



## San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790

Phone: 626-814-9466 | Website: [www.sgvmosquito.org](http://www.sgvmosquito.org)

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### FINANCE AND AUDIT COMMITTEE MEETING AGENDA JANUARY 3, 2024 - 10:00 A.M.

#### 1. Call to Order

1.1 Determination of a Quorum – Noted Absences

1.2 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

#### 2. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Committee on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Committee for consideration. There will be no dialog between the Committee and the Commenter. Any clarifying questions from the Committee must go through the Committee Chair.

#### 3. Budget Adjustment – Designated Reserve Funding Request (EXHIBIT 3A) P.3 (Secretary-Treasurer, Lloyd Johnson) (Recommendation for Board Consideration)

○ **Call for Public Comment**

○ **Committee Action Required:** If the Committee concurs, following the public discussion by members for this item, the appropriate action is to recommend approval of a mid-year budget adjustment that would designate \$58,624 from the Public Health Emergency reserve fund to replenish the general fund for expenses incurred during the locally acquired dengue fever response effort.

○ **Alternative Committee Action:** If after discussion by members for this item, the Committee may choose not to recommend approval of a mid-year budget adjustment.

#### 4. Adjournment

##### Finance and Audit Committee

Lloyd Johnson, West Covina (Chair)

Corey Calaycay, Claremont

Joseph Leon, Monterey Park

John Capoccia, Sierra Madre

Robert Joe, South Pasadena



**CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgvmosquito.org](http://www.sgvmosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

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Jerry Mireles, Clerk of the Board  
San Gabriel Valley MVCD

**NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)



## San Gabriel Valley Mosquito & Vector Control District District Manager's Report

Date: January 03, 2024

Meeting of: SGVMVCD Board of Trustees: Finance and Audit Committee

Subject: **Budget Adjustment – Designated Reserve Funding Request**

Exhibit(s): Exhibit 3A

### Background

In October 2023, the District responded to California's first locally acquired case of dengue fever. The District followed response recommendations provided by the California Department of Public Health that included enhanced activities in mosquito surveillance and control, interagency cooperation, and public education and outreach. Over the course of the 45-day enhanced operation aimed to prevent a potential outbreak and reduce the risk of further human infection, the District expended considerable resources. The estimated cost of the effort was \$58,624 which impacted all departments and included labor and supplies. A cost analysis summary is provided (Exhibit 3A)

Staff are requesting a mid-year budget adjustment that would designate \$58,624 from the Public Health Emergency reserve fund to replenish the general fund for expenses incurred during the locally acquired dengue fever response effort.

The Public Health Emergency reserve fund's current balance is \$500,000 and repayment of the debited amount will be prioritized in the 2024-25 annual budget.

### District Manager's Recommendation

The District Manager recommends approval of a mid-year budget adjustment that designates \$58,624 from the Public Health Emergency reserve fund to replenish the general fund for expenses incurred during the locally acquired dengue fever response effort.

### Committee Action Options

- Committee Action: If the Committee concurs, following the public discussion by members for this item, the appropriate action is to recommend approval of a mid-year budget adjustment that would designate \$58,624 from the Public Health Emergency reserve fund to replenish the general fund for expenses incurred during the locally acquired dengue fever response effort.
- Alternative Committee Action: If after discussion by members for this item, the Committee may choose not to recommend approval of a mid-year budget adjustment.

Submitted by:

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Jason Farned  
District Manager

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## SGVMVCD: LOCALLY ACQUIRED DENGUE FEVER RESPONSE COST ANALYSIS

### Protocol - 45 Day CDPH Response Recommendations

**October - November 2023**

Action	Details	Cost
<b>DOOR TO DOOR EDUCATION, INSPECTION, AND CONTROL</b>	<ul style="list-style-type: none"> <li>• Target Area - 150-300 meters around target location</li> <li>• 196 properties – Door-to-door education, inspections, and treatment               <ul style="list-style-type: none"> <li>○ 141 access (72%)</li> <li>○ 55 no access</li> </ul> </li> <li>• 121 backpack adulticide treatments</li> </ul>	\$ 26,003
<b>TRUCK MOUNTED PESTICIDE TREATMENTS: 250 ACRES</b>	<ul style="list-style-type: none"> <li>• 4 adulticide treatments</li> <li>• 2 larvicide treatments</li> </ul>	\$ 17,742
<b>ENHANCED SURVEILLANCE: 5 WEEKS</b>	<ul style="list-style-type: none"> <li>• 25 trap locations               <ul style="list-style-type: none"> <li>○ Target area</li> <li>○ Hospital</li> </ul> </li> <li>• 140 samples collected and tested</li> </ul>	\$ 7,758
<b>ENHANCED OUTREACH</b>	<ul style="list-style-type: none"> <li>• 2 press releases</li> <li>• 1 press conference, media tool kit</li> <li>• 12-hour call center (2 days)</li> <li>• 200+ door hangers</li> <li>• 204 neighborhood treatment notifications</li> <li>• 11 social media campaigns (20,043 impressions, 1,000+ clicks)</li> </ul>	\$ 7,121
<b>TOTAL COST</b>		<b>\$ 58,624</b>