

**MINUTES of the San Gabriel Valley Mosquito and Vector Control District  
Board of Trustees Meeting  
1145 N. Azusa Canyon Road, West Covina, CA 91790  
February 12, 2021**

**TRUSTEES PRESENT**

Stephen Sham (Alhambra)  
Roger Chandler (Arcadia)  
Robert Gonzales (Azusa)  
Richard Barakat (Bradbury)  
Corey Calaycay (Claremont)  
Henry Morgan (Covina)  
Margaret Finlay (Duarte)  
Jerry Velasco (El Monte)  
Jackie Doornik (Glendora)  
Catherine Marcucci (Industry)  
Manuel Garcia (Irwindale)  
Charlie Klinakis (La Puente)  
Elyse Rasmussen (La Verne)  
Jamie Bissner (Los Angeles Co.)  
Becky Shevlin (Monrovia)  
Joseph Leon (Monterey Park)  
Rachel Janbek (Pasadena)  
Tim Sandoval (Pomona)  
Sandra Armenta (Rosemead)  
Ryan Vienna (San Dimas)  
Denise Menchaca (San Gabriel)  
John Capoccia (Sierra Madre)  
Robert Joe (So. Pasadena)  
Cynthia Sternquist (Temple City)  
Allen Wu (Walnut)  
Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

**STAFF PRESENT**

Jared Dever  
Rose Alba  
Jason Farned  
Melissa Doyle  
Levy Sun  
Marta Tanaka  
Kriztian Luna  
Pablo Cabrera

**GUESTS PRESENT**

Representative, Lewis Brisbois  
Bisgaard & Smith, Legal Counsel  
Geri Varela

**1. Call to Order**

Board President Becky Shevlin called the meeting to order at 7:02, Trustee Cynthia Sternquist led the Pledge of Allegiance, and Clerk of the Board, Marta Tanaka, took Roll Call.

Board President welcomed new board members, Robert Gonzales, appointed by the City of Azusa, and Charlie Klinakis, appointed by the City of La Puente.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

A Motion made by Trustee Margaret Finlay, seconded by Trustee Jerry Velasco, to Approve the Consent Calendar passed by majority vote.

AYES: S. Sham, R. Chandler, R. Gonzales, R. Barakat, C. Calaycay, H. Morgan, M. Finlay, J. Velasco, J. Doornik, C. Marcucci, M. Garcia, C. Klinakis, E. Rasmussen, J. Bissner, B. Shevlin, J. Leon, R. Janbek, T. Sandoval, S. Armenta, R. Vienna, D. Menchaca, R. Joe, C. Sternquist, A. Wu, L. Johnson

NOES:

ABSENT: J. Capoccia

ABSTAIN:

**4. Joint Tax Transfer Resolution – San Gabriel Valley Mosquito and Vector Control District Annexation #2018-06**

Board President Becky Shevlin advised that this item was suspended from the February January 2021 agenda due to revisions necessary to a LAFCO application. District Manager Dever explained that the annexation will resolve a service gap area created by an annexation in 2002. Dever reported that the fees associated with the annexation are projected to be \$680 for Los Angeles County Assessor's processing and \$1,500 for the State Board of Equalization

A Motion made by Trustee Margaret Finlay, seconded by Trustee Richard Barakat, to Approve the Joint Tax Transfer Resolution – San Gabriel Valley Mosquito and Vector Control District Annexation #2018-06 passed by majority vote.

AYES: S. Sham, R. Chandler, R. Gonzales, R. Barakat, C. Calaycay, H. Morgan, M. Finlay, J. Velasco, J. Doornik, C. Marcucci, M. Garcia, C. Klinakis, E. Rasmussen, J. Bissner, B. Shevlin, J. Leon, R. Janbek, T. Sandoval, S. Armenta, R. Vienna, D. Menchaca, R. Joe, C. Sternquist, A. Wu, L. Johnson

NOES:

ABSENT: J. Capoccia

ABSTAIN:

**5. LAFCO Redevelopment Oversight Board Call for Nomination**

District Manager Jared Dever informed the board that there is an open seat on the LAFCO Oversight board, and nominations for candidates are being taken. Prospective candidates must be members of an independent special district to qualify for the election.

Board President Becky Shevlin called on the board for nomination(s) and Trustee Lloyd Johnson indicated he would submit an application.

**6. Consider Contract Renewal with SCI Consulting Group**

District Manager Jared Dever advised that the contract for Professional Engineering and Levy Administrative Services provided by SCI Consulting Group, is due for renewal.

After discussion, the Board moved to suspend the item, and directed District Manager Jared Dever to request that SCI Consulting Group remove automatic increases in annual service fees in consideration of ongoing COVID 19 economic impacts.

**7. Consider Approving San Gabriel Valley Mosquito and Vector Control District Fiscal Year 2020/21 Annual Budget Midyear Adjustments**

Committee Chair Lloyd Johnson reported that the Finance and Audit Committee met and discussed the proposed midyear budget adjustments.

District Manager Jared Dever reviewed the Midyear Budget and explained all significant changes proposed.

Board President Becky Shevlin instructed the Finance and Audit Committee to convene and further discuss pension liability and OPEB obligation funding strategies.

A Motion made by Trustee Jerry Velasco, seconded by Trustee Richard Barakat, to approve the San Gabriel Valley Mosquito and Vector Control District Fiscal Year 2020/21 Annual Midyear Budget Adjustments passed by majority vote.

AYES: S. Sham, R. Chandler, R. Gonzales, R. Barakat, C. Calaycay, H. Morgan, M. Finlay, J. Velasco, J. Doornik, C. Marcucci, M. Garcia, C. Klinakis, E. Rasmussen, J. Bissner, B. Shevlin, J. Leon, R. Janbek, T. Sandoval, S. Armenta, R. Vienna, D. Menchaca, R. Joe, C. Sternquist, A. Wu, L. Johnson

NOES:

ABSENT: J. Capoccia

ABSTAIN:

**8. Trustee Committee Assignments**

Board President Becky Shevlin presented 2021 Committee Assignments and thanked board members for volunteering for assignments. Shevlin requested that Committees review and revise committee descriptions when they meet.

**9. District Administration**

District Manager Jared Dever announced that Communications Director, Levy Sun, was recognized for his outstanding efforts in public education and outreach at the Mosquito and Vector Control Association of California (MVCAC) Annual Conference. The MVCAC presented Sun with the Presidential Citation Award, thanking him for all the hard work and years of dedication.

**9.1 Ecohealth Vector Education Program – Public Health Teachers of the Year**

Communications Director Levy Sun shared this was the first year the Public Health Teachers of the Year Award were given out. Sun described the components of the EcoHealth Program and recognized the three educators receiving the award; Giselle Arguello of Charter Academy in West Covina, Geri Varela of Cherry Lee Elementary in El Monte, and Danny Woo of San Jose Charter Academy in West Covina. Sun thanked these educators for their dedication and participation in the program.

Sun further advised that the district is currently enrolling classes for the Citizen Science Program in Fall 2021, requesting trustees share this information with educators they communicate with.

**9.2 Trustee Training Certification**

District Manager Jared Dever announced that several board members' Certificates for Ethics Training and Sexual Harassment Prevention Training were due for recertification

and advised that Clerk of the Board, Marta Tanaka, will be contacting trustees to schedule training.

**9.3 Committee Meetings – Public Information Committee**

District Manager Jared Dever advised that the Public Information Committee will convene on Thursday, February 18, 2021, at 9:00 a.m.

**10. Committee Reports**

**10.1 Finance and Audit Committee**

Committee Chair Lloyd Johnson had nothing additional to report.

**10.2 Ad Hoc Property Committee**

Committee Chair Richard Barakat reported that the committee met and discussed various options for repairs to the damaged Operations Building and other major infrastructure proposals.

**11. Trustee Reports**

None

**12. New Business**

None

**13. Adjournment**

The meeting was adjourned at 8:14 a.m.