



San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
September 11, 2020 – 7:00 a.m.
1145 N. Azusa Canyon Road, West Covina, CA 91790

IMPORTANT NOTICE REGARDING COVID-19 AND TELECONFERENCED MEETINGS:

Based on the mandates by the Governor in Executive Order 33-20 and the Los Angeles County Public Health Department "Safer at Home" declaration to minimize the spread of the coronavirus, please note the following changes to the District's ordinary meeting procedures:

- The District offices are not open to the public at this time. (See District's Administrative Declaration of Local Emergency)
- The meeting will be conducted via teleconference using Zoom. (See Executive Order 29-20)
- All members of the public seeking to observe and/or to address the local legislative body may participate in the meeting telephonically or otherwise electronically in the manner described below.

HOW TO OBSERVE THE MEETING:

Telephone: Listen to the meeting live by calling Zoom at (669) 900-6833. Enter the Meeting ID# 658 616 453 followed by the pound (#) key. More phone numbers can be found on Zoom's website at <https://zoom.us/u/acKGc2g5eB> if the line is busy.

Computer: Watch the live streaming of the meeting from a computer by navigating to <https://zoom.us/j/658616453> using a computer with internet access that meets Zoom's system requirements (see <https://support.zoom.us/hc/en-us/articles/201362023-System-Requirements-for-PC-Mac-and-Linux>)

Mobile: Log in through the Zoom mobile app on a smartphone and enter Meeting ID# 658 616 453.

HOW TO SUBMIT PUBLIC COMMENTS:

Before the Meeting: Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. If you would like your comment to be read aloud at the meeting (not to exceed three minutes at staff's cadence), prominently write "Read Aloud at Meeting" at the top of the email. All comments received before 5:00 AM the day of the meeting will be included as an agenda supplement on the District's website under the relevant meeting date and provided to

the Trustees at the meeting. Comments received after this time will be treated as contemporaneous comments.

Contemporaneous Comments: During the meeting, the Board President or designee will announce the opportunity to make public comments and identify the cut off time for submission. A short recess (generally less than 10 minutes) will take place during the time public comment is open to allow the comments to be collected. Please email your comments to district@sgvmosquito.org, write "Public Comment" in the subject line. In the body of the email, include the agenda item number and title, as well as your comments. Once the public comment period is closed, all comments timely received will be read aloud at the meeting (not to exceed three minutes at staff's cadence). Comments received after the close of the public comment period will be added to the record after the meeting.

1. Call to order

2. Pledge of Allegiance and Roll Call Attendance

3. Opportunity for Public Comment on Non-Agenda Items

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the Agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.

4. Consent Calendar

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

4.1. List of Claims for the month of August 2020*

4.2. Budget Status Report for August 2020*

4.3. Minutes of Board of Trustees Meeting August 2020*

4.4. Operations Report August 2020*

4.5. Surveillance Report August 2020*

4.6. Communications Report August 2020*

4.7. July 2020 Monthly Treasurer Report / District Working Balance for September 2020*

5. Consider Southern California Mosquito and Vector Control Districts Mutual Aid Agreement* (EXHIBIT 5A)
(Board President, Becky Shevlin)(Approve/Deny)

6. Announcement of Trustees Term Ending December 31, 2020
(Board President, Becky Shevlin)

Emmett Badar	John Capoccia
Juli Costanzo	Manuel Garcia
Catherine Marcucci	Charles Myers
Joseph Rocha	Tim Sandoval
Stephen Sham	Cynthia Sternquist
Allen Wu	

7. Announcement of Ad Hoc Legal Counsel Committee Members
(Board President, Becky Shevlin)

Julie Costanzo	Richard Barakat
Becky Shevlin	Jamie Bissner
Corey Calaycay	

8. Committee Reports

8.1 Public Information Committee Report of August 18, 2020*
(Committee Chair, Elyse Rasmussen)

8.2 Executive Committee Report of August 27, 2020
(Committee Chair, Becky Shevlin)

9. District Administration
(District Manager, Jared Dever)

10. Trustee Reports

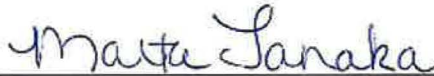
11. New Business

12. Adjournment

CERTIFICATE OF POSTING

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2). Persons requesting a disability related modification or accommodation in order to participate in the meeting should contact the San Gabriel Valley Mosquito and Vector Control District at (626-814-9466) during regular business hours, at least twenty-four hours prior to the time of the meeting.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public inspection in the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during normal business hours.



Marta Tanaka
Clerk of the Board, San Gabriel Valley MVCD
Board of Trustees

Notice to the Public

It is the intention of the San Gabriel Valley Mosquito and Vector Control District (District) to comply with the Americans With Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the District will attempt to accommodate you in every reasonable manner.

Please contact the Clerk of the Board at (626) 814-9466. Assisted listening devices are available at the meeting for individuals with hearing impairments. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)

SAN GABRIEL VALLEY MVCD
Claims List
August 7, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	08/07/2020	AMERICAN FIDELITY AKA FLEX ACCOUNT ADM	6070 FLEX PREMIUMS (Flex Premiums)	433.32
			6070 FLEX PREMIUMS (Flex Premiums)	150.00
2077089			6070 FLEX PREMIUMS (Flex Premiums)	275.00
			6070 FLEX PREMIUMS (Flex Premiums)	150.00
				<u>1,008.32</u>
EFT	08/07/2020	FIDELITY SECURITY LIFE INSURANCE CO.	6070 Vision Premiums (Vision Premiums)	12.30
			6070 Vision Premiums (Vision Premiums)	57.67
164435969			6070 Vision Premiums (Vision Premiums)	285.06
			6070 Vision Premiums (Vision Premiums)	84.86
			6070 Vision Premiums (Vision Premiums)	57.67
				<u>497.56</u>
EFT	08/07/2020	LINCOLN FINANCIAL GROUP	6065 GROUP TERM LIFE	370.58
			6070 Dental premiums - Cafeter	425.60
			6065 GROUP TERM LIFE	9.12
				<u>805.30</u>
EFT	08/07/2020	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	120.42
				<u>120.42</u>
PR of 8/6/20				
EFT	08/07/2020	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	664.15
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,421.63
PR of 8/6/20			6200 RETIREMENT - CLASSIC (Employer Contribu	1,578.06
			6200 RETIREMENT - CLASSIC (Employer Contribu	360.27
			6200 Employer Cont - PEPRA (Employer Contributi	139.30
			6200 Employer Cont - PEPRA (Employer Contributi	2,747.42
			6200 Employer Cont - PEPRA (Employer Contributi	998.08
			6200 Employer Cont - PEPRA (Employer Contributi	1,078.22
			6200 Employer Cont - PEPRA (Employer Contributi	561.53
				<u>9,548.66</u>

SAN GABRIEL VALLEY MVCD
Claims List
August 7, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17402	08/07/2020	AIRGAS USA, LLC	6302 Supplies, Safety	1,263.00
			6302 Supplies, Safety	197.23
9103270720				<u>1,460.23</u>
17403	08/07/2020	ATHENS SERVICES	6040 Refuse Disposal (Refuse Disposal)	260.09
			6040 Refuse Disposal (Refuse Disposal)	260.09
8703325, 8836182				<u>520.18</u>
17404	08/07/2020	AZUSA LIGHT & WATER	6343 Meter # 99172930 (Account # 303-0190.300)	76.87
			6343 Meter # 99172930 (Account # 303-0190.300)	169.78
303-0190.300			6343 Meter # 45169724 (Account # 303-0191.300 (48.21
				<u>294.86</u>
17405	08/07/2020	CALOLYMPIC SAFETY	6280 SUPPLIES, OPERATIONS	205.02
			6280 SUPPLIES, OPERATIONS	271.65
386851	08/03/2020		6280 SUPPLIES, OPERATIONS	86.76
			6280 SUPPLIES, OPERATIONS	56.40
			6280 SUPPLIES, OPERATIONS	146.16
387138			6280 SUPPLIES, OPERATIONS	37.35
				<u>803.34</u>
17406	08/07/2020	CHEVRON	6262 Fuel for Trucks (Fuel for Trucks)	6,542.87
				<u>6,542.87</u>
66862846				
17407	08/07/2020	ENVIRONMENT CONTROL	6040 Building Maintenance	1,299.00
				<u>1,299.00</u>
8822-411				

SAN GABRIEL VALLEY MVCD
Claims List
August 7, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17408	08/07/2020	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	94.51
			6260 SUPPLIES, MECHANICAL	98.67
2961,2969,2980,2986			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	99.31
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	995.65
				<u>1,448.04</u>
17409	08/07/2020	FORESTRY SUPPLIERS, INC.	6334 BOOTS	299.90
			6334 BOOTS	149.95
749242-00			6334 BOOTS	79.95
			6334 BOOTS	239.85
			6334 BOOTS	60.00
				<u>829.65</u>
17410	08/07/2020	GAMLA MODEL MAKERS	6305 EDUCATION PROGRAM SUPPLIES	2,500.00
				<u>2,500.00</u>
4691				
17411	08/07/2020	HOME DEPOT	6044 MAINTENANCE, GROUNDS	35.21
			6280 SUPPLIES, OPERATIONS	26.37
Acct ending 4710			6040 Building Maintenance	3.56
			6040 Building Maintenance	10.54
			6040 Building Maintenance	19.68
			6040 Building Maintenance	64.46
			6040 Building Maintenance	17.61
				<u>177.43</u>

10:50 AM
08/25/20

SAN GABRIEL VALLEY MVCD
Claims List
August 7, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17412	08/07/2020	LLOYD JOHNSON	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 7/10/20				
17413	08/07/2020	LOS ANGELES COUNTY FIRE DEPT	6075 FEES & ASSESSMENTS	851.00
			6075 FEES & ASSESSMENTS	454.00
IN0328277			6075 FEES & ASSESSMENTS	49.00
				<u>1,354.00</u>
17414	08/07/2020	MEGA DISTRIBUTION	6260 SUPPLIES, MECHANICAL	306.58
				<u>306.58</u>
MD-2707				
17415	08/07/2020	OFFICE & ERGONOMIC SOLUTIONS INC	8000 CAPITAL OUTLAY (Capital Outlay)	3,684.20
				<u>3,684.20</u>
21507				
17416	08/07/2020	OFFICE DEPOT	6270 OFFICE SUPPLIES	83.14
				<u>83.14</u>
106048927001				
17417	08/07/2020	PRAXAIR DISTRIBUTION	6250 LABORATORY SUPPLIES	132.72
				<u>132.72</u>
98141912				
17418	08/07/2020	SOUTHERN CALIFORNIA EDISON	6340 UTILITIES - ELECTRIC	3,992.01
				<u>3,992.01</u>
2-03-760-7223				
17419	08/07/2020	STREAMLINE	6037 WEBSITE AND EMAIL SERVICE	200.00
				<u>200.00</u>

Item 4.1

SAN GABRIEL VALLEY MVCD

Claims List

August 7, 2020

Num	Date	Name	Item	Original Amount
106284				
17420	08/07/2020	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	775.00
			6046 PROFESSIONAL SERVICES - IT	855.00
SVC-A20204			6046 PROFESSIONAL SERVICES - IT	620.00
				<u>2,250.00</u>
17421	08/07/2020	ULINE	6040 Building Maintenance	292.00
			6040 Building Maintenance	74.71
122166492				<u>366.71</u>
17422	08/07/2020	US BANK	6270 OFFICE SUPPLIES	27.09
			6232 REGISTRATION - SEMINARS (REGISTRATI	25.00
Alba	08/01/2020		6232 REGISTRATION - SEMINARS (REGISTRATI	25.00
			6270 OFFICE SUPPLIES	11.00
			6035 COMPUTER HARDWARE	42.98
			6035 COMPUTER HARDWARE	9.84
			6036 COMPUTER SOFTWARE	50.00
			6036 COMPUTER SOFTWARE	41.65
Dever	08/01/2020		6035 COMPUTER HARDWARE	158.00
			6036 COMPUTER SOFTWARE	299.00
			6036 COMPUTER SOFTWARE	229.00
			6003 ADVERTISING	55.36
Farned	08/01/2020		6037 WEBSITE AND EMAIL SERVICE	4.99
Sun	08/01/2020		6232 SEMINARS AND MEETINGS	102.50
			6185 POSTAGE	11.17
			6076 EVENT PARTICIPATION FEES	99.00
			6036 COMPUTER SOFTWARE	149.90
			6036 COMPUTER SOFTWARE	149.90
			6003 ADVERTISING	2,500.00
			6232 REGISTRATION - SEMINARS (REGISTRATI	25.00

**SAN GABRIEL VALLEY MVCD
Claims List
August 7, 2020**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6260 SUPPLIES, MECHANICAL	15.42
Tanaka	08/01/2020		6333 BRANDED CLOTHING	30.60
Van Der Heyden	08/01/2020		6251 ARBOVIRUS TESTING SUPPLIES	14.22
Doyle	08/01/2020		6333 BRANDED CLOTHING	67.75
			6250 LABORATORY SUPPLIES	556.78
			6250 LABORATORY SUPPLIES	128.65
			6281 MOSQUITO FISH SUPPLIES	113.28
			6251 ARBOVIRUS TESTING SUPPLIES	201.82
			6250 LABORATORY SUPPLIES	46.36
			6250 LABORATORY SUPPLIES	48.12
			6250 LABORATORY SUPPLIES	46.64
			6333 BRANDED CLOTHING	153.77
			6333 BRANDED CLOTHING	34.30
			6333 BRANDED CLOTHING	35.70
				<u>5,509.77</u>
17423	08/07/2020	VECTORBORNE DISEASE	6330 TRAINING, CEU'S	296.00
				<u>296.00</u>
08-5422-22201				
17424	08/07/2020	WEST VALLEY MVCD	6251 ARBOVIRUS TESTING SUPPLIES	2,580.00
				<u>2,580.00</u>
2597				
		Total Accounts Payable for August 7, 2020		48,710.99

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
EFT	08/20/2020	CAL PERS	6070 Med premiums - Cafeteria (Medical premiums)	981.24
			6070 Med premiums - Cafeteria (Medical premiums)	4,541.23
100000016144569			6070 Med premiums - Cafeteria (Medical premiums)	4,952.09
			6070 Med premiums - Cafeteria (Medical premiums)	2,386.64
			6072 MEDICAL PREMIUM-Retired EE (Medical pre	417.00
			6070 ADMIN FEE (Admin fee)	44.61
				<u>13,322.81</u>
EFT	08/20/2020	NATIONWIDE RETIREMENT	6066 457 CONTRIBUTION	120.42
				<u>120.42</u>
PR of 8/20/2020				
EFT	08/20/2020	PERS	6200 RETIREMENT - CLASSIC (Employer Contribu	664.15
			6200 RETIREMENT - CLASSIC (Employer Contribu	1,421.63
PR of 8/20/20			6200 RETIREMENT - CLASSIC (Employer Contribu	1,578.06
			6200 RETIREMENT - CLASSIC (Employer Contribu	360.27
			6200 Employer Cont - PEPRA (Employer Contributi	139.30
			6200 Employer Cont - PEPRA (Employer Contributi	2,747.42
			6200 Employer Cont - PEPRA (Employer Contributi	998.08
			6200 Employer Cont - PEPRA (Employer Contributi	1,078.22
			6200 Employer Cont - PEPRA (Employer Contributi	561.53
				<u>9,548.66</u>
EFT	08/20/2020	PRINCIPAL DENTAL	6070 Dental premiums - Cafeter	2,632.75
				<u>2,632.75</u>
1085590-100001				
EFT	08/20/2020	TEXAS LIFE INSURANCE COMPANY	6070 Premiums, life - Cafeter (Voluntary Insurance	334.12
				<u>334.12</u>
SM09BT20200816001				

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17425	08/20/2020	ALL AMERICAN ELECTRIC	6040 Building Maintenance	125.00
			6040 Building Maintenance	2,268.25
6520, 6521				2,393.25
17426	08/20/2020	ALLEN WU	6030 BOARD EXPENSES	100.00
				100.00
BM of 8/14/2020				
17427	08/20/2020	AMAZON.COM	6035 COMPUTER HARDWARE	70.47
			6250 LABORATORY SUPPLIES	40.50
533987776955			6270 OFFICE SUPPLIES	29.01
			6270 OFFICE SUPPLIES	50.46
			6280 SUPPLIES, OPERATIONS	65.70
			6270 OFFICE SUPPLIES	70.02
			6040 Building Maintenance	283.20
			6280 SUPPLIES, OPERATIONS	685.52
			6280 SUPPLIES, OPERATIONS	368.82
			6280 SUPPLIES, OPERATIONS	404.50
			6270 OFFICE SUPPLIES	89.86
			6040 Building Maintenance	7.99
			6270 OFFICE SUPPLIES	31.73
			6040 Building Maintenance	54.32
			6280 SUPPLIES, OPERATIONS	45.98
			6270 OFFICE SUPPLIES	20.40
				2,318.48
17428	08/20/2020	ARAMARK UNIFORM SERVICES INC.	6332 Uniforms (Uniforms)	355.64

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
1451385483			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	110.40
			6332 Uniforms (Uniforms)	244.88
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	110.40
			6332 Uniforms (Uniforms)	244.88
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	110.40
			6332 Uniforms (Uniforms)	225.50
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	110.40
			6332 Uniforms (Uniforms)	248.05
			6040 Mats, Towels (Mats, Towels, Lockers, etc.)	110.40
			<u>1,870.95</u>	
17429	08/20/2020	BECKY A. SHEVLIN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/2020				
17430	08/20/2020	CALOLYMPIC SAFETY	6280 SUPPLIES, OPERATIONS	645.00
			6280 SUPPLIES, OPERATIONS	83.56
387318				<u>728.56</u>
17431	08/20/2020	CATHERINE MARCUCCI	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/2020				
17432	08/20/2020	CHARLES MYERS	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/200				
17433	08/20/2020	COUNTY OF LOS ANGELES	6075 FEES & ASSESSMENTS	1,503.24
				<u>1,503.24</u>
FY 2020-2021				

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17434	08/20/2020	CYNTHIA STERNQUIST	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17435	08/20/2020	CYPRESS HEATING & AIR CONDITIONING	6042 EQUIPMENT MAINTENANCE	359.15
				<u>359.15</u>
17436	08/20/2020	DAN HOLLOWAY	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17437	08/20/2020	ELYSE RASMUSSEN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17438	08/20/2020	EMMETT G. BADAR	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17439	08/20/2020	ENTERPRISE	6090 Automobile	2,490.00
				<u>2,490.00</u>
2655				
17440	08/20/2020	FLEET SOLUTIONS CENTER	6260 SUPPLIES, MECHANICAL	99.31
			6260 SUPPLIES, MECHANICAL	146.71
see list			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	57.50
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	110.33
			6260 SUPPLIES, MECHANICAL	79.95
			6260 SUPPLIES, MECHANICAL	69.95
				<u>963.50</u>

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17441	08/20/2020	GLENDORA PLUMBING & HEATING	6343 Meter # 45169724 (Account # 303-0191.300 (116.00
				<u>116.00</u>
78299				
17442	08/20/2020	HAROLD J. BISSNER III	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17443	08/20/2020	HENRY M. MORGAN	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17444	08/20/2020	HOME DEPOT	6040 Building Maintenance	115.22
			6260 SUPPLIES, MECHANICAL	24.53
Acct ending in 4710			6260 SUPPLIES, MECHANICAL	30.58
			6250 LABORATORY SUPPLIES	72.50
			6040 Building Maintenance	10.96
			6250 LABORATORY SUPPLIES	5.48
			6040 Building Maintenance	26.98
			6251 ARBOVIRUS TESTING SUPPLIES	47.45
			6281 MOSQUITO FISH SUPPLIES	15.25
			6250 LABORATORY SUPPLIES	21.99
			6040 Building Maintenance	16.81
			6251 ARBOVIRUS TESTING SUPPLIES	47.45
				<u>435.20</u>
17445	08/20/2020	IMS REFRIGERATION INC.	6042 EQUIPMENT MAINTENANCE	132.50
				<u>132.50</u>
48278				

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
17446	08/20/2020	JERRY VELASCO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 8/14/20				
17447	08/20/2020	JOHN CAPOCCIA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 8/14/20				
17448	08/20/2020	JOSEPH LEON	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 8/14/2020				
17449	08/20/2020	JOSEPH ROCHA	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 8/14/20				
17450	08/20/2020	JULI COSTANZO	6030 BOARD EXPENSES	<u>100.00</u> 100.00
BM of 8/14/20				
17451	08/20/2020	LLOYD JOHNSON	6030 BOARD EXPENSES	<u>149.50</u> 149.50
BM of 8/14/20				
17452	08/20/2020	LOZANO SMITH, LLP	6130 Profess Serv rendered (Professional Services	<u>3,277.00</u> 3,277.00
17453	08/20/2020	MARGARET E. FINLAY	6030 BOARD EXPENSES	<u>100.00</u> 100.00

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
BM of 8/14/20				
17454	08/20/2020	MARINA KHUBESRIAN, MD	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17455	08/20/2020	MEGA DISTRIBUTION	6260 SUPPLIES, MECHANICAL	810.30
				<u>810.30</u>
MD2708				
17456	08/20/2020	OFFICE DEPOT	6270 OFFICE SUPPLIES	26.90
				<u>26.90</u>
107737483001				
17457	08/20/2020	OUTLOOK NEWSPAPERS	6003 ADVERTISING	2,811.00
				<u>2,811.00</u>
8/13 & 8/20 Ads				
17458	08/20/2020	RED WING SHOE STORE	6334 BOOTS	123.17
				<u>123.17</u>
J. Kim				
17459	08/20/2020	RICHARD BARAKAT	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17460	08/20/2020	ROGER CHANDLER	6030 BOARD EXPENSES	100.00
				<u>100.00</u>
BM of 8/14/20				
17461	08/20/2020	SANDRA ARMENTA	6030 BOARD EXPENSES	100.00
				<u>100.00</u>

SAN GABRIEL VALLEY MVCD
Claims List
August 20, 2020

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
				100.00
BM of 8/14/20				
17462	08/20/2020	SOCALGAS	6341 Utilities (Acc # 057 518 2100 9 Acc # 059 61E	97.90
			6341 Utilities (Acc # 057 518 2100 9 Acc # 059 61E	24.46
057-518-2100-9				<u>122.36</u>
17463	08/20/2020	STAPLES CREDIT PLAN	6270 OFFICE SUPPLIES	159.38
2582151951				<u>159.38</u>
17464	08/20/2020	STEPHEN SHAM	6030 BOARD EXPENSES	100.00
BM of 8/14/20				<u>100.00</u>
17465	08/20/2020	SYNTECH GROUP INC.	6046 PROFESSIONAL SERVICES - IT	775.00
			6046 PROFESSIONAL SERVICES - IT	855.00
SVC-509			6046 PROFESSIONAL SERVICES - IT	620.00
				<u>2,250.00</u>
17466	08/20/2020	TIM SANDOVAL	6030 BOARD EXPENSES	100.00
BM of 8/14/20				<u>100.00</u>
17467	08/20/2020	TPx COMMUNICATIONS	6315 Monthly Internet Charges (Monthly Internet Ch	2,135.26
Aug-Sep				<u>2,135.26</u>
17468	08/20/2020	ULINE	6270 OFFICE SUPPLIES	60.33
122849309				<u>60.33</u>
17469	08/20/2020	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Fiek	1,896.99

SAN GABRIEL VALLEY MVCD

**Claims List
August 20, 2020**

<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Item</u>	<u>Original Amount</u>
			6312 Monthly District Field Ph (Monthly District Fiel	1,234.07
9860436554	08/10/2020			3,131.06
17470	08/20/2020	WELLS FARGO VENDOR FIN SERV	6073 EQUIPMENT CANON (Canon Graphics Equip	1,500.16
5011400815				1,500.16
17471	08/20/2020	WEX/CHEVRON	6262 Fuel for Trucks (Fuel for Trucks)	6,542.87
66862846				6,542.87
17472	08/20/2020	VERIZON WIRELESS	6312 Monthly District Field Ph (Monthly District Fiel	488.87
272560553-03, 02	08/10/2020		6312 Monthly District Field Ph (Monthly District Fiel	736.14
				1,225.01
Accounts Payable for August 20, 2020				65,793.89
Total Accounts Payable for August 2020				114,504.88
Total Payroll for August 2020				239,460.60
see attached				
Total Claims List for August 2020				353,965.48

**San Gabriel Valley MVCD
Payroll for August 2020**

Department	August 6, 2020	August 20, 2020	TOTAL
EXECUTIVE	9,014.40	9,023.76	18,038.16
ADMINISTRATION	12,057.02	11,845.56	23,902.58
OPERATIONS	50,061.57	49,915.55	99,977.12
SURVEILLANCE	16,146.07	16,246.07	32,392.14
COMMUNICATIONS	14,005.32	14,122.95	28,128.27
SEASONAL WORKERS	<u>10,337.86</u>	<u>10,345.56</u>	<u>20,683.42</u>
Gross Payroll	111,622.24	111,499.45	223,121.69
Employer Taxes	2,442.02	2,288.52	4,730.54
Car Allowance	500.00	-	500.00
Employee Benefit-Med	<u>5,513.75</u>	<u>5,594.62</u>	<u>11,108.37</u>
TOTAL PAYROLL	120,078.01	119,382.59	239,460.60

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 17% of Year Completed
 August 31, 2020

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
PERSONNEL EXPENSES						
Salaries, Exempt	45,356.12	98,221.93	605,545.00	507,323.07	16.22	
Salaries - Non Exempt	148,925.63	279,036.50	1,915,927.00	1,636,890.50	14.56	
Salaries - Overtime	143.89	312.97	14,500.00	14,187.03	2.16	
Salaries - Vacation	4,071.55	7,229.83	84,149.00	76,919.17	8.59	
Salaries-Holiday	0.00	7,465.77	109,279.00	101,813.23	6.83	
Salaries, Sick Pay	4,386.41	7,290.31	87,127.00	79,836.69	8.37	
Salaries, Part-time - XH	20,438.09	39,810.46	197,580.00	157,769.54	20.15	
Management Car Allowance	500.00	1,000.00	6,000.00	5,000.00	16.67	
Cafeteria Benefit	28,712.53	77,542.51	364,800.00	287,257.49	21.26	
Hlth Benefits, Ret Emps	417.00	3,620.84	26,000.00	22,379.16	13.93	
Employer, 457 Contribution	240.84	481.68	3,150.00	2,668.32	0.00	
Medicare	3,342.01	6,624.28	45,790.00	39,165.72	14.47	
Retirement - Classic	8,048.22	16,023.02	223,650.00	207,626.98	7.16	
Retirement - Pepra	11,049.10	22,009.76	295,800.00	273,790.24	7.44	
Retirement - Classic-Unfunded Liability	0.00	146,402.00	151,439.00	5,037.00	96.67	One time fee
Retirement - Pepra-Unfunded Liability	0.00	8,065.00	8,342.00	277.00	96.68	One time fee
Social Security	383.75	735.67	8,170.00	7,434.33	9.00	
Group Term Life Ins	379.70	747.34	4,300.00	3,552.66	17.38	
Tuition Reimbursement	0.00	0.00	4,000.00	4,000.00	0.00	
Insurance, unemployment	1,688.11	138.36	25,000.00	24,861.64	0.55	
Post Retirement Benefits	0.00	0.00	0.00	0.00	0.00	
TOTAL PERSONNEL EXPENSES	278,082.95	722,758.23	4,180,548.00	3,457,789.77	17.29	
OPERATING EXPENSES						
Event Participation Fees	99.00	99.00	4,000.00	3,901.00	2.48	
Arbovirus Testing Supplies	2,890.94	2,932.16	26,000.00	23,067.84	11.28	
Branded Clothing	322.12	422.44	8,600.00	8,177.56	4.91	
Boots	952.82	1,112.17	4,500.00	3,387.83	24.71	Waders for Techs
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	0.00	2,000.00	2,000.00	0.00	
Awards	0.00	0.00	3,000.00	3,000.00	0.00	

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 17% of Year Completed
 August 31, 2020

Advertising	5,366.36	5,366.36	30,000.00	24,633.64	17.89	
Bank Charges	1,026.70	2,259.10	15,000.00	12,740.90	15.06	
Board expenses	2,449.50	4,649.50	38,000.00	33,350.50	12.24	
Computer Hardware	281.29	281.29	42,500.00	42,218.71	0.66	
Computer Software	919.45	10,674.23	61,000.00	50,325.77	17.50	
Website/Email Service	204.99	2,792.99	5,700.00	2,907.01	49.00	Annual service
Facility maintenance	5,698.01	11,285.26	40,000.00	28,714.74	28.21	Electrical work, alarm service
Maintenance, equipment	491.65	621.99	4,000.00	3,378.01	15.55	
Maintenance, grounds	35.21	35.21	10,000.00	9,964.79	0.35	
Lease Equipment	1,500.16	3,000.32	21,000.00	17,999.68	14.29	
Fees & Assessments	2,857.24	2,857.24	4,300.00	1,442.76	66.45	LAFCO Fees
Hiring expenses	0.00	0.00	4,000.00	4,000.00	0.00	
VCJPA General Fund	0.00	7,517.00	9,248.00	1,731.00	81.28	One time fee
Insurance, liability	0.00	84,115.00	79,056.00	(5,059.00)	106.40	One time fee
Workers Comp Insurance	0.00	114,515.00	114,890.00	375.00	99.67	One time fee
Automobile Insurance	0.00	2,257.00	2,257.00	0.00	100.00	One time fee
Other Insurance	0.00	1,397.61	3,500.00	2,102.39	39.93	Bus travel, crime, cyber premiums
Insurance, property	0.00	6,143.00	6,423.00	280.00	95.64	One time fee
Legal	3,277.00	3,277.00	25,000.00	21,723.00	13.11	
Memberships	0.00	11,798.00	28,000.00	16,202.00	42.14	MVCAC, Cal Chamber
Miscellaneous expenses	0.00	246.75	3,500.00	3,253.25	7.05	
Postage	11.17	1,248.28	6,700.00	5,451.72	18.63	
Accounting Services, Auditor	0.00	12,528.50	22,000.00	9,471.50	56.95	Progress payments-auditor
Professional Services , Other	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Services-IT	4,500.00	4,500.00	50,000.00	45,500.00	9.00	
Printing & Reproduction	0.00	0.00	16,500.00	16,500.00	0.00	
Research	0.00	0.00	500.00	500.00	0.00	
Seminars and meetings	177.50	177.50	47,600.00	47,422.50	0.37	
Supplies, Surveillance	1,099.74	1,140.36	10,000.00	8,859.64	11.40	
Supplies, Vehicle Maintenance	3,588.19	5,975.93	60,000.00	54,024.07	9.96	
Supplies, Gasoline	13,216.09	13,216.09	65,000.00	51,783.91	20.33	Seasonal crew added expense
Supplies, Office	632.42	632.42	11,600.00	10,967.58	5.45	
Supplies, Mosquito Fish	128.51	128.51	5,000.00	4,871.49	2.57	
Supplies, Operations	3,128.79	3,128.79	15,000.00	11,871.21	20.86	Equipment for Technicians
Supplies, Pesticides	0.00	51,245.61	75,000.00	23,754.39	68.33	Pesticides for season

SGVMVCD
 Comparative YTD Actual to Full Year Budget
 Current Period 17% of Year Completed
 August 31, 2020

Supplies, Communications	0.00	0.00	10,000.00	10,000.00	0.00	
Supplies, Education Program	2,500.00	2,500.00	14,000.00	11,500.00	17.86	
Supplies, Safety	1,460.23	1,725.59	20,000.00	18,274.41	8.63	
Supplies, Media Production	0.00	0.00	6,000.00	6,000.00	0.00	
Benefit Assesment Admin Cost	0.00	0.00	118,000.00	118,000.00	0.00	
Communications, field	4,356.07	7,634.80	42,000.00	34,365.20	18.18	
Telephone, Internet	998.30	1,996.60	14,000.00	12,003.40	14.26	Increase in fees
Telephone , Office	2,273.92	2,273.92	15,500.00	13,226.08	14.67	
Training , CEU's	296.00	296.00	6,000.00	5,704.00	4.93	
Uniforms and clothing	1,318.95	1,318.95	12,000.00	10,681.05	10.99	
Utilities, Electric	3,992.01	3,992.01	30,000.00	26,007.99	13.31	
Utilities, Natural Gas	122.36	254.22	3,100.00	2,845.78	8.20	
Utilities, Water	410.86	410.86	2,200.00	1,789.14	18.68	
Automobile Lease	4,980.00	4,980.00	30,000.00	25,020.00	16.60	
Surveillance, Aerial	0.00	0.00	25,500.00	25,500.00	0.00	
TOTAL OPERATING EXPENSES	77,563.55	400,960.56	1,332,674.00	931,713.44	30.09	
TOTAL EXPENSES	355,646.50	1,123,718.79	5,513,222.00	4,389,503.21	20.38	
CAPITAL OUTLAY EXPENSES						
Capital Outlay	3,684.20	110,584.53	242,000.00	131,415.47	45.70	
TOTAL CAPITAL EXPENSES	3,684.20	110,584.53	242,000.00	131,415.47	45.70	
RESERVES						
Reserve, Public Health Em	0.00	0.00	1,326,200.00	1,326,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	459,849.00	459,849.00	0.00	
Reserve, Pension Liability	0.00	0.00	200,258.00	200,258.00	0.00	
Reserve, Building/Facilities	0.00	0.00	49,000.00	49,000.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	0.00	0.00	0.00	
TOTAL RESERVES	0.00	0.00	2,035,307.00	2,035,307.00	0.00	

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District
Board of Trustees Meeting
1145 N. Azusa Canyon Road, West Covina, CA 91790
August 14, 2020**

TRUSTEES ATTENDING

Stephen Sham (Alhambra)
Roger Chandler (Arcadia)
Joseph Rocha (Azusa)
Rick Barakat (Bradbury)
Henry Morgan (Covina)
Margaret Finlay (Duarte)
Jerry Velasco (El Monte)
Charles Myers (Glendora)
Catherine Marcucci (Industry)
Dan Holloway (La Puente)
Elyse Rasmussen (La Verne)
Jamie Bissner (Los Angeles Co.)
Becky Shevlin (Monrovia)
Joseph Leon (Monterey Park)
Rachel Janbek (Pasadena)
Tim Sandoval (Pomona)
Sandra Armenta (Rosemead)
Emmett Badar (San Dimas)
Juli Costanzo (San Gabriel)
John Capoccia (Sierra Madre)
Marina Khubesrian (So. Pasadena)
Cynthia Sternquist (Temple City)
Allen Wu (Walnut)
Lloyd Johnson (West Covina)

TRUSTEES ABSENT

Manuel Lozano (Baldwin Park)
Corey Calaycay (Claremont)
Manuel Garcia (Irwindale)

STAFF PRESENT

Jared Dever
Rose Alba
Jason Farned
Levy Sun
Melissa Doyle
Marta Tanaka

GUESTS PRESENT

Cathy MacLeod, MacLeod and Watts
Representative

1. Call to Order

The meeting was called to order at 7:00 a.m.

2. Pledge of Allegiance and Silent Roll Call

Trustee Sandra Armenta led the Pledge of Allegiance, and Roll Call Attendance was taken.

3. Opportunity for Public Comment on Non-Agenda Items

None

4. Consent Calendar

A motion made by Vice President Tim Sandoval and seconded by Trustee Jerry Velasco to approve the Consent Calendar was approved.

5. Presentation: Ada Eez Reveal

Communications Director Levy Sun revealed the new Ada Eez costume, an educational tool used to teach students and residents about the established local population of Aedes mosquitoes in Los Angeles County. Sun stated the new costume is less constricting and will allow more air flow and prevent overheating and has sturdier construction to prevent damage in addition to being a more accurate representation of *aedes* mosquito species.

6. Distribution of Template Pool Maintenance Ordinance for Consideration of Municipal Adoption

Board President Becky Shevlin reported that the template was emailed to trustees to share with cities.

District Manager Jared Dever stated that the proposed ordinance has received good response with five cities in consideration of adoption. Dever encouraged board members to continue promoting the ordinance to assist the district with the most problematic out of service swimming pool owners.

Trustee John Capoccia requested that district staff track which cities adopt the ordinance.

7. Review of Actuarial Valuation of Other Post-Employment Benefit Programs as of June 30, 2019, Development of OPEB Prefunding Levels and GASB 75

Cathy MacLeod reviewed highlights and findings of the actuarial report and advised that due to additional reporting requirements of future medical premium contributions versus projected medical expenses, additional OPEB fund contributions will need to be considered.

Finance and Audit Committee Chair Joseph Leon reported that after a lengthy meeting, the committee concluded that the district needs to determine how to fund the projected gap.

District Manager Jared Dever reported on two directions given to staff at the conclusion of the Finance and Audit Committee meeting;

- Examine the FY 2020-2021 Annual Budget to determine if any cost savings exist to contribute towards prefunding of OPEB obligations.
- Propose a benefit assessment increase to address deficiencies and cover future costs.

Dever concluded that he will examine all options and bring the information back to board at a future meeting.

8. Consider Amendment to Personnel and Salary Resolution 92-11, Article XXII, Section 7 – Telecommuting/Remote Work

A motion made by Trustee Joseph Leon and seconded by Trustee Margaret Finlay to adopt the Amendment, with added language allowing the District Manager authority to supersede the qualifications stated in the policy in the event of a declared emergency or stay at home orders from state or county health officials, was approved.

9. Consider Candidates for Los Angeles Local Agency Formation Commission (LAFCO) Independent Special District Alternate

A motion made by Trustee John Capoccia and seconded by Trustee Emmett Badar to vote for Candidate Dan Medina for Los Angeles Local Agency Formation Commission Independent Special District Alternate was approved.

10. Selection of Ad Hoc Legal Counsel Committee

District Manager Jared Dever reported that the Request for Proposal for Legal Counsel closes today. Dever stated the time obligation for committee members is approximately eight to ten hours for packet reviews, and two committee meetings to complete the selection process.

Board President Becky Shevlin advised that this committee needs five members and requested volunteers. Shevlin stated that this will be brought back to the Board in October.

11. Committee Reports

11.1. Personnel and Policy Committee Meeting of July 21, 2020

Committee Chair Richard Barakat reported that the committee discussed the District Manager's contract and that no action was taken.

12. District Administration

District Manager Jared Dever thanked the cities that have adopted the out of service swimming pool ordinance and affirmed that the district will work closely with cities on non-compliant residents.

Dever further stated that the San Gabriel Valley has detected several West Nile virus positive mosquito samples that triggered enhanced neighborhood outreach and increased inspections and treatment efforts by staff. Dever advised that Los Angeles

County Public Health reported the first human fatality in 2020 from West Nile virus in August.

13. Trustee Reports

14. New Business

None

15. Adjournment

The meeting was adjourned at 8:22 a.m.

Operations Department
Disease Weeks [32-35] | [August 2 – August 29, 2020]

Chemical Usage:

Larvicides/Pupicides					
Method of Action	Target	Amount		Area Treated	
Larvicide Oils (Surface Film)					
Suffocation	Mosquitoes	3.93	gal.	35844	sq.ft.
Insect Growth Regulators (IGR's)					
Inhibits metamorphosis	Mosquitoes	23.55	lbs.	310179	sq.ft.
Bacterials					
Ingestion, toxicant	Mosquitoes	2.71	gal.	1382825	sq.ft.
Ingestion, toxicant	Mosquitoes	92.87	lbs.	2818497	sq.ft.
Ingestion, toxicant	Black flies	8.97	gal.	2488	m ³
Biologicals					
Mosquito fish	Mosquitoes	341	ea.	1553	sq.ft.

Zone Specialists:

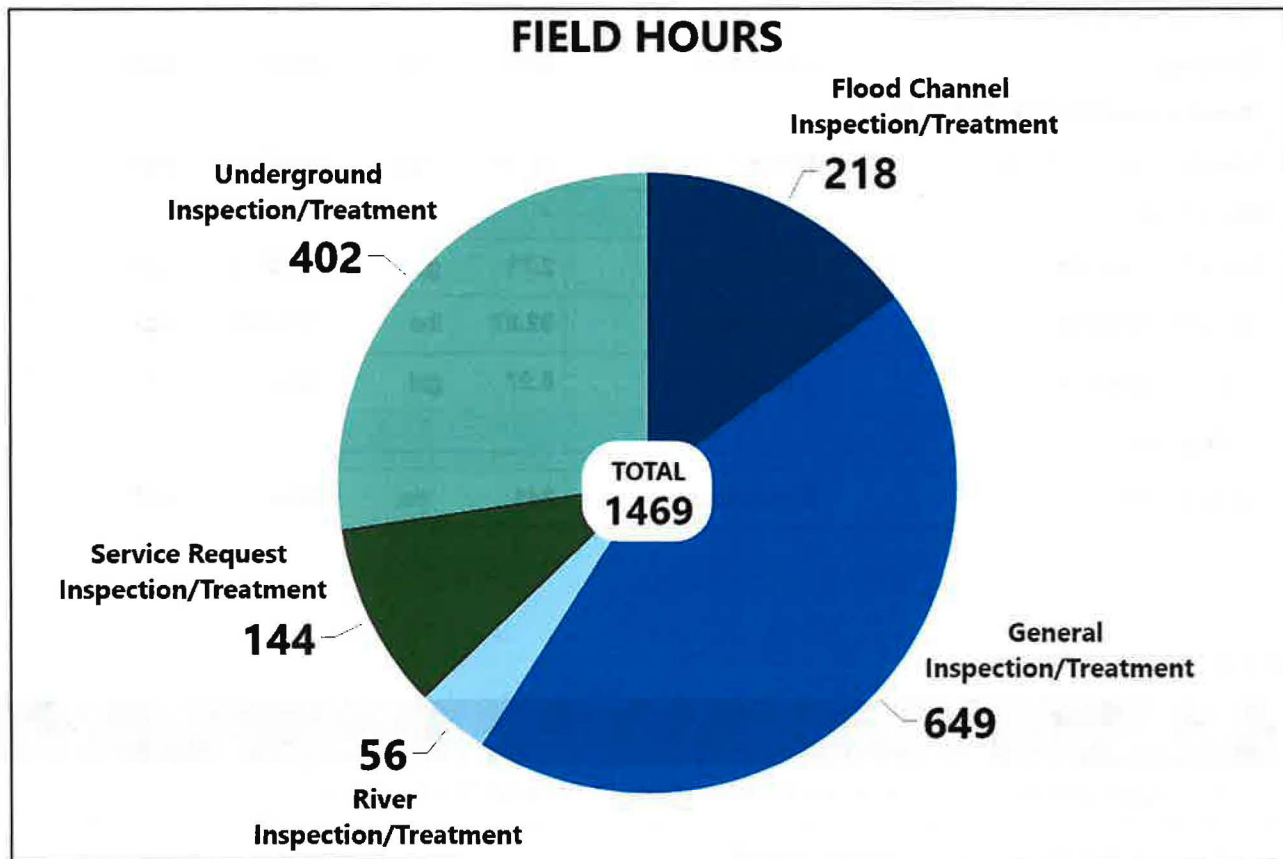
Zone	Specialist	Cities
1	Marc Mitchell	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Leslie Conner	Altadena, Pasadena
3	Darrin Jones	Arcadia, Sierra Madre, Temple City
4	Jon Halili	Baldwin Park, El Monte, Rosemead
5	Ignacio Ureña	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Marco Gaytan	Industry, La Puente, West Covina
7	Steven Gallegos	Covina, Glendora, San Dimas
8	Hendricks Peña	Claremont, La Verne, Pomona, Walnut

Field Statistics:

3,520
SITES VISITED

290 + 3 %
SERVICE REQUESTS 2019

160 + 6 %
CONSULTATIONS 2019



Operation Summary:

As a result of annual aerial surveillance, the District identified 916 unmaintained swimming pools that appear to be in violation of the California health and safety code. Violation notices have been sent to each property, and as of the end of August the District has confirmed compliance in 698 cases. The District will attempt to contact outstanding violators in one more round of notification before city code enforcements are notified and/or inspection warrants are requested.

The District is accepting and responding to all types of service requests. A strict no-contact response protocol has been implemented to allow for safe and effective property inspections, consultations, and neighborhood canvassing efforts. In August, the operations department saw a 6% increase over 2019 in consultation demand and 3% increase in overall service requests. Most service requests are a result of biting nuisance created by invasive *Aedes* mosquitoes. The development of new procedures and programs as a response to COVID-19 has been a priority of the District to maintain the support services that residents rely on.

Surveillance Department
 Disease Weeks [32 - 35] | [August 2 – August 29, 2020]

Insect Surveillance Activities

The Surveillance Department set traps weekly for mosquitoes and biweekly for black fly. The department has implemented a system of rotating the trapping locations. This strategy provides detailed information regarding the species present and population density for any given area in the District. The map below indicates the locations trapped and the size of the colored circles indicate the level of mosquito activity.

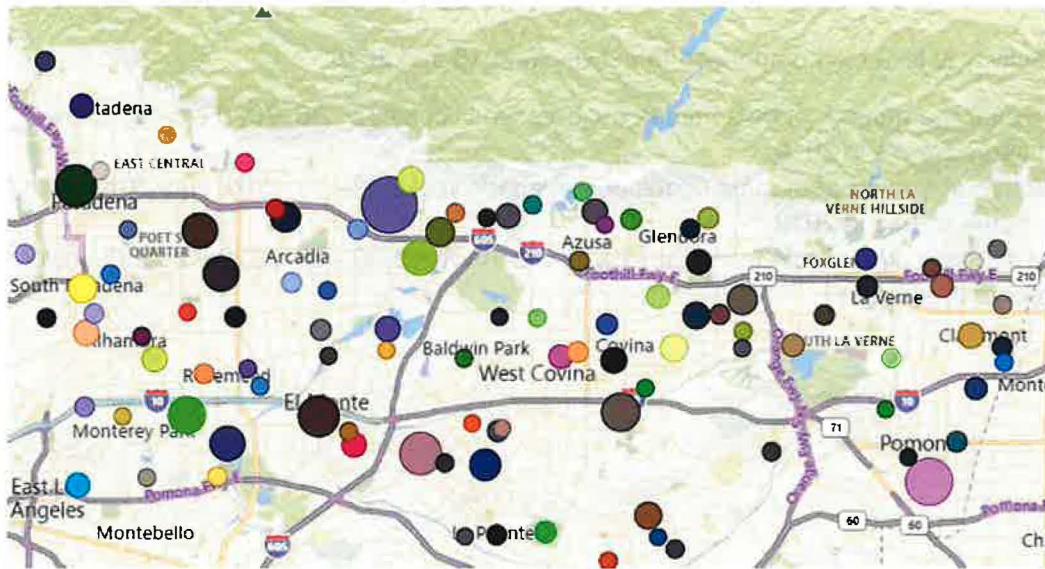


Figure 1 Mosquito Activity in the San Gabriel Valley Weeks 32 - 35

San Gabriel Valley Mosquito Activity

Mosquito activity was low overall during weeks 32-35. Mosquito traps were placed weekly and 147 mosquito samples were tested for virus. Ten mosquito samples tested positive for West Nile virus and one dead bird tested positive for West Nile virus.

Date of Collection	City	Sample Type	Virus
8/4/2020	West Puente Valley (Unincorporated LA County)	Mosquito	West Nile virus
8/4/2020	La Verne	Bird	West Nile virus
8/5/2020	Rosemead	Mosquito	West Nile virus
8/13/2020	Rosemead	Mosquito	West Nile virus
8/18/2020	Bassett (Unincorporated LA County)	Mosquito	West Nile virus
8/18/2020	Rosemead	Mosquito	West Nile virus
8/25/2020	West Covina	Mosquito	West Nile virus
8/25/2020	Bassett (Unincorporated LA County)	Mosquito	West Nile virus
8/25/2020	Pomona	Mosquito	West Nile virus
8/25/2020	San Gabriel	Mosquito	West Nile virus
8/25/2020	Monrovia	Mosquito	West Nile virus

Aedes mosquito populations will continue to increase through September, with their populations decreasing as temperatures decrease in late October. Overall, the mosquito activity was lower than activity observed since 2018.

Week	Mosquito Activity	2020 Average / Trap
32	Elevated	32
33	Low	11
34	Elevated	33
35	Average	23

Mosquito activity is lower in comparison to activity in 2018 and 2019.

- The average number of mosquitoes observed in Weeks 32 - 35, 2020 was 36% lower than in the same weeks in 2018
- The average number of mosquitoes observed in Weeks 32 - 35, 2020 was 39% lower than in the same weeks in 2019
- The average number of mosquitoes observed in Weeks 32 - 35, 2020 was 29% lower than the three year average

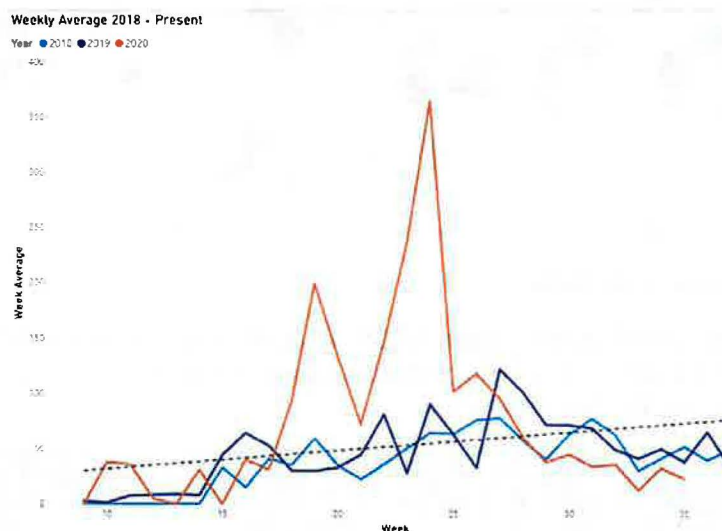


Figure 2 Average Number of Mosquitoes Captured by Week and Year

Arbovirus Activity in California

There have been 35 human cases in California, 5 of these were from Los Angeles county. West Nile virus has been isolated from 142 dead bird collections and 1,420 mosquito samples. In Los Angeles county, 189 samples have tested positive.

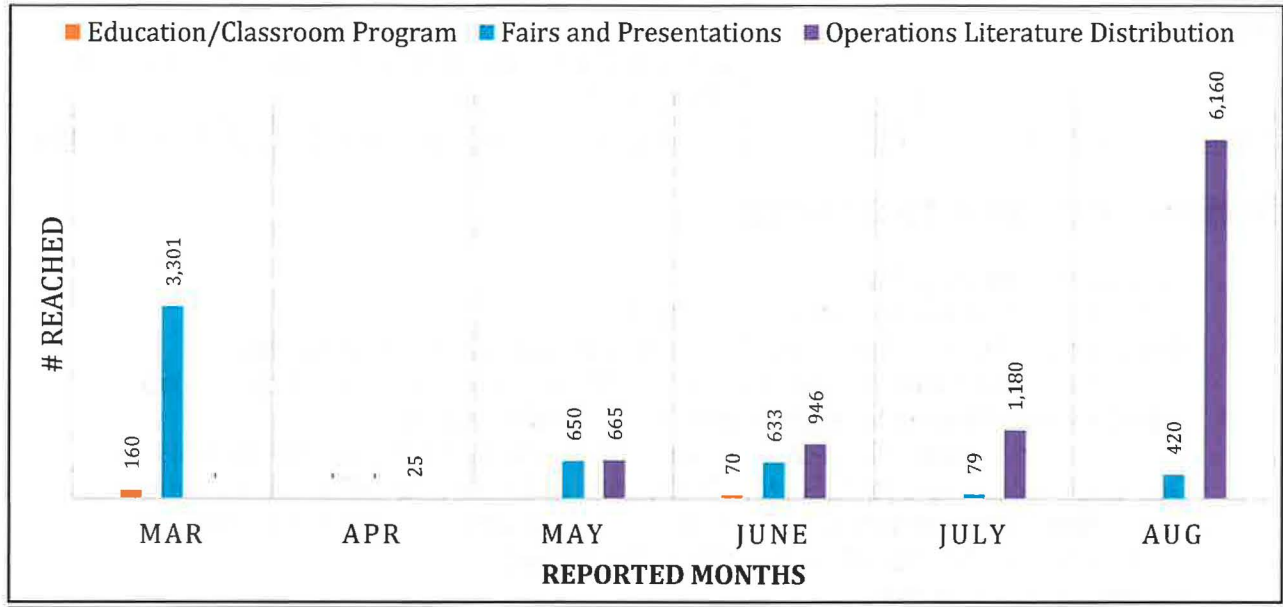
Department News

The department is continuing to work on projects to gain further understanding on the ecology of mosquitoes in the San Gabriel Valley. The department is currently working on several projects that support the District's efforts to control mosquitoes. The current projects include:

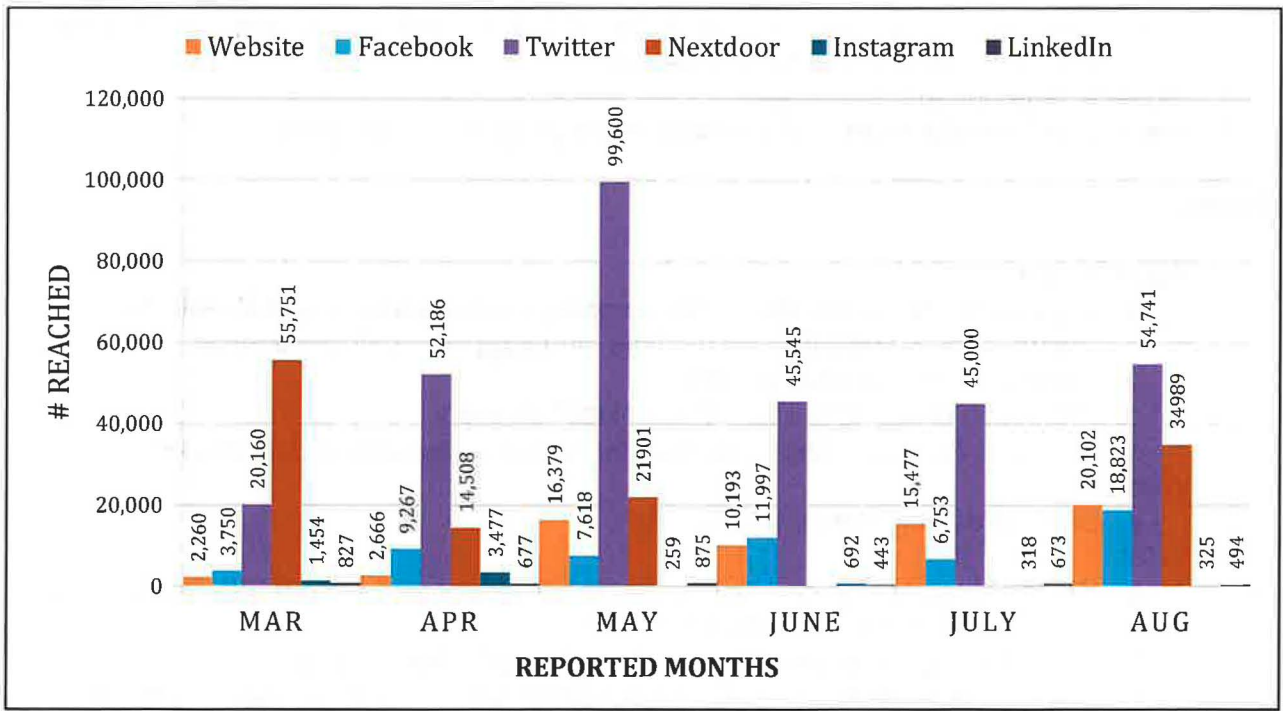
- Quantifying the environmental factors associated with traps that capture high numbers of mosquitoes
- Collaborating with a researcher at the University of Pennsylvania for a population genetics study of *Culex tarsalis*
- Standardizing and improving the placement of ovitraps to aid in the detection of *Aedes* mosquitoes
- Identifying the diversity of bird species surrounding areas that have a history of West Nile virus positive mosquito samples
- Quantifying the role of natural breeding habitats in supporting populations of *Aedes* mosquitoes
- Collaborating with the Communications and Operations department in citizen science projects and the evaluation of control techniques

Communications Department
 Disease Weeks [32-35] | [August 2 – August 29, 2020]

Outreach Activities:



Digital Activities:



E-blast and Media Activities

Name of Activity/Media	Date	Headline
NBC4	8/3	West Nile virus detected in San Gabriel Valley
Pasadena Now	8/4	West Nile Virus Detected In San Gabriel Valley, Officials Urge Pasadenans Practice Mosquito Bite, Breeding Prevention
South Pasadenan	8/4	First West Nile Virus Cases Reported in L.A. County

EcoHealth Vector Education Program

1. Little Larva Learning Time
 - a. Continued online content development
2. Mosquito Intelligence Academy (M.I.A.) K-6 Grades Curriculum Refresh
 - a. Recorded video footage for EcoHealth curriculum videos and online lab
3. Digital Escape Rooms for middle and high school students
 - a. Began transforming escape rooms from Google Forms to live versions
4. Operation Mosquito GRID (Growth Reduction and Insect Identification) development
 - a. New, collaborative citizen science program with Surveillance Department
 - b. Editing video for different parts of the project
5. Virtual Lab development
 - a. Recorded video footage for EcoHealth curriculum videos and online lab
 - b. Explored Padlet.com as a viable platform for virtual lab curriculum
6. Special Projects
 - a. Researched, gathered reference material, and created storyboard for "Journey of the Germ" project and sent to vendor
7. Website development in progress
8. Assessment development of EcoHealth online programs in progress

Design

1. Social Media
 - a. August 20th World Mosquito Day campaign. Collaboration with Puerto Rico Vector Control and focus on multiple language mosquito prevention.
 - b. Weekly West Nile virus update
 - c. Promotion of our "Bite Back Champions" program
 - d. Outreach Assistant Seasonal assisted with assisted with D2D media design
2. Website
 - a. Short Bites blog teaser thumbnails
3. Video
 - a. World Mosquito Day celebrating Ada's birthday, collaborating with Puerto Rico Vector Control and their mosquito Vectorina
 - b. Multi-language bite prevention and source reduction videos
 - c. Pass the Repellent in the style of our Mosquito Intelligence Academy theme
 - d. Mosquito GRID prop preparation and filming

General Outreach

1. Bite Back Program
 - a. Ongoing revamp: automation and improving volunteer experience
 - b. Ongoing revamp Bite Back Program and launch automation emails on Mailchimp
 - c. Block the Bite Property Inspections in South Pasadena and Pasadena
 - d. Finalized and published El Monte Bites Back video in English and Spanish
2. Operations Department Support
 - a. Combined resources with Operations to improve response and education to residents at home in high-risk West Nile virus areas
3. Short Bites website blog development
4. Development of pre-recorded presentations for virtual outreach
5. California Native Plant partnership and content development
6. MVCAC
 - a. Finalizing video of inaccessible storm drain / trash capture devices

Administrative/Trainings

1. Updated department and literature inventory
2. Assist Surveillance on research projects to improve response and control
3. Trainings and Webinars
 - a. 8/9 - Webinar: 9 common mistakes that an email marketer does and how to avoid
 - b. 8/10 - In house social media GIF and tools training
 - c. 8/11 - Webinar: Developing a strategic plan for volunteer engagement confirmation
 - d. 8/12 - Webinar: Returning to K-12 education: using science to keep children, teachers, and staff safe

Treasurer's Report - July 2020
San Gabriel Valley Mosquito and Vector Control District

The attached Treasurer's Report is for July 2020.

The Total of All Funds Balance is \$5,098,915.38

All investments that were made by the District comply with our current investment policy. The District can meet all expenditures for the next six months with funds from the revolving fund, Los Angeles County operating pool, and the LAIF.

I certify that the above statements and attached Treasurer's Report are true and accurate to the best of my knowledge.



Authorized Board of Trustee Member

**San Gabriel Valley Mosquito and Vector Control District
Treasurer's Report (based on Balance Sheet Detail Activity Report,
Period 1, FY 2020-2021 received on August 1, 2020**

Item 4.7

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Local Agency Investment Fund (LAIF)	0.92%	\$1,415,021.60	interest Transfer to Citizens Bank	\$5,163.13 (\$400,000.00)	LAIF Statement (July 2020)	\$1,020,184.73

Maturity Date: Perpetual
Interest rate as of Aug 2020

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Los Angeles County Pool	0.95%	\$3,763,502.53	interest Trust Warrant #698 JVDTF	\$4,572.99 (\$336,362.32) \$31,059.59	ND 24 Per 1 ND 24 Per 1 ND 24 Per 1	\$3,462,772.79

Maturity Date: Perpetual
Interest rate as of June 2020

Investment Vehicle	Yield	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
VCJPA Contingency Fund	2.13%	\$103,441.00	interest	\$1,524.00	VCJPA Statement (June 2020)	\$104,965.00

Maturity Date: Perpetual
Interest rate as of June 2020

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Revolving Fund	\$200,000.00	Deb Activity-July 20 Sweep Trust Warrant #698 Transfer-LAIF Paychex-Void Check	(\$1,380,377.00) \$641,930.80 \$336,362.32 \$400,000.00 \$2,083.88	CB Statement July 2020	\$200,000.00

Investment Vehicle	Beginning Balance	Transaction	Deposit (Withdrawal)	Source	Ending Balance
Citizens Bank Sweep Account	\$481,298.92	Deb Activity-July 2020 Deposit	(\$641,930.80) \$471,624.74	CB Statement July 2020	\$310,992.86

Total Beginning Balance	\$5,963,264.05			Total End Balance	\$5,098,915.38
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September 11, 2020

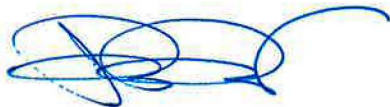
**HONORABLE PRESIDENT AND MEMBERS OF THE BOARD OF TRUSTEES,
SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT**

SUBJECT: September 1, 2020 District Working Fund Balance

September 1, 2020 balance:	\$3,063,608.38
August 1- August 31, 2020 expenditures:	353,965.48

September 1, 2020 Working Fund Balance: \$2,709,642.90

Respectfully Submitted:



**Jared Dever
District Manager**

San Gabriel Valley Mosquito and Vector Control District
District Manager's Report

Date: September 11, 2020

Meeting of: San Gabriel Valley Mosquito and Vector Control District Board of Trustees

Subject: **Consider Southern California Mosquito and Vector Control Districts Mutual Aid Agreement**

Exhibit(s): **EXHIBIT 5A**

Background

The District has been working with mosquito and vector control districts in the Southern California region to draft and implement a *Southern California Mosquito and Vector Control Districts Mutual Aid Agreement (EXHIBIT 5A)*.

The Agreement will provide mutual assurances and support to a district with limited or unavailable resources in the event of a natural or man-made event or emergency. An agency to this Agreement may call upon the signatory Agencies for mutual aid should the need arise for additional equipment, personnel, or other resources, including when a District is unable to combat or abate mosquitoes which may spread disease such as West Nile, Zika, or dengue viruses. The District Manager is authorized to execute the terms of the Agreement and request or offer assistance to supplement vector control services in a regional and cooperative effort.

The Agreement provides the mechanism for Districts to provide or receive personnel, equipment, and vector control products during a time of crisis and addresses reimbursement and nominal overhead expenses. If resources are unavailable, the party may decline to render assistance pursuant to the terms of the Agreement.

The Agreement currently includes the following signatory agencies:

- Greater Los Angeles County Vector Control District
- Coachella Valley Mosquito & Vector Control District
- Northwest Mosquito & Vector Control District
- Orange County Mosquito & Vector Control District
- San Gabriel Valley Mosquito & Vector Control District (Pending Approval)

Manager's Recommendation:

It is recommended that the Board approve the Southern California Mosquito and Vector Control Districts Mutual Aid Agreement.

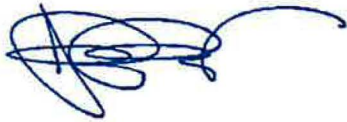
Alternative

Do not approve the Southern California Mosquito and Vector Control Districts Mutual Aid Agreement.

Fiscal Impact

The Agreement has no direct Fiscal Impact. However, if mutual aid is requested from a signatory agency, a schedule of reimbursement for time and materials will be followed to ensure the District is appropriately compensated.

Respectfully submitted,

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke extending to the right.

Jared Dever
District Manager

MUTUAL AID AGREEMENT FOR MOSQUITO AND VECTOR
CONTROL SERVICES

This Agreement is made and entered into by and between the mosquito and vector control agencies of Southern California that are signatory herein, on the ___ day of _____ 2020.

RECITALS

WHEREAS, mosquitoes and other vectors can transmit disease and cause discomfort to humans and other animals;

WHEREAS, the California Legislature has recognized the risks of vector-borne diseases and has provided broad powers in the Mosquito Abatement and Vector Control District Law (hereinafter "Law") set forth in California Health and Safety Code Section 2000 *et seq.*;

WHEREAS, the Act specifically provides the authority to enter into agreements with other public agencies to cooperate and take actions to carry out the purposes of the Act (§2044);

WHEREAS, the mosquitoes and the diseases that are transmitted by those mosquitoes and other vectors cross political boundaries;

WHEREAS, there is a need to have a mutual response agreement between agencies to allow joint efforts, cooperation and mutual assistance;

WHEREAS, a further purpose of this Agreement is to implement mutual response as part of any declaration of emergency that may be declared pursuant to the California Emergency Services Act, (California Government Code Section 8550 *et seq.*);

WHEREAS, the California Joint Powers Act (California Government Code Section 6550 *et seq.*) provides that two or more public agencies may jointly exercise any power common to the contracting parties (§6502); and

WHEREAS, the parties hereto desire to enter into this Agreement to cooperate and mutually assist each other when the need arises to combat mosquitoes and other vectors and to thereby prevent the spread of vector-borne diseases and discomfort.

NOW, THEREFORE, the parties hereto do hereby agree as follows:

1. PURPOSE.

- A. Purpose. The above recitals are adopted herein. A further purpose of this Agreement is to provide a framework for mutual aid and response and protocols that can be readily utilized in time of need.

B. No separate legal entity created. The parties do not intend to create a separate legal entity but to approve a working protocol that can be implemented and executed by administrative staff.

C. Definitions.

- i. Emergency- a natural or man-made event that causes concern with a public agency that is signatory to this Agreement that mosquitoes or other vectors may spread disease or discomfort beyond the area or capabilities that an agency can combat or abate using its own personnel and resources.
- ii. Authorized Official- an officer or employee of a public agency that is signatory to this Agreement that is authorized by the governing body of the public agency or its authorized executive or management officers to request or offer assistance under this Agreement.
- iii. Requesting Agency- the public agency requesting assistance under this Agreement.
- iv. Responding Agency- the agency responding to a request for assistance under this Agreement.
- v. Period of Assistance- the period of time during which a Responding Agency assists the Requesting Agency. The period commences after the request for assistance is received and the Responding Agency agrees to respond. It includes any call-up efforts, mobilization, and coverage arrangements, and includes the portal to portal costs of equipment, personnel and supplies utilized in the response. The period includes the demobilization costs upon return to the Responding Agency.

2. MUTUAL AID REQUEST AND RESPONSE.

A. Authorized Official. Each signatory agency shall designate an Authorized Official, and any alternates, and provide contact information necessary for 24-hour access for the signatory agencies.

B. Requests for Assistance. In the event of an Emergency, an Authorized Official of the Requesting Agency may request mutual aid and assistance from another signatory agency to this Agreement. Requests for assistance can be made orally or in writing. When made orally, the request for personnel, equipment and supplies shall be also transmitted in writing within 72 hours. Requests for assistance shall be made to the Authorized Official(s) of the Responding Agency(ies).

C. Response to a Request for Assistance. After a Responding Agency receives a request for assistance, the Authorized Official of the Responding Agency shall evaluate whether resources are available to respond to the request for assistance. Following the evaluation, the

Authorized Official of the Responding Agency shall inform, as soon as possible, the Requesting Agency whether it is willing and able to respond. If the Responding Agency is willing and able to provide assistance, the Responding Agency shall inform the Requesting Agency, in writing, about the type of available resources and the approximate arrival time of such assistance.

D. Discretion of Responding Agency's Authorized Official. Execution of this Agreement does not create any duty to respond to a request for assistance. When a Responding Agency receives a request for assistance, the Authorized Official shall have absolute discretion as to the availability of resources and willingness to respond. A Responding Agency's Authorized Official's decisions on the availability of resources and willingness to respond shall be a matter of his/her or the Responding Agency's sole discretion.

3. RESPONDING AGENCY PERSONNEL AND RESOURCES.

A. Control.

- i. Generally. Responding Agency personnel and resources shall remain under the direction and control of the Responding Agency. The Requesting Agency's Authorized Official shall coordinate response activities with the designated supervisor(s) of the Responding Agency.
- ii. NIMS or SEMS/Incident Command System. In cases where CAL OES becomes involved in federal or state emergencies, the signatory parties may be required to use the Incident Command System (ICS) as prescribed by the State's Standard Emergency Management System (SEMS) or the National Emergency Management System (NEMS).

B. Communication. The Requesting Agency shall provide the Responding Agency personnel with radio equipment as necessary, or radio frequency information to program existing radio, or other communication protocols in order to facilitate communications.

C. Status. Unless otherwise provided by law, the Responding Agency's officers and employees retain the same privileges, immunities, rights, duties, and benefits as provided in their respective jurisdictions.

D. License and Permits. To the extent permitted by law, Responding Agency personnel who hold licenses, certificates, or permits evidencing professional, mechanical, or other skills shall be allowed to carry out activities and tasks relevant and related to their respective credentials during the specified Period of Assistance.

E. Right to Withdraw. The Responding Agency's Authorized Official retains the right to withdraw some or all of its personnel and/or resources at any time. Notice of intention to withdraw must be communicated to the Requesting Agency's Authorized Official as soon as possible.

4. COST REIMBURSEMENT.

A. Categories of Cost. Unless otherwise mutually agreed in whole or in part, the Requesting Agency shall reimburse the Responding Agency for each of the following categories of costs incurred while providing aid and assistance during the specified Period of Assistance.

- i. Personnel – Responding Agency personnel are to be paid for work completed during a specified Period of Assistance according to the terms provided in their employment contracts or other conditions of employment. The Responding Agency designated supervisor(s) must keep accurate records of work performed by personnel during the specified Period of Assistance. Requesting Agency reimbursement to the Responding Agency must consider all personnel costs, including regular rate of pay as defined by the Fair Labor Standards Act, costs for fringe benefits, and indirect costs (e.g. cellular data usage, meals and travel) and an administrative overhead of 4% on salaries, hourly wages, costs for fringe benefits, and indirect costs. Expenses related to travel, hotel and meals; the parties agree to utilize the United States General Services Administration (GSA) Per Diem Rate structure as established annually on October 1 of each year by the GSA. Current Per Diem rate is located at the following link: <https://www.gsa.gov/travel/plan-book/per-diem-rates>.

Hourly rates for those agencies signatory to this agreement are included as Appendix A and are current as of the date of this agreement. These labor rates do not include the full burdened rate for each job classification and reimbursement shall include the fully burdened hourly rate for each classification providing assistance to the requestor agency at the time of request.

- ii. Equipment – The Requesting Agency shall reimburse the Responding Agency for the use of equipment during a specified Period of Assistance. As a minimum, rates for equipment use must be based on the California Department of Transportation's (CALTRANS) Labor Surcharge and Equipment Rental Rate Book. If a Responding Agency uses rates different from those in the CALTRANS Labor Surcharge and Equipment Rental Rate Book, the Responding Agency must provide such rates in writing to the Requesting Agency prior to supplying resources. Mutual agreement on which rates are used must be reached in writing prior to dispatch of the equipment. Reimbursement for equipment not referenced on the CALTRANS Labor Surcharge and Equipment Rental Rate Book must be developed based on actual recovery of costs, plus 4% administrative overhead.

For equipment not included in the Caltrans Labor Surcharge and Equipment Rental Rate Book, the supplying agency shall provide a list of equipment and hourly rates prior to utilization of equipment. Equipment valued at \$3,500 or more is listed in Appendix A. Equipment valued under \$3,500 shall be assessed

an hourly rate commensurate with the value of the equipment but shall not exceed \$100/hour of use or day.

- iii. **Materials and Supplies** - The Requesting Agency must reimburse the Responding Agency in kind or at actual replacement cost, plus handling charges, for use of expendable or nonreturnable supplies. The Responding Agency must not charge direct fees or rental charges to the Requesting Agency for other supplies and reusable items that are returned to the Responding Agency in a clean, damage-free condition. Reusable supplies that are returned to the Responding Agency with damage must be treated as expendable supplies for purposes of cost reimbursement.

B. **Payment Period.** The Responding Agency must provide an itemized bill to the Requesting Agency for all expenses it incurred as a result of providing assistance under this Agreement. The Responding Agency must send the itemized bill not later than ninety (90) days following the end of the Period of Assistance. The Requesting Agency must pay the bill in full on or before the forty-fifth (45th) day following the billing date. Unpaid bills become delinquent upon the forty-sixth (46th) day following the billing date, and, once delinquent, the bill accrues interest at the rate of prime, as reported by the Wall Street Journal, plus two percent (2%) per annum.

5. DISPUTES.

Any controversy or claim arising out of, or relating to, this Agreement, or the making, performance, or interpretation of it, including, but not limited to, alleged breach of the Agreement, shall be submitted to arbitration in Southern California, under the Arbitration Law of the State of California (California Code of Civil Procedure Section 1280 et seq.). Any court of competent jurisdiction may enter the judgment rendered by the arbitrators as final judgment that is binding on the parties. The arbitration shall be conducted in the county of the responding party.

6. INSURANCE AND INDEMNIFICATION.

Responding Agency and Requesting Agency are authorized self-insured or partially self-insured public entities for purposes of Professional Liability, General Liability, Automobile Liability and Worker's Compensation and warrant that through their respective programs of self-insurance and insurance, they have adequate coverage or resources to protect against liabilities arising out of performance of the terms, conditions or obligations of this Agreement.

Neither Responding Agency nor any officer, employee, agent or volunteer of Responding Agency shall be responsible for any damage or liability arising out of, pertaining to, or relating to any acts or omissions on the part of Requesting Agency or its contractors under or in connection with any work, authority or jurisdiction delegated to and performed by Requesting Agency or its contractors under this Agreement. It is also understood and agreed that, pursuant to Government Code section 895.4, Requesting Agency shall fully

indemnify, defend (with counsel approved by Responding Agency) and hold Responding Agency and its officers, employees, agents, and volunteers harmless from any liability imposed for injury (as defined by Government Code section 810.8) arising out of, pertaining to, or relating to any acts or omissions on the part of Requesting Agency or its contractors under or in connection with any work, authority or jurisdiction delegated to and performed by Requesting Agency or its contractors under this Agreement.

In the event Responding Agency and/or Requesting Agency is found to be comparatively at fault for any claim, action, loss or damage which results from their respective obligations under this Agreement, Responding Agency and/or Requesting Agency shall indemnify the other to the extent of its comparative fault.

Requesting Agency and Responding Agency agree to waive all rights of subrogation against each other. Furthermore, if the Responding Agency or Requesting Agency attempts to seek recovery from the other for Workers' Compensation benefits paid to an employee, the Responding Agency or Requesting Agency agree that any alleged negligence of the employee shall not be construed against the employer of that employee.

7. NOTICE.

A party who becomes aware of a claim or suit that in any way, directly or indirectly, contingently or otherwise, affects or might affect the other party to this Agreement shall provide prompt and timely written notice to the party who may be affected by the suit or claim. Each party reserves the right to participate in the defense of such claims or suits as necessary to protect its own interests.

8. INSURANCE.

The signatory parties shall each maintain insurance coverage that covers activities that it may undertake by virtue of this Agreement. The scope of the insurance coverage must include, at a minimum, coverage for employee faulty treatment or abatement efforts and other negligent acts, errors, or omissions and coverage for meeting the indemnity condition provided in Paragraph 6.

9. WITHDRAWAL.

A party may withdraw from this Agreement by providing written notice of its intent to withdraw to all other parties. Withdrawal takes effect after the Authorized Official receives notice. The indemnification and workers compensation provision shall survive withdrawal.

10. MODIFICATION.

This Agreement may not be modified orally or in any manner other than by an agreement in writing signed by all parties by a person with authority to sign.

11. PROHIBITION ON THIRD PARTIES AND ASSIGNMENT OF RIGHTS/DUTIES.

This Agreement is for the sole benefit of the signatories below and no person or entity may have any rights under this Agreement as a third-party beneficiary. Assignments of benefits and delegations of duties created by this Agreement are prohibited and are without effect.

13. COUNTERPARTS.

This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, and all of which shall constitute one and the same agreement.

14. EFFECTIVE DATE.

This Agreement shall become effective between the signatory parties upon two parties signing. The effective date of subsequent parties' agreements shall be the date of its respective signing.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year first written above.

COACHELLA VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

GREATER LOS ANGELES COUNTY VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

NORTHWEST MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____

SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT

By: _____

Name/Title: _____

Date: _____



San Gabriel Valley Mosquito & Vector Control District
*Providing the highest level of protection from vectors and
 vector-borne diseases in San Gabriel Valley*

NOTICE OF SWIMMING POOL VIOLATION

FIRST NOTICE

Current Resident
 555 Main Street
 Anytown USA, CA 91700

Notice Summary
 Violation Number: SP1905-0101
Immediate Action Required
 Compliance Deadline:

If, after reading, you believe you received this notice in error, please contact the District to update the record: 626-814-9466

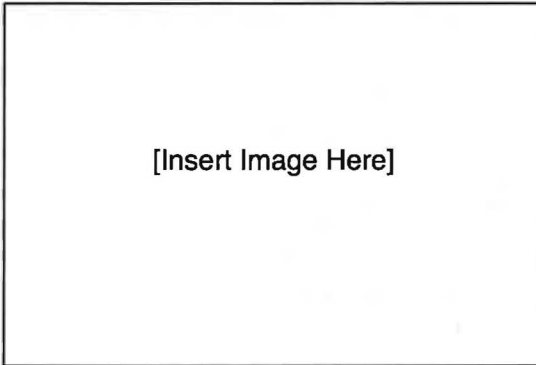
Violation Details

Description	Address	Surveillance Date	Necessary Action
Unmaintained Swimming Pool	555 Main Street Anytown USA, CA 91700	May 03, 2019	Follow instructions below

The San Gabriel Valley Mosquito and Vector Control District has recently conducted aerial surveillance for unmaintained swimming pools within the area the district serves.

Due to the condition of the swimming pool on this property, it has been flagged as a potential habitat for mosquitoes and a risk to public health.

Failure to prevent the breeding of mosquitoes or other vectors of disease may result in fines up to \$1,000 per day in accordance with California Health & Safety Codes sections 2000-2067.



Instructions

Text a photo of your clean pool to clear the violation (See sample photo)

- If the violation is corrected and the swimming pool is *CLEAN and FUNCTIONAL before the compliance deadline, you may send a text confirmation instead of scheduling a property inspection.
- The photo of the clean pool must include the upper portion of this notice in the foreground to provide date, address, and violation number.

The pool and the notice must be visible in the same photo. (See sample photo)



Sample Photo

OR, Contact the District immediately to schedule an inspection and/or discuss alternative options. There is no cost for the inspection.

- If needed repairs and/or maintenance of the swimming pool will take longer than the 14 day compliance deadline, **DO NOT WAIT** to call and schedule an inspection. The District will help control the mosquitoes while the work is being done.

** A CLEAN and FUNCTIONAL pool has a working pump and filtration system, and has a regular chemical treatment schedule. Water must be clear with little to no algae or debris.*

Contact Information

TEXT or Call
 (626) 314-6006

Email
 swimmingpool@sgvmosquito.org

Website
 www.SGVpools.org

Swimming pools are some of the most common breeding sites for mosquitoes in suburban neighborhoods. **Left unmaintained, a single swimming pool can produce up to 3,000,000 mosquitoes in one month.** This staggering number is more than enough to threaten the public health of an entire neighborhood. See the back for more information.

Thank you in advance for your cooperation.

MOSQUITOES GROW IN WATER

Mosquitoes need standing water to grow. The female mosquito lays her eggs on the surface of the water. A swimming pool that is not being sufficiently filtered and/or properly treated with chemicals is a perfect environment for mosquitoes to grow. Here is what the life cycle looks like:



1. EGG

The female mosquito finds a suitable place to lay her eggs. She can lay eggs in rafts of 100-300 (shown here) on the surface of standing water or individually along the containers inside edge, depending upon her species.



2. LARVA

Within days, larvae hatch from the eggs. Mosquito larvae are often found at the surface of the water where they breathe air and feed on algae and bacteria. They shed their skin four times as they grow over several days.



3. PUPA

In the next stage of the life cycle, mosquitoes morph into pupae where they will finish their development in a cocoon-like shell. Pupae do not feed but must come to the water surface to breathe. Once fully developed, the pupal skin splits and the adult mosquito emerges.



4. ADULT

Newly emerged adult mosquitoes rest on the surface of the water until they are strong enough to fly. After mating, female mosquitoes fly off in search of a blood meal necessary for developing eggs and start this process all over again. It only takes 5-7 days for mosquitoes to go from egg to biting adult.

The San Gabriel Valley Mosquito and Vector Control District is a public health agency formed in 1989 to protect residents against vector-borne diseases. The District provides enhanced mosquito and vector control services to 23 cities and portions of unincorporated Los Angeles County within the San Gabriel Valley.

The San Gabriel Valley Mosquito and Vector Control District receives its power of authority from the California Health and Safety Code (HSC), code sections 2000-2093.

For the full text visit <https://leginfo.legislature.ca.gov>

California State Law

Health and Safety Code - HSC

Division 3. Pest Abatement

Chapter 1. Mosquito Abatement and Vector Control Districts [2000-2093]

Article 4. Powers [2040-2055]

2040. Within the district's boundaries or in territory that is located outside the district from which vectors and vector-borne diseases may enter the district, a district may do all of the following:

- (a) Conduct surveillance programs and other appropriate studies of vectors and vector-borne diseases.
- (b) Take any and all necessary or proper actions to prevent the occurrence of vectors and vector-borne diseases.
- (c) Take any and all necessary or proper actions to abate or control vectors and vector-borne diseases.
- (d) Take any and all actions necessary for or incidental to the powers granted by this chapter.

2053. (a) A district may request an inspection and abatement warrant pursuant to Title 13 (commencing with Section 1822.50) of Part 3 of the Code of Civil Procedure. A warrant issued pursuant to this section shall apply only to the exterior of places, dwellings, structures, and premises. The warrant shall state the geographic area which it covers and shall state its purposes. A warrant may authorize district employees to enter property only to do the following:

- (1) Inspect to determine the presence of vectors or public nuisances.
- (2) Abate public nuisances, either directly or by giving notice to the property owner to abate the public nuisance.
- (3) Determine if a notice to abate a public nuisance has been complied with.
- (4) Control vectors and treat property with appropriate physical, chemical, or biological control measures.

(b) Subject to the limitations of the United States Constitution and the California Constitution, employees of a district may enter any property, either within the district or property that is located outside the district from which vectors may enter the district, without hindrance or notice for any of the following purposes:

- (1) Inspect the property to determine the presence of vectors or public nuisances.
- (2) Abate public nuisances pursuant to this chapter, either directly or by giving notice to the property owner to abate the public nuisance.
- (3) Determine if a notice to abate a public nuisance has been complied with.
- (4) Control vectors and treat property with appropriate physical, chemical, or biological control measures.

Article 5. Abatement [2060-2067]

2060. (a) A district may abate a public nuisance pursuant to this article.

(b) The person or agency claiming ownership, title, or right to property or who controls the diversion, delivery, conveyance, or flow of water shall be responsible for the abatement of a public nuisance that is caused by, or as a result of, that property or the diversion, delivery, conveyance, or control of that water.

2061. (a) Whenever a public nuisance exists on any property within a district or on any property that is located outside the district from which vectors may enter the district, the board of trustees may notify the owner of the property of the existence of the public nuisance.

2063. In addition to abating the public nuisance and taking any necessary actions to prevent the recurrence of the public nuisance, a board of trustees may impose a civil penalty on the owner of the property for failure to comply with the requirements of Section 2061. The civil penalty may not exceed one thousand dollars (\$1,000) per day for each day that the owner of the property fails to comply with the district's requirements.

2064. A board of trustees may consider any recurrence of a public nuisance abated pursuant to Section 2061 to be a continuation of the original public nuisance.

2065. (a) The owner of the property abated pursuant to Section 2061 shall pay the district for the cost of abating the public nuisance and the cost of any necessary actions to prevent the recurrence of the public nuisance. The owner shall also pay any civil penalty imposed pursuant to Section 2063.