 555.00
Go To Communications, Inc	03/14/2024	6320 Office phones	Office phones 03/01-03/31/24 #IN7102762923 Go To Connect Standard Monthly Charge	1,108.41
				\$ 1,108.41
GRACE CHEN DESIGN AND ILLUSTRATIONS	03/14/2024	6003 ADVERTISING	INV #1987 City Spots of Interests Map for Eco Health	955.00
				\$ 955.00
HENRY AVILES	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
JACKIE DOORNIK	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
JAMIE MANGAN	03/14/2024	6232 Per Diem	Per Diem AMCA Conference 3/4-3/8	275.00
				\$ 275.00
JAQUELINE CORDOVA	03/26/2024	6334 BOOTS	Boots Allowance	170.89
				\$ 170.89
JASON FARNED	03/14/2024	6232 Travel Expenses	Travel Expenses - MVCAC Spring Meeting/Leg Day 03/04-03/07/24	39.52
JASON FARNED	03/14/2024	6232 Travel Expenses	Travel Expenses - AMCA Annual Meeting 03/04-03/07/24	74.40
				\$ 113.92
JERRY MIRELES	03/14/2024	6232 Per Diem	Per Diem 2024 City Clerks Association of California Conference 4/3-4/5	165.00
				\$ 165.00
JERRY VELASCO	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
JOHN CAPOCCIA	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
JOSEPH LEON	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
KENN K. FUJIOKA	03/26/2024	6072 MEDICAL PREMIUM-Retired EE	Retiree CalPERS Medical Premiums April 2024	249.60
				\$ 249.60
LINCOLN FINANCIAL GROUP	03/26/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums April 2024	2.24
LINCOLN FINANCIAL GROUP	03/26/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Ref# 4670771493 April 2024	11.90
LINCOLN FINANCIAL GROUP	03/26/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums April 2024	15.20
LINCOLN FINANCIAL GROUP	03/26/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums April 2024	527.30
LINCOLN FINANCIAL GROUP	03/26/2024	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums April 2024	52.40
LINCOLN FINANCIAL GROUP	03/26/2024	6065 GROUP TERM LIFE	Group Term Life Insurance April 2024	391.82
				\$ 1,000.86



San Gabriel Valley Mosquito & Vector Control District

List of Claims | March 2024

LLOYD JOHNSON	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	149.50
				<u>\$ 149.50</u>
MANUEL R. GARCIA	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				<u>\$ 100.00</u>
MARTA TANAKA	03/26/2024	6072 MEDICAL PREMIUM-Retired EE	Retiree CalPERS Medical Premiums April 2024	974.47
				<u>\$ 974.47</u>
MARY ANGELA BRISCO	03/26/2024	6072 MEDICAL PREMIUM-Retired EE	Retiree CalPERS Medical Premiums April 2024	708.41
				<u>\$ 708.41</u>
MIKE NIFFENEGGER	03/26/2024	6072 MEDICAL PREMIUM-Retired EE	Retiree CalPERS Medical Premiums April 2024	974.47
				<u>\$ 974.47</u>
NATIONWIDE RETIREMENT	03/14/2024	6066 457 CONTRIBUTION	Employer 457 Contributions for DM PPE 3/9/24	276.86
NATIONWIDE RETIREMENT	03/26/2024	6066 457 CONTRIBUTION	Employer 457 Contributions for DM PPE 3/23/24	276.86
				<u>\$ 553.72</u>
OES OFFICE FURNITURE	03/14/2024	6040 Building Maintenance	INV #8199	512.47
				<u>\$ 512.47</u>
Optimized Investment Partners, LLC	03/14/2024	6190 OTHER	INV #1166 Investment Advisory Services for period ending Feb. 29, 2024	717.80
				<u>\$ 717.80</u>
ORANGE COUNTY VECTOR CONTROL DISTRICT	03/26/2024	6330 TRAINING, CEU'S	MVCAC Live CEU Event 4/17/24 (26 employees)	3,380.00
				<u>\$ 3,380.00</u>
PATRICIA CORTEZ	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				<u>\$ 100.00</u>
PERS	03/14/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/9/24	2,207.11
PERS	03/14/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/9/24	530.82
PERS	03/14/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/9/24	370.17
PERS	03/14/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/9/24	2,693.55
PERS	03/14/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/9/24	1,246.12
PERS	03/14/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/9/24	1,047.24
PERS	03/14/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/9/24	464.88
PERS	03/14/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/9/24	756.48
PERS	03/26/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/23/24	464.88
PERS	03/26/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/23/24	2,207.11
PERS	03/26/2024	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 3/23/24	530.82
PERS	03/26/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/23/24	756.48
PERS	03/26/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/23/24	1,047.24
PERS	03/26/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/23/24	1,246.12
PERS	03/26/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/23/24	2,720.40
PERS	03/26/2024	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 3/23/24	370.17
				<u>\$ 18,659.59</u>
PRINCIPAL DENTAL	03/26/2024	6070 Dental premiums - Cafeter	Dental Premiums for Period April 2024	135.46
PRINCIPAL DENTAL	03/26/2024	6070 Dental premiums - Cafeter	Dental Premiums for Period April 2024	136.38
PRINCIPAL DENTAL	03/26/2024	6070 Dental premiums - Cafeter	Dental Premiums for Period April 2024	1,421.23



San Gabriel Valley Mosquito & Vector Control District

List of Claims | March 2024

PRINCIPAL DENTAL	03/26/2024	6070 Dental premiums - Cafeter	Dental Premiums for Period April 2024	271.84
PRINCIPAL DENTAL	03/26/2024	6070 Vision Premiums	Vision Premiums for Period April 2024	44.35
PRINCIPAL DENTAL	03/26/2024	6070 Vision Premiums	Vision Premiums for Period April 2024	149.34
PRINCIPAL DENTAL	03/26/2024	6070 Vision Premiums	Vision Premiums for Period April 2024	17.74
PRINCIPAL DENTAL	03/26/2024	6070 Vision Premiums	Vision Premiums for Period April 2024	17.74
PRINCIPAL DENTAL	03/26/2024	6070 Dental premiums - Cafeter	Dental Premiums for Period April 2024	360.92
PRINCIPAL DENTAL	03/26/2024	6070 Vision Premiums	Vision Premiums for Period April 2024	53.22
				\$ 2,608.22
RED WING SHOE STORE	03/14/2024	6334 BOOTS	INV #20240210026095 Boot Purchases	2,298.57
				\$ 2,298.57
RICHARD BARAKAT	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
ROBERT GONZALES	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
ROBERT S. JOE	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
ROSE ALBA	03/26/2024	6003 ADVERTISING	Invoice#2024-13 Balloon Services for District Open House Event 4/16/24	430.00
				\$ 430.00
SANDRA ARMENTA	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
SHO TAY	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				\$ 100.00
Silva Tree Service	03/14/2024	6040 Building Maintenance	Tree cut to gate height - Removing excess from neighboring property	750.00
				\$ 750.00
SOCALGAS	03/14/2024	6341 Utilities	Acc # 059 618 2100 5 02/08-03/11/24	35.45
SOCALGAS	03/14/2024	6341 Utilities	Acc # 057 518 2100 9 02/08-03/11/24	255.42
				\$ 290.87
SOUTHERN CALIFORNIA EDISON	03/14/2024	6340 UTILITIES - ELECTRIC	Electricity Usage SoCal Edison 02/01/24-03/03/24 Account #700251011287	2,079.27
				\$ 2,079.27
SSD Alarm	03/14/2024	6040 Monit & Maint	INV #S-01117535 Monitoring & Maintenance Labor Jan 2024 - Past Due	189.00
SSD Alarm	03/14/2024	6040 Monit & Maint	INV #R-00511746 Monitoring & Maintenance, Burglar and Fire Alarm 04/01-06/30/24	3,197.34
				\$ 3,386.34
STEVEN GALLEGOS	03/14/2024	6262 Fuel for Trucks	Fuel for Trucks Reimbursement: Gas Card Not Available; Truck 21-18 03/05/24	10.00
				\$ 10.00
SYNTECH GROUP INC.	03/14/2024	6036 COMPUTER SOFTWARE	Microsoft Power BI Pro for Government Monthly - 1 YR Commit (3/1/24-3/31/24)	10.00
SYNTECH GROUP INC.	03/14/2024	6036 COMPUTER SOFTWARE	Dropsuite Business Backup - Monthly (3/1/24-3/31/24)	240.00
SYNTECH GROUP INC.	03/14/2024	6036 COMPUTER SOFTWARE	INV #SVC-A23165 Microsoft Office 365 G1 GCC - Per User CAL; 1 YR Commit License 03/01-03/31/24	203.70
SYNTECH GROUP INC.	03/14/2024	6036 COMPUTER SOFTWARE	Microsoft 365 G3 GCC - Per User CAL; 1 YR Commit License 03/01-03/31/24	792.00
SYNTECH GROUP INC.	03/26/2024	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Base Support + SGVM (3.1.24-3.31.24)	900.00
SYNTECH GROUP INC.	03/26/2024	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User - Premium 03/01-03/31	1,050.00
SYNTECH GROUP INC.	03/26/2024	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User - Standard 03/01-03/31	1,050.00



San Gabriel Valley Mosquito & Vector Control District List of Claims | March 2024

				<u>\$ 4,245.70</u>
TARGET SPECIALTY PRODUCTS	03/26/2024	6283 PESTICIDES SUPPLIES	Freight	92.04
TARGET SPECIALTY PRODUCTS	03/26/2024	6283 PESTICIDES SUPPLIES	Invoice# INVP501420262 Pesticide Supplies - Sumilarv 0.5G Mosquito Larvacide	2,052.46
				<u>\$ 2,144.50</u>
TERRYBERRY	03/26/2024	6030 BOARD EXPENSES	Invoice# Q04179 Trustee Service Pin	376.54
				<u>\$ 376.54</u>
TEXAS LIFE INSURANCE COMPANY	03/26/2024	6070 CAFETERIA BENEFIT	Invoice# SM09BT20240314001 Voluntary Insurance Premiums April 2024	127.15
TEXAS LIFE INSURANCE COMPANY	03/26/2024	6070 CAFETERIA BENEFIT	Invoice# SM09BT20240314001 Voluntary Insurance Premiums April 2024	42.25
				<u>\$ 169.40</u>
THE HOME DEPOT	03/26/2024	6040 Building Maintenance	Invoice# 1023567 Building Maintenance Supplies	81.73
THE HOME DEPOT	03/26/2024	6040 Building Maintenance	Invoice# 2522628 Building Maintenance Supplies	17.28
				<u>\$ 99.01</u>
TIM SANDOVAL	03/14/2024	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on March 8th, 2024	100.00
				<u>\$ 100.00</u>
UNITED PET CARE	03/14/2024	6070 Med premiums - Cafeteria	Pet Insurance premiums INV #30030134 March 2024	17.50
UNITED PET CARE	03/14/2024	6070 Med premiums - Cafeteria	Pet Insurance premiums March 2024	17.50
UNITED PET CARE	03/14/2024	6070 Med premiums - Cafeteria	Pet Insurance premiums March 2024	17.50
UNITED PET CARE	03/14/2024	6070 Med premiums - Cafeteria	Pet Insurance premiums March 2024	34.00
				<u>\$ 86.50</u>
VERIZON WIRELESS	03/26/2024	6312 Monthly District Field Ph	Invoice# 9958772791 Field Communications 2/11/24-3/10/24	1,866.47
				<u>\$ 1,866.47</u>
WEX/CHEVRON	03/14/2024	6262 Fuel for Trucks	Fuel for Trucks 2/7-3/6/2024; INV #95637739	2,321.88
				<u>\$ 2,321.88</u>
			Total Accounts Payable for March 2024	\$ 140,884.71
			Total Payroll for March 2024 (see attached)	\$ 224,406.32
			Total Claims for March 2024	\$ 365,291.03



San Gabriel Valley Mosquito & Vector Control District List of Claims | March 2024

San Gabriel Valley Mosquito And Vector Control District Payroll March 2024

Department	March 14, 2024	March 28, 2024	Total
100-EXECUTIVE	\$ 9,849.92	\$ 9,849.92	\$ 19,699.84
200-ADMINISTRATION	\$ 7,690.45	\$ 9,153.09	\$ 16,843.54
300-OPERATIONS	\$ 52,684.51	\$ 53,798.03	\$ 106,482.54
400-SURVEILLANCE	\$ 15,011.58	\$ 16,375.86	\$ 31,387.44
500-COMMUNICATIONS	\$ 17,339.89	\$ 17,552.63	\$ 34,892.52
300-1 EXTRA HELP (SEASONAL)	\$ -	\$ -	\$ -
GROSS PAYROLL	\$ 102,576.35	\$ 106,729.53	\$ 209,305.88
EMPLOYER TAXES	\$ 1,572.90	\$ 1,611.67	\$ 3,184.57
CAR ALLOWANCE (DM)	\$ 500.00	\$ -	\$ 500.00
EMPLOYEE BENEFITS-MED	\$ 6,447.07	\$ 4,968.80	\$ 11,415.87
TOTAL PAYROLL	\$ 111,096.32	\$ 113,310.00	\$ 224,406.32

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San Gabriel Valley Mosquito & Vector Control District
Budget Status Report | March 2024

**COMPARITIVE YTD ACTUAL TO FULL YEAR BUDGET
 CURRENT PERIOD 75% OF YEAR COMPLETED - MARCH 31, 2024**

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	56,743.60	558,273.74	881,671.00	323,397.26	63.32	
Salaries - Non Exempt	135,284.70	1,222,437.85	1,959,706.00	737,268.15	62.38	
Salaries - Overtime	0.00	59,364.32	24,500.00	(34,864.32)	242.30	ENS Activity
Salaries - Vacation	8,296.88	127,758.26	113,939.00	(13,819.26)	112.13	Alba Term
Salaries-Holiday	2,723.55	85,925.88	123,815.00	37,889.12	69.40	
Salaries, Sick Pay	6,257.15	79,304.37	96,215.00	16,910.63	82.42	
Salaries, Part-time - XH	0.00	106,212.12	209,183.00	102,970.88	50.77	
Management Car Allowance	500.00	4,500.00	6,000.00	1,500.00	75.00	
Cafeteria Benefit	30,281.28	279,066.98	469,200.00	190,133.02	59.48	
Hlth Benefits, Ret Emps	3,534.95	32,635.73	46,000.00	13,364.27	70.95	
Employer, 457 Contribution	553.72	5,537.20	7,862.00	2,324.80	70.43	
Medicare	3,184.57	33,590.62	50,457.00	16,866.38	66.57	
Retirement - Classic - Normal Cost 12.47%	6,405.62	65,300.63	218,287.00	152,986.37	29.92	
Retirement - Pepra Normal Cost 7.68%	12,253.97	120,281.04	370,048.00	249,766.96	32.50	
Retirement - Classic Retire ADP	0.00	293,509.00	470,215.00	176,706.00	62.42	Remaining balance applied to PEPRA
Retirement - PEPRA Retire ADP	0.00	176,706.00	0.00	(176,706.00)	0.00	(see above)
Retirement - Classic-Unfunded Liability	0.00	115,719.00	119,589.00	3,870.00	96.76	Annual payment
Retirement - Pepra-Unfunded Liability	0.00	0.00	0.00	0.00	0.00	
Social Security	0.00	5,196.67	8,175.00	2,978.33	63.57	
Group Term Life Ins	391.82	4,068.42	5,500.00	1,431.58	73.97	
Tuition Reimbursement	0.00	4,000.00	4,000.00	0.00	100.00	
Insurance, unemployment	0.00	15,021.58	24,000.00	8,978.42	62.59	
Post Retirement Benefits	0.00	50,000.00	50,000.00	0.00	100.00	One time payment
TOTAL PERSONNEL EXPENSES	266,411.81	3,444,409.41	5,258,362.00	1,813,952.59	65.50	
OPERATING EXPENSES						
Event Participation Fees	0.00	300.00	2,000.00	1,700.00	15.00	
Arbovirus Testing Supplies	0.00	14,029.75	20,000.00	5,970.25	70.15	
Branded Clothing	0.00	2,311.53	4,000.00	1,688.47	57.79	
Boots	2,343.88	2,862.20	5,500.00	2,637.80	52.04	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	262.72	812.72	2,000.00	1,187.28	40.64	
Awards	0.00	2,598.13	4,200.00	1,601.87	61.86	
Advertising	1,485.00	7,137.15	20,000.00	12,862.85	35.69	



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | March 2024

COMPARITIVE YTD ACTUAL TO FULL YEAR BUDGET CURRENT PERIOD 75% OF YEAR COMPLETED - MARCH 31, 2024

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	967.20	13,408.42	21,000.00	7,591.58	63.85	
Board Expenses	2,355.26	18,985.24	41,000.00	22,014.76	46.31	
Computer Hardware	0.00	6,804.14	26,000.00	19,195.86	26.17	
Computer Software	1,245.70	77,233.75	84,000.00	6,766.25	91.94	Annual renewals
Website/Email Service	0.00	6,000.01	7,500.00	1,499.99	80.00	Annual renewal
Building maintenance	7,240.00	47,496.28	90,000.00	42,503.72	52.77	
Maintenance, equipment	0.00	504.63	3,000.00	2,495.37	16.82	
Maintenance, grounds	0.00	1,000.00	2,000.00	1,000.00	50.00	
Equipment Lease	0.00	14,913.66	22,000.00	7,086.34	67.79	
Fees & Assessments	0.00	3,980.34	4,500.00	519.66	88.45	LAIF, CalPERS, LAC Fire, City of WC fees
Hiring expenses	0.00	1,658.35	13,000.00	11,341.65	12.76	
VCJPA General Fund	0.00	3,726.00	2,095.00	(1,631.00)	177.85	Annual premium
Insurance, liability	0.00	118,087.00	131,279.00	13,192.00	89.95	Annual premium
Workers Comp Insurance	0.00	112,417.00	144,664.00	32,247.00	77.71	Annual premium
Automobile Insurance	0.00	2,832.00	2,834.00	2.00	99.93	Annual premium
Other Insurance	0.00	888.83	5,500.00	4,611.17	16.16	
Insurance, property	0.00	20,008.00	19,593.00	(415.00)	102.12	Annual premium
Legal	0.00	34,818.38	40,000.00	5,181.62	87.05	PSR
Memberships	0.00	31,547.58	39,000.00	7,452.42	80.89	
Miscellaneous expenses	0.00	25.00	3,000.00	2,975.00	0.83	
Postage	0.00	4,748.01	10,400.00	5,651.99	45.65	
Professional Services, Accounting	2,281.25	10,080.02	0.00	(10,080.02)	N/A	Bookkeeping Services (Accounting Specialist
Professional Services, Auditor	0.00	16,230.00	20,000.00	3,770.00	81.15	
Professional Services, Other	717.80	717.80	5,000.00	4,282.20	14.36	Optimized Investments
Professional Services, IT	3,000.00	27,464.26	60,000.00	32,535.74	45.77	
Printing & Reproduction	0.00	0.00	11,000.00	11,000.00	0.00	
Reference	0.00	388.12	800.00	411.88	48.52	
Seminars and meetings	553.92	32,505.58	46,000.00	13,494.42	70.66	
Supplies, Surveillance	2,614.67	10,306.01	16,000.00	5,693.99	64.41	
Supplies, Vehicle Maintenance	2,698.56	39,261.85	50,000.00	10,738.15	78.52	
Supplies, Gasoline	2,331.88	44,072.68	70,000.00	25,927.32	62.96	
Supplies, Office	-35.01	4,794.28	10,200.00	5,405.72	47.00	
Supplies, Mosquito Fish	0.00	60.51	2,500.00	2,439.49	2.42	
Supplies, Operations	199.60	5,234.00	9,000.00	3,766.00	58.16	
Supplies, Pesticides	59,883.29	126,186.16	100,000.00	(26,186.16)	126.19	Supplies for Fiscal Year



San Gabriel Valley Mosquito & Vector Control District Budget Status Report | March 2024

COMPARITIVE YTD ACTUAL TO FULL YEAR BUDGET CURRENT PERIOD 75% OF YEAR COMPLETED - MARCH 31, 2024

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized
Supplies, Communications other forms	0.00	4,178.24	8,000.00	3,821.76	52.23
Supplies, Education Program	0.00	297.81	12,000.00	11,702.19	2.48
Supplies, Safety	0.00	652.20	8,000.00	7,347.80	8.15
Supplies, Media Production	0.00	186.85	800.00	613.15	23.36
Benefit Assesment Admin Cost	0.00	19,914.18	119,000.00	99,085.82	16.73
Communications, Field	1,866.47	23,083.45	50,000.00	26,916.55	46.17
Telephone, Internet	555.00	9,532.50	20,000.00	10,467.50	47.66
Telephone , Office	1,108.41	13,828.26	25,000.00	11,171.74	55.31
Training , CEU's	3,380.00	8,095.00	4,400.00	(3,695.00)	183.98
Uniforms and clothing	254.10	6,536.66	12,000.00	5,463.34	54.47
Utilities, Electric	2,079.27	25,580.85	35,500.00	9,919.15	72.06
Utilities, Natural Gas	290.87	1,750.76	4,200.00	2,449.24	41.68
Utilities, Water	41.00	1,099.50	2,500.00	1,400.50	43.98
Surveillance, Aerial	0.00	0.00	27,150.00	27,150.00	0.00
TOTAL OPERATING EXPENSES	99,720.84	983,171.63	1,501,115.00	517,943.37	65.50
TOTAL EXPENSES	366,132.65	4,427,581.04	6,759,477.00	2,331,895.96	65.50
CAPITAL OUTLAY EXPENSES					
Capital Outlay	13,869.27	13,869.27	25,000.00	11,130.73	55.48
TOTAL CAPITAL EXPENSES	13,869.27	13,869.27	25,000.00	11,130.73	55.48
RESERVES					
Reserve, Public Health Em	0.00	0.00	500,200.00	500,200.00	0.00
Reserve, Capital Projects	0.00	0.00	300,000.00	300,000.00	0.00
Reserve, Pension Liability	0.00	0.00	400,000.00	400,000.00	0.00
Reserve, Building/Facilities	0.00	0.00	100,000.00	100,000.00	0.00
Reserve, Vehicle Replacement	0.00	0.00	100,000.00	100,000.00	0.00
TOTAL RESERVES	0.00	0.00	1,400,200.00	1,400,200.00	0.00

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San Gabriel Valley Mosquito & Vector Control District
Board of Trustees Meeting Minutes
March 8, 2024

TRUSTEES PRESENT

Henry Aviles (Alhambra)
 Sho Tay (Arcadia)
 Robert Gonzales (Azusa)
 Richard Barakat (Bradbury)
 Corey Calaycay (Claremont)
 Patricia Cortez (Covina)
 Jerry Velasco (El Monte)
 Jackie Doornik (Glendora)
 Manuel Garcia (Irwindale)
 Charlie Klinakis (La Puente)
 Becky Shevlin (Monrovia)
 Joseph Leon (Monterey Park)
 Rachel Janbek (Pasadena)
 Tim Sandoval (Pomona)
 Sandra Armenta (Rosemead)
 Denise Menchaca (San Gabriel)
 John Capoccia (Sierra Madre)
 Robert Joe (South Pasadena)
 Allen Wu (Walnut)
 Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Emmanuel Estrada (Baldwin Park)
 Margaret Finlay (Duarte)
 Catherine Marcucci (Industry)
 Anish Saraiya (L.A. County)
 Meshal Kashifalghita (La Verne)
 Ryan Vienna (San Dimas)
 Cynthia Sternquist (Temple City)

STAFF PRESENT

Jason Farned
 Cecilia Contreras
 Tristan Hallum
 Gilbert Holguin
 Anais Medina Diaz
 Jerry Mireles
 Kriztian Luna

GUESTS PRESENT

District Counsel, Kelly Alhadeff-Black

1. Call to Order

Board President Capoccia called the meeting to order at 7:00 a.m. Trustee Wu led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

Motion by Trustee Calaycay, seconded by Trustee Leon and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Barakat, Calaycay, Cortez, Velasco, Doornik, Garcia, Klinakis, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Finlay, Marcucci, Saraiya, Kashifalghita, Vienna, Sternquist



4. Presentation

4.1 Trustee Service Pin Presentation – Richard Barakat, 30 Years

President Capoccia recognized Trustee Barakat for 30 years of service with the district.

4.2 2024 Strategic Plan

District Manager Farned provided a presentation on the district's 2024 Strategic Plan and shared results of the 2023 Staff Survey. Discussed ensued and trustees shared appreciation of the positive results and feedback regarding staff survey.

5. Annual Review of Signatory Authority

District Manager Jason Farned provided an overview of this item and stated Anais Medina Diaz will be added as an authorized signatory staff member to district account records as permitted by the resolution. Additionally, the Executive Committee will be updated to reflect current members which include President John Capoccia, Vice President Meshal Kashifalghita, Secretary-Treasurer Lloyd Johnson, and Past-President Becky Shevlin.

The Board received and filed this report.

6. Consider Recommendation to Approve Resolution 2024-01 San Gabriel Valley Mosquito and Vector Control District Bylaws Governing District Meetings and Rescinding Resolution 2021-01

Mr. Farned mentioned that the District Bylaws will outline the roles and responsibilities of the Executive Committee. This includes the Executive Committee members serving as de facto alternates for all other committees. A member of the Executive Committee can act as an alternate member for any committee unable to establish a quorum and can vote solely when a regular member is absent or disqualified.

AYES: Aviles, Tay, Gonzales, Barakat, Calaycay, Cortez, Velasco, Doornik, Garcia, Klinakis, Shevlin, Leon, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Finlay, Marcucci, Saraiya, Kashifalghita, Vienna, Sternquist

7. District Administration

7.1 Committee Meeting Notifications

Mr. Farned updated the Board, stating that the Finance & Audit and Public Information Committees would commence after the adjournment of the Board meeting.

7.2 Annual Form 700 Filing Reminder

Mr. Farned provided a reminder to board members regarding the Form 700 due 4/2/2024.



7.3 District Update

Mr. Farned briefed the Board on the District's upcoming 35th-anniversary event scheduled for April 16th from 11 am to 1 pm. Director of Communications, Anais Medina Diaz, reminded the Trustees that they should have received an invitation email, prompting them to RSVP.

Additionally, Mr. Farned briefly summarized his attendance at the MVCAC Spring and Legislative conference. He also noted that recruitment for seasonal positions will open shortly.

8. Committee Reports

None

9. Trustee Reports

President Capoccia informed the Trustees about the City of Sierra Madre Wistaria Festival, scheduled for March 17th, and encouraged trustees to attend. Additionally, he congratulated the Trustees on their re-election endeavors within their respective cities.

10. New Business

None

11. Adjournment

The meeting was adjourned at 8:05 a.m.

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Operations Department Report Disease Weeks 9 - 13 | February 25 – March 30

Zone Specialists:

Zone	Specialist	Cities
1	Steven Ly	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Dane Miletich	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Darrin Jones	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

Operations Summary:

This report includes chemical usage for February 2024. It does not include pesticide usage for March because the reporting period concluded before the end of the month. March's pesticide usage will be included in next month's report.

The department has commenced recruitment efforts to hire ten seasonal positions in preparation for the current season. The candidates have been chosen and are completing the necessary steps to begin employment on April 8.

The department is in preparation for the first phase of its spring swimming pool condition confirmation effort. Residents will be sent a request for condition confirmation requesting to have their pool in an acceptable condition.

Chemical Usage:

February 2024

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
Larvicide Oils (Surface Film)			
Suffocation	Mosquitoes	0.11 gal.	871 sq.ft.
Insect Growth Regulators (IGR's)			
Inhibits metamorphosis	Mosquitoes	20.67 lbs.	14,669 sq.ft.
Bacterials			
Ingestion, toxicant	Mosquitoes	0 gal.	0 sq.ft.
Ingestion, toxicant	Mosquitoes	19.76 lbs.	172,760 sq.ft.
Ingestion, toxicant	Black flies	1.36 gal.	341,063 m ³



Operations Department Report Disease Weeks 9 - 13 | February 25 – March 30

Biologicals					
Mosquito fish	Mosquitoes	112	ea.	23,958	sq.ft.

Field Statistics:

1,366

+ 18.17 %
2023

SITES VISITED

35

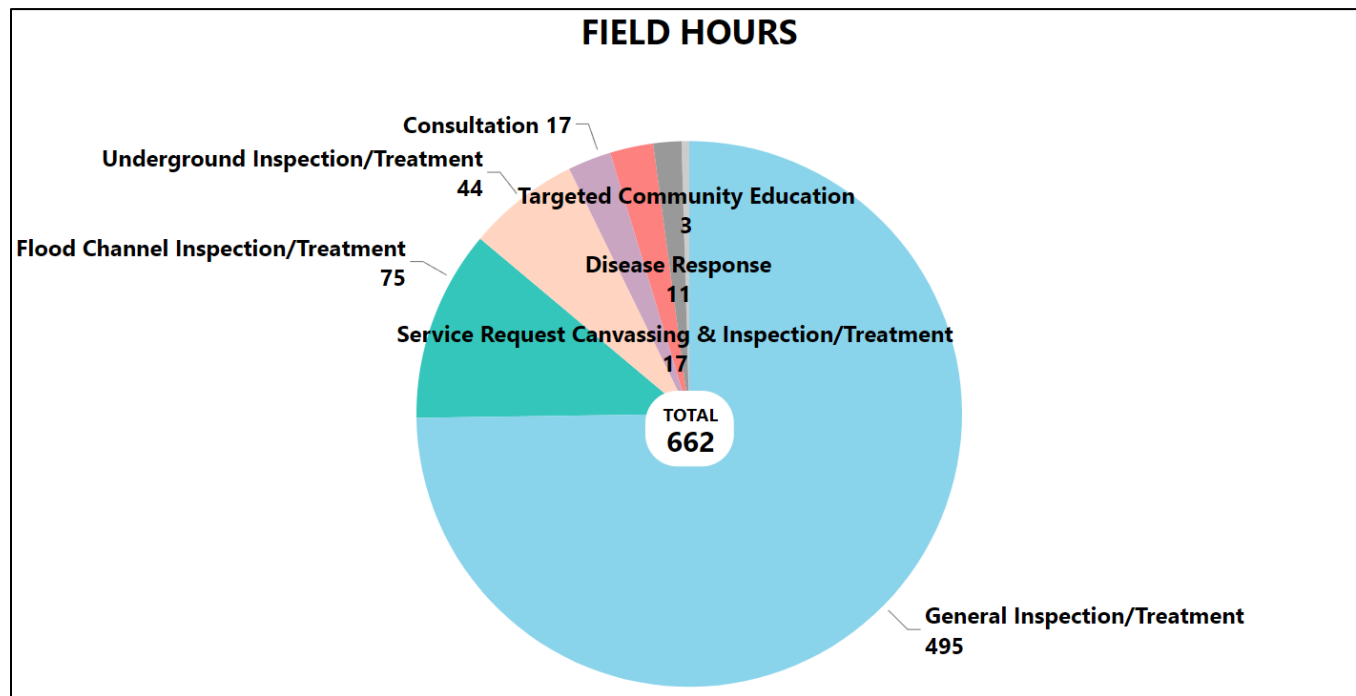
+ 20.69 %
2023

SERVICE REQUESTS

6

+ 100 %
2023

CONSULTATIONS





San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 9 - 13 | February 25 – March 30

Surveillance Activities

Routine mosquito surveillance restarted in epiweek 12 and continued through 13 using Gravid, BG Sentinel 2 and carbon dioxide (CO2) trap types. An average of 57 traps were deployed each week while total abundance ranged from 869-966 mosquitoes per week. The average number of mosquitos caught per trap ranged from 14.98-16.95 during this time frame.

Average Mosquitoes Per Trap

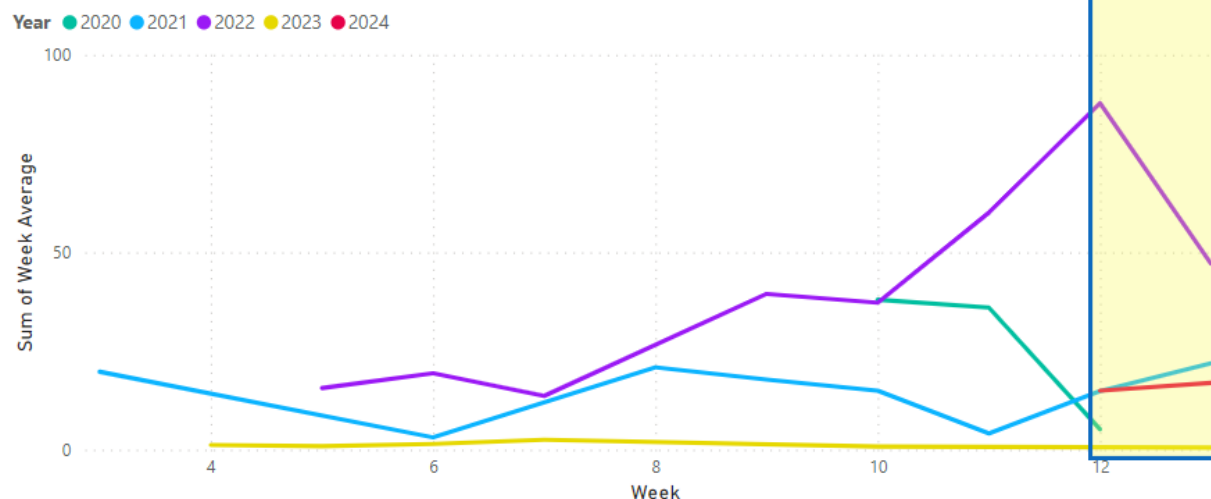


Fig. 1 Average mosquito counts for years 2020 through 2023. Highlighted are weeks twelve through thirteen.

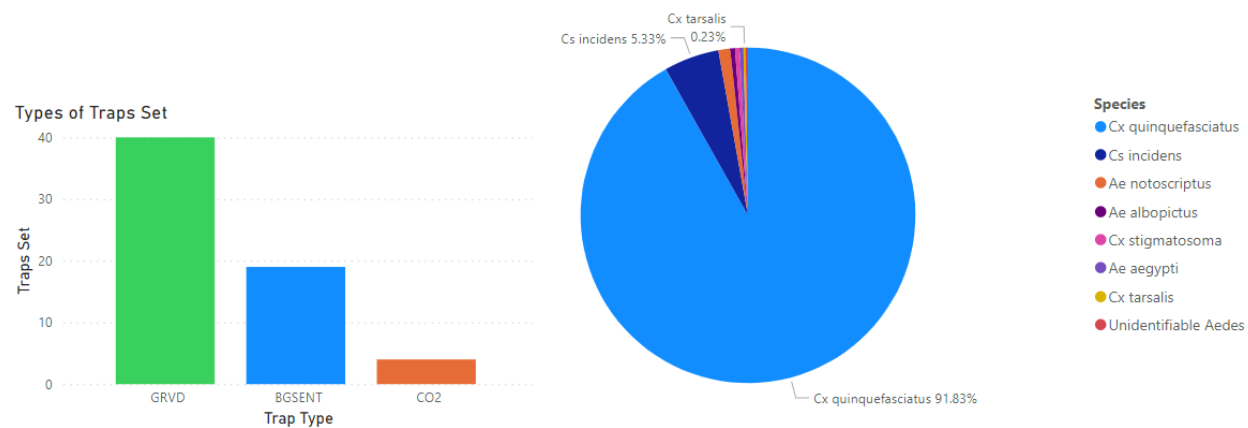


Fig. 2 The bar chart depicts the total number/types of traps set while the pie chart depicts the total percentage of mosquitoes collected during the current reporting period. Species listed on the far right are sorted from high to low as a function of total collections.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 9 - 13 | February 25 – March 30

Community/City	Avg Mosq per Trap
Alhambra	16
Altadena	8
Arcadia	25
Azusa	59
Baldwin Park	35
Bradbury	6
Claremont	10
Covina	17
Duarte	9
El Monte	33
Glendora	33
Industry	15
Irwindale	15
La Puente	40
La Verne	4
Monrovia	16
Monterey Park	34
Pasadena	15
Pomona	25
Rosemead	41
San Dimas	15
San Gabriel	33
Sierra Madre	10
South Pasadena	2
Temple City	17
Walnut	27
West Covina	22

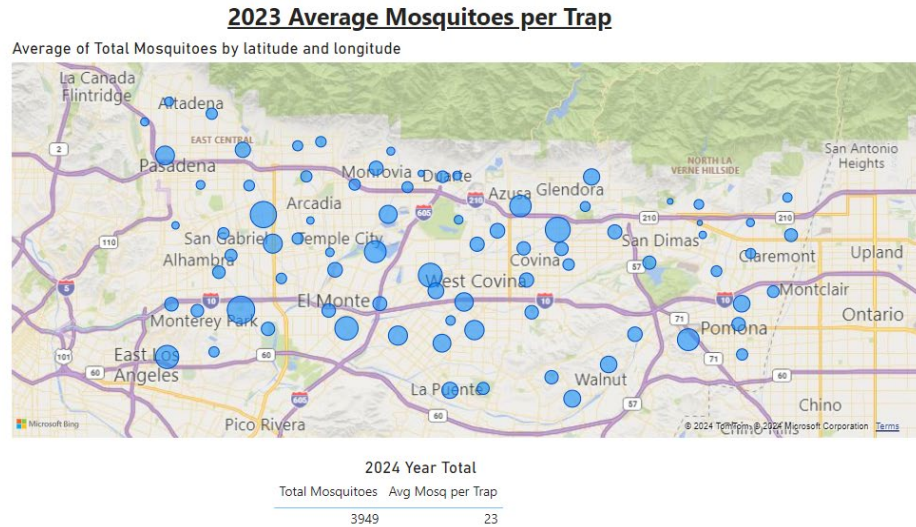


Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping location averages while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

Black Fly Surveillance

Early season black fly surveillance was conducted during week 12. This surveillance was conducted using Encephalitis Vector Surveillance (EVS) traps baited with carbon dioxide in the form of dry ice. The traps yielded minimal results in the form of black fly adults, far below predetermined thresholds set for operational action. Worth noting, two routine surveillance traps were included as a part of the black fly report due to the high collections.



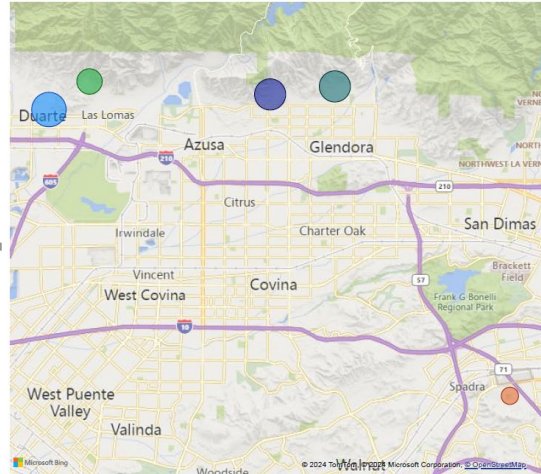
San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 9 - 13 | February 25 – March 30

Week 12 Black Fly Data

C02 Traps			
Zone	Site Name	Trap Type	Total Black Fly
7	1000 Glencoe Heights	CO2	8
7	Hook West Flood Channel	CO2	8
5	Tall Pine Dr	CO2	5
7	1251 Hicrest Rd (GL)	CO2	0

Other Traps			
Zone	Site Name	Trap Type	Total Black Fly
5	Bradbury Civic Center	BGSSENT	10
8	Westmont Park (PO)	GRVD	2
Total			

- Site Name**
- 1000 Glencoe Heights
 - Bradbury Civic Center
 - Hook West Flood Channel
 - Tall Pine Dr
 - Westmont Park (PO)



Notes:
The table shows all trap counts for the past week. Traps with counts of (100+) black flies per trap have ● and counts of (200+) black flies per trap have ●. Locations positive for black flies appear on the map. The bubbles on the map represent the relative numbers of black fly caught in each trap but are not drawn to scale.

Fig. 4 Black fly trap locations for week 12. All trap locations shown were positive for black flies. The size of the bubbles on the map reflects the relative abundance of black flies caught at each site.

Underground Surveillance

Starting this season, the Surveillance department plans to set routine bi-weekly underground mosquito abundance traps to aid in identifying hard to reach mosquito populations in storm drain systems. In epiweek 13, the department set a preliminary surveillance route to begin this continual process. The results are depicted below.



San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 9 - 13 | February 25 – March 30

Week 13 Underground Trapping

<u>USDS Traps</u>		
City	Site Name	Total Mosquitoes
El Monte	USDS - 4103 Eunice Ave (SITE ID 27299)	29
El Monte	USDS - Lambert Park - (SITE ID 28368)	4
El Monte	USDS - 4444 Arden Dr (SITE ID 27284)	2
Industry	USDS - 13258 Nelson Ave E (SITE ID 27994)	0
La Puente	USDS - 439 Ardilla Ave (SITE ID 27934)	0

- Site Name**
- USDS - 13258 Nelson Ave E (SITE ID 27994)
 - USDS - 4103 Eunice Ave (SITE ID 27299)
 - USDS - 439 Ardilla Ave (SITE ID 27934)
 - USDS - 4444 Arden Dr (SITE ID 27284)
 - USDS - Lambert Park - (SITE ID 28368)

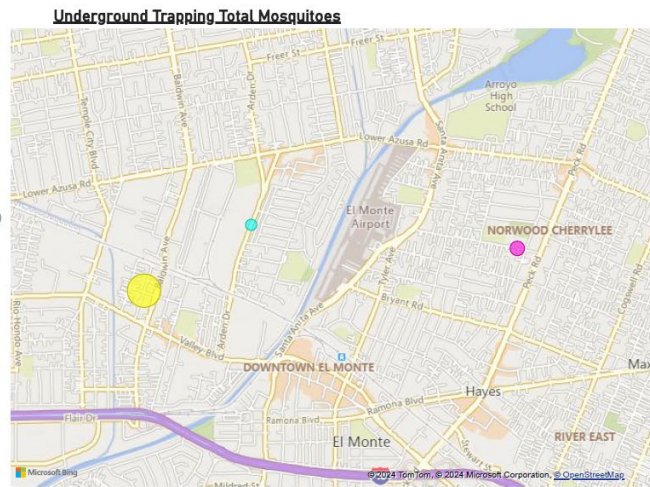


Fig. 5 Fig. 4 Underground trap locations for week 13. All trap locations shown were positive for adult mosquitoes. The size of the bubbles on the map reflects the relative abundance of adult mosquitoes caught at each site.



San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 9 - 13 | February 25 – March 30

Outreach Summary:

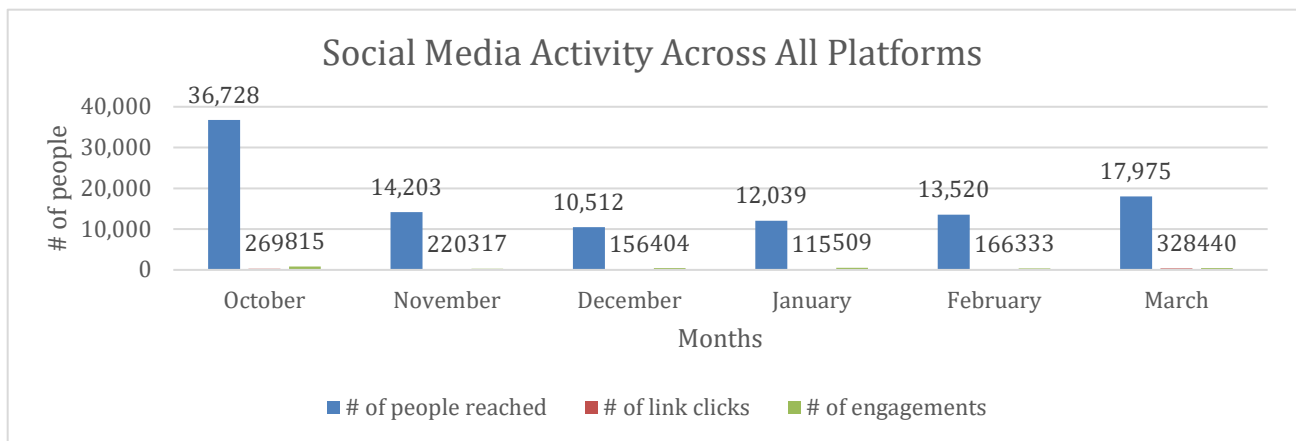
The Communications Department continued its efforts in planning the upcoming open house and developing a marketing campaign to celebrate the District’s 35th Anniversary. Additionally, staff is producing its seasonal spring campaign in time for California Mosquito Awareness Week which is observed in April. We look forward with sharing the District’s latest educational public service announcement, “Los Repelentes.”

The EcoHealth Program is conducting its in-class presentations and activities, collecting 6-month surveys from students participating in the community science programs, and preparing for a teacher development



course that will be offered this upcoming July.

Digital Marketing:



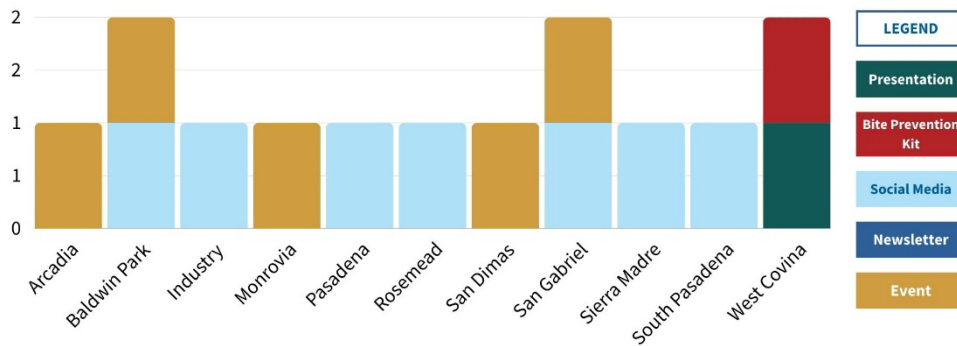
1) Key Performance Indicators (KPIs):

A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.



San Gabriel Valley Mosquito & Vector Control District
Communications Department Report
 Disease Weeks 9 - 13 | February 25 – March 30

CITY ENGAGEMENT - SPRING 2024



2) Digital Response Support

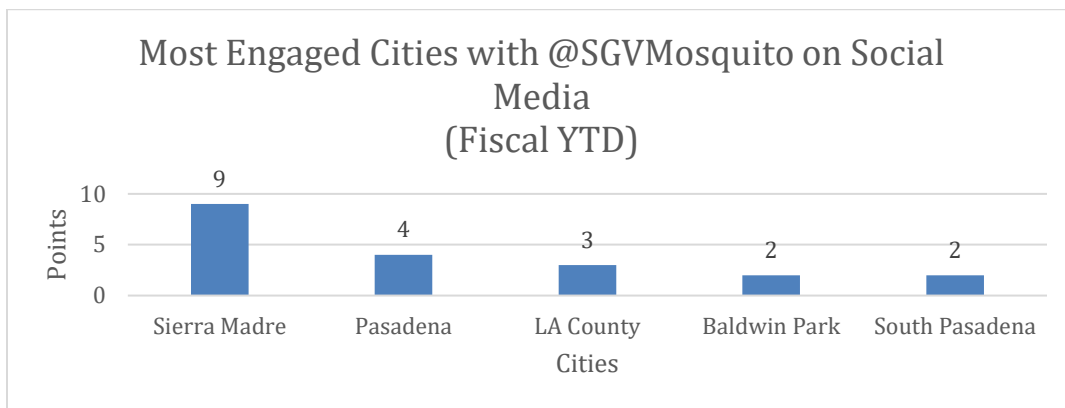
- a) Insect repellent and safe travel tips for winter months.

3) City Engagement

Tracking the District’s engagement with each city. Outreach services and opportunities for engagement are identified in the legend.

4) Social Media

- a) Development of content for the current season by focusing on rain.
- b) Including more general content about the District and what we do.



Tracking cities social media engagement with our District’s social media platforms. Points are based on the following:

- 1 Point - Passive engagement: Like post, view IG story,
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,
- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito



San Gabriel Valley Mosquito & Vector Control District Communications Department Report Disease Weeks 9 - 13 | February 25 – March 30

5) Content Development

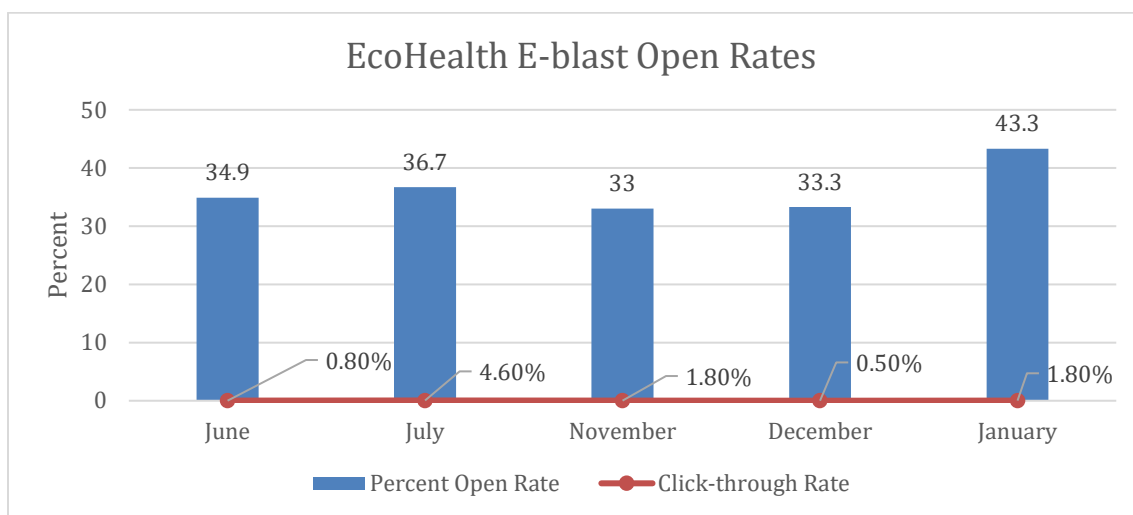
- a) Developing branding and marketing plan to celebrate the District's 35th anniversary
- b) Developing public service announcement video and accompanying digital assets in preparation for California Mosquito Awareness Week.



EcoHealth
Vector Education



1. Data in Education (Fiscal YTD)



2. EcoHealth Highlights

- (3/12) Presentation to Pasadena Public Health Data Core Group regarding EcoHealth's Data Visualization Platform.
- (3/13) Kingsley Visit Pre-assessment compared to Post-assessment:
 - Question: "What is the #1 reason we don't want mosquitoes to bite us?"
 - Answer: "They can carry germs that make us sick"
 - Percent change: (post - pre / pre) = **48%**
- (3/20) Gladstone Kindergarten Visit Pre-assessment compared to Post-assessment:
 - Question: "What does Ada love?"
 - Answer: "Water, blood, hiding places"
 - Percent change: (post - pre / pre) = **235%**
- Developed instructional videos for Mosquito Intelligence Academy classroom curriculum.
- Tested in-house 3D-printed classroom manipulatives in classroom.

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San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | February 2024

SGVMVCD TREASURER'S REPORT FEBRUARY 2024

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Revolving Fund, L.A. County Pool, CA CLASS, and LAIF accounts.

LOCAL AGENCY INVESTMENT FUND (LAIF)				
BEGINNING BALANCE				\$139,464.38
No transactions this period		\$0.00		
ENDING BALANCE				\$139,464.38
% OF ANNUAL EXPENDITURE:	2.06%	YIELD:	4.12%	MATURITY DATE: PERPETUAL SOURCE: FEB 2024 STATEMENT

LOS ANGELES COUNTY POOL (PB1)				
BEGINNING BALANCE				\$751,079.57
Interest Earned		\$5,752.07		
Sec Mst 2023-24 1st Pd		\$578,600.14		
Red Mstr 2023-24 2nd Pd		\$18,164.63		
Trust Warrant #743 (Withdrawal for Investment Transfer)		(\$651,000.00)		
ENDING BALANCE				\$702,596.41
% OF ANNUAL EXPENDITURE:	10.36%	YIELD:	4.14%	MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 8

CALIFORNIA CLASS PRIME				
BEGINNING BALANCE				\$3,307,173.66
Contribution		\$651,000.00		
Interest Earned		\$15,994.04		
ENDING BALANCE				\$3,974,167.70
% OF ANNUAL EXPENDITURE:	58.58%	YIELD:	5.43%	MATURITY DATE: PERPETUAL SOURCE: FEB 2024 STATEMENT

VCIPA CONTINGENCY FUND				
BEGINNING BALANCE				\$154,466.00
No transactions this period		\$0.00		
ENDING BALANCE				\$154,466.00
% OF ANNUAL EXPENDITURE:	2.28%	YIELD:	2.57%	MATURITY DATE: PERPETUAL SOURCE: DEC 2023 STATEMENT*

*Statements provided on quarterly basis only

CITIZENS BANK (REVOLVING FUND)				
BEGINNING BALANCE				\$200,000.00
Debit Activity		(\$1,730,483.69)		
Deposits		\$1,736,097.63		
Service Charge		(\$177.61)		
ENDING BALANCE				\$205,436.33
% OF ANNUAL EXPENDITURE:	3.03%			SOURCE: FEB 2024 STATEMENT

CITIZENS BANK (SWEEP ACCOUNT)				
BEGINNING BALANCE				\$628,203.15
Debit Activity		(\$981,400.82)		
Deposits		\$646,688.52		
Interest Earned		\$41.55		
ENDING BALANCE				\$293,532.40
% OF ANNUAL EXPENDITURE:	4.33%	YIELD:	0.10%	SOURCE: FEB 2024 STATEMENT

ALL FUNDS BEGINNING BALANCE	\$5,180,386.76
ALL FUNDS ENDING BALANCE	\$5,469,663.22

Lloyd Johnson (Apr 1, 2024 10:10 PDF)

Lloyd Johnson, Secretary-Treasurer

4/1/2024

Date



San Gabriel Valley Mosquito & Vector Control District District Working Balance | April 2024

SGVMVCD WORKING FUND BALANCE APRIL 2024

ALL FUNDS ENDING BALANCE (PERIOD ENDING FEBRUARY 2024)	\$5,469,663.22
TOTAL RESERVES	(\$1,400,200.00)
MARCH 2024 EXPENDITURES	<u>(\$365,291.03)</u>
APRIL 1, 2024 WORKING FUND BALANCE	<u><u>\$3,704,172.19</u></u>

A handwritten signature in black ink that reads "Jason Farned".

Jason Farned, District Manager

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

REPORT OF STAFF'S ATTENDANCE

AT CONFERENCE/EVENT

Staff Name and Title: Gilbert Holguin – Director of Operations

Name of Conference/Event: AMCA 90th Annual Meeting 2024

Date: 03/04/2024 – 03/07/2024

Location: Sheraton Dallas Hotel

Significant points learned of benefit to the District and its ratepayers:

This was my first national conference. There was much more information on other types of methods, research, and findings than at the southern California conference.

Evaluating the efficacy of pre-season larvicide treatments of WNV vectors in Cook County, IL

This district used Sumilarv WSP for their treatments. They used 96 CDC gravid traps, 48 CDC miniature light traps for 24 weeks trapping 2 nights a week. The traps captured Culex restuans/pipiens. The treatments they did brought down populations over the course of 4 months. The district will continue to trap, monitor, and treat in hopes that populations will decrease earlier in the season. It was interesting to see that in a different climate and geography, mosquitoes continued to grow and thrive.

Hunting Down Sewer Mosquitoes

This presentation by Justin Harbison brought new methods of checking underground storm drains. First, they go all the way in the drains themselves. Not sure if this violates confined space restrictions, but they were able to see firsthand what was in some of these drains. California's law would not permit us to enter our storm drains. The other thing they did was outfit an RC remote control with a camera to enter the drains that were too small for them to enter. They were able to determine based on captured footage which drains were holding water and growing mosquitoes.

Overall, the conference was great and brought new thoughts and ideas for our current programs here at the district.

Date: 03/19/2024 Signed: *Gilbert Holguin*

Print Name: Gilbert Holguin

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

REPORT OF STAFF'S ATTENDANCE

AT CONFERENCE/EVENT

Staff Name and Title: Jamie Mangan, Vector Ecologist

Name of Conference/Event: Annual Conference of the American Mosquito Control Assoc

Date: 3/4/24 to 3/8/24

Location: Dallas, TX

Significant points learned of benefit to the District and its ratepayers:

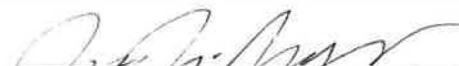
I attended this conference to present research and to learn about others' research. I presented my work on the larval ecology of invasive *Aedes notoscriptus* and had follow-up discussion with other vector control professionals and researchers based in areas with other invasive *Aedes* species.

I reconnected with former colleagues in local/state vector control, academia, and at CDC and learned about their newly developed methods for keeping mosquito colonies, sterile insect technique, and insecticide resistance testing.

I attended talks about response to locally-acquired malaria, invasive *Aedes* surveillance and control, West Nile virus management, and GIS techniques for surveillance.

As the vector ecologist, my attendance at AMCA in particular is vital to staying up to date on current practices, as well as adapting research methods to maximize understanding of the current state of the district and future risk. The information from presentations and conversations I had at AMCA will set the tone of my work this year. The experience was invaluable, and I am grateful for the opportunity to attend.

Date: 3/11/24

Signed: 

Print Name: Jamie Mangan

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

REPORT OF STAFF'S ATTENDANCE

AT CONFERENCE/EVENT

Staff Name and Title: Jason Farned, District Manager

Name of Conference/Event: AMCA Annual Meeting

Date: February 20-22, 2024

Location: Dallas, TX

Significant points learned of benefit to the District and its ratepayers:

The American Mosquito Control Association Annual Meeting was a valuable experience. It gave me an opportunity to learn new information, share my own best practices, and network with colleagues and industry professionals from across the United States.

The conference offered three days of speaker sessions with symposiums ranging in topics from mosquito biology to public policy and administration. There were many presentations I found especially useful that directly related to challenges we face in San Gabriel Valley.

There was an excellent symposium on arboviral surveillance throughout the United States. It included presentations from vector control districts in Florida and Texas which outlined strategies and best practices for *Aedes aegypti* surveillance, something that is becoming more important in California as invasive *Aedes* become more established and *Aedes*-born disease becomes an increasing threat.

The legislative and regulatory symposium was incredibly valuable as it discussed in detail new legislation and regulations that impact our work. As was a symposium on mosquito resistance to available pesticides and the decreasing efficacy of many products that are commonly used.

I am also a member of the AMCA Bylaws Committee which met at the conference to discuss and consider proposed updates.

I had opportunities to speak to several of our contractors and vendors to learn more about emerging products and technologies as well as strategize about future initiatives.

Date: 03/28/2024

Signed: 

Print Name: Jason Farned

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

REPORT OF STAFF'S ATTENDANCE

AT CONFERENCE/EVENT

Staff Name and Title: Tristan Hallum, Director of Scientific Programs

Name of Conference/Event: AMCA's 90th Annual Conference

Date: March 4th – 8th, 2024

Location: Sheraton Dallas Hotel, Texas

Significant points learned of benefit to the District and its ratepayers:

For this years American Mosquito Control Association's Annual Conference, I planned for the conference with specific goals in mind. Two of those goals, which I will be detailing further below, were what is the applicable state of the sterile insect technique (SIT) across the country and how do organizations in the state of Florida deal with cases of Dengue transmission.

SIT has been a consistent topic in the last several years across vector control conferences and there are several programs starting to shift their efforts from pilot research to preliminary control efforts. Some legislative updates are promising for MosquitoMate's ZAP *albopictus* mosquito and their WB1 *aegypti* products as to their viability in use across California markets. More vendors are beginning to market and sell adult mosquitoes directly deployable into the field. RadSource, the manufacturer of several of the irradiators in use around Southern California, described their interest in preparing and shipping irradiated males to vector control districts as a way to begin testing their products. This method, of a manufacturer preparing and testing a product and vector control districts further testing and using these tools, should be the expected norm in the future for these tools if we are to consider them a viable method for our IPM toolbox. Rather than spending several seasons of time and taxpayer dollars developing a tool, we should be expecting a viable product from our vendors and anticipating its best use.

I had several conversations with vector control contacts from the state of Florida about their respective responses to Dengue transmission. In summary, each case was dealt with in a timely manner with predetermined treatment schedules and each secondary location was equally treated in a similar manner even if a patient did not live in the area. Their state health system has an alert system to notify residents of cases as they occur but the pathway for an emergency declaration or funding reimbursement was as fluid as it is here in California. Their notification system appeared as timely as California's can be and vector control staff, whether in a special district or county agency, had the same concern of eliminating the mosquito population regardless of disease presence. This helped inform our response models of how we will be managing travel and local cases of *Aedes*-borne virus in the future.

Date: 3/11/24

Signed: 

Print Name: Tristan Hallum

SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT

Policy Number: 30
Subject: Investments
Category: Fiscal
Adopted: 09/08/2023
Revision(s): 09/08/2023



POLICY NO. 30 – INVESTMENTS

Section 1. Purpose and Scope

- A. The purpose of this policy is to comply with the requirements of *Cal. Gov. Code § 53600†*. and to provide clear guidance for the investment of all monies of the San Gabriel Valley Mosquito and Vector Control District (District). The District shall invest public funds in such a manner as to comply with state and local laws; ensure prudent money management; provide for daily cash flow requirements; and meet the objectives of the Policy, in priority order of safety, liquidity, and return on investment. Under authority granted by the Board of Trustees, the District Manager is responsible for investing the unexpended cash in the District Treasury.
- B. The investment policy applies to all investment activities and financial assets of the District as accounted for in the annual audit. This policy is applicable, but not limited to, all funds listed below:
1. General Fund
 2. Capital Funds
 3. Other Special Revenue Funds, Debt Service Funds, Internal Service Funds
 4. Any new fund created by the Board of Trustees unless specifically exempted.

Section 2. Prudence

- A. The standard of prudence to be used by the designated representative shall be the “prudent investor” standard and shall be applied in the context of managing the overall portfolio. Persons authorized to make investment decisions on behalf of local agencies investing public funds are trustees and therefore fiduciaries subject to the prudent investor standard which states, “When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the agency, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the agency”.
- B. The District Manager and other individuals assigned to manage the investment portfolio, acting within the intent and scope of the investment policy and other written procedures, and exercising due diligence, shall be relieved of personal responsibility and liability for an individual security's credit risk or market price changes, provided deviations from

expectations are reported in a timely manner and appropriate action is taken to control adverse developments.

Section 3. Objectives

A. The District's primary investment objectives, in order of priority, shall be:

1. **Safety:** Safety of principal is the foremost objective of the investment program. Investments shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio. The District shall seek to preserve principal by mitigating the two types of risk: credit risk and market risk.
 - a. Credit risk, defined as the risk of loss due to failure of the issuer of a security, shall be mitigated by investing in issuers that carry the direct or implied backing of the U.S. Government (including, but not limited to, the U.S. Treasury, U.S. Government Agencies, and federally insured banks). The portfolio will be diversified so that the failure of any one issuer does not unduly harm the District's capital base and cash flow.
 - b. Market risk, (aka "interest rate risk") defined as market value fluctuations due to overall changes in the general level of interest rates shall be mitigated by limiting the maximum maturity of any one security to five years, structuring the portfolio based on historic and current cash flow analysis eliminating the need to sell securities prior to maturity and avoiding the purchase of long-term securities for the sole purpose of short-term speculation. Moreover, it is the District's full intent, at the time of purchase, to hold all investments until maturity to ensure the return of all invested principal dollars. Limited exceptions will be granted for security swaps that would improve the portfolio's yield and/or credit quality.
2. **Liquidity:** The District's investment portfolio will remain sufficiently liquid to enable the District to meet all operating requirements which might be reasonably anticipated.
3. **Return on Investments:** The District's investment portfolio shall have the objective of attaining a comparative performance measurement or an acceptable rate of return throughout budgetary and economic cycles. These measurements should be commensurate with the District's investment risk constraints identified in this policy and the cash flow characteristics of the portfolio.

Section 4. Delegation of Authority

A. The Board of Trustees delegates to the District Manager and Treasurer the primary responsibility for the District's investment program and the authority to make investments on behalf of the District. The Finance and Audit Committee shall exercise oversight responsibilities pertaining to District investments and provide recommendations to the Board regarding the investment program. The Board of Trustees will retain ultimate fiduciary responsibility for the portfolio. The Board will receive monthly reports of all investment transactions and review the investment policy annually making any changes necessary by adoption. The Director of Administrative Services has the authority to facilitate and manage investments on the District's behalf, solely under the direction of the District Manager. All investments of the District shall be approved by the District Manager and Treasurer. No person

may engage in an investment transaction except as provided under the terms of this policy and the procedures established by the District Manager and Treasurer.

Section 5. Ethics and Conflicts of Interest

- A. Officers and employees involved in the investment process shall refrain from personal business activity that conflicts with proper execution of the investment program or impairs their ability to make impartial investment decisions. Additionally, the District Manager and the Director of Administrative Services are required to annually file applicable financial disclosures as required by the *Fair Political Practices Commission (FPPC)**. Furthermore, Investment officials must refrain from undertaking personal investment transactions with the same individual(s) employed by the financial institution with whom business is conducted on behalf of the District.

Section 6. Authorized Dealers and Institutions

- A. The District Manager will maintain a list of approved financial institutions authorized to provide investment services to the District. These may include “primary” dealers or regional dealers that qualify under *Securities & Exchange Commission Rule 15C3-1**. Best practices include the following:
1. A determination that all approved broker/dealer firms, and individuals covering the public agency, are reputable and trustworthy;
 2. The broker/dealer firms should have the ability to meet all their financial obligations in dealing with the Public Agency;
 3. The firms, and individuals covering the agency, should be knowledgeable and experienced in Public Agency investing and the investment products involved;
 4. No public deposit shall be made except in a qualified public depository as established by the established state laws;
 5. All financial institutions and broker/dealers who desire to conduct investment transactions with the District shall supply the District Manager with audited financial statements, proof of FINRA certification, trading resolution, proof of State of California registration, a completed broker/dealer questionnaire, certification of having read the Public Agency’s investment policy and depository contracts.
- B. The District Manager shall conduct an annual review of the financial condition and registrations of qualified dealers & institutions.

Section 7. Authorized and Suitable Investments

- A. Investment of District funds is governed by the *Cal. Gov. Code § 53600†*. Within the context of the limitations, the following investments are authorized, as further limited herein:
1. United States Treasury Bills, Bonds, and Notes or those for which the full faith and credit of the United States are pledged for payment of principal and interest. There is no

percentage limitation of the portfolio that can be invested in this category, although a five-year maturity limitation is applicable.

2. Federal agency or United States government-sponsored enterprise obligations, participations, or other instruments, including those issued by or fully guaranteed as to principal and interest by federal agencies or United States government-sponsored enterprises.
3. Local Agency Investment Fund (LAIF), which is a State of California managed investment pool, and Los Angeles County Investment pool, may be used up to the maximum permitted by California State Law.
4. Negotiable Certificates of Deposit issued by nationally or state-chartered banks (FDIC insured institutions) or state or federal savings institutions. Purchases of negotiable certificates of deposit may not exceed 30% of total portfolio. Principal and accrued interest on these investments must not exceed the \$250,000 FDIC insurance limit. A maturity limitation of five years is applicable.
5. Time deposits or placement service deposits, non-negotiable and collateralized in accordance with the California Government Code, may be purchased through banks or savings and loan associations. Since time deposits are not liquid, no more than 50% of the investment portfolio may be invested in this investment type. A maturity limitation of five years is applicable. Effective January 1, 2020, no more than 50 percent of the agency's money may be invested in deposits, including certificates of deposit, through a placement service as authorized under *Cal. Gov. Code § 53601.8⁺⁺* (excludes negotiable certificates of deposit authorized under *Cal. Gov. Code § 53601(i)⁺⁺⁺*. On January 1, 2026, the maximum percentage of the portfolio reverts to 30 percent. Investments made pursuant to *Cal. Gov. Code § 53635.8⁺⁺⁺⁺* remain subject to a maximum of 30 percent of the portfolio.
6. Various daily money market funds administered for or by trustees, paying agents and custodian banks contracted by the San Gabriel Valley Mosquito and Vector Control District may be purchased as allowed under the State of California Government Code. Only funds holding U.S. Treasury or Government agency obligations can be used.

Authorized Investment Type	Government Code	Maximum Maturity	Minimum Credit Quality	Maximum in Portfolio	Maximum Investment in One Issuer
Treasury Obligations (bills, notes, & bonds)	53601(b)	5 Years	N/A	100%	N/A
US Government Agency and Federal Agency Securities	53601(f)	5 Years	N/A	100%	N/A
Local Agency Investment Fund (LAIF)	16429.1	Upon Demand	N/A	As permitted by LAIF (currently \$65 million per account)	N/A
Los Angeles County Investment Pool	53684	Upon Demand	N/A	As permitted by County Treasurer (currently no limit)	N/A
Joint Powers Authority Pool	53601(p)	N/A	See § 8.3 (above)	None	N/A
Negotiable Certificates of Deposit	53601(i)	5 Years	N/A	30%	N/A
Placement Service Deposits	53601.8 and 53635.8	5 Years	N/A	50%	N/A

Section 8. Investment Pools / Money Market Funds

- A. A thorough investigation of the investment pool/money market fund is required prior to investing, and on a continual basis. Best efforts will be made to acquire the following information:
1. A description of eligible investment securities, and a written statement of investment policy and objectives.
 2. A description of interest calculations and how it is distributed, and how gains and losses are treated.
 3. A description of how the securities are safeguarded (including the settlement processes), and how often the securities are priced and the program audited.
 4. A description of who may invest in the program, how often, what size deposit and withdrawal are allowed.
 5. A schedule for receiving statements and portfolio listings.
 6. Are reserves, retained earnings, etc. utilized by the pool/fund?
 7. A fee schedule, and when and how is it assessed.
 8. Is the pool/fund eligible for bond proceeds and/or will it accept such proceeds?

Section 9. Collateralization

- A. Collateralization will be required on two types of investments: non-negotiable certificates of deposit and repurchase (and reverse repurchase) agreements. To anticipate market changes and provide a level of security for all funds, the collateralization level will be 110% of market value for non-negotiable certificate of deposit and 102% for reverse repurchase agreements of principal and accrued interest.
- B. Collateral will always be held by an independent third party with whom the entity has a current custodial agreement. A clearly marked evidence of ownership (safekeeping receipt) must be supplied to the entity and retained.
- C. The District may waive the collateralization requirements for any portion of the deposit that is covered by Federal Deposit Insurance.

Section 10. Safekeeping and Custody

- A. All security transactions shall be conducted on a delivery-versus-payment (DVP) basis. Securities will be held by a third-party custodian designated by the Treasurer and evidenced by safekeeping receipts.

Section 11. Diversification

- A. The District shall diversify the investments within the portfolio to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities. To promote diversification, no more than 5% of the portfolio may be invested in the securities of any one issuer, regardless of security type, excluding U.S. Treasuries, federal agencies, and pooled investments such as LAIF, money market funds, or local government investment pools.

Section 12. Maximum Maturities

- A. To the extent possible, the San Gabriel Valley Mosquito and Vector Control District will attempt to match its investments with anticipated cash flow requirements. Unless matched to a specific cash flow, the District will not directly invest in securities maturing more than five (5) years from the date of purchase. Any investment longer than five (5) years must be done with advance permission from Board of Trustees.

Section 13. Internal Controls

- A. The District Manager is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the District are protected from loss, theft, fraud, or misuse.
- B. Separation of functions between the District's District Manager or Director of Administrative Services is designed to provide an ongoing internal review to prevent the potential for converting assets or concealing transactions.
- C. Approved investment decisions are communicated to staff through the District Manager, executed by the Accounting Specialist, and confirmed by the Director of Administrative Services. All wire transfers initiated by the Accounting Specialist/Director of Administrative

Services must be reconfirmed by the appropriate financial institution to the District Manager. Proper documentation obtained from confirmation and cash disbursement wire transfers is required for each investment transaction. Timely bank reconciliation is conducted to ensure proper handling of all transactions.

- D. The investment portfolio and all related transactions are reviewed and balanced to appropriate general ledger accounts by the Director of Administrative Services monthly. An independent analysis by an external auditor shall be conducted annually to review and perform procedure testing on the District's cash and investments that have a material impact on the financial statements. The District Manager shall review and assure compliance with investment process and procedures.

Section 14. Reporting

- A. The District's Treasurer shall report monthly to the Board of Trustees the following information:
1. Investment type (e.g., U.S. Treasury Note, U.S. Government Agency Bond)
 2. Name of the issuer (e.g., Federal Farm Credit Bank, Federal Home Loan Bank)
 3. Maturity date
 4. Yield to maturity
 5. Current market value and source of market value
 6. Par and dollar amount for each security the District has invested in
 7. Par and dollar amount on any money held by the District (e.g., LAIF balance, Cash Balance).
 8. Compliance of the portfolio to the investment policy, or manner in which the portfolio is not in compliance.
 9. A statement denoting the ability of the District to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall (or may not) be available.

Section 15. Investment Policy Adoption and Revision

- A. This Investment Policy shall be reviewed and adopted annually by the Board of Trustees for relevance to ensure that all investments made are in compliance with state and local codes and laws and are consistent with current financial trends.

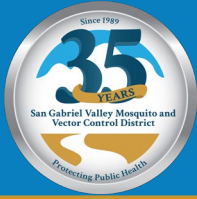
Resources Cited

1. *Fair Political Practices Commission (FPPC): <https://www.fppc.ca.gov/>
2. **Securities & Exchange Commission Rule 15C301 – Net Capital Rule

Code Cited

1. † California Government Code § 53600 et seq. Investment of Surplus
2. †† California Government Code § 53601.8

3. ††† *California Government Code § 53601(i)*
4. †††† *California Government Code § 53635.8*



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: April 12, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Investment Strategy Report**

Exhibit(s): None

Background

In December, 2023 the Board of Trustees directed staff to move forward with a proposal from Optimized Investment Partners (OIP) to provide investment advisory services. The goal being to safeguard principle reserves while maximizing investment returns on idle cash. The District entered into contract with OIP on February 1, 2024.

With guidance from OIP, the District has established custodian and broker/dealer accounts to facilitate the purchase of short- and medium-term securities.

Total Value Investments is a broker/dealer that specializes in public funds investments with over 300 public entity clients, including special districts of all sizes. The District has emailed staff from the Town of Corte Madera, one of these clients, and has received positive reviews and a strong recommendation. TVI does not charge fees for service. Their compensation is built into the purchase price of any securities the District would purchase. Any and all investments made through TVI would comply with the District's investment policy, confirmed by both our TVI investment manager and Optimized Investment Partners.

TVI operates on a Delivery Versus Payment (DVI) basis, consistent with Government Finance Officers Association (GFOA) best practices. GFOA explains, "Investments should be settled in a delivery-versus-payment (DVP) basis. In this procedure, the buyer's payment for securities is due at the time of delivery. Security delivery and payment occur simultaneously."

To facilitate this process, the District has opened an account with US Bank N.A., Trust to operate as the District's "Safekeeping Bank." US Bank will receive the approved broker's confirmation from the District and ensure that only the authorized bonds come into the account and only releases funds after the correct bonds are received. GFOA explains, "This practice ensures that no funds are at risk in an investment transaction as funds are not released until securities are delivered, ensuring the governmental entity has either money or securities at all times during the transaction."

US Bank fees amount to one basis point on the account with a minimum annual fee of \$1,500. For example, a \$2 million investment balance would cost the District \$2,000 annually.

Optimized Investment Partners has completed a cash flow model for the District and identified \$2 million available for investment. They recommend a laddering strategy, with investments maturing between one and four years. The target rate for investments will be between 4.3%-5%, with projected annual interest revenue of approximately \$90,300.



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Long Term Investment Strategy															
	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	Jan-26	Feb-26	Mar-26	Apr-26	May-26	Jun-26		Projected Annual Interest	
Maturity	100,000	100,000	100,000	100,000	100,000								500,000	23,950	
	Jul-26	Aug-26	Sep-26	Oct-26	Nov-26	Dec-26	Jan-27	Feb-27	Mar-27	Apr-27	May-27	Jun-27			
Maturity	100,000	100,000	100,000	100,000	100,000								500,000	23,050	
	Jul-27	Aug-27	Sep-27	Oct-27	Nov-27	Dec-27	Jan-28	Feb-28	Mar-28	Apr-28	May-28	Jun-28			
Maturity	100,000	100,000	100,000	100,000	100,000								500,000	21,800	
	Jul-28	Aug-28	Sep-28	Oct-28	Nov-28	Dec-28	Jan-29	Feb-29	Mar-29	Apr-29	May-29	Jun-29			
Maturity	100,000	100,000	100,000	100,000	100,000								500,000	21,500	
													2,000,000	90,300	

In order to proceed with this recommendation, the District will need to move \$2 million from the CA CLASS account to the US Bank custodial account. Once US Bank has secured the funds, TVI can shop for securities that meet OIP's recommended strategy and our investment policy.

Per the District's policy, investments will be approved by the District's Secretary/Treasurer and a quarterly investment report will be provided to the Board of Trustees.

Committee's Recommendation

The Finance & Audit Committee convened on April 4, 2024 to review the item and recommended to transfer \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners.

District Manager's Recommendation

The District manager recommends a transfer of \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners.

Board Action Options

- **Board Action Required:** If the Board concurs, following the public discussion by members of this item, the appropriate action is to transfer \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners.
- **Alternative Board Action:** If after discussion by members of this item, the Board may choose to deny to transfer \$2 million from CA CLASS to US Bank to be invested in the manner proposed by, and under the guidance of Optimized Investment Partners.

Submitted by:

Jason Farned
District Manager



San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: April 12, 2024

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider Vote on Ballot for Special District LAFCO Voting Member**

Exhibit(s): Exhibit 7A

Background

The ballot and supplementary material are attached for the candidates for Special District LAFCO Voting Member (Exhibit 7A). The nominations period closed on February 29, 2024.

The District has been asked to vote for one candidate for the position.

Staff will return the completed ballot if the board chooses to vote. Ballots must be returned by 5:00 p.m. on April 26, 2024.

District Manager's Recommendation

No recommendation is provided as the Board must decide which one candidate, if any, they choose to endorse.

Board Action Options

- **Board Action Required:** Following the public discussion by members for this item, the appropriate action is to approve the vote for one candidate on the ballot for a Special District (LAFCO) Voting Member.
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose not to vote for a Special District (LAFCO) Voting Member.

Submitted by:

Jason Farned
District Manager

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MEMORANDUM

TO: PRESIDING OFFICER OF EACH INDEPENDENT SPECIAL DISTRICT IN
LOS ANGELES COUNTY

FROM: WILLIAM F. KRUSE

RE: BALLOT; SPECIAL DISTRICT LAFCO REPRESENTATIVE

DATE: March 4, 2024

Enclosed is the Ballot and the supplementary materials submitted for each of the candidates for Special District LAFCO **VOTING MEMBER** for the term expiring in May 2028. Nominations closed as of 5:00 p.m. on February 29, 2024.

Please vote for ONE candidate for the position. The marked ballot should be placed in the envelope marked "Ballot Envelope" and sealed. Please write the name of your agency and sign your name on the outside of the ballot envelope and return the completed ballot by mail to:

William F. Kruse, Esq.
Lagerlof, LLP
155 N. Lake Avenue, 11th Floor
Pasadena, CA 91101.

No ballot will be counted if it is missing the name of the voting agency and the signature of the Presiding Officer on the ballot envelope.

The candidate receiving the highest number of votes will be declared the Special District **Voting Member** to LAFCO.

Ballots must be returned by 5:00 p.m. on Friday, April 26, 2024.

WFK/dc
Enclosures

cc(w/ encls.): Paul Novak

Lagerlof LLP
155 N Lake Avenue, 11th Flr
Pasadena, CA 91101

Lagerlof.com
Email: wfkruise@lagerlof.com

T: (626)-793-9400
F: (626)-793-5900

BALLOT

SPECIAL DISTRICT LAFCO VOTING MEMBER

Please vote for no more than one candidate.

STEVEN APPLETON

Occupation: Board of Trustees

Sponsor: Greater Los Angeles County Vector Control District

JONATHAN BEUTLER

Occupation: Board of Trustees

Sponsor: Palos Verdes Library District

GARY BURNS

Occupation: Board of Directors

Sponsor: Las Virgenes Municipal Water District

DONALD L. DEAR

Occupation: Board of Directors

Sponsor: West Basin Municipal Water District

VERA ROBLES DeWITT

Occupation: Board of Directors

Sponsor: Water Replenishment District of Southern California

DIRK MARKS

Occupation: Board of Directors

Sponsor: Santa Clarita Valley Water Agency

SHARON S. RAGHAVACHARY

Occupation: Board of Directors

Sponsor: Crescenta Valley Water District

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Greater Los Angeles County Vector Control District

Date: FEBRUARY 29, 2024

Name of Candidate: Steven Appleton

Greater Los Angeles County Vector Control District pleased to nominate
Steven Appleton as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: BOARD OF TRUSTEE, LOS ANGELES CITY

Agency: GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

Type of Agency: SPECIAL DISTRICT

Term Expires: N/A

Residence Address: 2825 BENEDICT STREET
LOS ANGELES, CA 90039

Telephone: (310) 740-7294 email stevenappleton.art@gmail.com

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Greater Los Angeles County Vector Control District
(Name of Agency)

By: [Signature]

Its: Susanne Kluh



Steven Appleton

A citizen public servant with technical knowledge, interdisciplinary skill and a collaborative approach.

Mr. Appleton is the past President of the Greater Los Angeles County Vector Control District (2020), where he continues to serve as Trustee for the City of Los Angeles. Appointed in 2011, he has encouraged collaboration among public agencies in the planning of parklands, such as by assuring a place at the table for vector control experts in the design of engineered wetlands. He is a Board Member on the Los Angeles County Second District Consolidated Oversight Board and has served in a variety of capacities on watershed issues, including as a Technical Stakeholder to the yearly "State of the Watershed" report for the Los Angeles Region by the Council on Watershed Health.

Steve balances his role as a citizen public servant with his career in public art and education. He has taught at local institutions, including Otis College of Art and Design, USC, and California State University, Northridge. He recently founded the Water Institute of Science Policy that collaborates with California State University Northridge's Institute for Sustainability at California and Center for the Geospatial Science and Technology (CGST) in the creation of community service and educational programming.

As a public artist, he has created permanent and temporary public artworks in Los Angeles, Seattle, Denver, Brazil, Denmark, and Finland. Americans for the Arts recognized his work "FaceTime" with a national award in 2007. Most recently, he collaborated with Artichoke Dance Company in a three-day series performances, sculptures and participatory workshops called "Future Currents," sponsored by the Soraya Performing Arts Center. His public art projects have often included internship opportunities for local youth, such as his Metro Green Line project in Watts.

His seasonal business LA River Kayak Safari, has been the leading vendor of kayaking in the Los Angeles river since 2013, bringing more than 12,000 people on a unique tour of the naturalized section of the river in Elysian Valley. His group has broadened the audience for nature recreation by sponsoring more than 20% of its offerings for at-risk youth and underserved communities. As part of the yearly permitting for this business, Appleton is in dialog with US Army Corp of Engineers and regional Park Authorities.

Appleton received his Bachelor of Arts in Sculpture at the University of California, Santa Cruz and studied for his Master of Fine Arts at University of Southern California. He is a resident of the "Frogtown" district of Los Angeles, where he lives with his wife Agnieszka and son Janis.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
From: Palos Verdes Library District
Date: February 15, 2024

Name of Candidate: Jonathan Beutler

Palos Verdes Library District is pleased to nominate Jonathan Beutler as a candidate for appointment as special district voting member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Secretary, Board of Library Trustees

Agency: Palos Verdes Library District

Type of Agency: Library Special District

Term Expires: November 27, 2026

Residence Address: P.O. Box 101
Palos Verdes Estates, CA 90274

Telephone: 310-699-9619

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Palos Verdes Library District

(Name of Agency)

By: 

Its: Bob Parke
President, Board of Library Trustees

Candidate to Represent Special Districts on LAFCO



Jonathan Beutler

Trustee, Palos Verdes Library District

My passion for community service and love for our region lead me to respectfully seek your support for my candidacy to represent independent Special Districts on the Local Agency Formation Commission (LAFCO). I take pride in serving my community and pledge to be eagerly engaged as a Commissioner to bring about fair oversight in ensuring the successful execution of LAFCO's mission. As a results-focused professional, I am dedicated to inclusive decision-making, building bridges and stakeholder engagement in order to reach mutually beneficial outcomes. This approach will guide me on LAFCO as your representative for Special Districts.

Because LAFCO's role is so crucial and its decisions have such long-lasting ramifications, it is imperative that Special Districts' voices be heard! The services of Special Districts transcend the boundaries of cities and touch the lives of people across various jurisdictions, so it is essential that we identify concerted ways to solve regional issues. As a trustee of a special district that serves communities in four unique cities plus other unincorporated areas, I understand that no special district can operate alone in a vacuum and that regional engagement is critical to ensure orderly growth and the balanced protection of public interest. As a LAFCO Commissioner, I will:

1. Advocate for policy outcomes that enhance special districts' capacity to serve effectively;
2. Strive to exercise good stewardship over agency resources;
3. Engage an inclusive range of voices and data and promote a cooperative environment;
4. Favor decisions that enhance the quality of life for communities throughout our region.

My Background

My varied experience has spanned the public, nonprofit and private sectors. In addition to my current service as an elected Trustee of the Palos Verdes Library District, my previous work as a U.S. diplomat has informed much of my approach to results-focused collaboration. Some other relevant highlights that prepare me for the opportunity to serve on LAFCO include:

- Former U.S. diplomat (Foreign Service of the U.S. Department of State)
- Appointed twice as County Commissioner: Beaches & Harbors Commission; Library Commission
- Bond Oversight Committee member, Manhattan Beach Unified School District
- Local Control Accountability Plan Committee member, Palos Verdes Peninsula Unified School District
- Chairman of the Board, Torrance Area Chamber of Commerce
- President, Harbor City Chamber of Commerce
- Board of Governors, Japan America Society
- Graduate, Leadership Los Angeles; also alumnus of Leadership Torrance and Leadership Manhattan Beach
- Recognized by Empowerment Congress as "40 under 40" in L.A. County
- Co-Chair, International Trade, Los Angeles Business Federation
- Completed multiple CSDA trainings, including Leadership Academy
- Education: Master of Public Policy, UCLA; Master of Spanish Literature, University of Barcelona
- Personal: Married with four children; avid rare book collector; active in the Greek School of Redondo Beach.

Together, we can help LAFCO continue to be a driving force for positive change in our respective communities. As a Commissioner, I look forward to being a compelling voice and contributing in a meaningful way on behalf of independent Special Districts.

Thank you for your consideration.



Palos Verdes
Library District

701 Silver Spur Road . Rolling Hills Estates, CA 90274
P 310.377.9584 . F 310.541.6807 . www.pvld.org

March 20, 2024

**BOARD OF LIBRARY
TRUSTEES**

Bob Parke
President

Zoe Unno, Ph.D.
Vice President

Jonathan Beutler
Secretary

Rosa Kwon Easton

Kingston Wong

DISTRICT DIRECTOR
Jennifer Addington

DEPUTY DIRECTOR
Ryan Roy

Dear Fellow Public Servant:

With the arrival of the LAFCO ballot packet at your District office, I want to take a moment to personally express my sincere hope for your Board's support in my candidacy for an opportunity to **represent special districts like yours**.

You know how unique and nuanced the work of a special district is, and I want to ensure that all of us are well represented on LAFCO. I intend to *bring an innovative and collaborative voice* to this important role in order to adequately represent all special districts.

As a member of LAFCO, I will be fully committed to fostering open dialogue and collaboration, and particularly as a representative of special districts, I pledge to remain readily accessible and receptive to the invaluable input from all constituent agencies.

I believe that I have the right background to serve in this capacity. Enclosed is a one-pager that provides some more information about my motivation and objectives as a candidate, as well as more relevant details about my background. Please feel free to contact me at jbeutler@pvld.org or (310) 699-9619 if you have any questions or would like to discuss my candidacy—or other issues—any further.

Your thoughtful consideration means the world to me, and I am genuinely grateful for the opportunity to serve our communities in this capacity. ***I stand ready*** to answer any further questions you may have. Thank you for your consideration!

Sincerely,

Jonathan Beutler
LAFCO Candidate 2024
jbeutler@pvld.org

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT VOTING MEMBER
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Las Virgenes Municipal Water District

Date: January 16, 2024

Name of Candidate: Gary Burns

Las Virgenes Municipal Water District is pleased to nominate Gary Burns as a candidate for appointment as special district voting member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Director, Division 3

Agency: Las Virgenes Municipal Water District

Type of Agency: Water District

Term Expires: December 4, 2026

Residence Address: 22118 Dardenne Street

Calabasas, CA 91302

Telephone: (818) 222-4200

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Las Virgenes Municipal Water District

(Name of Agency)
By: 

Its: General Manager

Local Agency Formation Commission (LAFCO):
 Nomination of Candidate for Special District Board Member
Gary Burns, Candidate for LAFCO Member Position 2024

I would like to thank each district board that voted for me last year. Although not chosen as an alternate, I am returning this year, asking for your vote, to become a full member of the LAFCO Board.

It is time to add "fresh" ideas and excitement to how LAFCO communicates and operates. To that end, please call me at 818 326 2000 to discuss your specific issues. I will listen intently, absorbing your insight.

I hope to visit each of your Board Meetings via zoom or in person to introduce myself, listen to what is important to your district and provide the confidence that I can lead LAFCO into the future.

I desire to serve as a LAFCO Board Member to further serve the community, each of our districts and provide "new" and "environmental" input to the Los Angeles Region and the Supervisors we report to. Few citizens know what LAFCO accomplishes or what the initials stand for. I intend to change that.

As with the homeowners of Calabasas and the entire www.LVMWD.com area, I am available to advocate for or listen to constituents whenever needed. I pledge to do the same for ALL LAFCO Districts.

Gary Burns was elected to the Las Virgenes Municipal Water District Board in 2022. (Division 3, currently Secretary). He is the first Calabasas resident to serve on the District Water Board. **Since his time on the District Board, he has imbued his efforts with energy and the desire to effect change.** He has visited various local and state water facilities and Districts. **He is a member of ACWA, CASA, WaterReuse and has attended their conventions throughout the year, attaining insight into District, State and Water Policy. He is serving on the Business Development Committee of ACWA Region 8. He is championing a Heli-Hydrant project with Los Angeles County Fire, the City of Calabasas and the local Council of Governments.**

In his efforts to search for new sources of water, Gary has visited the future SITES Reservoir Project, the San Joaquin Delta, and various Metropolitan Water District facilities, including the in-development Carson Pure Water Plant. His goal is to ensure there is a sufficient water supply for future generations, while preserving the environment we cherish in Southern California, the State of California, and the United States.

Growing up on the East Coast, Gary moved to California in 1989, watched the City of Calabasas incorporate in 1991 and has been a resident of Calabasas for the past 35 years. He attended Fairleigh Dickenson (FDU) and Hofstra University where he received a BA and Master's in Psychology and an MBA in Business and Finance.

Gary has been President of the Mulholland Heights Homeowners Association for the past 10 years. Currently, he is a Board Member of Community Associations Institute, 2018 - 2024 (CAI of Greater Los Angeles County), a Board Member of CAI International, National Homeowner Leaders Council 2021 – 2024 and recognized by CAI Los Angeles for Excellence in Community Leadership in 2021, 22 and 23.

He is also a founding member of EPIC, (Emergency Preparedness in Calabasas, www.epic-fsc.com), volunteers for many local community activities, is a partner in the snack foods company Just Pure Foods Distribution (www.justpurefoods.com) and a Life and Health Insurance Broker (<https://garyburns.businesslinksolutions.net>).

Thank You for your vote and consideration of Gary Burns for LAFCO Board Member (818 326 2000 mobile/text)

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: West Basin Municipal Water District

Date: January 22, 2024

Name of Candidate: Donald L. Dear

West Basin Municipal Water District is pleased to nominate
Donald L. Dear as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 5 Director

Agency: West Basin Municipal Water District

Type of Agency: Water Wholesaler

Term Expires: December 2024

Residence Address: 15433 Catalina Ave., Gardena, CA 90247

Telephone: (310) 704-0881

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

West Basin Municipal Water District

(Name of Agency)

By: E.J. Caldwell

Its: General Manager



Donald L. Dear

Secretary, West Basin Municipal Water District Board of Directors
Division V



Donald L. Dear was elected to the West Basin Municipal Water District (West Basin) Board of Directors in November 2000. He is currently serving his sixth term after being re-elected in November 2020. He represents the Division V cities of Lawndale, portions of Gardena and Hawthorne, and the unincorporated Los Angeles County areas of El Camino Village and Lenno.

Director Dear came to the Board with a vast array of experience in public service, serving on the Gardena City Council from 1970 to 1974 and again from 1978 to 1982, as well as serving as the Gardena mayor for nine consecutive terms from 1982 to 2001. He retired with 27 years of total service to the City of Gardena. Director Dear is currently serving as Secretary of the Board and Chair of the Ethics Committee. He previously served as one of two West Basin representatives on the board of directors of the Metropolitan Water District of

Southern California from 2013 to 2018.

In 2004, 2008, 2012, 2016 and again in 2020, he was elected as one of the representatives for the Los Angeles County Independent Special Districts on the Local Agency Formation Commission, of which he currently serves as Chair. In October 2011, the West Basin Board paid tribute to Dear's distinguished public service by naming their Carson Headquarters the Donald L. Dear Building.

Director Dear's years of experience have given him a deep first-hand understanding of the roles, responsibilities and challenges facing local governmental institutions. He served for 24 years as a Trustee of the Greater Los Angeles Vector Control District, and for 19 years on the Board of Directors for the Los Angeles County Sanitation District No. 5. He also served as President of the South Bay Cities Association (now known as South Bay Cities Council of Governments), on the Board of Directors of the Southern California Cities Joint Powers Consortium and is a member of the Sierra Club.

As a former teacher at Stephen White Middle School in Carson for 38 years, he is well known and widely respected by his former students, colleagues and members of the community. In 1983 he was "Teacher of the Year" for Region A of the Los Angeles Unified School District. Dear's professional affiliations include his service as a member of the National Council for Social Studies, board member of the Political Action Council of Educators, and six terms of service as a member of the House of Representatives of the United Teachers of Los Angeles (UTLA). His civic affiliations include the Association for Retarded Citizens – South Bay, El Nido Services, Gardena Elks, Gardena High School Booster Club, Gardena Jaycees, Gardena Valley Cultural Arts Corporation, Gardena Valley Friends of the Library, Gardena Valley Music Association, Gardena Valley Red Cross, Gardena-Carson Family YMCA, Hollypark and Gardena Valley Lions Club, Kiwanis Club of Gardena Valley, Serra High School Advisory Board, and the University of Southern California San Pedro Peninsula Trojan Club.

Director Dear has also distinguished himself through his outstanding work with youth, not only as a noteworthy educator, but also for his 30 years of unselfish dedication as a coach for more than 70 teams in three sports through the Gardena Recreation Department Youth Sports Leagues.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: The Water Replenishment District of Southern California

Date: January 16, 2021

Name of Candidate: Vera Robles DeWitt

The Water Replenishment District of Southern California is pleased to nominate

Vera Robles DeWitt as a candidate for appointment as special district **voting**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Board Member, Division 5

Agency: Water Replenishment District of Southern California

Type of Agency: Special District

Term Expires: January 7, 2025

Residence Address: 24728 Panama Ave.

Carson, CA 90745-6430

Telephone: (310) 505-8353

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Water Replenishment District of Southern California

(Name of Agency)

By: John D.S. Allen 

Its: Board President



CANDIDATE STATEMENT
Independent Special District Member
Los Angeles County Local Agency Formation Commission

VERA ROBLES DEWITT

I currently serve as an elected representative on the Board of Directors of the Water Replenishment District of Southern California (WRD). I have served continuously since 2018 and was overwhelmingly elected for a four-year term in November 2020.

Just like the special district you represent, WRD also plays a vital role that is unknown to most voters. And just like I brought more transparency to WRD, I want to bring transparency to LAFCO.

As your LAFCO representative I will report to you on all LAFCO actions via email at least quarterly and in-person at least annually so that you are no longer in the dark wondering what LAFCO is doing. And just as importantly, as the LAFCO representative for special districts, on all important LAFCO matters impacting special districts, I will seek your input – after all, I will be representing you.

I have a lot of experience in local government, including previously serving for 10 years as a Mayor and Councilmember. In those capacities I became very familiarized with LAFCO and now want to bring that wealth of experience for the benefit of all special districts.

In addition, for years I have been involved in many civic/non-profit programs. For example, I was the founding president of the Boys and Girls Club of Carson as well as a founding Board Member of Dominguez Family Shelter. I currently serve as Vice President of the Carson Kiwanis and for over 6 years have served on the Executive Board of South County Labor, AFL-CIO.

Moreover, as a small business owner for over 50 years, I also bring years of experience in budgets and fiscal matters.

I have one son who is a member of IBEW Local 47 and I raised a granddaughter who currently is an airline Captain flying charter jets.

I would be honored to serve on the LAFCO Board of Directors representing the best interests of the diverse Independent Special Districts.

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee

From: Santa Clarita Valley Water Agency Board of Directors

Date: February 20, 2024

Name of Candidate: Dirk Marks

Santa Clarita Valley Water Agency is pleased to nominate
Dirk Marks as a candidate for appointment as special district **voting**

member to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Division 2 Director

Agency: Santa Clarita Valley Water Agency

Type of Agency: Special Act Water Agency

Term Expires: January 2027

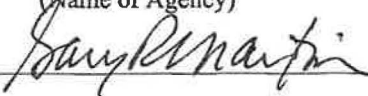
Residence Address: 27633 Yardley Way, Valencia, CA 91354

Telephone: 661 713-8496

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Santa Clarita Valley Water Agency

(Name of Agency)

By: 

Its: President

LAFCO Nomination Attachment for Dirk Marks

Dirk Marks is a registered professional engineer with over 40 years of experience in water resource management and planning and is well qualified to support LAFCO's efforts to assure the orderly and efficient provision of public services. His qualifications include:

Santa Clarita Valley Water Agency Board Member

- Currently serving as Division 2 Director through 2026
- Member of Water Resources and Watershed Committee

Association of California Water Agencies

- Serving on Groundwater Committee

Santa Clarita Valley Groundwater Sustainability Agency

- Director representing SCV Water

SCV Water/Castaic Lake Water Agency Work Experience

- Participated in consolidation of three water agencies to form SCV Water
- Managed or oversaw preparation of key planning documents including:
 - 2010, 2015, and 2020 Urban Water Management Plan
 - Supply Reliability Report
 - Regional Water Use Efficiency Strategic Plan
 - Groundwater Sustainability Plan for Santa Clara River East Subbasin
 - Annexation of Tesoro Del Val into SCV Water
- Represented SCV Water in several multi-agency organizations including:
 - Safe Clean Water Program Santa Clara River Watershed Steering Committee
 - State Water Contractors Operations and Maintenance Committee
 - State Water Contractors Delta Conveyance Contract Amendment Team
 - Sites Reservoir Committee
- Negotiated multiple bilateral water banking and water transfer agreements

Other Work Experience

- 21-years at Metropolitan Water District managing imported water supplies
- 7-years in private sector designing and inspecting water projects

Education

- Bachelors degree in Civil Engineering, CSU Long Beach
- Completed California Special District Leadership Academy

NOMINATION
OF
INDEPENDENT SPECIAL DISTRICT **VOTING MEMBER**
TO THE
LOS ANGELES COUNTY LOCAL AGENCY FORMATION COMMISSION

To: Independent Special District Selection Committee
 From: Crescenta Valley Water District Board of Directors
 Date: January 23, 2024

Name of Candidate: Sharon S. Raghavachary

Crescenta Valley Water District Board of Directors is pleased to nominate
Sharon S. Raghavachary as a candidate for appointment as special district **voting member** to the Los Angeles Local Agency Formation Commission. The nominee is an elected official or a member of the board of an independent special district appointed for a fixed term. For your consideration, we submit the following additional information together with a resume of the candidate's qualifications.

Elective office: Member of the Board of Directors

Agency: Crescenta Valley Water District

Type of Agency: Water and Wastewater

Term Expires: December 2024

Residence Address: 2209 Maurice Avenue
La Crescenta, CA 91214

Telephone: 818 248-3925

PLEASE ATTACH RESUME OR CANDIDATE STATEMENT (limit one page)

Crescenta Valley Water District

(Name of Agency)

By: 

Its: President of the Board of Directors



Sharon Raghavachary
President of the Board of Directors
Crescenta Valley Water District

Director Raghavachary has been active in the La Crescenta Community for over 20 years and has a background in accounting and computer systems.

Currently, Ms. Raghavachary is the President of the Board of Directors for the Crescenta Valley Water District. She has served on the Board since 2019 and has been a past President as well as Vice President.

Ms. Raghavachary is a founder of the Crescenta Valley Community Association. She served for seven years on the Crescenta Valley Town Council, during which time she was co-chair of the Foothill Design Committee that wrote design standards for Foothill Boulevard, the community's main thoroughfare, and was a member of Supervisor Michael Antonovich's Library Committee. She also served as Council Vice President and Land Use Committee Chair.

Additionally, Director Raghavachary served three years on the Parent Advisory Council for Children's Hospital Los Angeles, providing input for the new hospital tower. She has been a volunteer for the Los Angeles County Sheriff's Department and Treasurer of the Crescenta Valley Arts Council, as well as a Girl Scout troop leader for ten years. For over five years, she wrote a featured column for the Glendale News Press and the Crescenta Valley Weekly. She also served on the Clark Magnet High School's School Site Council for four years.

Ms. Raghavachary has two children, one currently studying at USC and the other who looks forward to studying abroad.

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San Gabriel Valley Mosquito & Vector Control District Committee Report

Date: April 3, 2024
Meeting of: Ad-Hoc Committee Meeting
Subject: **Solar Project**

The Solar Project Ad-Hoc Committee met on April 3, 2024. The committee reviewed their objectives:

1. Evaluate the merits of solar installation.
2. Evaluate the merits of EV charging infrastructure and/or battery storage.
3. Evaluate state and federal financial incentives.
4. Evaluate bids and contract recommendations.
5. Consider design, scope, and financing for a potential project.
6. Provide a recommendation to the Board of Trustees regarding project scope, contractor selection, and budget strategy.

The committee then met with three contractors specializing in energy infrastructure projects for State and local governments.

1. SitelogiQ
2. Centrica Business Solutions
3. The KYA Group

Each of these contractors has been working with staff for months to evaluate the District's facility and energy needs. Each one presented a preliminary feasibility analysis that included an energy cost model, project recommendations, estimated savings, estimated project costs, and potential rebates and incentives. Each proposal also included a plan for much needed roof repair that will need to be done soon regardless of the solar project outcome.

Based on the presentations and discussion with staff, the committee came to the following conclusions:

1. Solar installation is a feasible project that will pay for itself and save the District money over the life of the system.
2. EV charging infrastructure is not necessary at this time, but it may be prudent to invest in provisions that allow for future application.
3. More information is needed to determine the costs and benefits of battery storage.
4. There are significant rebates through the Inflation Reduction Act that make this project time sensitive.



San Gabriel Valley Mosquito & Vector Control District Committee Report

The committee has directed staff to take the following action:

1. Move forward with two of the three firms, SitelogiQ and Centrica Business Solutions.
2. Refine project scope and request a revised analysis that will compare apples to apples.
3. Ask both firms to advise on the costs and benefits of battery storage.
4. Set aside \$300,000 in the Capital Projects Reserve Fund during the next budget cycle to fund the initiative. Project funding can be discussed by the full board during the budget review process and the full board will need to approve the funds.



San Gabriel Valley Mosquito & Vector Control District Committee Report

Date: April 4, 2024

Meeting of: Ad-Hoc Committee Meeting

Subject: **Benefit Assessment**

The Benefit Assessment Ad-Hoc Committee met on April 4, 2024. The committee reviewed their objectives:

1. Evaluate the Districts current funding mechanism and future financial needs.
2. Consider alternative assessment strategies including a prop 218 ballot initiative.
3. Evaluate consultation services.
4. Consider project costs and timeline.
5. Provide a recommendation to the Board of Trustees regarding project scope, contractor selection, and budget strategy.

As we know, the District receives a vast majority of its revenue from a per parcel benefit assessment. The assessment structure was implemented in the 1990's prior to Proposition 218, which greatly impacted funding mechanisms for special districts. Under our current funding structure, the District has an assessment cap of \$20 per parcel. Staff estimates 5 years before the cap is reached, and without alternative funding, current programs and services will be compromised. This estimate does not include a potential need to expand programs and services in response to Dengue fever and other *Aedes*-borne disease.

The Committee met with Susan Barnes a consultant from SCI Consulting Group. SCI is a firm specializing in public finance and urban economic consulting for the public and non-profit sectors. SCI currently works with the District preparing our annual Engineers Report.

Ms. Barnes gave a detailed presentation outlining alternative funding mechanisms including a new 218 benefit assessment. She also discussed the steps and timeline associated with taking this issue to voters. A successful campaign could take up to 18 months or more. All-inclusive cost estimates for such an initiative are between 1 and 1.5 million dollars. Ms. Barnes is currently working with Greater Los Angeles Vector Control District on the exact same thing. Greater LA will be balloting their residents in fall of 2025.

Based on the presentation and discussion with staff, the committee came to the following conclusions:

1. It's critical that the District implement an updated funding mechanism to continue providing the current level of services and programs to the residents of San Gabriel Valley.
2. A new proposition 218 Benefit Assessment has the best chance of success and will provide the District with appropriate funding well into the future.
3. SCI Consulting Group is the best firm to guide the District through this process. Their track record of successful 218 ballot initiatives for vector control districts and special districts throughout the State is second to none.



San Gabriel Valley Mosquito & Vector Control District Committee Report

4. Assessment balloting is recommended for Fall of 2027. This will give the District enough time to raise funds and conduct the necessary outreach while also taking state and federal election cycles into consideration.

The committee has directed staff to take the following action:

1. Continue working with SCI to develop a timeline and cost analysis around a 2027 assessment ballot.
2. Continue working with SCI to develop an appropriate assessment strategy that takes into consideration:
 - a. Current programs and services
 - b. An expansion of *Aedes* surveillance and control measures
 - c. An appropriately funded and sustainable Dengue prevention and response program
 - d. Adequate emergency reserves
 - e. Flexibility to face future challenges and unknown threats
3. Create an Assessment Reserve Fund in next year's budget and raise \$1.5 million over the next 3 years to fund the initiative. Project funding can be discussed by the full board during the budget review process and the full board will need to approve the funds.