



San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
July 8, 2022 – 7:00 a.m.  
1145 N. Azusa Canyon Road, West Covina, CA 91790

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**HOW TO OBSERVE THE MEETING:**

Computer: Watch the live streaming of the meeting from a computer by navigating to:  
<https://www.youtube.com/c/sgvmosquito>

**HOW TO SUBMIT PUBLIC COMMENTS:**

**Before the Meeting:** Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

**Contemporaneous Comments:** During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to [district@sgvmosquito.org](mailto:district@sgvmosquito.org), write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

**1. Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

**2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

**3. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Motion, Second, and Roll Call Vote)

- 3.1 Resolution No. 2022-09 – Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor Gavin Newsom and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the San Gabriel Valley Mosquito and Vector Control District for the Period Commencing July 8<sup>th</sup> and Running Until August 7<sup>th</sup> Pursuant to the Applicable Brown Act Provisions
- 3.2 List of Claims June 2022
- 3.3 Budget Status Report June 2022
- 3.4 Minutes of Board of Trustees Meeting June 2022
- 3.5 Operations Report June 2022
- 3.6 Surveillance Report June 2022
- 3.7 Communications Report June 2022
- 3.8 Monthly Treasurer Report May 2022 / District Working Balance July 2022

**4. Presentation:**

- 4.1 Levy Sun, Director of Communications
  - Repelling Myths About Repellents

**5. Board of Trustees Potential Return to In-Person Meetings Update**

(Board President, Becky Shevlin)

6. **Closed Session: Public Employment Appointment**  
California Government Code Section 54957(b)(1)  
Position: District Manager
  - **Call for Public Comment**
  - **Board Action Required:** Following the closed session discussion by members for this item, the appropriate action is to report any required information and take action on any recommendation.
7. **Consideration of Appointment of a Permanent District Manager (Exhibit 7A: Draft Contract)** (Board President, Becky Shevlin) (Approve/Deny)
  - **Call for Public Comment**
  - **Board Action Required:** If the Board concurs, following discussion by members for this item, the appropriate action is to approve the appointment of Mr. Jason Farned as the permanent District Manager and authorize President Becky Shevlin to finalize and execute an employment contract with Mr. Jason Farned. (Motion, Second, and Roll Call Vote)
  - **Alternate Board Action:** If after discussion by members for this item, the Board may choose to deny approval of the appointment of Mr. Jason Farned as the permanent District Manager. (Motion, Second, and Roll Call Vote)
8. **Consider Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments (Exhibit 8A)** (Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)
  - **Call for Public Comment**
  - **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve the Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments. (Motion, Second, and Roll Call Vote)
  - **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny the approval of the Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments, and direct staff on amendments to the policy language. (Motion, Second, and Roll Call Vote)
9. **District Administration**
  - 9.1 Covid Update
  - 9.2 District Update
10. **Committee Reports**
  - 10.1 Finance and Audit Committee

10.2 Joint Executive & Personnel and Policy Committees

11. **Trustee Reports**

12. **New Business**

13. **Adjournment**

## **CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgymosquito.org](http://www.sgymosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.



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Cecilia Contreras, Clerk of the Board  
San Gabriel Valley MVCD

## **NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Assisted listening devices are available at the meeting for individuals with hearing impairments.

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1001. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

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**RESOLUTION NO. 2022-09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING JULY 8<sup>th</sup> AND RUNNING UNTIL AUGUST 7<sup>th</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.**

**WHEREAS**, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

**WHEREAS**, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

**WHEREAS**, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

**WHEREAS**, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Trustees of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

**WHEREAS**, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

**WHEREAS**, the District's Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

**WHEREAS**, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District's legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

**WHEREAS**, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

**Section 2. Proclamation of Local Emergency.** The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

**Section 3. Ratification of Governor's Proclamation of a State of Emergency.** The District's Board of Trustees hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.** The District's Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.



**Section 5. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 8<sup>th</sup> day of July 2022, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Becky Shevlin  
President, Board of Trustees

ATTEST:

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Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

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Kelly M. Alhadeff-Black  
District Counsel

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**San Gabriel Valley MVCD**  
**Claims List**  
**June 9, 2022**

	Date	Product/Service	Memo/Description	Amount
<b>ADDRESSERS</b>				
	06/09/2022	6185 POSTAGE	Invoice# 106725 Aerial wave violation notice mlg Qty: 1,908	2,073.70
<b>Total for ADDRESSERS</b>				<b>\$ 2,073.70</b>
<b>AMERICAN FIDELITY AKA FLEX ACCOUNT ADMIN</b>				
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	516.63
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums Invoice# 6053470	229.15
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	108.31
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	91.66
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	229.17
<b>Total for AMERICAN FIDELITY AKA FLEX ACCOUNT ADMIN</b>				<b>\$ 1,174.92</b>
<b>ARAMARK UNIFORM SERVICES INC.</b>				
	06/09/2022	6332 Uniforms	Uniforms Invoice# 588000473481	255.18
	06/09/2022	6332 Uniforms	Uniforms Invoice# 5880008681	332.29
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6332 Uniforms	Uniforms Invoice# 5880013957	309.02
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6332 Uniforms	Uniforms Invoice# 588000468295	250.27
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
<b>Total for ARAMARK UNIFORM SERVICES INC.</b>				<b>\$ 1,700.08</b>
<b>ATHENS SERVICES</b>				
	06/09/2022	6040 Refuse Disposal	Refuse Disposal Invoice# 12366279 Waste Collection Monthly Service	262.60
<b>Total for ATHENS SERVICES</b>				<b>\$ 262.60</b>
<b>BENLO COMPANY</b>				
	06/09/2022	6280 SUPPLIES, OPERATIONS	Invoice# 920948 100 (Propane)	29.18
<b>Total for BENLO COMPANY</b>				<b>\$ 29.18</b>
<b>CAROL ANNE HAGELE</b>				
	06/09/2022	6290 Supplies, Public Informati	Pomona Fairplex Plant Sale 1 Plastic vase \$1.00ea & 2 Bromeliads \$4.00ea	9.00
<b>Total for CAROL ANNE HAGELE</b>				<b>\$ 9.00</b>
<b>CELL BUSINESS EQUIPMENT</b>				
	06/09/2022	6073 EQUIPMENT LEASE	Invoice# 5020264515 Copier lease coverage period 5/15/2022-6/14/2022	1,420.20
<b>Total for CELL BUSINESS EQUIPMENT</b>				<b>\$ 1,420.20</b>
<b>COPIES &amp; INK</b>				
	06/09/2022	6186 Printing	Invoice# 35827 Doorhanger Public Health with Pocket, Prints in color Qty.2,460	2,748.08
<b>Total for COPIES &amp; INK</b>				<b>\$ 2,748.08</b>
<b>ENVIRONMENT CONTROL</b>				
	06/09/2022	6040 Building Maintenance	Invoice# 12726-411 Monthly Janitorial Services for June	1,455.00
<b>Total for ENVIRONMENT CONTROL</b>				<b>\$ 1,455.00</b>
<b>FLEET SOLUTIONS CENTER</b>				

	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4517 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4516 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4515 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires, parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4518 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
<b>Total for FLEET SOLUTIONS CENTER HOSE MAN INC</b>				<b>\$ 319.80</b>
	06/09/2022	8000 CAPITAL OUTLAY	CAPITAL OUTLAY: Invoice# 2403711-0001-02 HOSE-MAN, 1/4 STR8-THRU NIP 1/4 M-N, 04 NPTF HEX HEAD PIPE PLUG, FERRULE-66 ID- BASS	75.83
<b>Total for HOSE MAN INC LIEBERT CASSIDY WHITMORE</b>				<b>\$ 75.83</b>
	06/09/2022	6080 Hiring Expenses	Invoice# 218172 Employee Handbook Audit	2,803.00
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 218171 General	1,042.50
<b>Total for LIEBERT CASSIDY WHITMORE LINDE GAS &amp; EQUIPMENT INC.</b>				<b>\$ 3,845.50</b>
	06/09/2022	6250 LABORATORY SUPPLIES	Invoice#10754788 Dry Ice Nuggets	284.18
<b>Total for LINDE GAS &amp; EQUIPMENT INC. LOGMEIN COMMUNICATIONS, INC.</b>				<b>\$ 284.18</b>
	06/09/2022	6320 Office phones	Invoice# IN7101186097 Office phones Monthly Service charge-Go To Communications	1,273.13
<b>Total for LOGMEIN COMMUNICATIONS, INC. NATIONWIDE RETIREMENT</b>				<b>\$ 1,273.13</b>
	06/09/2022	6066 457 CONTRIBUTION	Employee Contributions for DM Payroll of 6/9/22	106.28
<b>Total for NATIONWIDE RETIREMENT PERS</b>				<b>\$ 106.28</b>
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	286.97
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	940.29
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	1,770.53
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	384.24
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	3,267.76
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	841.03
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	981.24
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	318.96
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	180.88
<b>Total for PERS SOUTHERN CALIFORNIA EDISON</b>				<b>\$ 8,971.90</b>
	06/09/2022	6340 UTILITIES - ELECTRIC	Electricity usage Southern California Edison Account# 700251011287	2,490.33
<b>Total for SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA NEWS GROUP</b>				<b>\$ 2,490.33</b>
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered San Gabriel Valley Newspaper; Legals CLS	357.24
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered #0000543745 San Gabriel Valley Newspapers; Legals CLS	420.91
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered San Gabriel Valley Newspapers; Legals CLS	357.24
<b>Total for SOUTHERN CALIFORNIA NEWS GROUP STREAMLINE</b>				<b>\$ 1,135.39</b>
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Invoice# OEAF3F59-0019 Streamline Web Services	200.00

<b>Total for STREAMLINE</b>			<b>\$ 200.00</b>
<b>SYNTECH GROUP INC.</b>			
06/09/2022	6035 COMPUTER HARDWARE	Invoice# SVC-A21804 T20220509.0016 Pro Care Cloud Support+ SGVM Ticket Charge	700.00
<b>Total for SYNTECH GROUP INC.</b>			<b>\$ 700.00</b>
<b>TIRE ZONE</b>			
06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 67002 ,265/70R17 115T RBKL FALKEN WILDPEAK AT3W#\$ 17 Tire Package 2	537.58
<b>Total for TIRE ZONE</b>			<b>\$ 537.58</b>
<b>TNT WINDOW TINTING</b>			
06/09/2022	6260 SUPPLIES, MECHANICAL	2021 Ford F 150 Rears BP 20% Fronts BP 75% total of 3	750.00
<b>Total for TNT WINDOW TINTING</b>			<b>\$ 750.00</b>
<b>TRI-STAR SAFETY SERVICES INC.</b>			
06/09/2022	8000 CAPITAL OUTLAY	Capital Outlay- Invoice# 7324 Tri-Star Safety services Equipment & Labor Install 90 degree low profile 36x 72 truck mount arrow board labor	5,838.75
<b>Total for TRI-STAR SAFETY SERVICES INC.</b>			<b>\$ 5,838.75</b>
<b>UNITED PET CARE</b>			
06/09/2022	6070 Med premiums - Cafeteria	Medical premiums Invoice# 30011899	12.50
<b>Total for UNITED PET CARE</b>			<b>\$ 12.50</b>
<b>US BANK</b>			
06/09/2022	8000 CAPITAL OUTLAY	Capital Outlay Windsor Homebrew Supply Co. 2.5 Gallon Keg	96.96
06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1174	37.80
06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1187	35.75
06/09/2022	6251 ARBOVIRUS TESTING SUPPLIES	Invoice# 20001717 AMCA Bulletin #5 Manual for Mosquito Rearing	33.00
06/09/2022	6232 REGISTRATION - SEMINARS	REGISTRATION California Special Districts Association	650.00
06/09/2022	6003 ADVERTISING	Twitter online ADS Invoice# 60000000880426	21.00
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Mailchimp Services	59.00
06/09/2022	6003 ADVERTISING	Google ADS Support	96.07
06/09/2022	6188 MEDIA PRODUCTION	Canon; Battery Pack LP-E17-EOS RP Body	1,178.20
06/09/2022	6003 ADVERTISING	Blip.com	154.42
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	GoDaddy.com services	92.85
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Network Solutions, LLC Invoice#47657221	4.99
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Hulu AD ID: 20254035	403.47
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Hulu AD ID: 20254033	404.26
06/09/2022	6003 ADVERTISING	Facebook	70.14
06/09/2022	6003 ADVERTISING	Twitter online ADS# 600000007903688	18.00
06/09/2022	6003 ADVERTISING	Blip.com	102.48
06/09/2022	6003 ADVERTISING	Hulu AD ID: 20254036	196.53
06/09/2022	6003 ADVERTISING	Hulu AD ID: 20254034	85.39
06/09/2022	6290 Supplies, Public Informati	Magic Jump inflatables	238.38
06/09/2022	6290 Supplies, Public Informati	Vista Print- Retractable Banners	327.92
06/09/2022	6186 Printing	Vista Print-Uncoated Business Cards	22.72
06/09/2022	6188 MEDIA PRODUCTION	B&H PHOTO-Canon Mount Adapter EF-EOS R	108.41
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Network Solutions, LLC Invoice# 48201302	795.90
06/09/2022	6003 ADVERTISING	Hulu AD ID: 20260232	107.94
06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Credit-Microsoft Dever U.S Bank	-805.02
06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	44.58

	06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	56.93
	06/09/2022	6040 Building Maintenance	Lowe's Shark Navigator lift Away Corded Bagless Upright Vacuum with HEPA Filter	198.44
	06/09/2022	6036 COMPUTER SOFTWARE	Zingle.com services	229.00
	06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	380.45
	06/09/2022	6280 SUPPLIES, OPERATIONS	Pinnaclewax.com; SprayMaster Heavy Duty Spray Bottles	53.36
	06/09/2022	6250 LABORATORY SUPPLIES	Vista Print ;Uncoated Business Cards	35.30
	06/09/2022	6302 Supplies, Safety	Safetysource; Coretex Sun x 71666 Sunscreen Lotion, SPF 30, 4oz Bottle	45.00
	06/09/2022	6280 SUPPLIES, OPERATIONS	The Home Depot ; Milwaukee M18 18-Volt 4 Gal. Lithium-Ion Cordless Switch Tank Backpack Sprayer Kit	436.91
	06/09/2022	6042 EQUIPMENT MAINTENANCE	Lowe's-10-oz flat black economy	2.18
	06/09/2022	6040 Building Maintenance	Food4Less BNTY 2x ABS & Coffeemate Creamer	42.58
	06/09/2022	6042 EQUIPMENT MAINTENANCE	Speed feed 400 cutting head coil & Bushing, Arbor M8x1.25 LH Invoice# 144138	102.08
	06/09/2022	6040 Building Maintenance	Lowe's: FlexSeal, Blue Hawk 11-in tray line	18.70
	06/09/2022	6040 Building Maintenance	Food4Less BNTY 2x ABS, BNTY paper towels & Coffeemate Creamers	51.43
	06/09/2022	6290 Supplies, Public Informati	Vons; Cube Sugar for feeding mosquitoes	5.79
	06/09/2022	6290 Supplies, Public Informati	Charcoal Aluminum screen repair kit, 5x7 screenmend patch silver gray	11.30
	06/09/2022	6290 Supplies, Public Informati	Bed Bath & Beyond Fox run Brands mesh food cover	22.41
	06/09/2022	6270 OFFICE SUPPLIES	Sams: Club paper plates	22.03
	06/09/2022	6270 OFFICE SUPPLIES	Costco: Solov spoon & fork, 20oz bowl	40.04
	06/09/2022	6080 Hiring Expenses	Paypal Lieberly Cassidy Whitmore Invoice#1006	210.00
	06/09/2022	6036 COMPUTER SOFTWARE	Invoice# 10001159215044 Quickbooks Online Essentials	270.00
	06/09/2022	6036 COMPUTER SOFTWARE	Arlo camera Monitoring	14.99
	06/09/2022	6232 REGISTRATION - SEMINARS	REGISTRATION California Special Districts Association event-2022 Board Secretary	600.00
	06/09/2022	6036 COMPUTER SOFTWARE	Jamf services	168.00
	06/09/2022	6260 SUPPLIES, MECHANICAL	Safelite Auto glass 2014 Ford F series F 150 2 door super cab	158.73
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1155	35.00
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1199	35.00
<b>Total for US BANK WEST VALLEY MVCD</b>				<b>\$ 7,826.79</b>
	06/09/2022	6251 ARBOVIRUS TESTING SUPPLIES	Lab Testing & Analysis of Mosquito Pools for the Month of MAY 2022 Invoice# 2772	1,740.00
<b>Total for WEST VALLEY MVCD WEX/CHEVRON</b>				<b>\$ 1,740.00</b>
	06/09/2022	6262 Fuel for Trucks	Fuel for Trucks Invoice# 81315731	7,263.08
<b>Total for WEX/CHEVRON ZORO.COM</b>				<b>\$ 7,263.08</b>
	06/09/2022	6302 Supplies, Safety	Invoice#11095640 Safety Goggles, clear AF Polycarbonate Lens, Anti-Fog, Scrat	80.15
<b>Total for ZORO.COM</b>				<b>\$ 80.15</b>
<b>TOTAL</b>			<b>Accounts Payable for June 9, 2022</b>	<b>\$ 40,831.91</b>

**San Gabriel Valley Mosquito And Vector C  
Claims List  
June 24, 2022**

	Date	Num	Product/Service	Memo/Description	Amount
<b>A-1 ROOTER</b>					
	06/24/2022	6040	Building Maintenance	cost to uninstal & repair install water heat with drip pan under	300.00
	06/24/2022	6040	Building Maintenance	Invoice# 11139 Cost to repair leak on 1/2 pip,	200.00
<b>Total for A-1 ROOTER</b>					<b>\$ 500.00</b>
<b>ADDRESSERS</b>					
	06/24/2022	6185	POSTAGE	Invoice# 106975 SGVMVC District Aerial wave violation 2nd Notice MLG QTY: 1,109 digital print-set up, envelope, fold letter, first class presort postage.	1,454.48
<b>Total for ADDRESSERS</b>					<b>\$ 1,454.48</b>
<b>ALLEN WU</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ALLEN WU</b>					<b>\$ 100.00</b>
<b>AMAZON.COM</b>					
	06/24/2022	6290	Supplies, Public Informati	Gosky cell phone adapter mount- Compatible binocular sportting scope telescope microscope	202.80
	06/24/2022	6280	SUPPLIES, OPERATIONS	Motorola Talkabout T402 Rechargable Two-way radios 2-pack, Lucky Portable Sonar Fish Finder Boat Depth Fishing Fish Finders Waterproof Handheld wireless	444.52
	06/24/2022	6280	SUPPLIES, OPERATIONS	King Innovation 48072 King 36x 72 Hand Pump Siphon , 72 inch	317.94
	06/24/2022	6302	Supplies, Safety	Ever Ready First Aid Disposable Cold Compress Therapy Instant ice pack for Injuries 4.5"x7"	61.30
	06/24/2022	6280	SUPPLIES, OPERATIONS	Starbucks blond roast ground coffee- Veranda blend	39.43
	06/24/2022	6280	SUPPLIES, OPERATIONS	Credit -for Gilbert #2762627	-116.04
	06/24/2022	6188	MEDIA PRODUCTION	Humixx shockproof series for iphone XR case	35.20
	06/24/2022	6188	MEDIA PRODUCTION	62' Phone Tripod Accessory kits, Aureday Camera & Cell phone Tripod stand with wireless remote, Wireless Lavalier Microphone System- Alvoxcon wireless Lapel Mic for iphone, Sunwayfoto pc-036 Tablet laptop mount smart phone bracket tripod, SanDisk 128GB Extream PRO SDXC UHSI-I Card	258.92
	06/24/2022	6290	Supplies, Public Informati	Simple Houseware expandable 5 section upright file sorter organizer, simple trending mesh desktop file sorter organizer 7 section bookshelf	36.07
	06/24/2022	6290	Supplies, Public Informati	Chromakey gloves green chroma key glove invisible effects background, Targus Laptop Bag black 15.6", Gosky cell phone Adapter mount	77.29
	06/24/2022	6280	SUPPLIES, OPERATIONS	Dickies Men's basic blended coverall	99.89
	06/24/2022	6035	COMPUTER HARDWARE	Amazon Basic High-speed 4k HD	33.76
	06/24/2022	6280	SUPPLIES, OPERATIONS	APEC Water System CS-2500 Ult	103.36
	06/24/2022	6280	SUPPLIES, OPERATIONS	Camco 11476 Tankless Water Heater Drain	37.49
	06/24/2022	6280	SUPPLIES, OPERATIONS	Farnavi Stainless Steel Laundry	28.45
<b>Total for AMAZON.COM</b>					<b>\$ 1,660.38</b>
<b>AMERICAN FIDELITY ASSURANCE</b>					
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums	59.67
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D465008	132.80
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums	1,863.31
<b>Total for AMERICAN FIDELITY ASSURANCE</b>					<b>\$ 2,055.78</b>
<b>AZUSA LIGHT &amp; WATER</b>					
	06/24/2022	6343	Meter # 45169724	Account # 303-0191.300 Serviced Period 5/3/2022 to 6/1/2022	55.71
	06/24/2022	6343	Meter # 89661864	Account# 303-0190.300 Service Period 5/2/2022 to 5/31/2022	88.43
<b>Total for AZUSA LIGHT &amp; WATER</b>					<b>\$ 144.14</b>
<b>BECKY A. SHEVLIN</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for BECKY A. SHEVLIN</b>					<b>\$ 100.00</b>
<b>CATHERINE MARCUCCI</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CATHERINE MARCUCCI</b>					<b>\$ 100.00</b>

CHARLIE KLINAKIS	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CHARLIE KLINAKIS</b>				<b>\$ 100.00</b>
CONCENTRA OCCUPATIONAL HEALTH CENTERS	06/24/2022	6080 Physical - Hiring	Invoice# 75590691 Physical Exam for Malnic Daniel S Phys PrePI w/Rapid eCup/5 Pnl-se Audiogram	166.00
<b>Total for CONCENTRA OCCUPATIONAL HEALTH CENTERS</b>				<b>\$ 166.00</b>
COREY CALAYCAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for COREY CALAYCAY</b>				<b>\$ 100.00</b>
CYNTHIA STERNQUIST	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CYNTHIA STERNQUIST</b>				<b>\$ 100.00</b>
DENISE MENCHACA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for DENISE MENCHACA</b>				<b>\$ 100.00</b>
ELYSE RASMUSSEN	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for ELYSE RASMUSSEN</b>				<b>\$ 100.00</b>
EMMANUEL ESTRADA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for EMMANUEL ESTRADA</b>				<b>\$ 100.00</b>
ENVIRONMENT CONTROL	06/24/2022	6040 Building Maintenance	Invoice# 4624-411 Repair / Installation of soap dispensers, including tools and hardware 4/27/22	60.32
<b>Total for ENVIRONMENT CONTROL</b>				<b>\$ 60.32</b>
FLEET SOLUTIONS CENTER	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4565 Customer request install Electronic arrow light signs, labor to install installation wire sign with controls. HazMat & Tax included.	980.93
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4449 Check front tires, check front shocks, suspension/wheel noise sound. PM Service Level B oil & Filter up to 7qrts & Inspection. Shock & or Strut Assembly, removed & Install or removed & replace. HazMat & Tax included.	1,143.38
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice#4580 Charging system diagnosis, Replace Aux Battery, Main Battery replacement. HazMat & tax included.	709.29
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice#4578 Diagnose no start/Hard start, Truck is cranking but not start. Dignosis fuel system, Fuel pump control modul-removed & replace. HazMat & Tax included.	310.15
<b>Total for FLEET SOLUTIONS CENTER</b>				<b>\$ 3,143.75</b>
HAROLD J. BISSNER III	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for HAROLD J. BISSNER III</b>				<b>\$ 100.00</b>
HENRY M. MORGAN	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for HENRY M. MORGAN</b>				<b>\$ 100.00</b>
HOME DEPOT	06/24/2022	6040 Building Maintenance	Spectrascide accushot ws+refill	27.50
	06/24/2022	6040 Building Maintenance	Linzer 9in pet tray liner white 10pc, Specialty high heat ultra silver	17.04
	06/24/2022	6040 Building Maintenance	Terro Ant Killer liquid baits II 6pk	10.96
	06/24/2022	8000 CAPITAL OUTLAY	Capital Outlay-Behr PPI 3400 sg med 120oz, paint fee care	42.70
	06/24/2022	6042 EQUIPMENT MAINTENANCE	Drain pan 26" Aluminum	22.03
	06/24/2022	6042 EQUIPMENT MAINTENANCE	Gilmour rear trigger pro nozzle	15.41
	06/24/2022	6040 Building Maintenance	Late Fee Charges FCH-007658781	35.00
<b>Total for HOME DEPOT</b>				<b>\$ 170.64</b>
HOSE MAN INC	06/24/2022	6280 SUPPLIES, OPERATIONS	Invoice#2404022-0001-02 213.53 2.5 200Psi 1/4 B, 119-6-2 Pipe -reduce coupling, 75LJ-048-AA Long John	98.49
<b>Total for HOSE MAN INC</b>				<b>\$ 98.49</b>



JACKIE DOORNIK	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JACKIE DOORNIK</b>				<b>\$ 100.00</b>
JERRY VELASCO	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JERRY VELASCO</b>				<b>\$ 100.00</b>
JOHN CAPOCCIA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JOHN CAPOCCIA</b>				<b>\$ 100.00</b>
LEWIS BRISBOIS BISGAARD & SMITH LLP	06/24/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 3321976 SGVMVCD General Counsel Current fees through 5/31/22	2,412.80
<b>Total for LEWIS BRISBOIS BISGAARD &amp; SMITH LLP</b>				<b>\$ 2,412.80</b>
LLOYD JOHNSON	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	149.50
<b>Total for LLOYD JOHNSON</b>				<b>\$ 149.50</b>
MANUEL GARCIA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for MANUEL GARCIA</b>				<b>\$ 100.00</b>
MARGARET E. FINLAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for MARGARET E. FINLAY</b>				<b>\$ 100.00</b>
NATIONWIDE RETIREMENT	06/24/2022	6066 457 CONTRIBUTION	Employee Contributions for DM Payroll of 6/23/22	106.28
<b>Total for NATIONWIDE RETIREMENT</b>				<b>\$ 106.28</b>
PERS	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	425.28
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	981.24
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	841.03
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	3,267.76
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	180.88
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	384.24
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	1,770.53
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	940.29
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	286.97
<b>Total for PERS</b>				<b>\$ 9,078.22</b>
RICHARD BARAKAT	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for RICHARD BARAKAT</b>				<b>\$ 100.00</b>
ROBERT GONZALES	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ROBERT GONZALES</b>				<b>\$ 100.00</b>
ROBERT S. JOE	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ROBERT S. JOE</b>				<b>\$ 100.00</b>
SANDRA ARMENTA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for SANDRA ARMENTA</b>				<b>\$ 100.00</b>
SHO TAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for SHO TAY</b>				<b>\$ 100.00</b>
SOCALGAS				

	06/24/2022	6341 Utilities	Gas Service Acc # 057 518 2100 9	139.48
	06/24/2022	6341 Utilities	Gas Service Acc # 059 618 2100 5	36.43
<b>Total for SOCALGAS STEPHEN SHAM</b>				<b>\$ 175.91</b>
	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for STEPHEN SHAM SYNTECH GROUP INC.</b>				<b>\$ 100.00</b>
	06/24/2022	6036 COMPUTER SOFTWARE	Invoice# SVC-A21834 ProCare Support Cloud Base [6/1/2022-6/30/2022]	900.00
	06/24/2022	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User- Standard [6/1/2022-6/30/2022]	1,200.00
	06/24/2022	6036 COMPUTER SOFTWARE	Invoice# SVC-A21840 DropSuite Cloud Backup Plus [5/23/2022] CPS SGVM & VC	210.00
	06/24/2022	6036 COMPUTER SOFTWARE	Microsoft 365 G3 (Monthly Pre-Paid) [5/23/2022-6/22/2022]	832.00
	06/24/2022	6036 COMPUTER SOFTWARE	Microsoft Azure Cloud Portal Services [5/23/2022-6/22/2022]	478.30
	06/24/2022	6036 COMPUTER SOFTWARE	Office 365 Extra File Storage for GCC [5/23/2022-6/22/2022]	400.00
	06/24/2022	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User- Premium [6/1/2022-6/30/2022]	1,950.00
	06/24/2022	6036 COMPUTER SOFTWARE	Office 365 G1 (Monthly Pre-Paid) [5/23/2022-6/22/2022]	192.00
<b>Total for SYNTECH GROUP INC. TIM SANDOVAL</b>				<b>\$ 6,162.30</b>
	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for TIM SANDOVAL VECTOR CONTROL JPA</b>				<b>\$ 100.00</b>
	06/24/2022	6111 OTHER INSURANCE	Invoice# VCJPA 2022-121 EPA Program Premium from 4/1/22 to 6/30/22	490.32
<b>Total for VECTOR CONTROL JPA VERIZON WIRELESS</b>				<b>\$ 490.32</b>
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00001	2,260.27
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 772560380-00001	1,601.77
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account# 272560553-00003	329.96
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00002	492.57
<b>Total for VERIZON WIRELESS TOTAL</b>				<b>\$ 4,684.57</b>
			<b>Total Accounts Payable for June 24, 2022</b>	<b>\$ 21,427.29</b>
			<b>Total Accounts Payable for June 2022</b>	<b>\$ 62,259.20</b>
			<b>Total Payroll for June 2022 see attached</b>	<b>\$ 241,504.03</b>
			<b>Total Claims for June 2022</b>	<b>\$ 303,763.23</b>

**San Gabriel Valley MVCD  
Payroll for June 2022**

<b>Department</b>	<b>June 9, 2022</b>	<b>Gonzalez/Lin June 13, 2022</b>	<b>Goldmann June 16, 2022</b>	<b>June 23, 2022</b>	<b>TOTAL</b>
EXECUTIVE	2,637.60	-	-	2,687.60	5,325.20
ADMINISTRATION	11,044.14	268.11	-	11,209.03	22,521.28
OPERATIONS	59,337.24	-	-	59,642.43	118,979.67
SURVEILLANCE	12,082.52	-	3,939.86	7,765.20	23,787.58
COMMUNICATIONS	15,802.36	-	-	16,598.30	32,400.66
SEASONAL WORKERS	10,455.02	153.63	-	13,384.61	23,993.26
Gross Payroll	111,358.88	421.74	3,939.86	111,287.17	227,007.65
Employer Taxes	2,566.99	24.40	61.07	2,270.74	4,923.20
Car Allowance	500.00	-	-	-	500.00
Employee Benefit-Med	4,592.37	-	271.67	4,209.14	9,073.18
<b>TOTAL PAYROLL</b>	<b>119,018.24</b>	<b>446.14</b>	<b>4,272.60</b>	<b>117,767.05</b>	<b>241,504.03</b>

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SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	37,614.78	585,306.17	591,580.00	6,273.83	98.94	
Salaries - Non Exempt	130,220.42	1,870,177.82	2,227,711.00	357,533.18	83.95	
Salaries - Overtime	72.10	15,200.60	30,500.00	15,299.40	49.84	
Salaries - Vacation	17,898.17	178,439.00	155,435.00	(23,004.00)	114.80	Resignation & YE pay out
Salaries-Holiday	9,955.25	121,399.66	132,061.00	10,661.34	91.93	
Salaries, Sick Pay	8,161.40	120,343.46	113,165.00	(7,178.46)	106.34	Retirement pay out @ 1/2 rate
Salaries, Part-time - XH	23,085.53	180,731.30	225,915.00	45,183.70	80.00	
Management Car Allowance	500.00	6,500.00	6,000.00	(500.00)	108.33	Overlap of managers
Cafeteria Benefit	12,450.72	356,606.89	431,600.00	74,993.11	82.62	
Hlth Benefits, Ret Emps	2,560.03	36,605.71	40,000.00	3,394.29	91.51	
Employer, 457 Contribution	212.56	3,403.71	2,273.00	(1,130.71)	149.75	Contribution for Interim DM
Medicare	3,385.60	46,451.29	54,165.00	7,713.71	85.76	
Retirement - Classic	5,513.74	97,920.71	111,405.00	13,484.29	87.90	
Retirement - Pepra	10,168.33	148,237.54	172,210.00	23,972.46	86.08	
Retirement - Classic-Unfunded Liability	0.00	750,703.00	750,769.00	66.00	99.99	Funds to be xtr from reserves-578,403.00
Retirement - Pepra-Unfunded Liability	0.00	118,269.00	118,275.00	6.00	99.99	Funds to be xtr from reserves-109,555.00
Social Security	927.42	7,693.06	12,030.00	4,336.94	63.95	
Group Term Life Ins	0.00	4,488.74	4,800.00	311.26	93.52	
Tuition Reimbursement	0.00	1,648.61	8,000.00	6,351.39	20.61	
Insurance, unemployment	610.18	19,718.36	26,000.00	6,281.64	75.84	
Post Retirement Benefits	0.00	510,000.00	510,000.00	0.00	100.00	Funds to be xtr from reserves-310,000.00
<b>TOTAL PERSONNEL EXPENSES</b>	<b>263,336.23</b>	<b>5,179,844.63</b>	<b>5,723,894.00</b>	<b>544,049.37</b>	<b>90.50</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	85.00	4,000.00	3,915.00	2.13	
Arbovirus Testing Supplies	1,773.00	16,519.03	26,000.00	9,480.97	63.53	
Branded Clothing	625.51	3,976.24	10,100.00	6,123.76	39.37	
Boots	0.00	5,022.51	5,500.00	477.49	91.32	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	442.90	2,000.00	1,557.10	22.15	
Awards	0.00	3,097.36	3,000.00	(97.36)	103.25	Employee Service pins
Advertising	851.97	23,669.06	30,000.00	6,330.94	78.90	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,164.67	17,042.12	19,000.00	1,957.88	89.70	
Board expenses	2,300.00	28,345.00	38,000.00	9,655.00	74.59	
Computer Hardware	733.76	9,925.36	56,000.00	46,074.64	17.72	
Computer Software	6,844.29	40,157.55	59,000.00	18,842.45	68.06	
Website/Email Service	1,155.45	4,751.19	7,000.00	2,248.81	67.87	
Facility maintenance	3,232.89	67,559.20	50,000.00	(17,559.20)	135.12	Electrical/plumbing work
Maintenance, equipment	141.70	2,792.29	3,000.00	207.71	93.08	
Maintenance, grounds	0.00	525.28	2,000.00	1,474.72	26.26	
Lease Equipment	1,420.20	17,295.47	21,000.00	3,704.53	82.36	
Fees & Assessments	0.00	4,288.74	4,300.00	11.26	99.74	
Hiring expenses	3,179.00	7,073.51	34,600.00	27,526.49	20.44	
VCJPA General Fund	0.00	5,391.00	7,530.00	2,139.00	71.59	
Insurance, liability	0.00	104,453.00	89,000.00	(15,453.00)	117.36	
Workers Comp Insurance	0.00	87,957.00	147,400.00	59,443.00	59.67	
Automobile Insurance	0.00	2,607.00	2,700.00	93.00	96.56	
Other Insurance	490.32	4,212.44	4,850.00	637.56	86.85	
Insurance, property	0.00	7,795.00	7,220.00	(575.00)	107.96	One time expense
Legal	4,590.69	42,856.49	70,000.00	27,143.51	61.22	
Memberships	0.00	24,406.50	35,500.00	11,093.50	68.75	
Miscellaneous expenses	78.00	3,001.92	3,500.00	498.08	85.77	
Postage	3,528.18	10,866.00	11,800.00	934.00	92.08	
Accounting Services, Auditor	0.00	21,458.34	24,000.00	2,541.66	89.41	
Professional Services , Other	0.00	1,650.00	27,000.00	25,350.00	6.11	
Professional Services-IT	0.00	44,349.09	50,000.00	5,650.91	88.70	
Printing & Reproduction	2,770.80	14,969.61	20,000.00	5,030.39	74.85	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	1,090.00	28,251.54	48,600.00	20,348.46	58.13	
Supplies, Surveillance	319.48	16,653.03	15,000.00	(1,653.03)	111.02	Trap supplies
Supplies, Vehicle Maintenance	2,833.91	39,883.23	60,000.00	20,116.77	66.47	
Supplies, Gasoline	7,263.08	75,923.63	95,000.00	19,076.37	79.92	
Supplies, Office	62.07	11,926.41	13,100.00	1,173.59	91.04	
Supplies, Mosquito Fish	0.00	1,009.22	5,000.00	3,990.78	20.18	
Supplies, Operations	1,572.98	7,568.70	15,000.00	7,431.30	50.46	
Supplies, Pesticides	0.00	119,651.64	140,000.00	20,348.36	85.47	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	930.96	13,235.74	17,000.00	3,764.26	77.86	
Supplies, Education Program	0.00	18,161.05	19,500.00	1,338.95	93.13	
Supplies, Safety	186.45	3,273.13	25,000.00	21,726.87	13.09	
Supplies, Media Production	1,580.73	6,534.98	9,900.00	3,365.02	66.01	
Benefit Assesment Admin Cost	0.00	116,213.15	116,000.00	(213.15)	100.18	One time fee
Communications, field	4,684.57	54,108.27	56,000.00	1,891.73	96.62	
Telephone, Internet	0.00	11,331.29	14,000.00	2,668.71	80.94	
Telephone , Office	1,273.13	19,559.03	17,000.00	(2,559.03)	115.05	
Training , CEU's	0.00	5,826.00	6,000.00	174.00	97.10	
Uniforms and clothing	1,146.76	14,403.69	12,000.00	(2,403.69)	120.03	Seasonal uniforms
Utilities, Electric	2,490.33	32,565.94	28,000.00	(4,565.94)	116.31	Rate and usage increase
Utilities, Natural Gas	175.91	3,033.48	3,300.00	266.52	91.92	
Utilities, Water	17.29	1,838.01	2,200.00	361.99	83.55	
Surveillance, Aerial	0.00	25,136.00	25,500.00	364.00	98.57	
<b>TOTAL OPERATING EXPENSES</b>	<b>60,352.08</b>	<b>1,254,628.36</b>	<b>1,620,900.00</b>	<b>366,271.64</b>	<b>77.40</b>	
<b>TOTAL EXPENSES</b>	<b>323,688.31</b>	<b>6,434,472.99</b>	<b>7,344,794.00</b>	<b>910,321.01</b>	<b>87.61</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	6,054.24	241,852.17	430,000.00	188,147.83	56.24	
<b>TOTAL CAPITAL EXPENSES</b>	<b>6,054.24</b>	<b>241,852.17</b>	<b>430,000.00</b>	<b>188,147.83</b>	<b>56.24</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	826,200.00	1,326,200.00	500,000.00	62.30	
Reserve, Capital Projects	0.00	566,514.00	880,000.00	313,486.00	64.38	
Reserve, Pension Liability	0.00	(122,000.00)	200,258.00	322,258.00	(60.92)	
Reserve, Building/Facilities	0.00	49,000.00	149,000.00	100,000.00	32.89	
Reserve, Vehicle Replacement	0.00	3,060.00	103,060.00	100,000.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>1,322,774.00</b>	<b>2,658,518.00</b>	<b>1,335,744.00</b>	<b>49.76</b>	

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**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
June 10, 2022**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
 Sho Tay (Arcadia)  
 Robert Gonzales (Azusa)  
 Emmanuel Estrada (Baldwin Park)  
 Richard Barakat (Bradbury) *Arrived at 7:03 a.m.*  
 Corey Calaycay (Claremont)  
 Henry Morgan (Covina)  
 Margaret Finlay (Duarte)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Catherine Marcucci (Industry)  
 Manuel Garcia (Irwindale)  
 Charlie Klinakis (La Puente)  
 Elyse Rasmussen (La Verne)  
 Jamie Bissner (Los Angeles County)  
 Becky Shevlin (Monrovia)  
 Rachel Janbek (Pasadena) *Arrived at 7:03 a.m.*  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead)  
 Denise Menchaca (San Gabriel)  
 John Capoccia (Sierra Madre)  
 Robert Joe (So. Pasadena)  
 Cynthia Sternquist (Temple City)  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Joseph Leon (Monterey Park)  
 Emmett Badar (San Dimas)

**STAFF PRESENT**

Jason Farned  
 Rose Alba  
 Levy Sun  
 Evelyn Gutierrez  
 Cecilia Contreras

**GUESTS PRESENT**

Legal Counsel, Kelly Black (Lewis Brisbois)

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Jerry Velasco led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Capoccia, seconded by Trustee Velasco, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

**AYES:** Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

**NOES:** None

ABSTAIN: None  
 ABSENT: Leon, Badar

**4. Presentation**

None

**5. Board of Trustees Potential Return to In-Person Meetings Update**

District Counsel Black provided an update on current and pending legislation allowing for the continuing use of teleconferencing for public meetings. President Shevlin indicated the July Board of Trustees meeting would be conducted virtually and the topic would be revisited next month.

**6. Distribution of Annual Engineer's Report for Fiscal Year 2022-2023**

Report received and filed.

**7. Consider Resolution No. 2022-08 to Order Collection of Special Benefit Property Taxes Inclusive of Annual Budget for Fiscal Year 2022-2023**

Interim District Manager Farned provided a presentation of the item. Motion by Trustee Finlay, seconded by Trustee Menchaca, and carried by the following vote to approve Resolution No. 2022-08 to Order Collection of Special Benefit Property Taxes Inclusive of the Annual Budget for Fiscal Year 2022-2023.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Leon, Badar

**8. Consider Change of Board of Trustees Meeting Date from November 11, 2022 to November 18, 2022 Due to Observance of Veteran's Day Holiday**

Motion by Trustee Johnson, seconded by Trustee Gonzales, and carried by the following vote to approve change of Board of Trustees meeting date from November 11, 2022 to November 18, 2022 due to observance of Veteran's Day holiday.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Leon, Badar

**9. District Administration**

**8.1 Committee Meeting Notifications: Finance and Audit Committee**

Interim District Manager Farned requested that members of the Finance and Audit be on alert for scheduling requests.

**8.2 Covid Update**

Interim District Manager Farned provided an update on Covid-19 protocols on District personnel and services.

**8.3 District Update**

Interim District Manager Farned provided a Surveillance Department update including a reminder that it is the time of year when there is an increase in mosquito population which has resulted in other local vector control districts reporting WNV positives in birds and mosquitos. Although SGVMVCD has not confirmed any cases to date, the district continues to test on a regular basis. He indicated there has also been a spike in black flies in foothill communities and stated the operations department has been and will continue to work on bringing numbers down in areas with high activity. Interim District Manager Farned also thanked the cities, schools, teachers, and students from Clifton Middle School in Monrovia and San Jose Charter School in West Covina who participated in the EcoHealth Vector Education program. Their participation resulted in 17 students being recognized as Vector Inspectors of the Year. He encouraged Trustees to share information with any middle school teachers who may be interested in participating in the future by reaching out at [vectoreducation.org](http://vectoreducation.org) to sign up.

**10. Committee Reports**

President Shevlin requested District Counsel Black report out any required public disclosure regarding the closed session item from the joint meeting of the Executive and Personnel and Policy committees on June 8, 2022. District Counsel Black stated that the joint committee had reached a consensus to pursue an internal appointment process for the permanent position of District Manager and further information would be provided at July's Board meeting.

**11. Trustee Reports**

Trustee Sternquist inquired about a district Summer Library Program and Director of Communication Levy Sun responded that summer programs are available to schedule through the district's website for any city that is interested. President Shevlin, Trustee Armenta, and Trustee Badar were congratulated on their respective successful election runs.

**12. New Business**

None

**13. Adjournment**

The meeting was adjourned at 7:31 a.m.

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**Operations Department**  
Disease Weeks 22 – 25 | May 29 – June 25

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Chemical Usage:****May 2022**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	3.43 gal.	31255 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	36.38 lbs.	7346 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	1.87 gal.	956732 sq.ft.
Ingestion, toxicant	Mosquitoes	90.45 lbs.	1993238 sq.ft.
Ingestion, toxicant	Black flies	19.51 gal.	5416 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	470 ea.	5821 sq.ft.

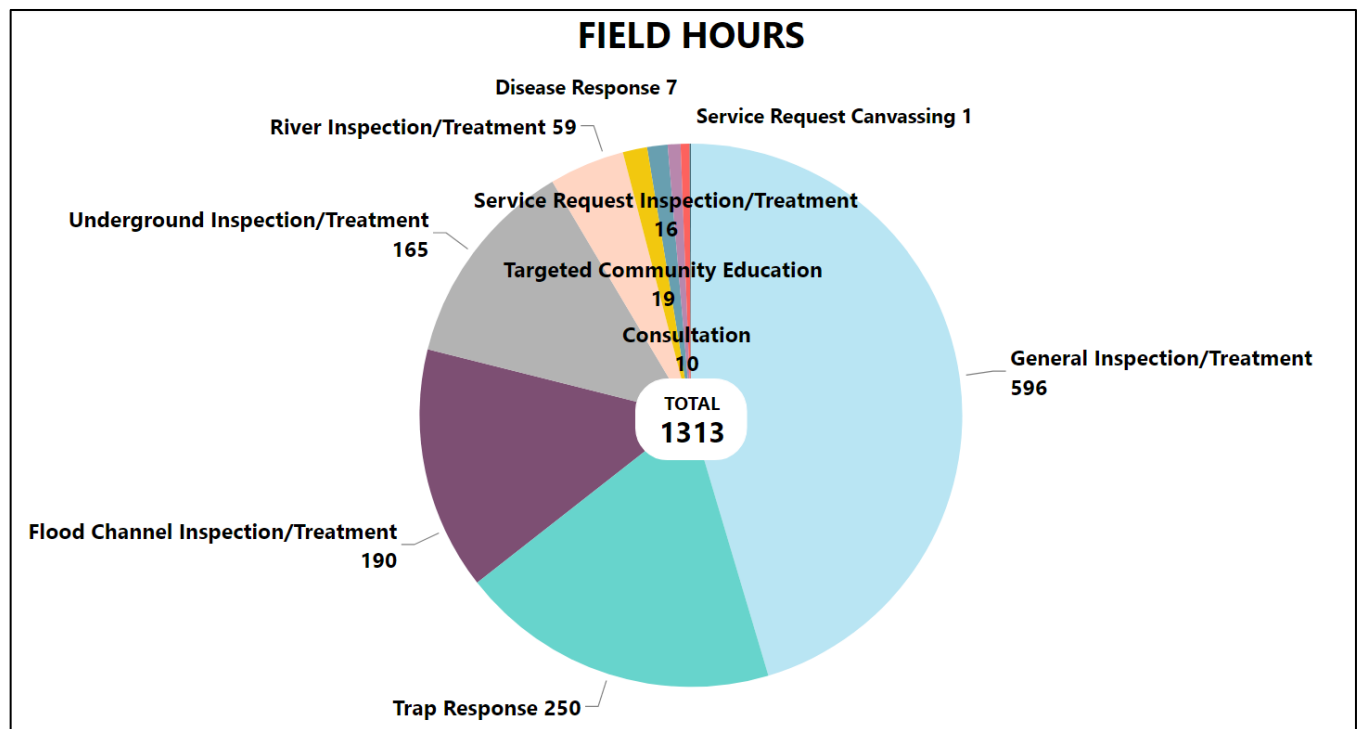
**Operations Summary:**

This report includes pesticide usage for May 2022. It does not include pesticide usage for June because the reporting period concluded before the end of the month. June's pesticide usage will be included in next month's report.

The District continued investigating the unmaintained swimming pools identified by aerial surveillance. A second notice requesting remediation by July 1 was sent to 1105 properties. As of June 29, over 30% have responded by email, text, and in-person inspections. Approximately 775 properties are outstanding. Remaining residents that have not submitted a photo confirmation will be sent a final notice.

The surveillance team has detected West Nile virus activity in mosquitoes, the first for this year. The Operations department has responded to this case with enhanced investigation and control measures.

**Field Statistics:**



## Surveillance Department Disease Weeks 22-25 | May 29 – June 25

### Insect Surveillance Activities

During weeks 22-25 we set 25 to 42 gravid mosquito traps per week. CO2 traps for black fly were set in weeks 23 and 25. We have started setting BG Sentinel traps in Week 25 in response to the rising number of invasive *Aedes* spp. collected.

Mosquito collections have followed a trend of alternating highs and lows similar to those displayed in previous years in the same weeks. Collections fluctuated week by week and have settled into a dip in average of ~74.1 mosquitoes per trap by week 25.

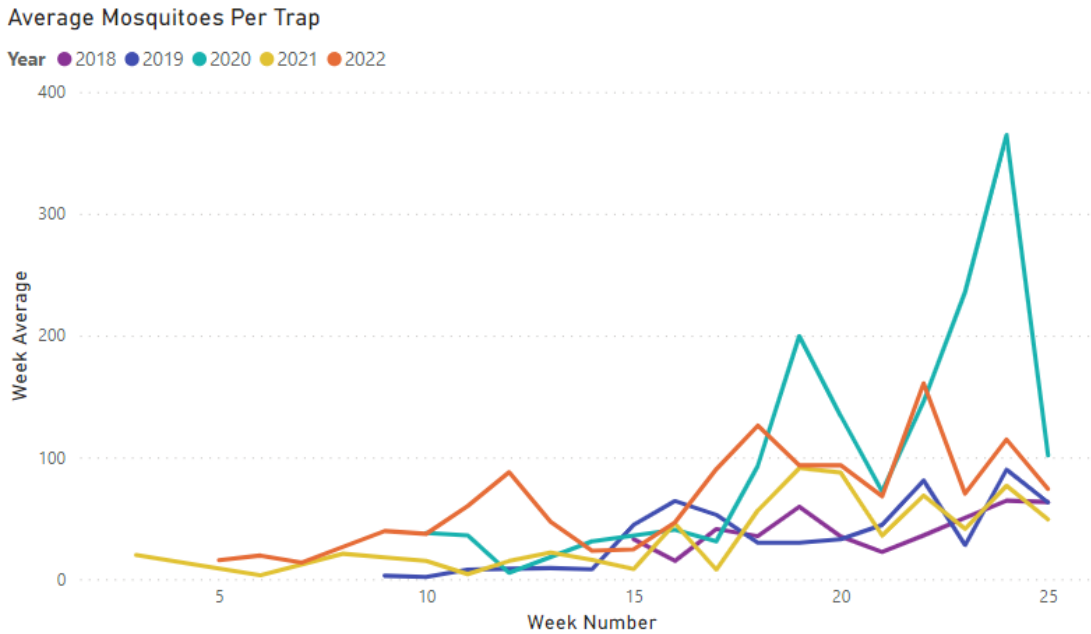


Fig. 1: Average mosquitoes per trap through Week 25 for 2018-2022.

### San Gabriel Valley Mosquito and Vector Control District

City	Avg Mosq Per Trap
Alhambra	48.8
Altadena	66.9
Arcadia	103.8
Azusa	85.7
Baldwin Park	70.1
Bradbury	48.2
City of Industry	48.4
Claremont	42.4
Covina	59.3
Duarte	83.7
El Monte	67.8
Glendora	37.9
Industry	5.0
Inwindsale	43.6
La Puente	106.9
La Verne	21.9
Monrovia	71.2
Monterey Park	50.7
Pasadena	37.3
Pomona	85.8
Rosemead	38.7
San Dimas	50.7
San Gabriel	90.9
Sierra Madre	17.9
South Pasadena	78.0
Temple City	65.8
Unincorporated LA County (East San Gabriel Neighborhood)	27.5
Unincorporated LA County (Mayflower Village Neighborhood)	65.3
Unincorporated LA County (Vincent Neighborhood)	24.0
Unincorporated LA County (West Puente Valley Neighborhood)	43.8
Walnut	41.1
West Covina	62.7

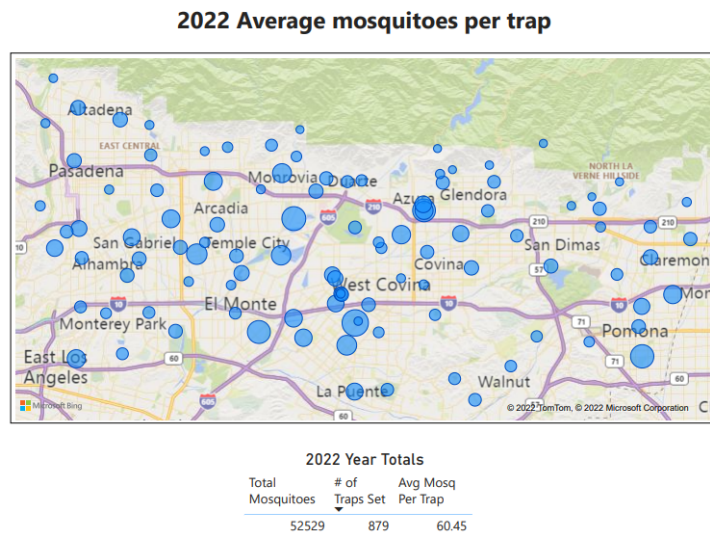


Fig. 2: Average mosquitoes per trap by sampling location and by city/community. The size of the bubbles on the map reflects the relative numbers of mosquitoes caught at each trap.

Black fly trapping continued through June. In Week 23, 11 CO<sub>2</sub> traps (dry ice baited) were set to monitor black fly. 10 of these traps collected between 3-60 black flies per trap, with an average of 22.3 black flies per trap (Fig. 3). One trap (San Dimas Wash North) caught no black flies. In Week 25, only two CO<sub>2</sub> traps were set due to weather, collecting one and three black flies respectively.

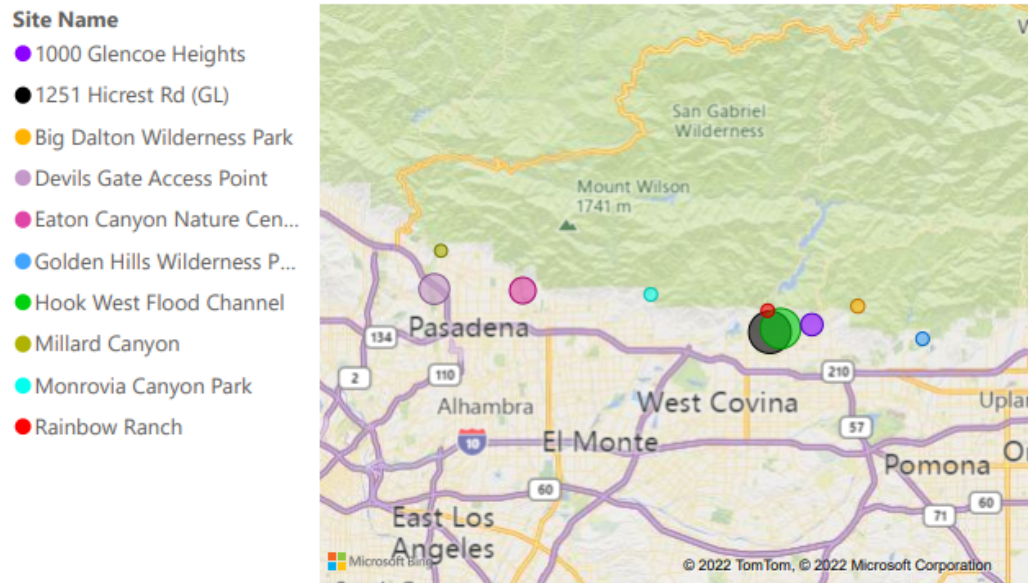


Fig. 3: Black fly trap counts in week 23. All trap locations are shown that were positive for black flies. The size of the bubbles on the map reflects the relative numbers of black fly caught in each trap.

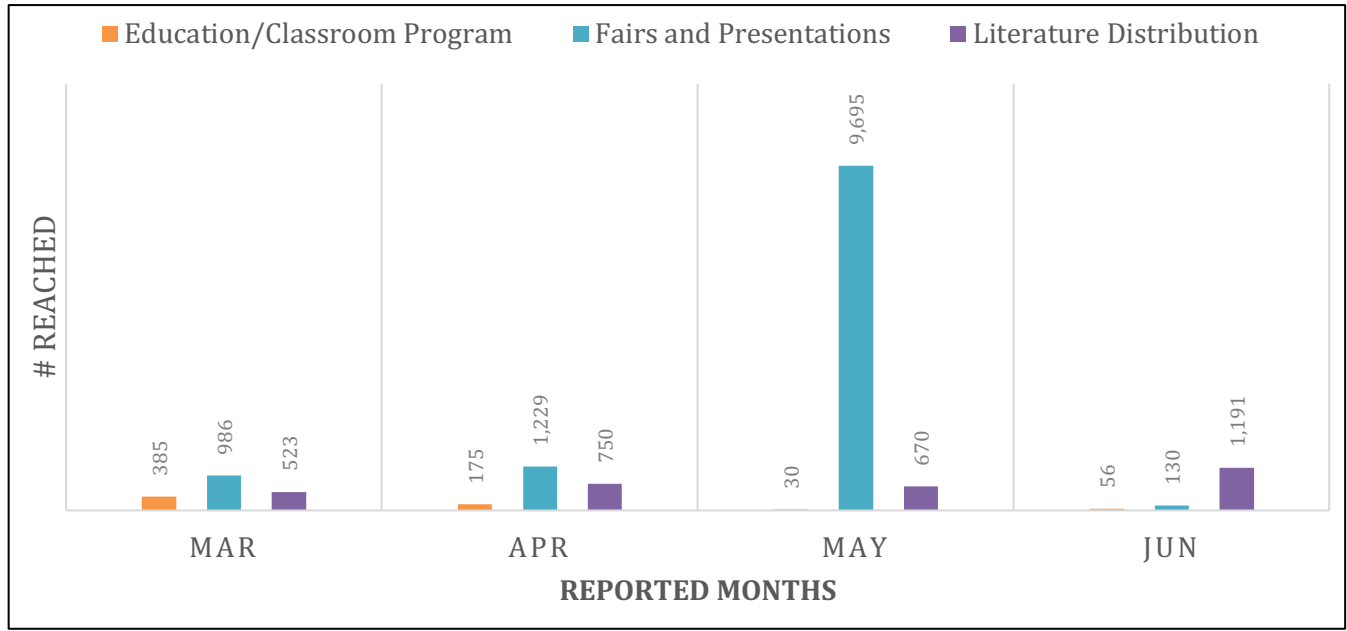
### **Arbovirus Activity**

Arbovirus testing of mosquito pools continued throughout June. Week 25 pools were delayed for testing due to weather. In week 24, 36 pools of *Culex quinquefasciatus* females were tested by West Valley MVCD for WNV, WEE, and SLE. One sample from Pasadena came back positive for WNV. All other samples were negative. We have started collecting higher numbers of invasive *Aedes* spp. and will begin testing pools of *Aedes* spp. for *Aedes*-borne arboviruses when enough specimens are collected to test.

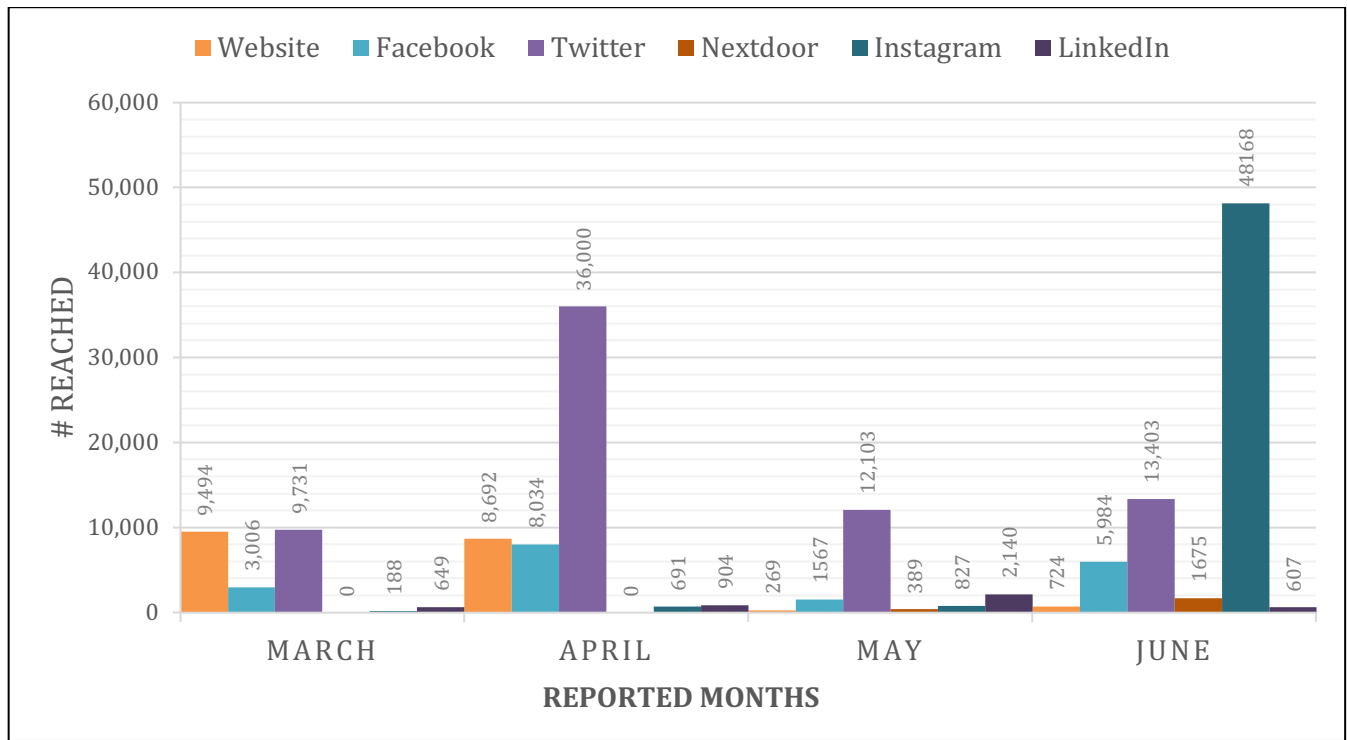


**Communications Department**  
 Disease Weeks 22-25 | May 29 – June 25

**Outreach Activities:**



**Digital Activities:**



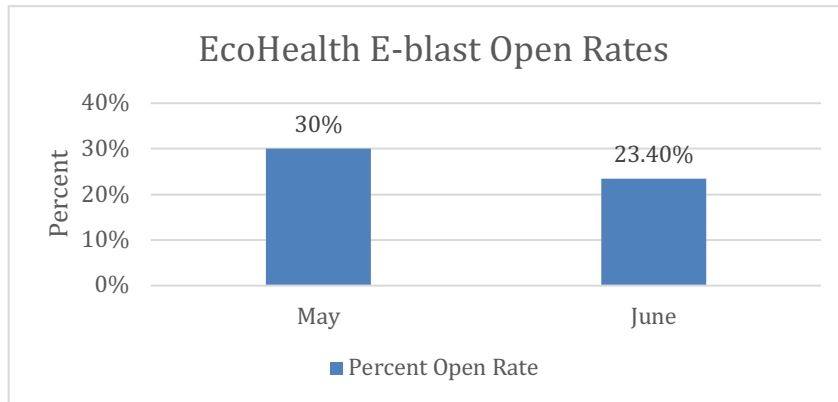
## **Media Activity**

PR Efficiency Yield (Number of published stories/Number of media pitches or interviews): 200%

<b>Media</b>	<b>Activity</b>
South Pasadena Now	West Nile virus confirmed in Pasadena Mosquitoes
Pasadena Now	West Nile virus in Pasadena

## **EcoHealth Vector Education Program**

### 1. Data in Education



### 2. Train-the-Trainer (TTT)

- Teacher Training syllabus was approved by the University of California, Los Angeles (UCLA) for 3 units
- Confirmed guest speakers: Jason Farned, Dr. Kenn Fujioka, Steven Vetrone, Dr. Tracey McNamara, and James Campbell

### 3. Operation Mosquito G.R.I.D.

- Prepared PowerPoint Presentations and Operation Mosquito G.R.I.D. documents
- Drafted Operation Mosquito G.R.I.D. e-blasts for teachers

### 4. Vector Inspector of the Year (VIY)

- Delivered VIY awards and certificates to 17 Clifton Middle School students
- Continued promotion of TTT and Vector Inspector Program (VIP) via emails to teachers, principals, and school district administration
- Prepared Vector Inspector Program (V.I.P.) kits

### 5. Digital Activities

- Published newsletter blog on [www.vectoreducation.org](http://www.vectoreducation.org).
- Refreshed vectoreducation.org webpages to reflect program changes
- June Ecohealth Newsletter e-blast and resume-your-search e-blast

### 6. Partnerships

- Communicated with Steven Valdez from the California Botanic Garden to create a native plant guide

### 7. EcoHealth Materials

- Conducted summer EcoHealth inventory
- Creation of new printable worksheets for young residents

### 8. Supported Girl Scout with planning of her Gold Award project

## **EcoHealth Presentations:**

1. 5/3/22 - Vector Inspector of the Year awards at San Jose Charter Academy

**General Outreach**

1. Advertising
  - a. Digital ads
    - i. Search, websites, and video ads: 91,417 impressions
    - ii. Meta: 3,627
2. Administration
  - a. Ongoing inventory of newly ordered literature and gifted event materials
  - b. Setting up and labeling tablets
3. Blog posts and e-blasts:
  - a. Short Bites Monthly June e-blasts and blog posts
  - b. Begin writing a Bite Back Travelers blog post
  - c. Converted Yellow Booklet Simplified Chinese into Traditional Chinese
4. Bite Back Program
  - a. Aired Bite Back Tour on 6/16/22
  - b. Created a Bite Back Tour recap blog post: Bite-Free Families
5. Social Media
  - a. National Mosquito Control Awareness Week June 19 - 25
  - b. YouTube Shorts: 2,667 views with 6 shorts.
  - c. Instagram Reels: Latest Tip Toss Thursday reels reached over 5,000 views
  - d. Reporting change: Instagram will now be reported using the insights provided by Meta that tracks reach. This gives more insight into how our Instagram is performing by tracking stories views, profile views, and video view.
6. Events/Webinars/trainings
  - a. 6/14 - Reducing Pesticides in Water Systems Specific to Tribal Lands
  - b. 6/26 - Repellent Zone @ La Verne Concerts in the Park

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July 8, 2022

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: July 1, 2022 District Working Fund Balance**

July 1, 2022 balance:	\$3,986,071.83
May 1 – May 31, 2022 expenditures:	\$ 303,763.23
<b>July 1, 2022 Working Fund Balance:</b>	<b>\$3,682,308.60</b>

**Respectfully Submitted:**



**Jason Farned  
Interim District Manager**

**Treasurer's Report – May 2022**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for May 2022.

The Total of All Funds Balance is \$5,321,815.83

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in blue ink, appearing to read "Shayla J. Johnson", is written over a horizontal line.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 11, FY 2021-2022 received on June 1, 2022**

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.32%	\$429,289.80	Interest Withdrawal	\$0.00 \$0.00	LAIF Statement (May 2022)	\$429,289.80

Maturity Date: Perpetual  
Interest rate as of May 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.91%	\$3,831,996.14	Interest Sec Mstr 2021-22 2nd pd Red Mstr 2021-22 3rd pd Trust Warrant #720	\$1,249.72 \$610,799.86 \$17,638.24 (\$358,719.28)	ND 24 Per 11 ND 24 Per 11 ND 24 Per 11 ND 24 Per 11	\$4,102,964.68

Maturity Date: Perpetual  
Interest rate as of May 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	1.45%	\$129,112.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (Mar 2022)	\$129,112.00

Maturity Date: Perpetual  
Interest rate as of January 2022

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-May 2022 Sweep Trust Warrant #720 US Bank Rebate VCJPA-accident Misc	(\$719,908.83) \$358,264.27 \$358,719.28 \$611.33 \$2,075.95 \$238.00	CB Statement May 2022	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$485,221.98	Deb Activity-May 2022 Deposit	(\$358,264.27) \$333,491.64	CB Statement May 2022	\$460,449.35

<b>Total Beginning Balance</b>	<b>\$5,075,619.92</b>		<b>Total End Balance</b>	<b>\$5,321,815.83</b>
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## **EMPLOYMENT AGREEMENT DISTRICT MANAGER**

Mr. Jason Farned

On this \_\_\_\_\_, the San Gabriel Valley Mosquito and Vector Control District, a vector control district established pursuant to California Health and Safety Code Section 2000 et seq., referred to as "District," and Mr. Jason Farned, referred to as "Manager," mutually agree as follows:

### **RECITALS**

WHEREAS, Mr. Jason Farned has been serving as the District's interim general manager since the departure of the District's prior General Manager, Mr. Jared Dever, on February 1, 2022; and

WHEREAS, the District's Executive Committee and Personnel and Policy Committee, following a joint meeting, have recommended, and the District Board of Trustees has accepted that recommendation, to appoint Mr. Jason Farned as the District's permanent Manager.

WHEREAS, the parties do hereby desire to establish the terms and conditions of the District Manager's employment in an Employment Agreement;

**NOW, THEREFORE**, the parties agree as follows:

### **AGREEMENT**

#### **SECTION 1. DUTIES**

- A. District has selected and intends to employ Mr. Jason Farned as the Manager of the District to perform the functions and duties of the District Manager as specified by law and as the Board of Trustees may determine, and to perform such other legally permissible and proper duties and functions as the Board of Trustees may from time-to-time assign. The Manager will perform all duties described in the job description included in the District's Personnel and Salary Resolution, as amended, and all other duties as required for the successful execution of the position.
- B. The Manager understands that he is to provide all services required by this Agreement and, as the District's chief executive employee, is employed as an exempt employee and is paid on a salaried basis and not entitled to overtime under the Fair Labor Standards Act.

#### **SECTION 2. TERM AND NATURE OF EMPLOYMENT**

- A. This Agreement shall be effective as of August 1<sup>st</sup>, 2022 and shall continue unless or until terminated in accordance with the provisions of Section 3 of the Agreement.

- B. The Manager shall serve at the pleasure of, and at the will of, the Board of Trustees. The Manager shall have no property right to the job of Manager and shall be entitled to no due process or hearing rights before termination. Notwithstanding said relationship, the Manager shall have the rights set forth in this Agreement in the event of termination of employment.
- C. The Manager agrees to remain in the exclusive, full-time employ of District during the term of this agreement, and neither to accept other employment nor to become employed by any other employer that conflicts or in any way interferes with the Manager's duties to the District until termination of employment hereunder. The term of employment hereunder shall not be construed to prevent the Manager from occasional teaching, writing or consulting performed on the Manager's time off, and not inconsistent with his duties as Manager hereunder. The Manager shall keep the District's Policy and Personnel Committee informed of any other employment which may conflict with the Manager's duties hereunder.

### **SECTION 3. TERMINATION AND SEVERANCE PAY**

- A. In the event the Board of Trustees determines to terminate the Manager, it agrees to give him thirty (30) days' notice of its intention to do so. The Board may terminate the Manager's employment with or without cause provided 30 days' notice of termination is provided.
- B. The Board retains the right, but not the obligation, to offer the Manager severance pay upon the termination of employment. The amount, if any, of severance will be determined by the Board at the time of the termination in the Board's sole discretion. Receipt of severance will be conditioned on the Manager signing and agreeing to a release of claims related to the employment, to the extent permitted by law, unless this obligation is expressly waived by the Board in the severance agreement.
- C. The Manager will under no circumstances be eligible for severance pay if the Manager's employment is discontinued because of his conviction of a felony or of any illegal act involving personal gain to him, just cause, insubordination or malfeasance. In accordance with AB 1344 (Gov. Code Sec 53243 et seq.), if the Manager is convicted of a crime involving abuse of office or position, he shall reimburse the District for salary and costs of defense paid in accordance with that law.
- D. In the event the Manager elects to voluntarily resign his position with District, then the Manager shall first give District at least ninety (90) days' notice in advance, unless the parties otherwise agree. Upon such termination, the Manager shall be entitled to all accrued benefits otherwise payable to him under the terms of his employment hereunder but no severance pay.

- E. The Manager agrees to provide the Board of Trustees with one hundred and eighty (180) days' notice of his intention to retire.

#### **SECTION 4. COMPENSATION**

- A. District agrees to pay the Manager for the services required by this Agreement a monthly base salary of Thirteen Thousand Five Hundred and Twelve Dollars and Seventy-Six Cents (\$13,512.76) per month and payable on the District's regular paydays. This salary shall be subject to cost of living ("COLA") adjustments and across-the-board wage and group benefit increases to the same extent as other employees of the District.
- B. In addition, the District agrees that the Board of Trustees, shall annually, or at such other times as the parties deem appropriate," evaluate the Manager's performance and may consider adjustments to said base salary and/or other benefits of the Manager in such amounts and to such extent as the Board of Trustees may determine is desirable and appropriate. All future reviews shall take place on or before the anniversary date of the initial review. Any changes to the base salary and/or benefits of Manager approved after the anniversary date of the initial review may be subject to retroactive compensation adjustments to the same extent as is afforded to all other employees of the District.

#### **SECTION 5. PERFORMANCE EVALUATION**

- A. The District shall review and evaluate the performance of the Manager at least annually and thereafter in advance of the anniversary date of the initial review and at such other time or times as the parties deem appropriate. In addition, at a minimum the District shall review the Manager's contract on a biannual basis or at such other time or times as the parties deem appropriate.

Said reviews and evaluations may be in accordance with specific criteria developed by the Board of Trustees in consultation with the Manager. Said criteria may be added to or deleted from as the Board of Trustees may from time to time determine, in consultation with the Manager. Further, the results of said evaluation shall be memorialized in writing and provided to the Manager and all members of the Board of Trustees.

- B. Annually, or at such other time or times as the parties deem appropriate to same, the Board of Trustees, in consultation with the Manager, shall define such goals and performance objectives which they determine necessary for the proper operation of the District in the attainment of the Board's policy objectives and shall further establish a relative priority among those various goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified in the annual operating budget and appropriations provided.

- C. In effecting the provisions of this section, the Board of Trustees and Manager mutually agree to abide by the provisions of applicable law.

## **SECTION 6. HOURS OF WORK, VACATION AND SICK LEAVE**

- A. It is recognized that the Manager must devote substantial time in addition to the normal office hours to the business of the District. In recognition of this fact, District does hereby grant the Manager the following vacation and sick leave:
- B. On \_\_\_\_\_, and if the Manager remains employed thereafter, each year that the Manager remains to be fully employed for District, the Manager shall be entitled to accrue \_\_\_\_\_ hours of vacation per year in accordance with the District's Personnel and Salary Resolution, as amended. The Manager shall be entitled to maintain up to \_\_\_\_\_ times the annual vacation accrual and is eligible to cash out accrued vacation in one increment per year up to \_\_\_\_\_ hours per fiscal year in accordance with the District's Personnel and Salary Resolution, as amended, and carry over the remaining balance up to a total of \_\_\_\_\_ times the annual vacation accrual from year to year.
- C. Employee shall also be entitled to the same number of paid holidays per year as provided in the personnel and salary resolution.
- D. On \_\_\_\_\_, and thereafter, each year that the Manager remains to be fully employed by District, District shall deposit \_\_\_\_\_ hours Administrative Leave into the Manager's Administrative Leave account. Administrative Leave may not be carried forward into subsequent calendar years.
- E. Sick leave shall be accrued in accordance with Personnel and Salary Resolution No. 92-11, Article XI, Sec. 1 at 96 hours per year.

## **SECTION 7. RETIREMENT AND INSURANCE BENEFITS**

- A. It is agreed that the Manager will be required to participate in any retirement program as outlined in Personnel and Salary Resolution No. 92-11, Article XXI, Sec.1. The Manager shall pay the full or the employee portion of the contribution, the District will pay the full employer portion.
- B. The District will contribute \_\_\_\_\_% of base salary per month into the Manager's 457 Deferred Compensation plan.
- C. Medical and Other Insurance: District shall provide the same cafeteria benefit other employees receive to offset the cost of health, dental, vision, life insurance and other similar benefits.
- D. Other Benefits: District shall provide and pay for all other insurance mandated by State law.

- E. Waiver: Employee waives any other insurance benefits but is not precluded from obtaining supplemental insurance coverage through the District.

## **SECTION 8. SUBSCRIPTIONS AND PROFESSIONAL FEES AND DEVELOPMENT**

- A. It is anticipated that the Manager will participate in such associations and organizations as may be necessary and desirable for his continued professional participation, growth and advancement, and for the good of the District. In that connection, the District shall pay for or reimburse the Manager for all approved expenses and fees incurred in that participation. The Manager shall also be entitled to payment or reimbursement for travel, meetings and subsistence expenses as are reasonably necessary to continue the professional development of the Manager and to adequately pursue necessary official and other functions for the District, including but not limited to American Mosquito Control Association, Mosquito and Vector Control Association of California, Society for Vector Ecology, and Entomological Society of America and other management, national, regional, state and local governmental groups and committees, with concurrence of the Board of Trustees. District also agrees to pay for necessary and related expenses of Manager for short courses, institutes and seminars necessary for his professional development and the good of the District, with the concurrence of the Board of Trustees. The Board of Trustees will consider during preparation and adoption of its budget those expenses reasonably necessary, and as may be reasonably available for the purposes of this section. All such expenses shall be in compliance with AB 1234. In addition, the Manager shall be entitled to the Reimbursement Plans outlined in the Personnel and Salary Resolution No. 92-11, Article XIV, or successor resolution.

## **SECTION 9. VEHICLE**

The Board of Trustees has the authority to allow the Manager to either receive \$\_\_\_ per month as an automobile allowance or the use of a District vehicle, subject to the following conditions:

- A. District shall pay the Manager a monthly automobile allowance of \_\_\_ Dollars (\$\_\_\_) per month in lieu of providing the Manager with a vehicle. Said automobile allowance shall be subject to IRS and State tax and withholding laws. The Manager shall demonstrate that he possesses adequate insurance on any vehicle in an amount not less than \$100,000/\$300,000 for bodily injury and \$50,000 for property damage. The Manager shall at all times keep on file with the District evidence of current coverage in said amounts. The Manager further releases the District from any liability caused to the Manager's vehicle while Manager is operating said vehicle. The Manager agrees to indemnify, defend and hold the District harmless from any claim, loss or litigation arising out of such vehicle use. Said monthly allowance shall be in lieu of all other compensation for automobile travel for the

Manager except that the Manager shall also be entitled to out of County mileage while driving his vehicle on District business.

- B. In lieu of being provided with an automobile allowance, District may provide the Manager with a District vehicle. District shall be responsible for all gas and maintenance of the vehicle. The Manager shall be allowed to use said vehicle for commuting purposes and for incidental personal travel in Los Angeles, Orange, San Diego, Ventura, Santa Barbara, San Bernardino, Imperial and Riverside Counties.

#### **SECTION 10. NO REDUCTION OF BENEFITS**

District shall not during the term of this agreement reduce the salary, compensation or other financial benefits of the Manager.

#### **SECTION 11. NOTICES**

Notices required by this agreement shall be in writing and given in person or by first class mail with postage prepaid to the most current address furnished by the recipient of the notice to the other party. Notice shall be deemed given as of the date of personal delivery or two days after the date of deposit of such written notice in the United States mail, properly addressed and with postage prepaid.

#### **SECTION 12. REVOLVING DOOR**

Upon retirement from the District, employee must comply with Government Code Section 87406.3 for a period of one year after separating from service with District. This section will survive termination of this Agreement.

#### **SECTION 13. ASSIGNMENT**

This agreement is not assignable by either the District or the Manager, and services of the Manager may not be delegated hereunder.

#### **SECTION 14. GENERAL PROVISIONS**

- A. The text herein shall constitute the entire agreement between the parties.
- B. This agreement shall be binding upon the parties, and their heirs, executors and successors in interest.
- C. If the Manager dies or becomes incapacitated during the term of this Agreement, any accrued and unpaid wages and vacation provided by the terms of this Agreement shall be paid by District to \_\_\_\_\_.



- D. If any provision or portion hereof contained in this Agreement is held to be unconstitutional, invalid or unenforceable the remainder of this Agreement or portion thereof shall be deemed severable and shall not be affected and shall remain in full force and effect provided that the principal purposes of this Agreement are not thereby frustrated.
- E. This agreement shall become effective April 14, 2021, upon execution of the parties hereto.
- F. No modification of this Agreement or modification or waiver of any covenant contained herein shall be valid unless in writing and duly executed by the Manager and an authorized representative of the District. Any waiver by the District of a breach of any provision of this Agreement by the Manager shall not operate or be construed as a waiver of any subsequent breach by the Manager.
- G. This Agreement shall be governed by and construed in accordance with the laws of the State of California. In the event of any dispute, venue shall be the state court located in San Gabriel, California.
- H. Because the services to be performed by the Manager are of a personal and confidential nature to District and District would not enter into this Agreement with the Manager except for the personal and professional qualities, character and reputation of the Manager, the Manager shall not assign any of his/her rights, obligations, or interest in and to this Agreement to any third party.
- I. Entire Agreement. This Agreement embodies the entire agreement of all the Parties hereto who have executed it and supersedes any and all other agreements, understandings, negotiations, or discussions, either oral or in writing, express or implied, between the Parties to this Agreement. The Parties to this Agreement each acknowledge that no representations, inducements, promises, agreements or warranties, oral or otherwise, have been made by them, or anyone acting on their behalf, which are not embodied in this Agreement; that they have not executed this Agreement in reliance on any representation, inducement, promise, agreements, warranty, fact or circumstances, not expressly set forth in this Agreement; and that no representation, inducement, promise, agreement or warranty not contained in this Agreement including, but not limited to, any purported settlements, modifications, waivers or terminations of this Agreement, shall be valid or binding, unless executed in writing by all of the Parties to this Agreement. This Agreement may be amended, and any provision herein waived, but only in writing, signed by the party against whom such an amendment or waiver is sought to be enforced.
- J. If any provision in this Agreement is found to be unenforceable, it shall not affect the enforceability of the remaining provisions and the Court shall enforce the remaining provisions to the extent permitted by law.

- K. The headings in each paragraph herein are for convenience of reference only and shall be of no legal effect in the interpretation of the terms hereof.
- L. The Parties, and each of them, acknowledge that they have had the opportunity to consult with legal counsel of their choice prior to execution and delivery of this Agreement. This Agreement is to be interpreted as if both parties have participated equally in the drafting of the Agreement and all its terms.
- M. The Manager represents that he has entered into this Agreement voluntarily, having had the opportunity to consult with an attorney, with a full understanding of and in agreement with all of its terms.

IN WITNESS WHEREOF, the District has caused this Agreement to be signed and executed on its behalf by its President and Secretary/Treasurer and the Manager has signed and executed this Agreement on the day and year first above written.



San Gabriel Valley Mosquito and Vector Control District  
District Manager's Report

Date: July 8, 2022

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Annual Review and Approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments**

Exhibit(s): Exhibit 8A

Background

Article XIII outlines the District's investment program, including the responsibilities of the Board of Trustees, investment authority and guidelines, prioritizing investment criteria, appropriate investment instruments, and the rules for sale of investments.

Section 7 – Investment Policy Revision states that the Investment Policy shall be reviewed and adopted annually by the Board of Trustees.

The current document (Exhibit 8A) was last revised in 2018 and is presented to the Board of Trustees for annual review and approval.

Committee Recommendation

The Finance and Audit Committee reviewed Exhibit 8A on June 22, 2022, and recommends approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.

Manager's Recommendation:

The Interim District Manager recommends approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.

Financial Impact

Investments carry inherent risk, as well as potential future gains. Therefore, significant positive and/or negative financial impacts are possible.

Board of Trustees Action:

- Board Action Required: If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.
- Alternative Board Action: If after discussion by members of this item, the Board may choose to deny the approval and direct staff on amendments to the policy language.

Submitted by:



Jason Farned  
Interim District Manager

**ARTICLE XIII**  
**INVESTMENTS**  
**(Revised Dec 14, 2018)**

**SECTION 1. Purpose**

The Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District has a fiduciary responsibility to maximize the use of public funds entrusted to its care, manage those monies wisely and prudently, and protect those monies from financial catastrophes.

The objective of the District's investment program shall be to maintain a level of investment of all temporary idle funds as near 100% as possible, with due consideration given to safety, liquidity, yield, and cash flow requirements.

**SECTION 2. Investment Authority and Guidelines**

- A. District funds not required for foreseeable near term expenditures shall be designated for a long term use and shall be fully invested or deposited to maximize investment returns. Section 53601 of the Government Code provides authorization for investment of funds of local agencies.
- B. The District's Treasurer shall invest funds of the District under the prudent person rule (Civil Code §2261 et seq.) exercising judgment and care as it deems wise or expedient as allowable under current legislation of the State of California and other imposed legal restrictions.
- C. All District investments shall conform to the restrictions set forth in Section 53601 of the Government Code. The District's Treasurer shall utilize only those eligible investment instruments set forth below under Section 4, Allowable Investment Instruments.
- D. The Finance Committee shall serve as an oversight Committee to recommend investment instruments to the District Treasurer and review investment performance.
- E. No investment shall be made to mature for a period greater than two (2) years except for notes, bonds or other obligations of a state or federal governmental entity unless otherwise provided for in Government Code §53601. No more than fifty percent (50%) of the District's funds shall be

kept in one institution except the Los Angeles County Pooled Investment Fund and Local Agency Investment Fund. Certificates of Deposit at any financial institution shall not exceed \$250,000.

Any funds identified in the monthly report as necessary to meet expenditure requirements for the next six months shall be kept in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund. If sufficient funds are not available in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund to meet expenditure requirements for the next six months, then investments shall be sold pursuant to Section 5., below, for cash flow purposes and deposited in the Local Agency Investment Fund or the Los Angeles County Pooled Investment Fund.

- F. The District's Treasurer shall report monthly to the Board of Trustees the type of investments, issuers, date of purchase and maturity, dollar amount invested, yield, and current market value for all securities, investments, and moneys held by the District that are not held by a local agency or the State of California Local Agency Investment Fund and source of valuation. The monthly report shall state compliance of the portfolio with the adopted investment policy or the manner in which the portfolio is not in compliance, and shall include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available. The District's Treasurer shall sign the monthly report as the preparer of the report.
- G. District investments in the Local Agency Investment Fund and Los Angeles County Pooled Investment Fund shall be reported monthly by providing the Board of Trustees with the most recent statement received by the District from these institutions. The fair market value of pool investments shall be calculated based on the total value of the pool and reported on the monthly reports.
- H. The Finance Committee, which shall be chaired by the District's Treasurer, shall meet quarterly to review all types of investments, issuers, date of purchase and maturity, dollar amount invested, yield, and current market value for all securities to ensure safety of District funds.

### **SECTION 3. Criteria for Selecting Investments and the Order of Priority**

- A. **Safety**  
The safety and risk associated with an investment refers to the potential

loss of principal, accrued interest, or a combination of these. The District's Treasurer shall employ investment instruments which are considered very safe.

**B. Liquidity**

Liquidity refers to the ability to convert investment holds to cash immediately with a minimal loss of principal or accrued interest. The District's Treasurer shall only invest those funds which are not required within a 12 month period from date of investment. For the purpose of this section, investments in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund are considered liquid and funds invested are available upon demand with no or minimal loss of principal or accrued interest.

**C. Yield**

Yield is the dollar earnings the investment provides. The yield of the investment shall be considered after the fundamental requirements of safety and liquidity have been met.

**D. Maturity**

Projected cash flow requirements shall be the primary factor used in determining investment maturity terms. Yield consideration shall be the secondary factor used in determining maturity terms, with the expectation that longer maturity periods will generally yield greater returns on investments.

#### **SECTION 4. Allowable Investment Instruments**

The following are allowable investment instruments as provided for in Section 53601 of the Government Code and are the only investments specifically allowable as authorized investments for the District.

**A. County Treasurer Accounts**

All service charge and benefit assessment revenue shall be collected by the Los Angeles County Treasurer and shall be deposited into the Los Angeles County Treasury for use by the District. The Board of Trustees may rely on the County Treasurer to invest all surplus funds.

**B. Local Agency Investment Fund**

The Local Agency Investment Fund is managed by the Treasurer's Office, State of California. The total investment may not exceed the maximum allowed by the State.

**C. Negotiable Certificates of Deposit**

Negotiable Certificates of Deposit shall be made only with financial institutions which are fully insured by the Federal Deposit Insurance Corporation or the Federal Savings & Loan Insurance Corporation and issued by a nationally or state-chartered bank or a state or federal savings and loan association. The amount of deposit in any one institution shall not exceed the insured amount or 30% of surplus funds, which ever is less.

**D. United States Treasury Notes, Bonds, Bills or Certificate of Indebtedness**

Investments may be made in United States Treasury notes, bonds, bills, or certificates of indebtedness having the full faith and credit of the federal government pledged for the payment of principle and interest.

**E. Federally Sponsored Credit Agency Securities**

Investments may be made in the debt securities of the following U.S. Government sponsored corporation agencies:

Banks for cooperatives, federal land banks, federal intermediate credit banks, federal home loan banks

Federal Home Loan Bank Board

Tennessee Valley Authority

Obligations, participation, or other instruments of or issued by or fully guaranteed as to the principal and interest by the Federal National Mortgage Association

Guaranteed portions of Small Business Administration notes

Other instruments issued by a federal agency or a United States government-sponsored enterprise.

**F. California State and Municipal bonds**

Investments may be made in instruments issued by the State of California and its municipalities with consideration given to dates of maturity, yield, and whether such bonds are insured.

**G. Medium-Term Notes**

Investments may be made in medium-term notes of a maximum of five years maturity issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any State operating within the United States. Notes eligible for investment shall be rated in a rating category of "A" or its equivalent or better by a nationally recognized service. Purchase of medium term notes may not exceed thirty percent (30%) of the

District's surplus money.

**H. CalTRUST – Short to Medium Term Fund**

Investments may be made in this voluntary, local government, joint investment pool with a multi-billion dollar asset portfolio. Oversight is provided by a Board of Trustees and investment funds are managed by a contracted CalTRUST Asset Management Institution. All CalTRUST funds are in compliance with the California investment guidelines for public agencies.

**I. 115 Trust – GASB 45 Compliant IRS approved 115 OPEB Trust**

Funds may be deposited in this Trust in accordance with Section 115 of the Internal Revenue Code (IRC), an irrevocable trust (115 Trust) through which eligible California public agency employers may prefund their future annual pension contributions. A 115 Trust may be administered by the California Public Employees Retirement System (CalPERS) or through a private market.

Only those instruments listed above are allowable. The purchase of “derivatives” such as inverse floaters, dual index floaters, or inverse securities which produce higher than market rates of interest at purchase date (when interest rates are low) but have the possibility of producing low or no coupon rates as market interest rates rise through the life of the investment are strictly prohibited.

**SECTION 5. Sale of Investments**

Although the District invests with the intent to hold investments to maturity, sale of investments may be required prior to maturity.

- A. Investments may be sold prior to maturity for cash flow purposes.
- B. Losses on a sale before maturity are acceptable if the earnings from the reinvested proceeds will exceed the income that would have been generated by the old investment considering any capital loss of foregone interest on the original investment.
- C. Sale of investments prior to maturity must be authorized by the Finance Committee.

**SECTION 6. Safekeeping**

All broker-dealers shall be pre-qualified by completing a broker-dealer questionnaire provided by the District. All broker-dealers doing business with the District shall be required to read and acknowledge in writing that they have read and understood the investment policy. Investment transactions with a broker-dealer shall be conducted on a delivery versus payment method with the District's third party custodian.

Securities shall be delivered and held in third party safe-keeping by the District's bank. Local agency funds, under the direction of a trustee, will be held in the name of the District with the trustee executing investment transactions as directed by the Finance Committee.

### **SECTION 7. Investment Policy Revision**

This Investment Policy shall be reviewed and adopted annually by the Board of Trustees for relevance to ensure that all investments made are in compliance with state and local codes and laws and are consistent with current financial trends.

**1. Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Roll Call
- 1.3 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

**2. Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

**3. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Motion, Second, and Roll Call Vote)

- 3.1 Resolution No. 2022-09 – Resolution of the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency on March 4, 2020 by California Governor Gavin Newsom and Authorizing Remote Teleconference Meetings of the Legislative Bodies of the San Gabriel Valley Mosquito and Vector Control District for the Period Commencing July 8<sup>th</sup> and Running Until August 7<sup>th</sup> Pursuant to the Applicable Brown Act Provisions
- 3.2 List of Claims June 2022
- 3.3 Budget Status Report June 2022
- 3.4 Minutes of Board of Trustees Meeting June 2022
- 3.5 Operations Report June 2022
- 3.6 Surveillance Report June 2022
- 3.7 Communications Report June 2022
- 3.8 Monthly Treasurer Report May 2022 / District Working Balance July 2022

**4. Presentation:**

- 4.1 Levy Sun, Director of Communications
  - Repelling Myths About Repellents

**5. Board of Trustees Potential Return to In-Person Meetings Update**

(Board President, Becky Shevlin)



6. **Closed Session: Public Employment Appointment**

California Government Code Section 54957(b)(1)

Position: District Manager

- **Call for Public Comment**

- **Board Action Required:** Following the closed session discussion by members for this item, the appropriate action is to report any required information and take action on any recommendation.

7. **Consider Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments (Exhibit 7A)** (Secretary-Treasurer, Lloyd Johnson) (Approve/Deny)

- **Call for Public Comment**

- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve the Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments. (Motion, Second, and Roll Call Vote)

- **Alternate Board Action:** If after discussion by members of this item, the Board may choose to deny approval of approve the Annual Review of Resolution 94-02, Fiscal Policies, Article XIII, Investments. (Motion, Second, and Roll Call Vote)

8. **District Administration**

8.1 Covid Update

8.2 District Update

9. **Committee Reports**

9.1 Finance and Audit Committee

9.2 Joint Executive & Personnel and Policy Committees

10. **Trustee Reports**

11. **New Business**

12. **Adjournment**

## **CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgymosquito.org](http://www.sgymosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.



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Cecilia Contreras, Clerk of the Board  
San Gabriel Valley MVCD

## **NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Assisted listening devices are available at the meeting for individuals with hearing impairments.

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1001. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

**RESOLUTION NO. 2022-09**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY ON MARCH 4, 2020 BY CALIFORNIA GOVERNOR GAVIN NEWSOM AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT FOR THE PERIOD COMMENCING JULY 8<sup>th</sup> AND RUNNING UNTIL AUGUST 7<sup>th</sup> PURSUANT TO THE APPLICABLE BROWN ACT PROVISIONS.**

**WHEREAS**, the San Gabriel Valley Mosquito and Vector Control District (“District”) is committed to preserving and nurturing public access and participation in meetings of the District’s Board of Trustees and committees; and

**WHEREAS**, all meetings of the District’s legislative bodies are open and public, pursuant to the requirements of the Ralph M. Brown Act (California Government Code Sections 54950-54963) (the “Brown Act”), so that any member of the public may attend, participate, observe and watch the District’s legislative bodies conduct business; and

**WHEREAS**, the Brown Act, Section 54953(e), allows for conducting and participating in meetings by members of a legislative body, without compliance with the requirements of the Brown Act Section 54953(b)(3), subject to the existence of certain conditions; and

**WHEREAS**, a required condition under the Brown Act Section 54953(e) is the declaration of a state of emergency by the Governor pursuant to California Government Code Section 8625, proclaiming the existence of conditions of disaster or of extreme peril to the safety of persons and property within California caused by the conditions outlined and described in California Government Code Section 8558; and

**WHEREAS**, a proclamation of a state of emergency is made when there is an actual incident, threat of disaster, or extreme peril to the safety of persons and property within the jurisdictions that are within the District’s boundaries, caused by natural, technological, or human-induced disasters; and

**WHEREAS**, it is further required that the state or local officials have imposed or recommended measures to promote social distancing, or the Board of Trustees of the District have held a meeting where it considered and determined that meeting in person would present imminent risks to the health or safety of attendees; and

**WHEREAS**, such conditions now exist in the District as Governor Newsom declared a State of Emergency on March 4, 2020 as a result of the threat of COVID-19; and

**WHEREAS**, the County of Los Angeles Department of Public Health Order of the Health Officer issued March 3, 2022 (the “County Order”) includes recommendations that all persons within the jurisdiction of the County of Los Angeles public health agency always practice required and recommended infection control measures when among others, especially in an indoor setting; and

**WHEREAS**, the District's Board of Trustees does hereby find that the ongoing and significant risks associated with COVID-19 infection, especially in the absence of capacity limits and physical distancing requirements for indoor activities, on those individuals with underlying health conditions that make them susceptible to severe COVID-19 illness and individuals who are not and cannot be vaccinated, that COVID-19 infection remains a significant health hazard to all residents, and desires to proclaim a local emergency and ratify the proclamation of a state of emergency by the Governor of the State of California, and further, ratify the County Order findings related to the ongoing health hazards of COVID-19; and

**WHEREAS**, as a consequence of the declared state of emergency and the local emergency, the Board of Trustees of the District does hereby find that the District shall continue to conduct its meetings in accordance with the provisions and requirements of the Brown Act Section 54953(e) and that the legislative bodies of the District shall comply with the requirements to provide the public with access to, and an opportunity to comment at all meetings of the District's legislative bodies in accordance with the requirements of the Brown Act Section 54953(e)(2); and

**WHEREAS**, the District will continue its practice of live streaming its meeting via the Zoom software platform which allows members of the public to observe and participate in the meeting via video or call-in options and will continue to offer members of the public an opportunity to make oral comments during the meeting and/or submit written comments before the meeting.

**NOW, THEREFORE, THE BOARD OF TRUSTEES OF THE SAN GABRIEL VALLEY MOSQUITO AND VECTOR CONTROL DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:**

**Section 1. Recitals.** The Recitals set forth above are true, correct, and are incorporated in this Resolution by reference.

**Section 2. Proclamation of Local Emergency.** The Board of Trustees of the District does hereby proclaim that a local emergency now exists throughout the territory of the District and, as described in the County Order, recommendations from health officers include ongoing masking, and social distancing practices especially for indoor settings and particularly for individuals who, due to vaccine status or underlying health conditions, continue to be at risk for severe illness, and COVID-19 infection remains a significant health hazard to all residents of the District.

**Section 3. Ratification of Governor's Proclamation of a State of Emergency.** The District's Board of Trustees hereby ratifies the Governor of the State of California's Proclamation of a State of Emergency, effective as of its issuance date of March 4, 2020.

**Section 4. Remote Teleconference Meetings.** The District's Manager, staff and legislative bodies are hereby authorized and directed to take all actions necessary to carry out the intent and purpose of this Resolution including, without limitation, conducting open and public meetings in accordance with the Brown Act Section 54953(e) and all other applicable provisions of the Brown Act.

**Section 5. Effective Date of Resolution.** This Resolution shall take effect immediately upon its adoption and shall be effective until the earlier of (i) 30 days after the date of this resolution, or such time that the District's Board of Directors adopts a subsequent resolution in accordance with the Brown Act Section 54953(e)(3) to extend the time during which the legislative bodies of the District may continue to teleconference without compliance with the requirements of the Brown Act Section 54953(b)(3).

PASSED, APPROVED AND ADOPTED by the Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District this 8<sup>th</sup> day of July 2022, by the following vote:

AYES:  
NOES:  
ABSTAIN:  
ABSENT:

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Becky Shevlin  
President, Board of Trustees

ATTEST:

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Lloyd Johnson  
Secretary-Treasurer, Board of Trustees

APPROVED AS TO FORM:

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Kelly M. Alhadeff-Black  
District Counsel

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**San Gabriel Valley MVCD**  
**Claims List**  
**June 9, 2022**

	Date	Product/Service	Memo/Description	Amount
<b>ADDRESSERS</b>				
	06/09/2022	6185 POSTAGE	Invoice# 106725 Aerial wave violation notice mlg Qty: 1,908	2,073.70
<b>Total for ADDRESSERS</b>				<b>\$ 2,073.70</b>
<b>AMERICAN FIDELITY AKA FLEX ACCOUNT ADMIN</b>				
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	516.63
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums Invoice# 6053470	229.15
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	108.31
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	91.66
	06/09/2022	6070 FLEX PREMIUMS	Flex Premiums	229.17
<b>Total for AMERICAN FIDELITY AKA FLEX ACCOUNT ADMIN</b>				<b>\$ 1,174.92</b>
<b>ARAMARK UNIFORM SERVICES INC.</b>				
	06/09/2022	6332 Uniforms	Uniforms Invoice# 588000473481	255.18
	06/09/2022	6332 Uniforms	Uniforms Invoice# 5880008681	332.29
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6332 Uniforms	Uniforms Invoice# 5880013957	309.02
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6332 Uniforms	Uniforms Invoice# 588000468295	250.27
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
	06/09/2022	6040 Mats, Towels	Mats, Towels, Lockers, etc.	138.33
<b>Total for ARAMARK UNIFORM SERVICES INC.</b>				<b>\$ 1,700.08</b>
<b>ATHENS SERVICES</b>				
	06/09/2022	6040 Refuse Disposal	Refuse Disposal Invoice# 12366279 Waste Collection Monthly Service	262.60
<b>Total for ATHENS SERVICES</b>				<b>\$ 262.60</b>
<b>BENLO COMPANY</b>				
	06/09/2022	6280 SUPPLIES, OPERATIONS	Invoice# 920948 100 (Propane)	29.18
<b>Total for BENLO COMPANY</b>				<b>\$ 29.18</b>
<b>CAROL ANNE HAGELE</b>				
	06/09/2022	6290 Supplies, Public Informati	Pomona Fairplex Plant Sale 1 Plastic vase \$1.00ea & 2 Bromeliads \$4.00ea	9.00
<b>Total for CAROL ANNE HAGELE</b>				<b>\$ 9.00</b>
<b>CELL BUSINESS EQUIPMENT</b>				
	06/09/2022	6073 EQUIPMENT LEASE	Invoice# 5020264515 Copier lease coverage period 5/15/2022-6/14/2022	1,420.20
<b>Total for CELL BUSINESS EQUIPMENT</b>				<b>\$ 1,420.20</b>
<b>COPIES &amp; INK</b>				
	06/09/2022	6186 Printing	Invoice# 35827 Doorhanger Public Health with Pocket, Prints in color Qty.2,460	2,748.08
<b>Total for COPIES &amp; INK</b>				<b>\$ 2,748.08</b>
<b>ENVIRONMENT CONTROL</b>				
	06/09/2022	6040 Building Maintenance	Invoice# 12726-411 Monthly Janitorial Services for June	1,455.00
<b>Total for ENVIRONMENT CONTROL</b>				<b>\$ 1,455.00</b>
<b>FLEET SOLUTIONS CENTER</b>				

	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4517 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4516 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4515 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires, parts & HazMat included	79.95
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4518 Pm service level B oil & filter up to 7 quarts & inspection Front break Pads, Front Tires ,parts & HazMat included	79.95
<b>Total for FLEET SOLUTIONS CENTER HOSE MAN INC</b>				<b>\$ 319.80</b>
	06/09/2022	8000 CAPITAL OUTLAY	CAPITAL OUTLAY: Invoice# 2403711-0001-02 HOSE-MAN, 1/4 STR8-THRU NIP 1/4 M-N, 04 NPTF HEX HEAD PIPE PLUG, FERRULE-66 ID- BASS	75.83
<b>Total for HOSE MAN INC LIEBERT CASSIDY WHITMORE</b>				<b>\$ 75.83</b>
	06/09/2022	6080 Hiring Expenses	Invoice# 218172 Employee Handbook Audit	2,803.00
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 218171 General	1,042.50
<b>Total for LIEBERT CASSIDY WHITMORE LINDE GAS &amp; EQUIPMENT INC.</b>				<b>\$ 3,845.50</b>
	06/09/2022	6250 LABORATORY SUPPLIES	Invoice#10754788 Dry Ice Nuggets	284.18
<b>Total for LINDE GAS &amp; EQUIPMENT INC. LOGMEIN COMMUNICATIONS, INC.</b>				<b>\$ 284.18</b>
	06/09/2022	6320 Office phones	Invoice# IN7101186097 Office phones Monthly Service charge-Go To Communications	1,273.13
<b>Total for LOGMEIN COMMUNICATIONS, INC. NATIONWIDE RETIREMENT</b>				<b>\$ 1,273.13</b>
	06/09/2022	6066 457 CONTRIBUTION	Employee Contributions for DM Payroll of 6/9/22	106.28
<b>Total for NATIONWIDE RETIREMENT PERS</b>				<b>\$ 106.28</b>
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	286.97
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	940.29
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	1,770.53
	06/09/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	384.24
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	3,267.76
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	841.03
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	981.24
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	318.96
	06/09/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	180.88
<b>Total for PERS SOUTHERN CALIFORNIA EDISON</b>				<b>\$ 8,971.90</b>
	06/09/2022	6340 UTILITIES - ELECTRIC	Electricity usage Southern California Edison Account# 700251011287	2,490.33
<b>Total for SOUTHERN CALIFORNIA EDISON SOUTHERN CALIFORNIA NEWS GROUP</b>				<b>\$ 2,490.33</b>
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered San Gabriel Valley Newspaper; Legals CLS	357.24
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered #0000543745 San Gabriel Valley Newspapers; Legals CLS	420.91
	06/09/2022	6130 Profess Serv rendered	Professional Services rendered San Gabriel Valley Newspapers; Legals CLS	357.24
<b>Total for SOUTHERN CALIFORNIA NEWS GROUP STREAMLINE</b>				<b>\$ 1,135.39</b>
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Invoice# OEAF3F59-0019 Streamline Web Services	200.00



<b>Total for STREAMLINE SYNTECH GROUP INC.</b>				<b>\$ 200.00</b>
	06/09/2022	6035 COMPUTER HARDWARE	Invoice# SVC-A21804 T20220509.0016 Pro Care Cloud Support+ SGVM Ticket Charge	700.00
<b>Total for SYNTECH GROUP INC. TIRE ZONE</b>				<b>\$ 700.00</b>
	06/09/2022	6260 SUPPLIES, MECHANICAL	Invoice# 67002 ,265/70R17 115T RBKL FALKEN WILDPEAK AT3W#\$ 17 Tire Package 2	537.58
<b>Total for TIRE ZONE TNT WINDOW TINTING</b>				<b>\$ 537.58</b>
	06/09/2022	6260 SUPPLIES, MECHANICAL	2021 Ford F 150 Rears BP 20% Fronts BP 75% total of 3	750.00
<b>Total for TNT WINDOW TINTING TRI-STAR SAFETY SERVICES INC.</b>				<b>\$ 750.00</b>
	06/09/2022	8000 CAPITAL OUTLAY	Capital Outlay- Invoice# 7324 Tri-Star Safety services Equipment & Labor Install 90 degree low profile 36x 72 truck mount arrow board labor	5,838.75
<b>Total for TRI-STAR SAFETY SERVICES INC. UNITED PET CARE</b>				<b>\$ 5,838.75</b>
	06/09/2022	6070 Med premiums - Cafeteria	Medical premiums Invoice# 30011899	12.50
<b>Total for UNITED PET CARE US BANK</b>				<b>\$ 12.50</b>
	06/09/2022	8000 CAPITAL OUTLAY	Capital Outlay Windsor Homebrew Supply Co. 2.5 Gallon Keg	96.96
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1174	37.80
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1187	35.75
	06/09/2022	6251 ARBOVIRUS TESTING SUPPLIES	Invoice# 20001717 AMCA Bulletin #5 Manual for Mosquito Rearing	33.00
	06/09/2022	6232 REGISTRATION - SEMINARS	REGISTRATION California Special Districts Association	650.00
	06/09/2022	6003 ADVERTISING	Twitter online ADS Invoice# 60000000880426	21.00
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Mailchimp Services	59.00
	06/09/2022	6003 ADVERTISING	Google ADS Support	96.07
	06/09/2022	6188 MEDIA PRODUCTION	Canon; Battery Pack LP-E17-EOS RP Body	1,178.20
	06/09/2022	6003 ADVERTISING	Blip.com	154.42
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	GoDaddy.com services	92.85
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Network Solutions, LLC Invoice#47657221	4.99
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Hulu AD ID: 20254035	403.47
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Hulu AD ID: 20254033	404.26
	06/09/2022	6003 ADVERTISING	Facebook	70.14
	06/09/2022	6003 ADVERTISING	Twitter online ADS# 600000007903688	18.00
	06/09/2022	6003 ADVERTISING	Blip.com	102.48
	06/09/2022	6003 ADVERTISING	Hulu AD ID: 20254036	196.53
	06/09/2022	6003 ADVERTISING	Hulu AD ID: 20254034	85.39
	06/09/2022	6290 Supplies, Public Informati	Magic Jump inflatables	238.38
	06/09/2022	6290 Supplies, Public Informati	Vista Print- Retractable Banners	327.92
	06/09/2022	6186 Printing	Vista Print-Uncoated Business Cards	22.72
	06/09/2022	6188 MEDIA PRODUCTION	B&H PHOTO-Canon Mount Adapter EF-EOS R	108.41
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Network Solutions, LLC Invoice# 48201302	795.90
	06/09/2022	6003 ADVERTISING	Hulu AD ID: 20260232	107.94
	06/09/2022	6037 WEBSITE AND EMAIL SERVICE	Credit-Microsoft Dever U.S Bank	-805.02
	06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	44.58

	06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	56.93
	06/09/2022	6040 Building Maintenance	Lowe's Shark Navigator lift Away Corded Bagless Upright Vacuum with HEPA Filter	198.44
	06/09/2022	6036 COMPUTER SOFTWARE	Zingle.com services	229.00
	06/09/2022	6333 BRANDED CLOTHING	Lands End Bus Outfitters	380.45
	06/09/2022	6280 SUPPLIES, OPERATIONS	Pinnaclewax.com; SprayMaster Heavy Duty Spray Bottles	53.36
	06/09/2022	6250 LABORATORY SUPPLIES	Vista Print ;Uncoated Business Cards	35.30
	06/09/2022	6302 Supplies, Safety	Safetysource; Coretex Sun x 71666 Sunscreen Lotion, SPF 30, 4oz Bottle	45.00
	06/09/2022	6280 SUPPLIES, OPERATIONS	The Home Depot ; Milwaukee M18 18-Volt 4 Gal. Lithium-Ion Cordless Switch Tank Backpack Sprayer Kit	436.91
	06/09/2022	6042 EQUIPMENT MAINTENANCE	Lowe's-10-oz flat black economy	2.18
	06/09/2022	6040 Building Maintenance	Food4Less BNTY 2x ABS & Coffeemate Creamer	42.58
	06/09/2022	6042 EQUIPMENT MAINTENANCE	Speed feed 400 cutting head coil & Bushing, Arbor M8x1.25 LH Invoice# 144138	102.08
	06/09/2022	6040 Building Maintenance	Lowe's: FlexSeal, Blue Hawk 11-in tray line	18.70
	06/09/2022	6040 Building Maintenance	Food4Less BNTY 2x ABS, BNTY paper towels & Coffeemate Creamers	51.43
	06/09/2022	6290 Supplies, Public Informati	Vons; Cube Sugar for feeding mosquitoes	5.79
	06/09/2022	6290 Supplies, Public Informati	Charcoal Aluminum screen repair kit, 5x7 screenmend patch silver gray	11.30
	06/09/2022	6290 Supplies, Public Informati	Bed Bath & Beyond Fox run Brands mesh food cover	22.41
	06/09/2022	6270 OFFICE SUPPLIES	Sams: Club paper plates	22.03
	06/09/2022	6270 OFFICE SUPPLIES	Costco: Solov spoon & fork, 20oz bowl	40.04
	06/09/2022	6080 Hiring Expenses	Paypal Lieberly Cassidy Whitmore Invoice#1006	210.00
	06/09/2022	6036 COMPUTER SOFTWARE	Invoice# 10001159215044 Quickbooks Online Essentials	270.00
	06/09/2022	6036 COMPUTER SOFTWARE	Arlo camera Monitoring	14.99
	06/09/2022	6232 REGISTRATION - SEMINARS	REGISTRATION California Special Districts Association event-2022 Board Secretary	600.00
	06/09/2022	6036 COMPUTER SOFTWARE	Jamf services	168.00
	06/09/2022	6260 SUPPLIES, MECHANICAL	Safelite Auto glass 2014 Ford F series F 150 2 door super cab	158.73
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1155	35.00
	06/09/2022	6333 BRANDED CLOTHING	Superior Laundry was and fold Invoice# 1199	35.00
<b>Total for US BANK WEST VALLEY MVCD</b>				<b>\$ 7,826.79</b>
	06/09/2022	6251 ARBOVIRUS TESTING SUPPLIES	Lab Testing & Analysis of Mosquito Pools for the Month of MAY 2022 Invoice# 2772	1,740.00
<b>Total for WEST VALLEY MVCD WEX/CHEVRON</b>				<b>\$ 1,740.00</b>
	06/09/2022	6262 Fuel for Trucks	Fuel for Trucks Invoice# 81315731	7,263.08
<b>Total for WEX/CHEVRON ZORO.COM</b>				<b>\$ 7,263.08</b>
	06/09/2022	6302 Supplies, Safety	Invoice#11095640 Safety Goggles, clear AF Polycarbonate Lens, Anti-Fog, Scrat	80.15
<b>Total for ZORO.COM</b>				<b>\$ 80.15</b>
<b>TOTAL</b>			<b>Accounts Payable for June 9, 2022</b>	<b>\$ 40,831.91</b>

**San Gabriel Valley Mosquito And Vector C  
Claims List  
June 24, 2022**

	Date	Num	Product/Service	Memo/Description	Amount
<b>A-1 ROOTER</b>					
	06/24/2022	6040	Building Maintenance	cost to uninstal & repair install water heat with drip pan under	300.00
	06/24/2022	6040	Building Maintenance	Invoice# 11139 Cost to repair leak on 1/2 pip,	200.00
<b>Total for A-1 ROOTER</b>					<b>\$ 500.00</b>
<b>ADDRESSERS</b>					
	06/24/2022	6185	POSTAGE	Invoice# 106975 SGVMVC District Aerial wave violation 2nd Notice MLG QTY: 1,109 digital print-set up, envelope, fold letter, first class presort postage.	1,454.48
<b>Total for ADDRESSERS</b>					<b>\$ 1,454.48</b>
<b>ALLEN WU</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ALLEN WU</b>					<b>\$ 100.00</b>
<b>AMAZON.COM</b>					
	06/24/2022	6290	Supplies, Public Informati	Gosky cell phone adapter mount- Compatible binocular sportting scope telescope microscope	202.80
	06/24/2022	6280	SUPPLIES, OPERATIONS	Motorola Talkabout T402 Rechargable Two-way radios 2-pack, Lucky Portable Sonar Fish Finder Boat Depth Fishing Fish Finders Waterproof Handheld wireless	444.52
	06/24/2022	6280	SUPPLIES, OPERATIONS	King Innovation 48072 King 36x 72 Hand Pump Siphon , 72 inch	317.94
	06/24/2022	6302	Supplies, Safety	Ever Ready First Aid Disposable Cold Compress Therapy Instant ice pack for Injuries 4.5"x7"	61.30
	06/24/2022	6280	SUPPLIES, OPERATIONS	Starbucks blond roast ground coffee- Veranda blend	39.43
	06/24/2022	6280	SUPPLIES, OPERATIONS	Credit -for Gilbert #2762627	-116.04
	06/24/2022	6188	MEDIA PRODUCTION	Humixx shockproof series for iphone XR case	35.20
	06/24/2022	6188	MEDIA PRODUCTION	62' Phone Tripod Accessory kits, Aureday Camera & Cell phone Tripod stand with wireless remote, Wireless Lavalier Microphone System- Alvoxcon wireless Lapel Mic for iphone, Sunwayfoto pc-036 Tablet laptop mount smart phone bracket tripod, SanDisk 128GB Extream PRO SDXC UHSI-I Card	258.92
	06/24/2022	6290	Supplies, Public Informati	Simple Houseware expandable 5 section upright file sorter organizer, simple trending mesh desktop file sorter organizer 7 section bookshelf	36.07
	06/24/2022	6290	Supplies, Public Informati	Chromakey gloves green chroma key glove invisible effects background, Targus Laptop Bag black 15.6", Gosky cell phone Adapter mount	77.29
	06/24/2022	6280	SUPPLIES, OPERATIONS	Dickies Men's basic blended coverall	99.89
	06/24/2022	6035	COMPUTER HARDWARE	Amazon Basic High-speed 4k HD	33.76
	06/24/2022	6280	SUPPLIES, OPERATIONS	APEC Water System CS-2500 Ult	103.36
	06/24/2022	6280	SUPPLIES, OPERATIONS	Camco 11476 Tankless Water Heater Drain	37.49
	06/24/2022	6280	SUPPLIES, OPERATIONS	Farnavi Stainless Steel Laundry	28.45
<b>Total for AMAZON.COM</b>					<b>\$ 1,660.38</b>
<b>AMERICAN FIDELITY ASSURANCE</b>					
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums	59.67
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D465008	132.80
	06/24/2022	6070	Premiums, life - Cafeter	Voluntary Insurance Premiums	1,863.31
<b>Total for AMERICAN FIDELITY ASSURANCE</b>					<b>\$ 2,055.78</b>
<b>AZUSA LIGHT &amp; WATER</b>					
	06/24/2022	6343	Meter # 45169724	Account # 303-0191.300 Serviced Period 5/3/2022 to 6/1/2022	55.71
	06/24/2022	6343	Meter # 89661864	Account# 303-0190.300 Service Period 5/2/2022 to 5/31/2022	88.43
<b>Total for AZUSA LIGHT &amp; WATER</b>					<b>\$ 144.14</b>
<b>BECKY A. SHEVLIN</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for BECKY A. SHEVLIN</b>					<b>\$ 100.00</b>
<b>CATHERINE MARCUCCI</b>					
	06/24/2022	6030	BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CATHERINE MARCUCCI</b>					<b>\$ 100.00</b>

CHARLIE KLINAKIS	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CHARLIE KLINAKIS</b>				<b>\$ 100.00</b>
CONCENTRA OCCUPATIONAL HEALTH CENTERS	06/24/2022	6080 Physical - Hiring	Invoice# 75590691 Physical Exam for Malnic Daniel S Phys PrePI w/Rapid eCup/5 Pnl-se Audiogram	166.00
<b>Total for CONCENTRA OCCUPATIONAL HEALTH CENTERS</b>				<b>\$ 166.00</b>
COREY CALAYCAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for COREY CALAYCAY</b>				<b>\$ 100.00</b>
CYNTHIA STERNQUIST	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for CYNTHIA STERNQUIST</b>				<b>\$ 100.00</b>
DENISE MENCHACA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for DENISE MENCHACA</b>				<b>\$ 100.00</b>
ELYSE RASMUSSEN	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for ELYSE RASMUSSEN</b>				<b>\$ 100.00</b>
EMMANUEL ESTRADA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10,2022	100.00
<b>Total for EMMANUEL ESTRADA</b>				<b>\$ 100.00</b>
ENVIRONMENT CONTROL	06/24/2022	6040 Building Maintenance	Invoice# 4624-411 Repair / Installation of soap dispensers, including tools and hardware 4/27/22	60.32
<b>Total for ENVIRONMENT CONTROL</b>				<b>\$ 60.32</b>
FLEET SOLUTIONS CENTER	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4565 Customer request install Electronic arrow light signs, labor to install installation wire sign with controls. HazMat & Tax included.	980.93
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice# 4449 Check front tires, check front shocks, suspension/wheel noise sound. PM Service Level B oil & Filter up to 7qrts & Inspection. Shock & or Strut Assembly, removed & Install or removed & replace. HazMat & Tax included.	1,143.38
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice#4580 Charging system diagnosis, Replace Aux Battery, Main Battery replacement. HazMat & tax included.	709.29
	06/24/2022	6260 SUPPLIES, MECHANICAL	Invoice#4578 Diagnose no start/Hard start, Truck is cranking but not start. Dignosis fuel system, Fuel pump control modul- removed & replace. HazMat & Tax included.	310.15
<b>Total for FLEET SOLUTIONS CENTER</b>				<b>\$ 3,143.75</b>
HAROLD J. BISSNER III	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for HAROLD J. BISSNER III</b>				<b>\$ 100.00</b>
HENRY M. MORGAN	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for HENRY M. MORGAN</b>				<b>\$ 100.00</b>
HOME DEPOT	06/24/2022	6040 Building Maintenance	Spectrascide accushot ws+refill	27.50
	06/24/2022	6040 Building Maintenance	Linzer 9in pet tray liner white 10pc, Specialty high heat ultra silver	17.04
	06/24/2022	6040 Building Maintenance	Terro Ant Killer liquid baits II 6pk	10.96
	06/24/2022	8000 CAPITAL OUTLAY	Capital Outlay-Behr PPI 3400 sg med 120oz, paint fee care	42.70
	06/24/2022	6042 EQUIPMENT MAINTENANCE	Drain pan 26" Aluminum	22.03
	06/24/2022	6042 EQUIPMENT MAINTENANCE	Gilmour rear trigger pro nozzle	15.41
	06/24/2022	6040 Building Maintenance	Late Fee Charges FCH-007658781	35.00
<b>Total for HOME DEPOT</b>				<b>\$ 170.64</b>
HOSE MAN INC	06/24/2022	6280 SUPPLIES, OPERATIONS	Invoice#2404022-0001-02 213.53 2.5 200Psi 1/4 B, 119-6-2 Pipe -reduce coupling, 75LJ-048-AA Long John	98.49
<b>Total for HOSE MAN INC</b>				<b>\$ 98.49</b>

JACKIE DOORNIK	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JACKIE DOORNIK</b>				<b>\$ 100.00</b>
JERRY VELASCO	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JERRY VELASCO</b>				<b>\$ 100.00</b>
JOHN CAPOCCIA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for JOHN CAPOCCIA</b>				<b>\$ 100.00</b>
LEWIS BRISBOIS BISGAARD & SMITH LLP	06/24/2022	6130 Profess Serv rendered	Professional Services rendered Invoice# 3321976 SGVMVCD General Counsel Current fees through 5/31/22	2,412.80
<b>Total for LEWIS BRISBOIS BISGAARD &amp; SMITH LLP</b>				<b>\$ 2,412.80</b>
LLOYD JOHNSON	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	149.50
<b>Total for LLOYD JOHNSON</b>				<b>\$ 149.50</b>
MANUEL GARCIA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for MANUEL GARCIA</b>				<b>\$ 100.00</b>
MARGARET E. FINLAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for MARGARET E. FINLAY</b>				<b>\$ 100.00</b>
NATIONWIDE RETIREMENT	06/24/2022	6066 457 CONTRIBUTION	Employee Contributions for DM Payroll of 6/23/22	106.28
<b>Total for NATIONWIDE RETIREMENT</b>				<b>\$ 106.28</b>
PERS	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	425.28
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	981.24
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	841.03
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	3,267.76
	06/24/2022	6201 RETIREMENT - PEPRA	Employer Contribution (7.732%)	180.88
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	384.24
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	1,770.53
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	940.29
	06/24/2022	6200 RETIREMENT - CLASSIC	Employer Contribution (11.031%)	286.97
<b>Total for PERS</b>				<b>\$ 9,078.22</b>
RICHARD BARAKAT	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for RICHARD BARAKAT</b>				<b>\$ 100.00</b>
ROBERT GONZALES	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ROBERT GONZALES</b>				<b>\$ 100.00</b>
ROBERT S. JOE	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for ROBERT S. JOE</b>				<b>\$ 100.00</b>
SANDRA ARMENTA	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for SANDRA ARMENTA</b>				<b>\$ 100.00</b>
SHO TAY	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for SHO TAY</b>				<b>\$ 100.00</b>
SOCALGAS				

	06/24/2022	6341 Utilities	Gas Service Acc # 057 518 2100 9	139.48
	06/24/2022	6341 Utilities	Gas Service Acc # 059 618 2100 5	36.43
<b>Total for SOCALGAS STEPHEN SHAM</b>				<b>\$ 175.91</b>
	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for STEPHEN SHAM SYNTECH GROUP INC.</b>				<b>\$ 100.00</b>
	06/24/2022	6036 COMPUTER SOFTWARE	Invoice# SVC-A21834 ProCare Support Cloud Base [6/1/2022-6/30/2022]	900.00
	06/24/2022	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User- Standard [6/1/2022-6/30/2022]	1,200.00
	06/24/2022	6036 COMPUTER SOFTWARE	Invoice# SVC-A21840 DropSuite Cloud Backup Plus [5/23/2022] CPS SGVM & VC	210.00
	06/24/2022	6036 COMPUTER SOFTWARE	Microsoft 365 G3 (Monthly Pre-Paid) [5/23/2022-6/22/2022]	832.00
	06/24/2022	6036 COMPUTER SOFTWARE	Microsoft Azure Cloud Portal Services [5/23/2022-6/22/2022]	478.30
	06/24/2022	6036 COMPUTER SOFTWARE	Office 365 Extra File Storage for GCC [5/23/2022-6/22/2022]	400.00
	06/24/2022	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User- Premium [6/1/2022-6/30/2022]	1,950.00
	06/24/2022	6036 COMPUTER SOFTWARE	Office 365 G1 (Monthly Pre-Paid) [5/23/2022-6/22/2022]	192.00
<b>Total for SYNTECH GROUP INC. TIM SANDOVAL</b>				<b>\$ 6,162.30</b>
	06/24/2022	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on June 10, 2022	100.00
<b>Total for TIM SANDOVAL VECTOR CONTROL JPA</b>				<b>\$ 100.00</b>
	06/24/2022	6111 OTHER INSURANCE	Invoice# VCJPA 2022-121 EPA Program Premium from 4/1/22 to 6/30/22	490.32
<b>Total for VECTOR CONTROL JPA VERIZON WIRELESS</b>				<b>\$ 490.32</b>
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00001	2,260.27
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 772560380-00001	1,601.77
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account# 272560553-00003	329.96
	06/24/2022	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00002	492.57
<b>Total for VERIZON WIRELESS TOTAL</b>				<b>\$ 4,684.57</b>
			<b>Total Accounts Payable for June 24, 2022</b>	<b>\$ 21,427.29</b>
			<b>Total Accounts Payable for June 2022</b>	<b>\$ 62,259.20</b>
			<b>Total Payroll for June 2022 see attached</b>	<b>\$ 241,504.03</b>
			<b>Total Claims for June 2022</b>	<b>\$ 303,763.23</b>

**San Gabriel Valley MVCD  
Payroll for June 2022**

<b>Department</b>	<b>June 9, 2022</b>	<b>Gonzalez/Lin June 13, 2022</b>	<b>Goldmann June 16, 2022</b>	<b>June 23, 2022</b>	<b>TOTAL</b>
EXECUTIVE	2,637.60	-	-	2,687.60	5,325.20
ADMINISTRATION	11,044.14	268.11	-	11,209.03	22,521.28
OPERATIONS	59,337.24	-	-	59,642.43	118,979.67
SURVEILLANCE	12,082.52	-	3,939.86	7,765.20	23,787.58
COMMUNICATIONS	15,802.36	-	-	16,598.30	32,400.66
SEASONAL WORKERS	10,455.02	153.63	-	13,384.61	23,993.26
Gross Payroll	111,358.88	421.74	3,939.86	111,287.17	227,007.65
Employer Taxes	2,566.99	24.40	61.07	2,270.74	4,923.20
Car Allowance	500.00	-	-	-	500.00
Employee Benefit-Med	4,592.37	-	271.67	4,209.14	9,073.18
<b>TOTAL PAYROLL</b>	<b>119,018.24</b>	<b>446.14</b>	<b>4,272.60</b>	<b>117,767.05</b>	<b>241,504.03</b>

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SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	37,614.78	585,306.17	591,580.00	6,273.83	98.94	
Salaries - Non Exempt	130,220.42	1,870,177.82	2,227,711.00	357,533.18	83.95	
Salaries - Overtime	72.10	15,200.60	30,500.00	15,299.40	49.84	
Salaries - Vacation	17,898.17	178,439.00	155,435.00	(23,004.00)	114.80	Resignation & YE pay out
Salaries-Holiday	9,955.25	121,399.66	132,061.00	10,661.34	91.93	
Salaries, Sick Pay	8,161.40	120,343.46	113,165.00	(7,178.46)	106.34	Retirement pay out @ 1/2 rate
Salaries, Part-time - XH	23,085.53	180,731.30	225,915.00	45,183.70	80.00	
Management Car Allowance	500.00	6,500.00	6,000.00	(500.00)	108.33	Overlap of managers
Cafeteria Benefit	12,450.72	356,606.89	431,600.00	74,993.11	82.62	
Hlth Benefits, Ret Emps	2,560.03	36,605.71	40,000.00	3,394.29	91.51	
Employer, 457 Contribution	212.56	3,403.71	2,273.00	(1,130.71)	149.75	Contribution for Interim DM
Medicare	3,385.60	46,451.29	54,165.00	7,713.71	85.76	
Retirement - Classic	5,513.74	97,920.71	111,405.00	13,484.29	87.90	
Retirement - Pepra	10,168.33	148,237.54	172,210.00	23,972.46	86.08	
Retirement - Classic-Unfunded Liability	0.00	750,703.00	750,769.00	66.00	99.99	Funds to be xtr from reserves-578,403.00
Retirement - Pepra-Unfunded Liability	0.00	118,269.00	118,275.00	6.00	99.99	Funds to be xtr from reserves-109,555.00
Social Security	927.42	7,693.06	12,030.00	4,336.94	63.95	
Group Term Life Ins	0.00	4,488.74	4,800.00	311.26	93.52	
Tuition Reimbursement	0.00	1,648.61	8,000.00	6,351.39	20.61	
Insurance, unemployment	610.18	19,718.36	26,000.00	6,281.64	75.84	
Post Retirement Benefits	0.00	510,000.00	510,000.00	0.00	100.00	Funds to be xtr from reserves-310,000.00
<b>TOTAL PERSONNEL EXPENSES</b>	<b>263,336.23</b>	<b>5,179,844.63</b>	<b>5,723,894.00</b>	<b>544,049.37</b>	<b>90.50</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	85.00	4,000.00	3,915.00	2.13	
Arbovirus Testing Supplies	1,773.00	16,519.03	26,000.00	9,480.97	63.53	
Branded Clothing	625.51	3,976.24	10,100.00	6,123.76	39.37	
Boots	0.00	5,022.51	5,500.00	477.49	91.32	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	442.90	2,000.00	1,557.10	22.15	
Awards	0.00	3,097.36	3,000.00	(97.36)	103.25	Employee Service pins
Advertising	851.97	23,669.06	30,000.00	6,330.94	78.90	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,164.67	17,042.12	19,000.00	1,957.88	89.70	
Board expenses	2,300.00	28,345.00	38,000.00	9,655.00	74.59	
Computer Hardware	733.76	9,925.36	56,000.00	46,074.64	17.72	
Computer Software	6,844.29	40,157.55	59,000.00	18,842.45	68.06	
Website/Email Service	1,155.45	4,751.19	7,000.00	2,248.81	67.87	
Facility maintenance	3,232.89	67,559.20	50,000.00	(17,559.20)	135.12	Electrical/plumbing work
Maintenance, equipment	141.70	2,792.29	3,000.00	207.71	93.08	
Maintenance, grounds	0.00	525.28	2,000.00	1,474.72	26.26	
Lease Equipment	1,420.20	17,295.47	21,000.00	3,704.53	82.36	
Fees & Assessments	0.00	4,288.74	4,300.00	11.26	99.74	
Hiring expenses	3,179.00	7,073.51	34,600.00	27,526.49	20.44	
VCJPA General Fund	0.00	5,391.00	7,530.00	2,139.00	71.59	
Insurance, liability	0.00	104,453.00	89,000.00	(15,453.00)	117.36	
Workers Comp Insurance	0.00	87,957.00	147,400.00	59,443.00	59.67	
Automobile Insurance	0.00	2,607.00	2,700.00	93.00	96.56	
Other Insurance	490.32	4,212.44	4,850.00	637.56	86.85	
Insurance, property	0.00	7,795.00	7,220.00	(575.00)	107.96	One time expense
Legal	4,590.69	42,856.49	70,000.00	27,143.51	61.22	
Memberships	0.00	24,406.50	35,500.00	11,093.50	68.75	
Miscellaneous expenses	78.00	3,001.92	3,500.00	498.08	85.77	
Postage	3,528.18	10,866.00	11,800.00	934.00	92.08	
Accounting Services, Auditor	0.00	21,458.34	24,000.00	2,541.66	89.41	
Professional Services , Other	0.00	1,650.00	27,000.00	25,350.00	6.11	
Professional Services-IT	0.00	44,349.09	50,000.00	5,650.91	88.70	
Printing & Reproduction	2,770.80	14,969.61	20,000.00	5,030.39	74.85	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	1,090.00	28,251.54	48,600.00	20,348.46	58.13	
Supplies, Surveillance	319.48	16,653.03	15,000.00	(1,653.03)	111.02	Trap supplies
Supplies, Vehicle Maintenance	2,833.91	39,883.23	60,000.00	20,116.77	66.47	
Supplies, Gasoline	7,263.08	75,923.63	95,000.00	19,076.37	79.92	
Supplies, Office	62.07	11,926.41	13,100.00	1,173.59	91.04	
Supplies, Mosquito Fish	0.00	1,009.22	5,000.00	3,990.78	20.18	
Supplies, Operations	1,572.98	7,568.70	15,000.00	7,431.30	50.46	
Supplies, Pesticides	0.00	119,651.64	140,000.00	20,348.36	85.47	

SGVMVCD  
Comparative YTD Actual to Full Year Budget  
Current Period 100% of Year Completed  
June 30, 2022

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications	930.96	13,235.74	17,000.00	3,764.26	77.86	
Supplies, Education Program	0.00	18,161.05	19,500.00	1,338.95	93.13	
Supplies, Safety	186.45	3,273.13	25,000.00	21,726.87	13.09	
Supplies, Media Production	1,580.73	6,534.98	9,900.00	3,365.02	66.01	
Benefit Assesment Admin Cost	0.00	116,213.15	116,000.00	(213.15)	100.18	One time fee
Communications, field	4,684.57	54,108.27	56,000.00	1,891.73	96.62	
Telephone, Internet	0.00	11,331.29	14,000.00	2,668.71	80.94	
Telephone , Office	1,273.13	19,559.03	17,000.00	(2,559.03)	115.05	
Training , CEU's	0.00	5,826.00	6,000.00	174.00	97.10	
Uniforms and clothing	1,146.76	14,403.69	12,000.00	(2,403.69)	120.03	Seasonal uniforms
Utilities, Electric	2,490.33	32,565.94	28,000.00	(4,565.94)	116.31	Rate and usage increase
Utilities, Natural Gas	175.91	3,033.48	3,300.00	266.52	91.92	
Utilities, Water	17.29	1,838.01	2,200.00	361.99	83.55	
Surveillance, Aerial	0.00	25,136.00	25,500.00	364.00	98.57	
<b>TOTAL OPERATING EXPENSES</b>	<b>60,352.08</b>	<b>1,254,628.36</b>	<b>1,620,900.00</b>	<b>366,271.64</b>	<b>77.40</b>	
<b>TOTAL EXPENSES</b>	<b>323,688.31</b>	<b>6,434,472.99</b>	<b>7,344,794.00</b>	<b>910,321.01</b>	<b>87.61</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	6,054.24	241,852.17	430,000.00	188,147.83	56.24	
<b>TOTAL CAPITAL EXPENSES</b>	<b>6,054.24</b>	<b>241,852.17</b>	<b>430,000.00</b>	<b>188,147.83</b>	<b>56.24</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	826,200.00	1,326,200.00	500,000.00	62.30	
Reserve, Capital Projects	0.00	566,514.00	880,000.00	313,486.00	64.38	
Reserve, Pension Liability	0.00	(122,000.00)	200,258.00	322,258.00	(60.92)	
Reserve, Building/Facilities	0.00	49,000.00	149,000.00	100,000.00	32.89	
Reserve, Vehicle Replacement	0.00	3,060.00	103,060.00	100,000.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>1,322,774.00</b>	<b>2,658,518.00</b>	<b>1,335,744.00</b>	<b>49.76</b>	

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**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
June 10, 2022**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
 Sho Tay (Arcadia)  
 Robert Gonzales (Azusa)  
 Emmanuel Estrada (Baldwin Park)  
 Richard Barakat (Bradbury) *Arrived at 7:03 a.m.*  
 Corey Calaycay (Claremont)  
 Henry Morgan (Covina)  
 Margaret Finlay (Duarte)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Catherine Marcucci (Industry)  
 Manuel Garcia (Irwindale)  
 Charlie Klinakis (La Puente)  
 Elyse Rasmussen (La Verne)  
 Jamie Bissner (Los Angeles County)  
 Becky Shevlin (Monrovia)  
 Rachel Janbek (Pasadena) *Arrived at 7:03 a.m.*  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead)  
 Denise Menchaca (San Gabriel)  
 John Capoccia (Sierra Madre)  
 Robert Joe (So. Pasadena)  
 Cynthia Sternquist (Temple City)  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Joseph Leon (Monterey Park)  
 Emmett Badar (San Dimas)

**STAFF PRESENT**

Jason Farned  
 Rose Alba  
 Levy Sun  
 Evelyn Gutierrez  
 Cecilia Contreras

**GUESTS PRESENT**

Legal Counsel, Kelly Black (Lewis Brisbois)

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:00 a.m. Trustee Jerry Velasco led the Pledge of Allegiance. Clerk of the Board Cecilia Contreras took Roll Call.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Capoccia, seconded by Trustee Velasco, and carried by the following vote to approve Items 3.1- 3.8 of the Consent Calendar.

**AYES:** Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

**NOES:** None

ABSTAIN: None  
 ABSENT: Leon, Badar

**4. Presentation**

None

**5. Board of Trustees Potential Return to In-Person Meetings Update**

District Counsel Black provided an update on current and pending legislation allowing for the continuing use of teleconferencing for public meetings. President Shevlin indicated the July Board of Trustees meeting would be conducted virtually and the topic would be revisited next month.

**6. Distribution of Annual Engineer's Report for Fiscal Year 2022-2023**

Report received and filed.

**7. Consider Resolution No. 2022-08 to Order Collection of Special Benefit Property Taxes Inclusive of Annual Budget for Fiscal Year 2022-2023**

Interim District Manager Farned provided a presentation of the item. Motion by Trustee Finlay, seconded by Trustee Menchaca, and carried by the following vote to approve Resolution No. 2022-08 to Order Collection of Special Benefit Property Taxes Inclusive of the Annual Budget for Fiscal Year 2022-2023.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Leon, Badar

**8. Consider Change of Board of Trustees Meeting Date from November 11, 2022 to November 18, 2022 Due to Observance of Veteran's Day Holiday**

Motion by Trustee Johnson, seconded by Trustee Gonzales, and carried by the following vote to approve change of Board of Trustees meeting date from November 11, 2022 to November 18, 2022 due to observance of Veteran's Day holiday.

AYES: Sham, Tay, Gonzales, Estrada, Barakat, Calaycay, Morgan, Finlay, Velasco, Doornik, Marcucci, Garcia, Klinakis, Rasmussen, Bissner, Shevlin, Janbek, Sandoval, Armenta, Menchaca, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Leon, Badar

**9. District Administration**

**8.1 Committee Meeting Notifications: Finance and Audit Committee**

Interim District Manager Farned requested that members of the Finance and Audit be on alert for scheduling requests.

**8.2 Covid Update**

Interim District Manager Farned provided an update on Covid-19 protocols on District personnel and services.

**8.3 District Update**

Interim District Manager Farned provided a Surveillance Department update including a reminder that it is the time of year when there is an increase in mosquito population which has resulted in other local vector control districts reporting WNV positives in birds and mosquitos. Although SGVMVCD has not confirmed any cases to date, the district continues to test on a regular basis. He indicated there has also been a spike in black flies in foothill communities and stated the operations department has been and will continue to work on bringing numbers down in areas with high activity. Interim District Manager Farned also thanked the cities, schools, teachers, and students from Clifton Middle School in Monrovia and San Jose Charter School in West Covina who participated in the EcoHealth Vector Education program. Their participation resulted in 17 students being recognized as Vector Inspectors of the Year. He encouraged Trustees to share information with any middle school teachers who may be interested in participating in the future by reaching out at [vectoreducation.org](http://vectoreducation.org) to sign up.

**10. Committee Reports**

President Shevlin requested District Counsel Black report out any required public disclosure regarding the closed session item from the joint meeting of the Executive and Personnel and Policy committees on June 8, 2022. District Counsel Black stated that the joint committee had reached a consensus to pursue an internal appointment process for the permanent position of District Manager and further information would be provided at July's Board meeting.

**11. Trustee Reports**

Trustee Sternquist inquired about a district Summer Library Program and Director of Communication Levy Sun responded that summer programs are available to schedule through the district's website for any city that is interested. President Shevlin, Trustee Armenta, and Trustee Badar were congratulated on their respective successful election runs.

**12. New Business**

None

**13. Adjournment**

The meeting was adjourned at 7:31 a.m.

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**Operations Department**  
Disease Weeks 22 – 25 | May 29 – June 25

**Zone Specialists:**

Zone	Specialist	Cities
1	Dane Miletich	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halili	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Marc Mitchell	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Chemical Usage:****May 2022**

Larvicides/Pupicides			
Method of Action	Target	Amount	Area Treated
<b>Larvicide Oils (Surface Film)</b>			
Suffocation	Mosquitoes	3.43 gal.	31255 sq.ft.
<b>Insect Growth Regulators (IGR's)</b>			
Inhibits metamorphosis	Mosquitoes	36.38 lbs.	7346 sq.ft.
<b>Bacterials</b>			
Ingestion, toxicant	Mosquitoes	1.87 gal.	956732 sq.ft.
Ingestion, toxicant	Mosquitoes	90.45 lbs.	1993238 sq.ft.
Ingestion, toxicant	Black flies	19.51 gal.	5416 m <sup>3</sup>
<b>Biologicals</b>			
Mosquito fish	Mosquitoes	470 ea.	5821 sq.ft.

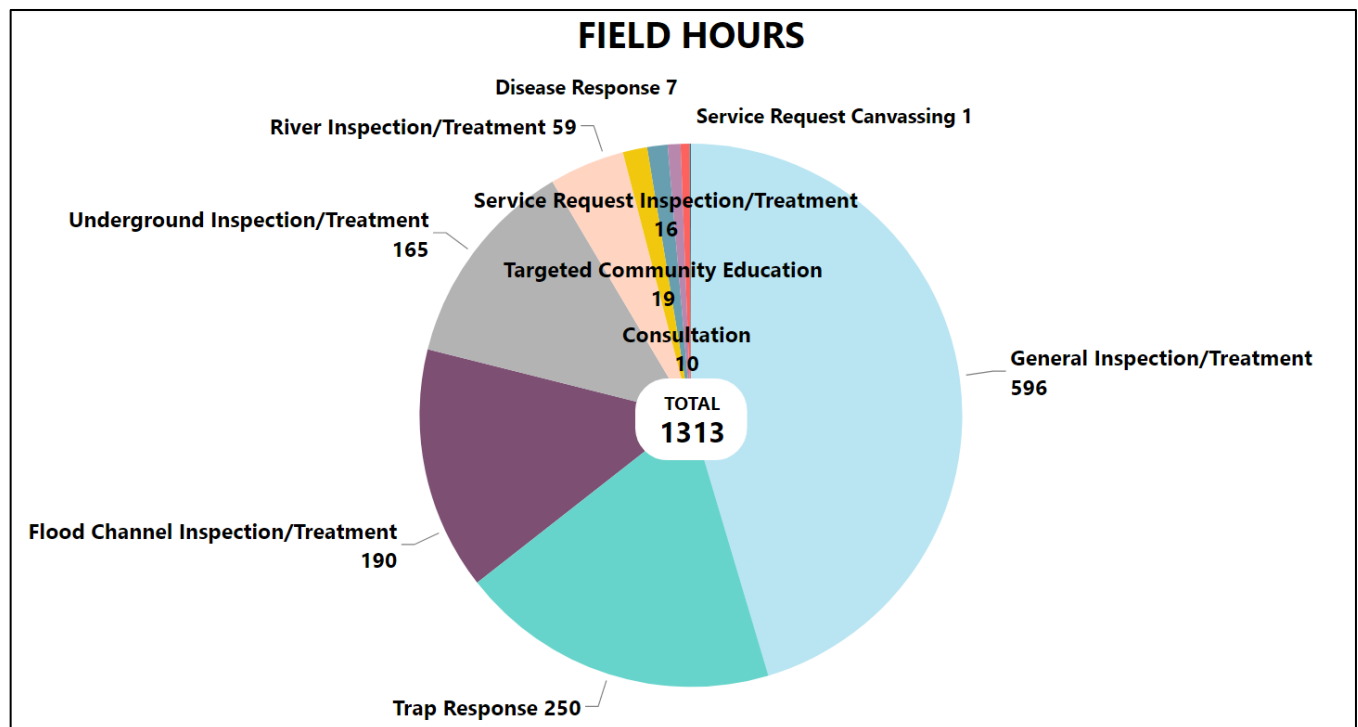
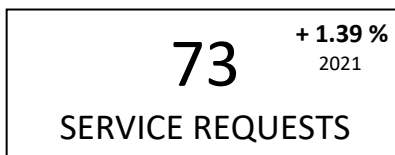
**Operations Summary:**

This report includes pesticide usage for May 2022. It does not include pesticide usage for June because the reporting period concluded before the end of the month. June's pesticide usage will be included in next month's report.

The District continued investigating the unmaintained swimming pools identified by aerial surveillance. A second notice requesting remediation by July 1 was sent to 1105 properties. As of June 29, over 30% have responded by email, text, and in-person inspections. Approximately 775 properties are outstanding. Remaining residents that have not submitted a photo confirmation will be sent a final notice.

The surveillance team has detected West Nile virus activity in mosquitoes, the first for this year. The Operations department has responded to this case with enhanced investigation and control measures.

**Field Statistics:**



## Surveillance Department Disease Weeks 22-25 | May 29 – June 25

### Insect Surveillance Activities

During weeks 22-25 we set 25 to 42 gravid mosquito traps per week. CO2 traps for black fly were set in weeks 23 and 25. We have started setting BG Sentinel traps in Week 25 in response to the rising number of invasive *Aedes* spp. collected.

Mosquito collections have followed a trend of alternating highs and lows similar to those displayed in previous years in the same weeks. Collections fluctuated week by week and have settled into a dip in average of ~74.1 mosquitoes per trap by week 25.

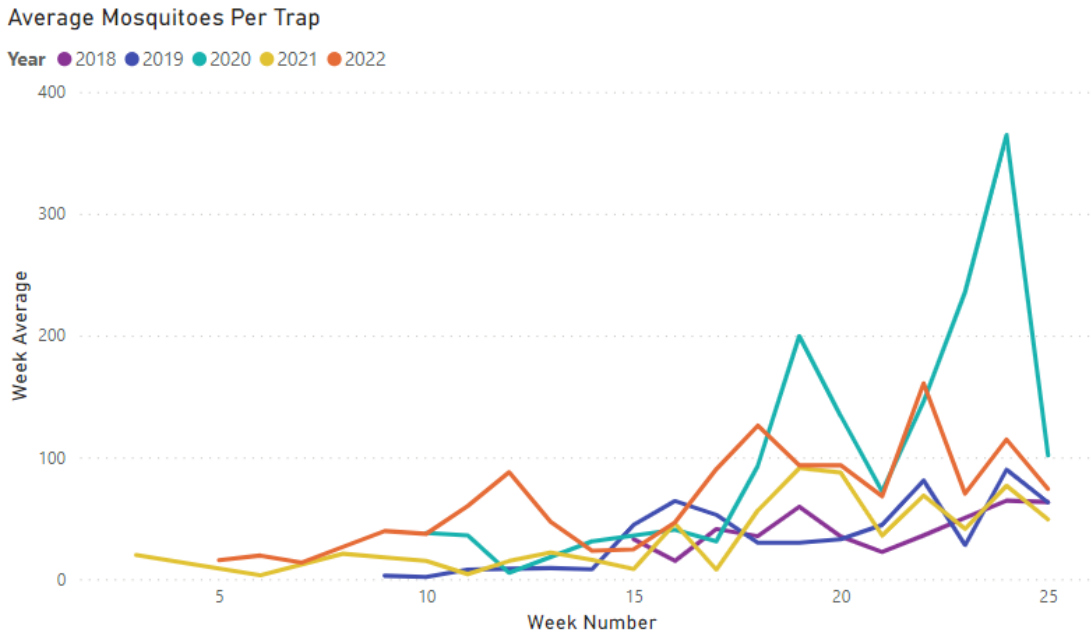


Fig. 1: Average mosquitoes per trap through Week 25 for 2018-2022.

### San Gabriel Valley Mosquito and Vector Control District

City	Avg Mosq Per Trap
Alhambra	48.8
Altadena	66.9
Arcadia	103.8
Azusa	85.7
Baldwin Park	70.1
Bradbury	48.2
City of Industry	48.4
Claremont	42.4
Covina	59.3
Duarte	83.7
El Monte	67.8
Glendora	37.9
Industry	5.0
Inwindsale	43.6
La Puente	106.9
La Verne	21.9
Monrovia	71.2
Monterey Park	50.7
Pasadena	37.3
Pomona	85.8
Rosemead	38.7
San Dimas	50.7
San Gabriel	90.9
Sierra Madre	17.9
South Pasadena	78.0
Temple City	65.8
Unincorporated LA County (East San Gabriel Neighborhood)	27.5
Unincorporated LA County (Mayflower Village Neighborhood)	65.3
Unincorporated LA County (Vincent Neighborhood)	24.0
Unincorporated LA County (West Puente Valley Neighborhood)	43.8
Walnut	41.1
West Covina	62.7

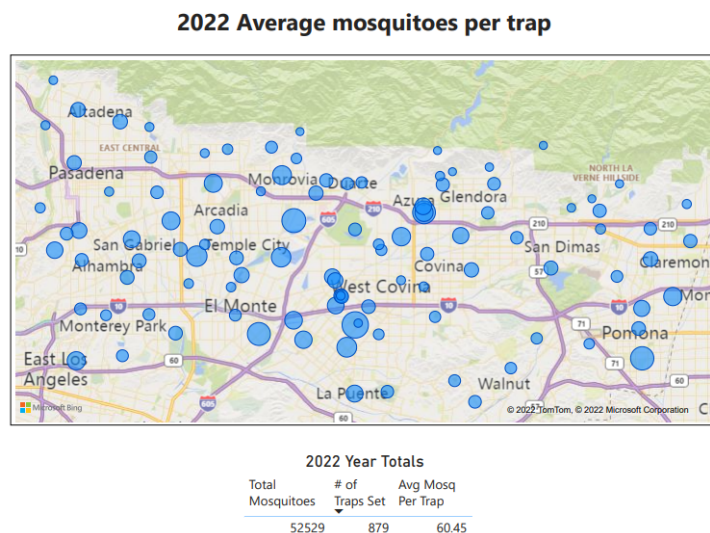


Fig. 2: Average mosquitoes per trap by sampling location and by city/community. The size of the bubbles on the map reflects the relative numbers of mosquitoes caught at each trap.

Black fly trapping continued through June. In Week 23, 11 CO<sub>2</sub> traps (dry ice baited) were set to monitor black fly. 10 of these traps collected between 3-60 black flies per trap, with an average of 22.3 black flies per trap (Fig. 3). One trap (San Dimas Wash North) caught no black flies. In Week 25, only two CO<sub>2</sub> traps were set due to weather, collecting one and three black flies respectively.

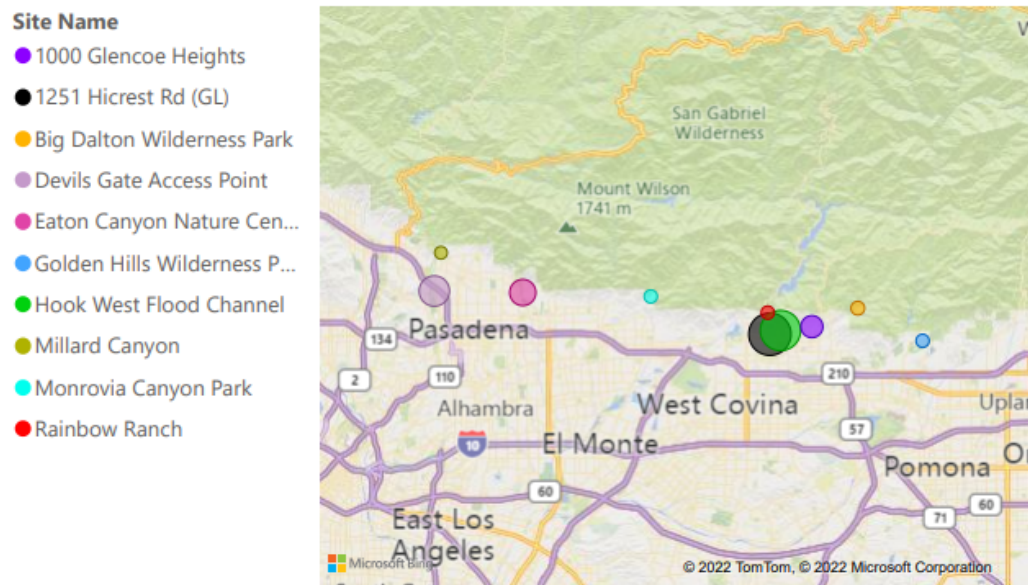


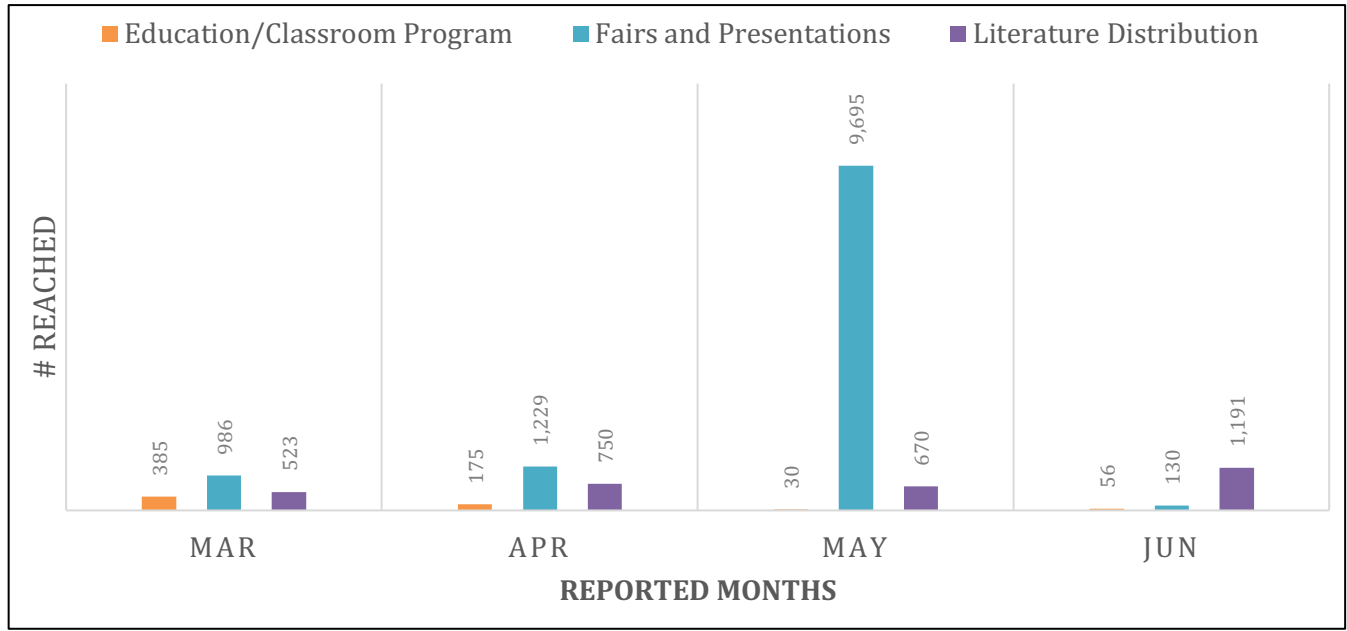
Fig. 3: Black fly trap counts in week 23. All trap locations are shown that were positive for black flies. The size of the bubbles on the map reflects the relative numbers of black fly caught in each trap.

### **Arbovirus Activity**

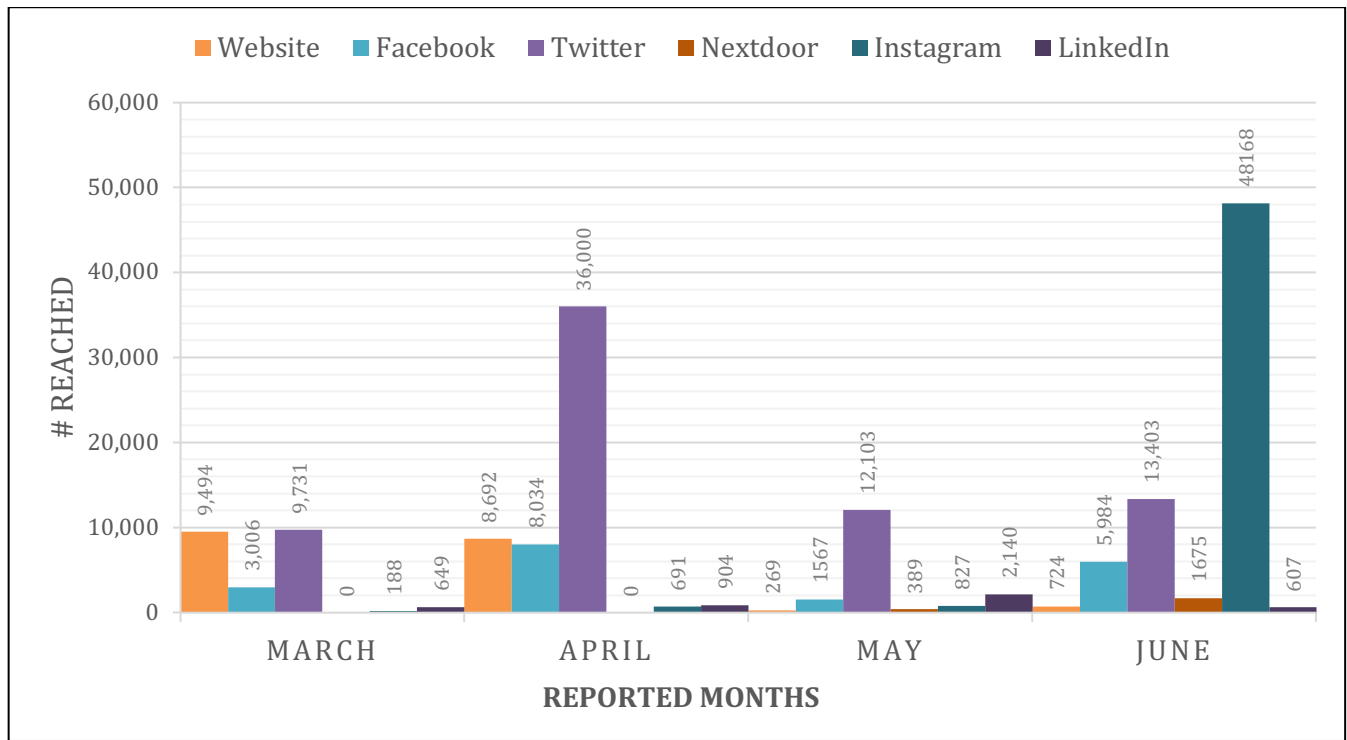
Arbovirus testing of mosquito pools continued throughout June. Week 25 pools were delayed for testing due to weather. In week 24, 36 pools of *Culex quinquefasciatus* females were tested by West Valley MVCD for WNV, WEE, and SLE. One sample from Pasadena came back positive for WNV. All other samples were negative. We have started collecting higher numbers of invasive *Aedes* spp. and will begin testing pools of *Aedes* spp. for *Aedes*-borne arboviruses when enough specimens are collected to test.

**Communications Department**  
 Disease Weeks 22-25 | May 29 – June 25

**Outreach Activities:**



**Digital Activities:**



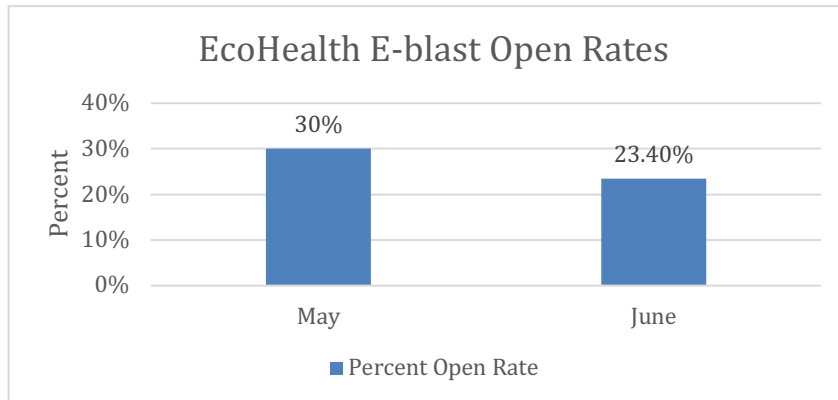
## **Media Activity**

PR Efficiency Yield (Number of published stories/Number of media pitches or interviews): 200%

<b>Media</b>	<b>Activity</b>
South Pasadena Now	West Nile virus confirmed in Pasadena Mosquitoes
Pasadena Now	West Nile virus in Pasadena

## **EcoHealth Vector Education Program**

### 1. Data in Education



### 2. Train-the-Trainer (TTT)

- Teacher Training syllabus was approved by the University of California, Los Angeles (UCLA) for 3 units
- Confirmed guest speakers: Jason Farned, Dr. Kenn Fujioka, Steven Vetrone, Dr. Tracey McNamara, and James Campbell

### 3. Operation Mosquito G.R.I.D.

- Prepared PowerPoint Presentations and Operation Mosquito G.R.I.D. documents
- Drafted Operation Mosquito G.R.I.D. e-blasts for teachers

### 4. Vector Inspector of the Year (VIY)

- Delivered VIY awards and certificates to 17 Clifton Middle School students
- Continued promotion of TTT and Vector Inspector Program (VIP) via emails to teachers, principals, and school district administration
- Prepared Vector Inspector Program (V.I.P.) kits

### 5. Digital Activities

- Published newsletter blog on [www.vectoreducation.org](http://www.vectoreducation.org).
- Refreshed vectoreducation.org webpages to reflect program changes
- June Ecohealth Newsletter e-blast and resume-your-search e-blast

### 6. Partnerships

- Communicated with Steven Valdez from the California Botanic Garden to create a native plant guide

### 7. EcoHealth Materials

- Conducted summer EcoHealth inventory
- Creation of new printable worksheets for young residents

### 8. Supported Girl Scout with planning of her Gold Award project

## **EcoHealth Presentations:**

1. 5/3/22 - Vector Inspector of the Year awards at San Jose Charter Academy

**General Outreach**

1. Advertising
  - a. Digital ads
    - i. Search, websites, and video ads: 91,417 impressions
    - ii. Meta: 3,627
2. Administration
  - a. Ongoing inventory of newly ordered literature and gifted event materials
  - b. Setting up and labeling tablets
3. Blog posts and e-blasts:
  - a. Short Bites Monthly June e-blasts and blog posts
  - b. Begin writing a Bite Back Travelers blog post
  - c. Converted Yellow Booklet Simplified Chinese into Traditional Chinese
4. Bite Back Program
  - a. Aired Bite Back Tour on 6/16/22
  - b. Created a Bite Back Tour recap blog post: Bite-Free Families
5. Social Media
  - a. National Mosquito Control Awareness Week June 19 - 25
  - b. YouTube Shorts: 2,667 views with 6 shorts.
  - c. Instagram Reels: Latest Tip Toss Thursday reels reached over 5,000 views
  - d. Reporting change: Instagram will now be reported using the insights provided by Meta that tracks reach. This gives more insight into how our Instagram is performing by tracking stories views, profile views, and video view.
6. Events/Webinars/trainings
  - a. 6/14 - Reducing Pesticides in Water Systems Specific to Tribal Lands
  - b. 6/26 - Repellent Zone @ La Verne Concerts in the Park

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July 8, 2022

**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,  
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

**SUBJECT: July 1, 2022 District Working Fund Balance**

July 1, 2022 balance:	\$3,986,071.83
May 1 – May 31, 2022 expenditures:	\$ 303,763.23
<b>July 1, 2022 Working Fund Balance:</b>	<b>\$3,682,308.60</b>

**Respectfully Submitted:**



**Jason Farned  
Interim District Manager**

**Treasurer's Report – May 2022**  
**San Gabriel Valley Mosquito and Vector Control District**

The attached Treasurer's Report is for May 2022.

The Total of All Funds Balance is \$5,321,815.83

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.

A handwritten signature in blue ink, appearing to read "Shayla J. Johnson", is written over a horizontal line.

Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District  
Treasurer's Report (based on Balance Sheet Detail Activity Report,  
Period 11, FY 2021-2022 received on June 1, 2022**

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.32%	\$429,289.80	Interest Withdrawal	\$0.00 \$0.00	LAIF Statement (May 2022)	\$429,289.80

Maturity Date: Perpetual  
Interest rate as of May 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.91%	\$3,831,996.14	Interest Sec Mstr 2021-22 2nd pd Red Mstr 2021-22 3rd pd Trust Warrant #720	\$1,249.72 \$610,799.86 \$17,638.24 (\$358,719.28)	ND 24 Per 11 ND 24 Per 11 ND 24 Per 11 ND 24 Per 11	\$4,102,964.68

Maturity Date: Perpetual  
Interest rate as of May 2022

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	1.45%	\$129,112.00	Interest Admin Fees	\$0.00 \$0.00	VCJPA Statement (Mar 2022)	\$129,112.00

Maturity Date: Perpetual  
Interest rate as of January 2022

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-May 2022 Sweep Trust Warrant #720 US Bank Rebate VCJPA-accident Misc	(\$719,908.83) \$358,264.27 \$358,719.28 \$611.33 \$2,075.95 \$238.00	CB Statement May 2022	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$485,221.98	Deb Activity-May 2022 Deposit	(\$358,264.27) \$333,491.64	CB Statement May 2022	\$460,449.35

<b>Total Beginning Balance</b>	<b>\$5,075,619.92</b>		<b>Total End Balance</b>	<b>\$5,321,815.83</b>
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San Gabriel Valley Mosquito and Vector Control District  
District Manager's Report

Date: July 8, 2022

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Annual Review and Approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments**

Exhibit(s): Exhibit 7A

Background

Article XIII outlines the District's investment program, including the responsibilities of the Board of Trustees, investment authority and guidelines, prioritizing investment criteria, appropriate investment instruments, and the rules for sale of investments.

Section 7 – Investment Policy Revision states that the Investment Policy shall be reviewed and adopted annually by the Board of Trustees.

The current document (Exhibit 7A) was last revised in 2018 and is presented to the Board of Trustees for annual review and approval.

Committee Recommendation

The Finance and Audit Committee reviewed Exhibit 7A on June 22, 2022, and recommends approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.

Manager's Recommendation:

The Interim District Manager recommends approval of Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.

Financial Impact

Investments carry inherent risk, as well as potential future gains. Therefore, significant positive and/or negative financial impacts are possible.

Board of Trustees Action:

- Board Action Required: If the Board concurs, following the public discussion by members of this item, the appropriate action is to approve Resolution 94-02, Fiscal Policies, Article XIII, Investments, as presented.
- Alternative Board Action: If after discussion by members of this item, the Board may choose to deny the approval and direct staff on amendments to the policy language.

Submitted by:



Jason Farned  
Interim District Manager

**ARTICLE XIII**  
**INVESTMENTS**  
**(Revised Dec 14, 2018)**

**SECTION 1. Purpose**

The Board of Trustees of the San Gabriel Valley Mosquito and Vector Control District has a fiduciary responsibility to maximize the use of public funds entrusted to its care, manage those monies wisely and prudently, and protect those monies from financial catastrophes.

The objective of the District's investment program shall be to maintain a level of investment of all temporary idle funds as near 100% as possible, with due consideration given to safety, liquidity, yield, and cash flow requirements.

**SECTION 2. Investment Authority and Guidelines**

- A. District funds not required for foreseeable near term expenditures shall be designated for a long term use and shall be fully invested or deposited to maximize investment returns. Section 53601 of the Government Code provides authorization for investment of funds of local agencies.
- B. The District's Treasurer shall invest funds of the District under the prudent person rule (Civil Code §2261 et seq.) exercising judgment and care as it deems wise or expedient as allowable under current legislation of the State of California and other imposed legal restrictions.
- C. All District investments shall conform to the restrictions set forth in Section 53601 of the Government Code. The District's Treasurer shall utilize only those eligible investment instruments set forth below under Section 4, Allowable Investment Instruments.
- D. The Finance Committee shall serve as an oversight Committee to recommend investment instruments to the District Treasurer and review investment performance.
- E. No investment shall be made to mature for a period greater than two (2) years except for notes, bonds or other obligations of a state or federal governmental entity unless otherwise provided for in Government Code §53601. No more than fifty percent (50%) of the District's funds shall be

kept in one institution except the Los Angeles County Pooled Investment Fund and Local Agency Investment Fund. Certificates of Deposit at any financial institution shall not exceed \$250,000.

Any funds identified in the monthly report as necessary to meet expenditure requirements for the next six months shall be kept in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund. If sufficient funds are not available in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund to meet expenditure requirements for the next six months, then investments shall be sold pursuant to Section 5., below, for cash flow purposes and deposited in the Local Agency Investment Fund or the Los Angeles County Pooled Investment Fund.

- F. The District's Treasurer shall report monthly to the Board of Trustees the type of investments, issuers, date of purchase and maturity, dollar amount invested, yield, and current market value for all securities, investments, and moneys held by the District that are not held by a local agency or the State of California Local Agency Investment Fund and source of valuation. The monthly report shall state compliance of the portfolio with the adopted investment policy or the manner in which the portfolio is not in compliance, and shall include a statement denoting the ability of the District to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may, not be available. The District's Treasurer shall sign the monthly report as the preparer of the report.
- G. District investments in the Local Agency Investment Fund and Los Angeles County Pooled Investment Fund shall be reported monthly by providing the Board of Trustees with the most recent statement received by the District from these institutions. The fair market value of pool investments shall be calculated based on the total value of the pool and reported on the monthly reports.
- H. The Finance Committee, which shall be chaired by the District's Treasurer, shall meet quarterly to review all types of investments, issuers, date of purchase and maturity, dollar amount invested, yield, and current market value for all securities to ensure safety of District funds.

### **SECTION 3. Criteria for Selecting Investments and the Order of Priority**

- A. **Safety**  
The safety and risk associated with an investment refers to the potential

loss of principal, accrued interest, or a combination of these. The District's Treasurer shall employ investment instruments which are considered very safe.

**B. Liquidity**

Liquidity refers to the ability to convert investment holds to cash immediately with a minimal loss of principal or accrued interest. The District's Treasurer shall only invest those funds which are not required within a 12 month period from date of investment. For the purpose of this section, investments in the Los Angeles County Pooled Investment Fund and the Local Agency Investment Fund are considered liquid and funds invested are available upon demand with no or minimal loss of principal or accrued interest.

**C. Yield**

Yield is the dollar earnings the investment provides. The yield of the investment shall be considered after the fundamental requirements of safety and liquidity have been met.

**D. Maturity**

Projected cash flow requirements shall be the primary factor used in determining investment maturity terms. Yield consideration shall be the secondary factor used in determining maturity terms, with the expectation that longer maturity periods will generally yield greater returns on investments.

#### **SECTION 4. Allowable Investment Instruments**

The following are allowable investment instruments as provided for in Section 53601 of the Government Code and are the only investments specifically allowable as authorized investments for the District.

**A. County Treasurer Accounts**

All service charge and benefit assessment revenue shall be collected by the Los Angeles County Treasurer and shall be deposited into the Los Angeles County Treasury for use by the District. The Board of Trustees may rely on the County Treasurer to invest all surplus funds.

**B. Local Agency Investment Fund**

The Local Agency Investment Fund is managed by the Treasurer's Office, State of California. The total investment may not exceed the maximum allowed by the State.



**C. Negotiable Certificates of Deposit**

Negotiable Certificates of Deposit shall be made only with financial institutions which are fully insured by the Federal Deposit Insurance Corporation or the Federal Savings & Loan Insurance Corporation and issued by a nationally or state-chartered bank or a state or federal savings and loan association. The amount of deposit in any one institution shall not exceed the insured amount or 30% of surplus funds, which ever is less.

**D. United States Treasury Notes, Bonds, Bills or Certificate of Indebtedness**

Investments may be made in United States Treasury notes, bonds, bills, or certificates of indebtedness having the full faith and credit of the federal government pledged for the payment of principle and interest.

**E. Federally Sponsored Credit Agency Securities**

Investments may be made in the debt securities of the following U.S. Government sponsored corporation agencies:

Banks for cooperatives, federal land banks, federal intermediate credit banks, federal home loan banks

Federal Home Loan Bank Board

Tennessee Valley Authority

Obligations, participation, or other instruments of or issued by or fully guaranteed as to the principal and interest by the Federal National Mortgage Association

Guaranteed portions of Small Business Administration notes

Other instruments issued by a federal agency or a United States government-sponsored enterprise.

**F. California State and Municipal bonds**

Investments may be made in instruments issued by the State of California and its municipalities with consideration given to dates of maturity, yield, and whether such bonds are insured.

**G. Medium-Term Notes**

Investments may be made in medium-term notes of a maximum of five years maturity issued by corporations organized and operating within the United States or by depository institutions licensed by the United States or any State operating within the United States. Notes eligible for investment shall be rated in a rating category of "A" or its equivalent or better by a nationally recognized service. Purchase of medium term notes may not exceed thirty percent (30%) of the

District's surplus money.

**H. CalTRUST – Short to Medium Term Fund**

Investments may be made in this voluntary, local government, joint investment pool with a multi-billion dollar asset portfolio. Oversight is provided by a Board of Trustees and investment funds are managed by a contracted CalTRUST Asset Management Institution. All CalTRUST funds are in compliance with the California investment guidelines for public agencies.

**I. 115 Trust – GASB 45 Compliant IRS approved 115 OPEB Trust**

Funds may be deposited in this Trust in accordance with Section 115 of the Internal Revenue Code (IRC), an irrevocable trust (115 Trust) through which eligible California public agency employers may prefund their future annual pension contributions. A 115 Trust may be administered by the California Public Employees Retirement System (CalPERS) or through a private market.

Only those instruments listed above are allowable. The purchase of “derivatives” such as inverse floaters, dual index floaters, or inverse securities which produce higher than market rates of interest at purchase date (when interest rates are low) but have the possibility of producing low or no coupon rates as market interest rates rise through the life of the investment are strictly prohibited.

**SECTION 5. Sale of Investments**

Although the District invests with the intent to hold investments to maturity, sale of investments may be required prior to maturity.

- A. Investments may be sold prior to maturity for cash flow purposes.
- B. Losses on a sale before maturity are acceptable if the earnings from the reinvested proceeds will exceed the income that would have been generated by the old investment considering any capital loss of foregone interest on the original investment.
- C. Sale of investments prior to maturity must be authorized by the Finance Committee.

**SECTION 6. Safekeeping**

All broker-dealers shall be pre-qualified by completing a broker-dealer questionnaire provided by the District. All broker-dealers doing business with the District shall be required to read and acknowledge in writing that they have read and understood the investment policy. Investment transactions with a broker-dealer shall be conducted on a delivery versus payment method with the District's third party custodian.

Securities shall be delivered and held in third party safe-keeping by the District's bank. Local agency funds, under the direction of a trustee, will be held in the name of the District with the trustee executing investment transactions as directed by the Finance Committee.

### **SECTION 7. Investment Policy Revision**

This Investment Policy shall be reviewed and adopted annually by the Board of Trustees for relevance to ensure that all investments made are in compliance with state and local codes and laws and are consistent with current financial trends.