



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
May 14, 2021**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Roger Chandler (Arcadia)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jackie Doornik (Glendora)
Charlie Klinakis (La Puente)
Joseph Leon (Monterey Park)
Becky Shevlin (Monrovia)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre)
Robert Joe (So. Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)
Elyse Rasmussen (La Verne)

TRUSTEES ABSENT

Jerry Velasco (El Monte)
Manuel Garcia (Irwindale)
Catherine Marcucci (Industry)
Jamie Bissner (Los Angeles Co.)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Evelyn Gutierrez
Levy Sun
Melissa Doyle

GUESTS PRESENT

Representatives, Lewis Brisbois Bisgaard
and Smith (Legal counsel)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:01 AM, Trustee Corey Calaycay led the Pledge of Allegiance, and District Manager, Jared Dever took Roll Call.

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consent Calendar

A motion made by Trustee Corey Calaycay and seconded by Trustee Margaret Finlay to approve the Consent Calendar passed unanimously.

4. Presentation

None

5. Closed Session: Public Employee Evaluation

(Board President, Becky Shevlin) (Personnel and Policy Committee Chair, Richard Barakat)

Government Code Section 54957 and 54957.6

Title of Position: District Manager

Members of the Board met in closed session to conduct the annual performance review for District Manager, Dever. Board members returned to open session and District Counsel, Kelly Black reported the recommended new contract wage and benefits. Black reported that the new contract wage terms would be \$180,000.00 annually. President Shevlin reported that she and Personnel and Policy Committee Chair, Barakat have been working on a revised contract that will be presented for full Board consideration in the coming months.

Motion by Trustee Gonzales and seconded by Trustee Armenta to approve new contract wage and benefits for District Manager, Jared Dever, passed unanimously by roll call vote.

6. Preliminary Engineer's Report for Fiscal Year 2021/22

(Board President, Becky Shevlin)

District Manager, Dever provided an overview of the preliminary engineer's report for fiscal year 2021/22. Dever explained that the district contract engineer, SCI Consulting Group, calculates the projected annual revenue based on the property assessment rate approved by the Board of Trustees. The report also includes a breakdown of the type and number of properties assessed in the jurisdiction.

7. Review and Consider Draft Fiscal Year 2021/22 Annual Budget

(Board President, Becky Shevlin) (Finance and Audit Committee Chair, Lloyd Johnson)

District Manager, Dever explained all significant budget changes and requests, class and compensation considerations, capital projects, and the status of the district reserve funds. Finance and Audit Committee Chair, Lloyd Johnson reported that the Finance and Audit Committee met on May 11, 2021 to review the draft FY2021/22 Annual Budget.

Motion by Trustee Morgan and seconded by Trustee Calaycay to approve the Draft FY2021/22 Annual Budget and direct District staff to prepare Resolution 2021-02 to Order Collection of Special Benefit Property Taxes inclusive of FY2021/22 Annual Budget passed unanimously by roll call vote.

8. District Administration

8.1 Legislative Update: Mosquito and Vector Control Association of California
Legislative Day, American Mosquito Control Association Washington Day

District Manager, Dever provided an update on the efforts to secure funding for the California CalSurv program continuation, and federal appropriations for the 2019 S.M.A.S.H Act.

9. Committee Reports

9.1 Finance and Audit Committee

(Finance and Audit Committee Chair, Lloyd Johnson)

Finance and Audit Committee Chair, Lloyd Johnson reported that the Committee met on May 11, 2021 and reviewed the Draft FY2021/22 Annual Budget. At the conclusion of the

discussion, committee members voted unanimously to recommend the draft budget as presented to the Board of Trustee at the May 14, 2021 meeting.

10. Trustee Reports

10.1 Results of Board of Trustees Meeting Preference Poll

District Manager, Dever informed the Trustees that a poll conducted in early May to gauge the level of interest for returning to in-person meetings, continuation of online meetings, or a hybrid approach resulted in the majority of respondents expressing interest in a hybrid meeting platform. Dever explained that he is tracking multiple pieces of proposed legislation that would impact the ability and legality of a hybrid meeting format, and promised to keep Trustees informed of the legislative efforts.

11. New Business

12. Adjournment

The meeting was adjourned at 8:01 a.m.