



**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
December 10, 2021**

TRUSTEES PRESENT

Stephen Sham (Alhambra)
Robert Gonzales (Azusa)
Richard Barakat (Bradbury)
Corey Calaycay (Claremont)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Jackie Doornik (Glendora)
Catherine Marcucci (Industry)
Manuel Garcia (Irwindale)
Charlie Klinakis (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Ryan Vienna (San Dimas)
Denise Menchaca (San Gabriel)
John Capoccia (Sierra Madre) *Arrived at 7:35am*
Robert Joe (So. Pasadena)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Cynthia Sternquist (Temple City)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Melissa Doyle
Levy Sun
Evelyn Gutierrez
Cecilia Contreras

GUESTS PRESENT

Representatives, Kelly Black (Legal counsel)

1. Call to Order

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Robert Gonzales led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call

2. Opportunity for Public Comment on Non-Agenda Items

None

3. Consider RESOLUTION No. 21-05 – RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE

**PERIOD COMMENCING DECEMBER 10th AND RUNNING UNTIL JANUARY 9TH
PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS. (EXHIBIT 3A)**

President Shevlin provided background on Resolution 21-05 for the continuance of the teleconference of public meetings.

Motion by Trustee Tim Calaycay, seconded by Trustee Sandoval, and carried by the following vote to approve Resolution 21-05.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Capoccia, Sternquist

4. Consent Calendar

Motion by Trustee Henry Morgan, seconded by Trustee Robert Gonzales, and carried by the following vote to approve Items 4.1-4.7 of the Consent Calendar.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Capoccia, Sternquist

5. Presentation

none

6. Presentation of Candidates for the 2022 Executive Offices of President, Vice President/President Elect, Secretary/Treasurer for The Board of Trustees

District Manager Dever stated the Nominations Committee convened and discussed candidates for Executive Offices. The consensus of the committee was to recommend Becky Shevlin for President, John Capoccia for Vice President/President Elect, and Lloyd Johnson for Secretary/Treasurer to the Board of Trustees.

7. Closed Session: Public Employment

Government Code Section 54957(b)
Title of Position: Interim District Manager

Members of the Board of Trustees, District Counsel, District Manager, and Director of Administrative Services entered closed session to discuss the public employee position of Interim District Manager. At the conclusion of the closed session President Shevlin requested District Counsel Black to report any required public disclosure of action(s) taken. District Counsel Black reported that after discussion, the board's consensus was to entertain a motion to select Jason Farned as Interim District Manager to serve for a period of no more than one year commencing February 2, 2022. District Counsel Black also noted that the board had

directed staff to prepare an employment of contract for consideration at the January 2022 Board of Trustees meeting.

Motion by Trustee Doornik, seconded by Trustee Lloyd Johnson, and carried by the following vote to approve selection of Jason Farned as Interim District Manager.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Capoccia, Joe, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Sternquist

8. Consider Final Annual Audit for Fiscal Year Concluding June 30, 2021

District Auditor, Paul Kaymark of Nigro & Nigro, PC provided a presentation regarding the Final Annual Audit for Fiscal Year Concluding June 30, 2021.

Motion by Trustee Johnson, seconded by Trustee Henry Morgan, and carried by the following vote to approve the Final Annual Audit for Fiscal Year Concluding June 30, 2021.

AYES: Sham, Gonzales, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Leon, Janbek, Sandoval, Armenta, Vienna, Menchaca, Joe, Wu, Johnson
NOES: None
ABSTAIN: None
ABSENT: Capoccia, Sternquist

9. Consider Personnel and Policy Handbook Revision Request for Proposal (RFP) Candidate Selection and Contract

District Manager Dever stated that this item would be deferred for a future meeting date.

10. Trustee Service Pin Presentation

Trustee Roger Chandler was recognized for 20 years of service and Trustee Cynthia Sternquist was recognized for 10 years of service.

11. District Administration

11.1 Committee Meeting Notifications: Finance and Audit Committee

District Manager Dever asked that members of the Finance and Audit Committee watch for a scheduling request to convene the committee.

11.2 Trustee Term of Office Expiring

District Manager Dever reminded the Board of Terms of Office expiring for the cities of El Monte and La Puente and indicated that staff is working with those cities to receive updates on Trustee appointments.

11.3 Update on Azusa Annexation

District Manager Dever stated that the annexation of 77 acres in the City of Azusa that were previously left out of District jurisdiction was completed. He thanked Trustee

Margaret Finlay for her assistance and support with LAFCO in addressing jurisdictional gaps of mosquito agencies throughout Los Angeles County.

12. Committee Reports

12.1 Personnel and Policy Committee

No additional committee agenda items to report.

12.2 Public Information Committee

Trustee Velasco provided an update on the district's outreach and educational activities including information on the Strategic Warning and Repetitive Messaging (SWARM) Strategy, the Journey of the Germ, a new digital advertising opportunity through Hulu, and the second year of Operation Mosquito G.R.I.D.

12.3 Finance and Audit Committee

No additional committee agenda items to report.

13. Trustee Reports

Trustee Ryan Vienna indicated he is pending reassignment of work duties which would affect his ability to serve as a Board of Trustees member. He stated he would provide further details regarding his possible departure once he has confirmation of specifics involving his work schedule.

President Shevlin thanked the Board for their confidence in recommending her as President for the Board of Trustees.

14. New Business

None

15. Adjournment

The meeting was adjourned at 8:04 a.m.