



## San Gabriel Valley Mosquito & Vector Control District

1145 North Azusa Canyon Road, West Covina, CA 91790  
Phone: 626-814-9466 | [www.sgvmosquito.org](http://www.sgvmosquito.org)  
Email: [district@sgvmosquito.org](mailto:district@sgvmosquito.org)

### BOARD OF TRUSTEES MEETING AGENDA JANUARY 12, 2024 – 7:00 A.M.

#### 1. **Call to Order**

- 1.1 Pledge of Allegiance
- 1.2 Announcement of Newly Appointed/Reappointed Trustees
  - Emmanuel Estrada – Baldwin Park (2-year term)
  - Corey Calaycay – Claremont (4-year term)
  - Patricia Cortez – Covina (2-year term)
  - Margaret Finlay – Duarte (2-year term)
  - Jerry Velasco – El Monte (2-year term)
  - Charle Klinakis – La Puente (2-year term)
  - Anish Saraiya – Los Angeles County (2-year term)
  - Joseph Leon – Monterey Park (2-year term)
  - Sandra Armenta – Rosemead (2-year term)
  - Ryan Vienna – San Dimas (2-year term)
  - Robert Joe – South Pasadena (2-year term)
  - Lloyd Johnson – West Covina (4-year term)
- 1.3 Determination of a Quorum – Noted Absences
- 1.4 ORDER OF BUSINESS - Review and prioritization of agenda Items including, if necessary, identification of any emergency items arising after posting of the agenda and requiring action prior to next regular meeting

#### 2. **Opportunity for Public Comment on Non-Agenda Items**

(Individual Public Comments may be limited to a 3-minute or less time limit) During Public Comments, the public may address the Board on any issue within the District's jurisdiction that is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. There will be no dialog between the Board and the Commenter. Any clarifying questions from the Board must go through the Board President.



**3. Election of 2024-2026 Nominated Officers of President, Vice President, Secretary/Treasurer for the Board of Trustees**

(Nominations Committee Chair, Robert Gonzales) (Approve/Deny)

Election Procedure:

- To conduct the election, the Nominations Committee Chair takes control of the meeting.
- The Chair presents the prospective nominees and accepts nominations from the floor.
- The Board then votes for the following: President, Vice-President and Secretary/Treasurer.
- At the conclusion of the election process, the Chair turns over control of the meeting to the new President.

**2024-2026 SLATE OF NOMINATED OFFICERS**

- President: John Capoccia
- Vice President: Meshal Kashifalghita
- Secretary/Treasurer: Lloyd Johnson
  
- **Call for Public Comment**
  
- **Board Action Required:** If the Board concurs, following the public discussion by members for this item, the appropriate action is to approve the election of 2024-2026 Nominated Officers of President, Vice President, Secretary/Treasurer for the Board of Trustees.
  
- **Alternative Board Action:** If after discussion by members for this item, the Board may choose not to approve the election of 2024-2026 Nominated Officers of President, Vice President, Secretary/Treasurer for the Board of Trustees.

**4. Consent Calendar**

All matters listed under the Consent Calendar are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action. (Approve/Deny)

- 4.1 List of Claims: December 2023 (P.5)
- 4.2 Budget Status Report: December 2023 (P.17)
- 4.3 Minutes of Board of Trustees Meeting: December 2023 (P.21)
- 4.4 Operations Report: December 2023 (P.25)
- 4.5 Surveillance Report: December 2023 (P.29)
- 4.6 Communications Report: December 2023 (P.33)



4.7 Treasurer's Report: November 2023 / District Working Balance: January 2024  
(P.37)

**5. Presentation:**

5.1 Jason Farned, District Manager

- Board Plaque - Presented to Becky Shevlin, in Recognition for 4 Years of Service as the President of the Board of Trustees

5.2 Anais Medina Diaz, Director of Communications

- Communications Outreach Update

**6. District Administration**

6.1 Committee Meeting Notification: Personnel & Policy Committee

6.2 Trustee Committee Assignment – Interest Forms Due January 24, 2024

6.3 District Update

**7. Committee Reports**

7.1 Finance and Audit Committee – January 3, 2024

**8. Trustee Reports**

**9. New Business**

**10. Adjournment**

The Personnel and Policy Committee will convene immediately following adjournment of the Board of Trustees meeting

**Personnel and Policy Committee**

Margaret Finlay, Duarte (Chair)  
Joseph Leon, Monterey Park  
John Capoccia, Sierra Madre  
Robert Joe, South Pasadena  
Cynthia Sternquist, Temple City



### **CERTIFICATE OF POSTING**

I hereby certify under penalty of perjury under the laws of the State of California that a copy of the foregoing agenda was posted at 1145 North Azusa Canyon Road, West Covina, CA 91790 and the District's website ([www.sgvmosquito.org](http://www.sgvmosquito.org)) not less than 72 hours prior to the meeting per Government Code 54954.2.

Materials related to an item on the Agenda submitted after distribution of the agenda packet are available for public viewing and inspection at the San Gabriel Valley Mosquito & Vector Control District Office located at 1145 North Azusa Canyon Road, West Covina, CA 91790 during regular business hours.

A handwritten signature in blue ink that reads "Jerry Mireles".

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Jerry Mireles, Clerk of the Board  
San Gabriel Valley MVCD

### **NOTICE TO THE PUBLIC**

This agenda shall be made available upon request in alternative formats to persons with a disability as required by the American with Disabilities Act of 1990 (42 U.S.C. §12132) and the Ralph M. Brown Act (California Government Code §54954.2).

If you need special assistance or accommodations to participate in this meeting, please contact the Clerk of the Board at 626-814-9466 ext.1006. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35. 102-35. 104 ADA Title II)



# San Gabriel Valley Mosquito & Vector Control District

## List of Claims | December 2023

### San Gabriel Valley Mosquito And Vector Control District Claims List

December 7, 2023

Vendor	Date	Product/Service	Memo/Description	Amount
AJG ACCOUNTING & BOOKKEEPING SRVCS, INC.	12/07/2023	6000 ACCOUNTING SERVICES	Bookkeeping services for the month of November Invoice# 2957	1,175.00
				<b>\$ 1,175.00</b>
AMAZON CAPITAL SERVICES	12/07/2023	6035 COMPUTER HARDWARE	CREDIT- co2crea hard case replacement for Logitech MK470	-35.03
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	American standard 5901100.020 commercial elongated o front toilet seat with stainless steel hinge	22.35
AMAZON CAPITAL SERVICES	12/07/2023	6270 OFFICE SUPPLIES	200 Sheets Linen cardstock 5x7 Invitation cardstock heavy weight printer paper cardstock, BINO woven storage basket	33.69
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	Metal Zip ties black 100pcs 11.8 inch 304 stainless steel Epoxy coated cable Tie multipurpose self-locking cable ties etc	98.69
AMAZON CAPITAL SERVICES	12/07/2023	6270 OFFICE SUPPLIES	Acrimet wall mount pocket file organizer holder.	21.57
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	HALO RL4 integrated LED recessed ceiling light fixture retrofit baffle trim with 90CRI	81.66
AMAZON CAPITAL SERVICES	12/07/2023	6280 SUPPLIES, OPERATIONS	CYEAH 48 Pack plastic envelopes, 7x10 clear plastic envelopes reusable	25.17
AMAZON CAPITAL SERVICES	12/07/2023	6280 SUPPLIES, OPERATIONS	At-A-Glance 2024 Wall Calendar,20x30, extra large	27.88
AMAZON CAPITAL SERVICES	12/07/2023	6290 Supplies, Public Informati	CREDIT-Cablecreation 15Feet 6.35mm 1/4, Pyle Powered PA speaker system active	-232.84
AMAZON CAPITAL SERVICES	12/07/2023	6290 Supplies, Public Informati	CREDIT- Pyle channel microphone system	-40.79
AMAZON CAPITAL SERVICES	12/07/2023	6270 OFFICE SUPPLIES	CREDIT- Acrylic Sign Holder 11x17	-43.79
AMAZON CAPITAL SERVICES	12/07/2023	6290 Supplies, Public Informati	Avezano winter backdrop for photoshoot snowy forest Christmas holidays party decorations winter landscape	36.12
AMAZON CAPITAL SERVICES	12/07/2023	6270 OFFICE SUPPLIES	Give best portable electric space heater with thermostat	34.99
AMAZON CAPITAL SERVICES	12/07/2023	6010 AWARDS	Create a treat ugly sweater cookie decorating kit	93.82
AMAZON CAPITAL SERVICES	12/07/2023	6010 AWARDS	Ten Acre gifts Dr Seuss The Grinch Christmas Mug and Hot Chocolate Mix Gift Set	22.69
AMAZON CAPITAL SERVICES	12/07/2023	6290 Supplies, Public Informati	Green screen backdrop with stand, 8x7.2ft portable greenscreen background with stand	52.11
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	Energizer Industrial EN95 size D alkaline batteries:24 count	42.50
AMAZON CAPITAL SERVICES	12/07/2023	6270 OFFICE SUPPLIES	Elevoke space heaters for indoor use	39.61
AMAZON CAPITAL SERVICES	12/07/2023	6030 BOARD EXPENSES	Personalize office plate 2x8 customized wall door sign name plate adhesive back	15.61
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	DTESL 2024 A total of 101 in the fire pieces monthly extinguisher plastic usurping and maintenance tags	18.60
AMAZON CAPITAL SERVICES	12/07/2023	6040 Building Maintenance	Extra large wooden clipboard for drawing, 11x17.3 inch horizontal wood lap board with clip	10.94
				<b>\$ 325.55</b>
AMERICAN FIDELITY ASSURANCE	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D663967 12/1/-12/31/2023	70.59
AMERICAN FIDELITY ASSURANCE	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D663967 12/1/-12/31/2023	90.49
AMERICAN FIDELITY ASSURANCE	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D663967 12/1/-12/31/2023	310.70
AMERICAN FIDELITY ASSURANCE	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D663967 12/1/-12/31/2023	29.52
AMERICAN FIDELITY ASSURANCE	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# D663967 12/1/-12/31/2023	1,852.09
				<b>\$ 2,353.39</b>
ATHENS SERVICES	12/07/2023	6040 Building Maintenance	Refuse Disposal Invoice# 15851394	296.41
				<b>\$ 296.41</b>
AZUSA LIGHT & WATER	12/07/2023	6343 Meter # 45169724	Account # 303-0191.300 Service Period 10/2/2023-11/2/2023	56.00
AZUSA LIGHT & WATER	12/07/2023	6343 Meter # 45169724	Account # 303-0190.300 Service Period 9/29/2023-11/02/2023	97.22
				<b>\$ 153.22</b>
CELL BUSINESS EQUIPMENT	12/07/2023	6073 EQUIPMENT LEASE	Copier lease coverage period 11/15/2023-12/14/2023 Invoice# 5027536994	1,718.45
				<b>\$ 1,718.45</b>



# San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

ENVIRONMENT CONTROL	12/07/2023	6040 Building Maintenance	Monthly Janitorial Service for December Invoice# 15556-411	1,528.00
				<b>\$ 1,528.00</b>
FIDELITY SECURITY LIFE INSURANCE CO.	12/07/2023	6070 Vision Premiums	Vision Premiums Invoice# 166061142 12/01-12/31/23	104.28
FIDELITY SECURITY LIFE INSURANCE CO.	12/07/2023	6070 Vision Premiums	Vision Premiums Invoice# 166061142 12/01-12/31/23	72.56
FIDELITY SECURITY LIFE INSURANCE CO.	12/07/2023	6070 Vision Premiums	Vision Premiums Invoice# 166061142 12/01-12/31/23	213.74
FIDELITY SECURITY LIFE INSURANCE CO.	12/07/2023	6070 Vision Premiums	Vision Premiums Invoice# 166061142 12/01-12/31/23	24.60
FIDELITY SECURITY LIFE INSURANCE CO.	12/07/2023	6070 Vision Premiums	Vision Premiums Invoice# 166061142 12/01-12/31/23	24.60
				<b>\$ 439.78</b>
FLEET SOLUTIONS CENTER	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5681 Computer Engine Diagnose	527.24
FLEET SOLUTIONS CENTER	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5683 PM service	92.41
FLEET SOLUTIONS CENTER	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5682 check and add a/c oil if needed. Air conditioning system complete charge-R-123yf	222.84
FLEET SOLUTIONS CENTER	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5684 PM service	92.41
				<b>\$ 934.90</b>
Go To Communications, Inc	12/07/2023	6320 Office phones	Office phones Invoice# IN7102462934 office phones Go To Connect Standard-Monthly Charge	1,107.33
				<b>\$ 1,107.33</b>
IM LANDSCAPING	12/07/2023	6040 Building Maintenance	Invoice# 2023-3582 Lawn mowing service, bush trimming, leaf blowing services, Getting rid of all weeds.	175.00
				<b>\$ 175.00</b>
INTERSTATE BATTERIES	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 20157888 MT-78 & CORE	148.22
				<b>\$ 148.22</b>
JAQUELINE CORDOVA	12/07/2023	6234 TUITION REIMBURSEMENT	Jaqueline Cordova	2,000.00
				<b>\$ 2,000.00</b>
LINCOLN FINANCIAL GROUP	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Ref#4633892205 12/01-12/31/23	522.40
LINCOLN FINANCIAL GROUP	12/07/2023	6065 GROUP TERM LIFE	Group Term Life Insurance Ref#4633892205 12/01-12/31/23	404.32
				<b>\$ 926.72</b>
NATIONWIDE RETIREMENT	12/07/2023	6066 457 CONTRIBUTION	Employer Contribution for DM 12/02/23	276.86
				<b>\$ 276.86</b>
NEARMAP US INC	12/07/2023	6036 COMPUTER SOFTWARE	Invoice# INV01120404 Nearmap Vertical for Government Annual Subscription 11/28/2023-11/27/2024	5,000.00
				<b>\$ 5,000.00</b>
PERS	12/07/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/02/23	370.17
PERS	12/07/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/02/23	2,949.45
PERS	12/07/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/02/23	1,240.34
PERS	12/07/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/02/23	1,047.24
PERS	12/07/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/02/23	756.48
PERS	12/07/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/02/23	530.82
PERS	12/07/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/02/23	2,207.11
PERS	12/07/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/02/23	464.88
				<b>\$ 9,566.49</b>
SOUTHERN CALIFORNIA EDISON	12/07/2023	6340 UTILITIES - ELECTRIC	10/31/23 to 11/30/23 Electricity usage Southern California Edison Account# 700251011287	2,225.22



# San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

				\$ 2,225.22
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Invoice# A22873 Microsoft Office 365 G1 GCC-Per User CAL, 1 Year Commit License [10/1/2023-10/31/2023]	223.10
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Microsoft 365 G3 GCC- Per User CAL, 1Year Commit License [10/1/2023-10/31/2023]	828.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Dropsuite Buiness Backup-Monthly [10/1/2023-10/31/2023]	240.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Microsoft Power BI Pro Government Monthly-1YR Commit [10/1/2023-10/31/2023]	10.00
SYNTECH GROUP INC.	12/07/2023	6046 PROFESSIONAL SERVICES - IT	Invoice# A22939 Monthly IT Service ProCare Support Cloud Base [11/1/2023-11/30/2023] Pro Care Cloud Support +SGVM	900.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User-Premium [11/1/2023-11/30/2023] Pro Care Cloud Support +SGVM	1,650.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	ProCare Support Cloud Per User-Standard [11/1/2023-11/30/2023] Pro Care Cloud Support +SGVM	1,050.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Invoice# A22917 Microsoft Office 365 G1 GCC-Per User CAL, 1 Year Commit License [11/1/2023-11/30/2023]	203.70
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Microsoft 365 G3 GCC- Per User CAL, 1Year Commit License [11/1/2023-11/30/2023]	792.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Dropsuite Buiness Backup-Monthly [11/1/2023-11/30/2023]	240.00
SYNTECH GROUP INC.	12/07/2023	6036 COMPUTER SOFTWARE	Microsoft Power BI Pro Government Monthly-1YR Commit [11/1/2023-11/30/2023]	10.00
SYNTECH GROUP INC.	12/07/2023	6035 COMPUTER HARDWARE	Invoice# A22902 960-T20231017.0029- New laptop for HR Analyst	2,625.20
SYNTECH GROUP INC.	12/07/2023	6046 PROFESSIONAL SERVICES - IT	Invoice# A22895 Monthly IT Service ProCare Support Cloud Base [10/1/2023-10/31/2023] Pro Care Cloud Support +SGVM	900.00
SYNTECH GROUP INC.	12/07/2023	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User-Premium[10/1/2023-10/31/2023] Pro Care Cloud Support +SGVM	1,650.00
SYNTECH GROUP INC.	12/07/2023	6046 PROFESSIONAL SERVICES - IT	ProCare Support Cloud Per User-Standard [10/1/2023-10/31/2023] Pro Care Cloud Support +SGVM	1,050.00
				<b>\$ 12,372.00</b>
TEXAS LIFE INSURANCE COMPANY	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums	42.25
TEXAS LIFE INSURANCE COMPANY	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice# SM09BT20231113001	127.15
TEXAS LIFE INSURANCE COMPANY	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice #SM09BT20230913001 VOID DUPLICATE BILL	-42.25
TEXAS LIFE INSURANCE COMPANY	12/07/2023	6070 Premiums, life - Cafeter	Voluntary Insurance Premiums Invoice #SM09BT20230913001 VOID DUPLICATE BILL	-166.75
				<b>-\$ 39.60</b>
TIRE ZONE	12/07/2023	6260 SUPPLIES, MECHANICAL	Invoice# 75383 Repair flat labor and Patch / Plug	27.56
				<b>\$ 27.56</b>
UNITED PET CARE	12/07/2023	6070 Med premiums - Cafeteria	Pet premiums Invoice# 30028043	61.00
				<b>\$ 61.00</b>
US BANK	12/07/2023	6037 WEBSITE AND EMAIL SERVICE	GoDaddy.com LUNA CORONA	23.17
US BANK	12/07/2023	6040 Building Maintenance	LED Light Expert	273.73
US BANK	12/07/2023	6280 SUPPLIES, OPERATIONS	ETSY	-29.32
US BANK	12/07/2023	6260 SUPPLIES, MECHANICAL	Tire Zone-Repair flat labor patch & Computerized Wheel Alignment MITCHELL	90.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Southwest 1/21/23-1/24/2024	285.96
US BANK	12/07/2023	6010 AWARDS	A1 Events and Party Rent FARNED	248.10
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Mosquito & Vector Control Association 92nd Annual Conference	375.00
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	SOUTHWEST January 21- January 24	185.97
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Potola Hotel AND SPA Monterey 1/21/24-1/24/24 BISHOP	289.55
US BANK	12/07/2023	6030 BOARD EXPENSES	Buckboard BBQ & Catering	242.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Shell oil	50.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Chevron	60.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Chevron	60.00
US BANK	12/07/2023	6030 BOARD EXPENSES	Smart & Final	65.55
US BANK	12/07/2023	6030 BOARD EXPENSES	YUMYUM DONUTES MIRELES	17.99
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	HYATT Regency Monterey	598.38
US BANK	12/07/2023	6003 ADVERTISING	Pasadena Now	2,550.00





## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

US BANK	12/07/2023	6232 REGISTRATION - SEMINARS	REGISTRATION MVCAC 92nd Annual Conference for Anais Medina Diaz, Kriztian Luna Corona, Pablo Cabrera	1,125.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Southwest Medina Diaz Anais January 21-January 24, 2023	285.96
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Southwest Luna Corona Kriztian January 21-January 24, 2023	285.96
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses Southwest Cabrera Pablo January 21-January 24, 2023	310.96
US BANK	12/07/2023	6003 ADVERTISING	Google ADS	21.92
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel & Spa at Monterey Bay- Luna Corona Kriztian January 21-January 24, 2023	289.55
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel & Spa at Monterey Bay- Anais Medina Diaz January 21-January 24, 2023	289.55
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel & Spa at Monterey Bay- Pablo Cabrera January 21-January 24, 2023	289.55
US BANK	12/07/2023	6036 COMPUTER SOFTWARE	Acuity Scheduling .com	324.00
US BANK	12/07/2023	6010 AWARDS	Titos Market El Monte MEDINA DIAZ	220.98
US BANK	12/07/2023	6036 COMPUTER SOFTWARE	Invoice# INV00129934 Zingle.com	229.00
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	MVCAC 92nd Annual Conference	375.00
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Southwest January 21-January 24, 2023	192.96
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel & Spa at Monterey Bay	289.55
US BANK	12/07/2023	6333 BRANDED CLOTHING	G2 GRAPHICS- Embroidery -Left Side HOLGUIN	28.67
US BANK	12/07/2023	6036 COMPUTER SOFTWARE	Arlo Camera Monitoring	17.99
US BANK	12/07/2023	6150 MEMBERSHIPS	CSMFO-Annual Membership CONTRERAS	125.00
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	CSMFO-Annual Conference CONTRERAS	515.00
US BANK	12/07/2023	6036 COMPUTER SOFTWARE	Wasabi technologies hot cloud storage	39.83
US BANK	12/07/2023	6232 REGISTRATION - SEMINARS	REGISTRATION DLR Room Jan31, 2024- Feb 1, 2024 CONTRERAS	384.93
US BANK	12/07/2023	6270 OFFICE SUPPLIES	Staples- Hammermill Copy Plus 8.5x11 Copy paper, 20lbs	164.21
US BANK	12/07/2023	6036 COMPUTER SOFTWARE	SURVEYMONKEY.COM Annual Fee Nov 13, 2023-Nov 12, 2024 CONTRERAS	900.00
US BANK	12/07/2023	6280 SUPPLIES, OPERATIONS	LOWE'S	14.31
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Mosquito & Vector Control Association 92nd Annual Conference	375.00
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Southwest Airlines 1/21/24-1/24/24	185.97
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel & Spa at Monterey Bay	289.55
US BANK	12/07/2023	6280 SUPPLIES, OPERATIONS	Monstrous Pizza Covina	60.63
US BANK	12/07/2023	6185 POSTAGE	USPS PO United States Postal Services GAYTAN	179.76
US BANK	12/07/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 56521	45.00
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Smart & Final-Penguin Dry Ice	45.51
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	WallyPark-LAX	120.09
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses DELTA AIR Jan 21-Jan 24, 2024	193.80
US BANK	12/07/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 57251	45.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses DELTA AIR Dec 5- DEC 7, 2023	167.80
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	The Parking Spot	97.80
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Smart & Final- Penguin Dry ice	108.99
US BANK	12/07/2023	6010 AWARDS	Garduno's Taco King	44.44
US BANK	12/07/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 57981	45.00
US BANK	12/07/2023	6232 Travel Expenses	Travel Expenses DELTA AIR- Jan 21- Jan 24, 2023 Mangan/ Jamie	217.80
US BANK	12/07/2023	6232 SEMINARS AND MEETINGS	Portola Hotel and Spa Monterey -Jamie Mangan	289.55
US BANK	12/07/2023	6232 REGISTRATION - SEMINARS	REGISTRATION Mosquito & Vector Control Association-Jamie Magan	750.00
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Smart & Final- Penguin Dry Ice	103.69
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Hemostat Laboratories	59.26
US BANK	12/07/2023	6333 BRANDED CLOTHING	Laundryup Ticket# 58661	45.00
US BANK	12/07/2023	6232 REGISTRATION - SEMINARS	REGISTRATION AMCA 90th Annual Meeting March 4, 2024-March 8, 2024	535.00
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Smart & Final- Penguin Dry Ice	49.18
US BANK	12/07/2023	6250 LABORATORY SUPPLIES	Smart & Final- Penguin Dry Ice HALLUM	102.97
US BANK	12/07/2023	6010 AWARDS	TARGET-Goodie bags for Seasonal employees	40.94
US BANK	12/07/2023	6010 AWARDS	COSTCO-Supplies for EEC Appreciation Day	209.30
US BANK	12/07/2023	6010 AWARDS	Juice4You- Fruit plate x2	50.00





## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

US BANK	12/07/2023	6010 AWARDS	Smart & Final- Employee Appreciation Day	64.96
US BANK	12/07/2023	6185 POSTAGE	USPS HAGELE	5.40
US BANK	12/07/2023	6037 WEBSITE AND EMAIL SERVICE	Mailchimp Services	60.00
US BANK	12/07/2023	6003 ADVERTISING	FACEBK Meta Ads- Reference# WXAQNUTJ62	198.14
US BANK	12/07/2023	6037 WEBSITE AND EMAIL SERVICE	Network Solutions, LLC	52.99
				<b>\$ 16,944.48</b>

**TOTAL ACCOUNTS PAYABLE FOR DECEMBER 7, 2023**

**\$ 59,715.98**



# San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

## San Gabriel Valley Mosquito And Vector Control District Claims List

December 21, 2023

Vendor	Date	Product/Service	Memo/Description	Amount
AJG ACCOUNTING & BOOKKEEPING SRVCS, INC.	12/21/2023	6000 ACCOUNTING SERVICES	Bookkeeping services for the month of October Invoice# 2937	1,125.00
				<b>\$ 1,125.00</b>
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Adjustment for unknown credit adjustment	-423.20
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Invoice# 5880465051	86.02
ARAMARK UNIFORMS	12/21/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Invoice# 5880459370	133.50
ARAMARK UNIFORMS	12/21/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Adjustment for INV5880424349	-19.99
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Adjustment for INV588002187	-1,228.85
ARAMARK UNIFORMS	12/21/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Invoice# 5880453053	104.06
ARAMARK UNIFORMS	12/21/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	39.27
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Invoice# 5880400578	1,555.80
ARAMARK UNIFORMS	12/21/2023	6040 Mats, Towels	Mats, Towels, Lockers, etc.	16.79
ARAMARK UNIFORMS	12/21/2023	6332 Uniforms	Uniforms Invoice# 5880447557	120.12
				<b>\$ 433.89</b>
BECKY A. SHEVLIN	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
CAL PERS	12/21/2023	6070 Med premiums - Cafeteria	Medical premiums ID# 7165101556 Jan 2024	3,161.49
CAL PERS	12/21/2023	6070 Med premiums - Cafeteria	Medical premiums ID# 7165101556 Jan 2024	3,656.23
CAL PERS	12/21/2023	6070 Med premiums - Cafeteria	Medical premiums ID# 7165101556 Jan 2024	1,730.82
CAL PERS	12/21/2023	6070 ADMIN FEE	Admin fee ID# 7165101556 Jan 2024	51.73
CAL PERS	12/21/2023	6070 Med premiums - Cafeteria	Medical premiums ID# 7165101556 Jan 2024	2,920.36
CAL PERS	12/21/2023	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE ID# 7165101556 Jan 2024	628.00
				<b>\$ 12,148.63</b>
CHARLIE KLINAKIS	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
COREY CALAYCAY	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
CYNTHIA STERNQUIST	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
DR. ALLEN L. WU	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5713 PM Service	92.41



## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5710 PM Service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5705 PM Service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5704 PM Service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5712 PM Service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5697 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5691 PM service	125.26
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5701 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5726 Check Engine light on.	895.71
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5720 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5690 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5711 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5719 PM service	108.44
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5702 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5724 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5721 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5698 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5722 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5640 Check coolant leak and advice found water pump leaking coolant.	440.44
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5723 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5689 PM service	92.41
FLEET SOLUTIONS CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Invoice# 5692 PM service	92.41
				<b>\$ 3,233.23</b>
FRONTIER	12/21/2023	6315 Monthly Internet Charges	Monthly Internet Charges 626-197-1465-020723-5 12/09-01/08/24	555.00
				<b>\$ 555.00</b>
Henry Aviles	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
HOME DEPOT	12/21/2023	6040 Building Maintenance	Poof coil chain sinc 3/16 x 1, Roundup 365 weed & grass conc, Goo gone spy gel 12oz, Bioadvance cpntr ant & term QT	171.78
HOME DEPOT	12/21/2023	6040 Building Maintenance	Anvil 4 in sliding caulk tool, mke shockwave titanium 1/8 bit 2pc, eb self-drilling drywall 6x1-5/8, etc	32.96
HOME DEPOT	12/21/2023	6040 Building Maintenance	A&H powder oxi 26oz, Gorilla black duct tape 30yd, Dewalt small trigger clamp, Gorilla super glue micro 5.5g,etc	110.57
HOME DEPOT	12/21/2023	6040 Building Maintenance	CREDIT- 150ft Hose	-55.08
HOME DEPOT	12/21/2023	6040 Building Maintenance	Gorilla black duct tape, Raid defend ant & roach kir	24.77
HOME DEPOT	12/21/2023	6040 Building Maintenance	Diablo bi-metal set 20pc	44.07
				<b>\$ 329.07</b>
JACKIE DOORNIK	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
JERRY VELASCO	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
JOHN CAPOCCIA	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
JOSEPH LEON	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>



# San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

KENN K. FUJIOKA	12/21/2023	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE January 2024	241.71
				<b>\$ 241.71</b>
LA COUNTY SHERIFF'S DEPARTMENT	12/21/2023	6170 MISCELLANEOUS EXPENSES	Fee for Traffic collision police report#923-10694-0521-472 on 10/16/23	25.00
				<b>\$ 25.00</b>
LLOYD JOHNSON	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	149.50
				<b>\$ 149.50</b>
MACLEOD WATTS INC	12/21/2023	6000 ACCOUNTING SERVICES	Prepare GASB 75 actuarial report for fiscal year end June 30, 2023	1,750.00
MACLEOD WATTS INC	12/21/2023	6000 ACCOUNTING SERVICES	Prepare GASB 68 Report for fiscal year ending June 30, 2023	1,480.00
				<b>\$ 3,230.00</b>
MANUEL R. GARCIA	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
MARTA TANAKA	12/21/2023	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE for the month of January 2024	852.90
				<b>\$ 852.90</b>
MARY ANGELA BRISCO	12/21/2023	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE for the month of January 2024	603.64
				<b>\$ 603.64</b>
MESHAL KASHIFALGHITA	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
MIKE NIFFENEGGER	12/21/2023	6072 MEDICAL PREMIUM-Retired EE	Medical premiums - Retired EE for the month of January 2024	841.59
				<b>\$ 841.59</b>
NATIONWIDE RETIREMENT	12/21/2023	6066 457 CONTRIBUTION	Employer Contribution for DM 12/16/23	276.86
				<b>\$ 276.86</b>
PERS	12/21/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/16/23	1,047.24
PERS	12/21/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/16/23	1,240.34
PERS	12/21/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/16/23	2,949.45
PERS	12/21/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/16/23	370.17
PERS	12/21/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/16/23	464.88
PERS	12/21/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/16/23	2,207.11
PERS	12/21/2023	6200 RETIREMENT - CLASSIC	Employer Contribution (12.47%) PPE 12/16/23	530.82
PERS	12/21/2023	6201 RETIREMENT - PEPRA	Employer Contribution (7.68%) PPE 12/16/23	756.48
				<b>\$ 9,566.49</b>
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	CREDIT Dental	-114.84
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	CREDIT Dental	-114.84
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	CREDIT Dental	-114.84
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	CREDIT Dental	-114.84
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	CREDIT Dental	-114.84
PRINCIPAL DENTAL	12/21/2023	6070 Vision Premiums	Vision Premiums for Period 1/1-1/31/2024	44.35
PRINCIPAL DENTAL	12/21/2023	6070 Vision Premiums	Vision Premiums for Period 1/1-1/31/2024	53.22
PRINCIPAL DENTAL	12/21/2023	6070 Vision Premiums	Vision Premiums for Period 1/1-1/31/2024	149.34
PRINCIPAL DENTAL	12/21/2023	6070 Vision Premiums	Vision Premiums for Period 1/1-1/31/2024	17.74



## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

PRINCIPAL DENTAL	12/21/2023	6070 Vision Premiums	Vision Premiums for Period 1/1-1/31/2024	17.74
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	Dental Premiums for Period 1/1-1/31/2024	360.92
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	Dental Premiums for Period 1/1-1/31/2024	227.30
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	Dental Premiums for Period 1/1-1/31/2024	1,421.23
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	Dental Premiums for Period 1/1-1/31/2024	135.46
PRINCIPAL DENTAL	12/21/2023	6070 Dental premiums - Cafeter	Dental Premiums for Period 1/1-1/31/2024	136.34
				<b>-\$ 1,989.44</b>
RICHARD BARAKAT	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
ROBERT GONZALES	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
ROBERT S. JOE	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
SANDRA ARMENTA	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
SEIDNER'S COLLISION CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Seidner's Collision Center total cost of vehicle repairs 2021 Ford F-150 XL Supercab VIN5978	14,887.75
SEIDNER'S COLLISION CENTER	12/21/2023	6260 SUPPLIES, MECHANICAL	Seidner's Collision Center total cost of vehicle repair Wheel alignment align front wheels 2021 F-150 XL Supercab VIN5978	344.40
				<b>\$ 15,232.15</b>
SHO TAY	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
SOCALGAS	12/21/2023	6341 Utilities	Gas Service Acc # 057 518 2100 9 11/09-12/09	181.24
SOCALGAS	12/21/2023	6341 Utilities	Gas Service Acc # 059 618 2100 5 11/09-12/09	33.29
				<b>\$ 214.53</b>
SSD Alarm	12/21/2023	6040 Building Maintenance	Monitoring & Maintenance Bulgar Alarm & Fire Alarm Service, Invoice# R-00493834 covered 01/01-03/31/24	3,197.34
				<b>\$ 3,197.34</b>
TEXAS LIFE INSURANCE COMPANY	12/21/2023	6070 Premiums, life - Cafeteria	Voluntary Insurance Premiums Invoice# SM09BT20231214001 Jan 2024	127.15
TEXAS LIFE INSURANCE COMPANY	12/21/2023	6070 Premiums, life - Cafeteria	Voluntary Insurance Premiums Jan 2024	42.25
				<b>\$ 169.40</b>
TIM SANDOVAL	12/21/2023	6030 BOARD EXPENSES	Reimbursement for the Attendance of the Board Meeting on December 8, 2023	100.00
				<b>\$ 100.00</b>
VERIZON WIRELESS	12/21/2023	6312 Monthly District Field Ph	Monthly District Field Phones Account # 272560553-00001 11/11-12/10	2,578.72
				<b>\$ 2,578.72</b>
WEST VALLEY MVCD	12/21/2023	6251 ARBOVIRUS TEST SUPPLIES	Lab Testing & Analysis of Mosquito Pools during the Month of November 2023 INV2891	1,356.00
				<b>\$ 1,356.00</b>
WEX/CHEVRON	12/21/2023	6262 Fuel for Trucks	Fuel for Trucks 11/15/-12/6/2023 Invoice# 93725679	3,897.73
				<b>\$ 3,897.73</b>



## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

TOTAL ACCOUNTS PAYABLE FOR DECEMBER 21, 2023	\$ 60,068.94
TOTAL ACCOUNTS PAYABLE FOR DECEMBER 2023	\$ 119,784.92
TOTAL PAYROLL FOR DECEMBER 2023 (SEE ATTACHED)	\$ 250,512.73
TOTAL CLAIMS FOR DECEMBER 2023	\$ 370,297.65



## San Gabriel Valley Mosquito & Vector Control District List of Claims | December 2023

### San Gabriel Valley MVCD Payroll for December 2023

Department	December 7, 2023	December 21, 2023	TOTAL
EXECUTIVE	17,048.32	9,849.92	26,898.24
ADMINISTRATION	9,076.91	9,176.91	18,253.82
OPERATIONS	64,639.27	55,528.86	120,168.13
SURVEILLANCE	16,904.83	16,300.67	33,205.50
COMMUNICATIONS	19,734.98	17,564.27	37,299.25
SEASONAL WORKERS	-	-	-
Gross Payroll	127,404.31	108,420.63	235,824.94
Employer Taxes	1,908.10	1,641.39	3,549.49
Car Allowance	500.00	-	500.00
Employee Benefit-Med	5,024.14	5,614.16	10,638.30
<b>TOTAL PAYROLL</b>	<b>134,836.55</b>	<b>115,676.18</b>	<b>250,512.73</b>



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## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | December 2023

### Comparative YTD Actual to Full Year Budget Current Period 50% of Year Completed December 31, 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
<b>PERSONNEL EXPENSES</b>						
Salaries, Exempt	56,643.60	359,946.14	881,671.00	521,724.86	40.83	
Salaries - Non Exempt	128,042.96	795,133.36	1,959,706.00	1,164,572.64	40.57	
Salaries - Overtime	137.47	59,364.32	24,500.00	(34,864.32)	242.30	ENS Activity
Salaries - Vacation	20,396.84	88,061.68	113,939.00	25,877.32	77.29	Alba Term
Salaries-Holiday	15,268.74	38,070.93	123,815.00	85,744.07	30.75	
Salaries, Sick Pay	15,335.33	52,833.19	96,215.00	43,381.81	54.91	
Salaries, Part-time - XH	0.00	101,975.28	209,183.00	107,207.72	48.75	In season
Management Car Allowance	500.00	3,000.00	6,000.00	3,000.00	50.00	
Cafeteria Benefit	27,654.74	184,076.63	469,200.00	285,123.37	39.23	
Hlth Benefits, Ret Emps	3,167.84	20,822.88	46,000.00	25,177.12	45.27	
Employer, 457 Contribution	553.72	3,599.18	7,862.00	4,262.82	45.78	
Medicare	3,549.49	22,303.09	50,457.00	28,153.91	44.20	
Retirement - Classic - Normal Cost 12.47%	6,405.62	42,880.96	218,287.00	175,406.04	19.64	
Retirement - Pepra Normal Cost 7.68%	12,727.36	77,082.73	370,048.00	292,965.27	20.83	
Retirement - Classic Retire ADP	0.00	293,509.00	470,215.00	176,706.00	62.42	Remaining bal applied to PEPRA
Retirement - PEPRA Retire ADP	0.00	176,706.00	0.00	(176,706.00)	0.00	see above
Retirement - Classic-Unfunded Liability	0.00	115,719.00	119,589.00	3,870.00	96.76	Annual payment
Retirement - Pepra-Unfunded Liability	0.00	0.00	0.00	0.00	0.00	
Social Security	0.00	5,116.52	8,175.00	3,058.48	62.59	In season
Group Term Life Ins	404.32	2,502.70	5,500.00	2,997.30	45.50	
Tuition Reimbursement	2,000.00	2,000.00	4,000.00	2,000.00	50.00	
Insurance, unemployment	0.00	939.96	24,000.00	23,060.04	3.92	
Post Retirement Benefits	0.00	0.00	50,000.00	50,000.00	0.00	
<b>TOTAL PERSONNEL EXPENSES</b>	<b>292,788.03</b>	<b>2,445,643.55</b>	<b>5,258,362.00</b>	<b>2,812,718.45</b>	<b>46.51</b>	
<b>OPERATING EXPENSES</b>						
Event Participation Fees	0.00	25.00	2,000.00	1,975.00	1.25	
Arbovirus Testing Supplies	1,356.00	13,824.61	20,000.00	6,175.39	69.12	Supplies for Fiscal Year
Branded Clothing	208.67	1,747.97	4,000.00	2,252.03	43.70	
Boots	0.00	350.00	5,500.00	5,150.00	6.36	
Misc. Rentals	0.00	0.00	2,000.00	2,000.00	0.00	
Professional Development	0.00	150.00	2,000.00	1,850.00	7.50	
Awards	995.23	1,330.52	4,200.00	2,869.48	31.68	
Advertising	2,770.06	4,085.33	20,000.00	15,914.67	20.43	WNV Campaigns



## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | December 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Bank Charges	1,041.90	8,361.86	21,000.00	12,638.14	39.82	
Board Expenses	2,290.65	10,937.10	41,000.00	30,062.90	26.68	
Computer Hardware	2,590.17	6,035.69	26,000.00	19,964.31	23.21	
Computer Software	11,757.62	46,022.28	84,000.00	37,977.72	54.79	NEOGOV renewal
Website/Email Service	136.16	5,750.50	7,500.00	1,749.50	76.67	Annual renewal
Building maintenance	6,180.72	28,526.92	90,000.00	61,473.08	31.70	
Maintenance, equipment	0.00	504.63	3,000.00	2,495.37	16.82	
Maintenance, grounds	0.00	1,000.00	2,000.00	1,000.00	50.00	Tree trimming
Equipment Lease	1,718.45	9,011.31	22,000.00	12,988.69	40.96	
Fees & Assessments	0.00	3,741.78	4,500.00	758.22	83.15	LAIF Fees
Hiring expenses	0.00	1,658.35	13,000.00	11,341.65	12.76	
VCJPA General Fund	0.00	3,726.00	2,095.00	(1,631.00)	177.85	Annual premium
Insurance, liability	0.00	127,346.00	131,279.00	3,933.00	97.00	Annual premium
Workers Comp Insurance	0.00	143,426.00	144,664.00	1,238.00	99.14	Annual premium
Automobile Insurance	0.00	2,832.00	2,834.00	2.00	99.93	Annual premium
Other Insurance	0.00	609.47	5,500.00	4,890.53	11.08	
Insurance, property	0.00	20,008.00	19,593.00	(415.00)	102.12	Annual premium
Legal	0.00	31,485.27	40,000.00	8,514.73	78.71	PSR
Memberships	125.00	30,722.58	39,000.00	8,277.42	78.78	Cal Chamber/MVCAC
Miscellaneous expenses	25.00	25.00	3,000.00	2,975.00	0.83	
Postage	185.16	4,956.61	10,400.00	5,443.39	47.66	Pool notifications
Professional Services, Accounting	2,300.00	5,225.00	0.00	(5,225.00)	N/A	Certain Accounting Specialist position duties
Professional Services, Auditor	3,230.00	16,230.00	20,000.00	3,770.00	81.15	One Time Expense (Nigro & Nigro/MacLeod Watts)
Professional Services, Other	0.00	0.00	5,000.00	5,000.00	0.00	
Professional Services, IT	4,500.00	13,600.00	60,000.00	46,400.00	22.67	
Printing & Reproduction	0.00	0.00	11,000.00	11,000.00	0.00	
Reference	0.00	0.00	800.00	800.00	0.00	
Seminars and meetings	9,761.19	15,038.48	46,000.00	30,961.52	32.69	
Supplies, Surveillance	469.60	4,587.40	16,000.00	11,412.60	28.67	
Supplies, Vehicle Maintenance	19,666.06	40,972.69	50,000.00	9,027.31	81.95	Vehicle Accident Claim Reimbursement
Supplies, Gasoline	3,897.73	36,212.33	70,000.00	33,787.67	51.73	
Supplies, Office	250.28	3,172.50	10,200.00	7,027.50	31.10	
Supplies, Mosquito Fish	0.00	0.00	2,500.00	2,500.00	0.00	
Supplies, Operations	98.67	4,561.50	9,000.00	4,438.50	50.68	Spray equipment
Supplies, Pesticides	0.00	66,302.87	100,000.00	33,697.13	66.30	Supplies for Fiscal Year



## San Gabriel Valley Mosquito & Vector Control District Budget Status Report | December 2023

	Current Period Actual	Year-To-Date Actual	Budget Full Year	Remaining Budget	% Of Budget Utilized	
Supplies, Communications other forms	-185.40	4,142.83	8,000.00	3,857.17	51.79	Insect Repellent
Supplies, Education Program	0.00	166.80	12,000.00	11,833.20	1.39	
Supplies, Safety	0.00	376.52	8,000.00	7,623.48	4.71	
Supplies, Media Production	0.00	0.00	800.00	800.00	0.00	
Benefit Assesment Admin Cost	0.00	12,396.61	119,000.00	106,603.39	10.42	
Communications, Field	2,578.72	16,782.86	50,000.00	33,217.14	33.57	
Telephone, Internet	555.00	7,867.50	20,000.00	12,132.50	39.34	
Telephone , Office	1,107.33	10,503.03	25,000.00	14,496.97	42.01	
Training , CEU's	0.00	4,793.00	4,400.00	(393.00)	108.93	Annual certification fee
Uniforms and clothing	327.46	5,523.34	12,000.00	6,476.66	46.03	
Utilities, Electric	2,225.22	19,622.79	35,500.00	15,877.21	55.28	A/C Summer use
Utilities, Natural Gas	214.53	855.80	4,200.00	3,344.20	20.38	
Utilities, Water	153.22	578.02	2,500.00	1,921.98	23.12	
Surveillance, Aerial		0.00	27,150.00	27,150.00	0.00	
<b>TOTAL OPERATING EXPENSES</b>	<b>82,530.40</b>	<b>797,712.65</b>	<b>1,501,115.00</b>	<b>703,402.35</b>	<b>53.14</b>	
<b>TOTAL EXPENSES</b>	<b>375,318.43</b>	<b>3,243,356.20</b>	<b>6,759,477.00</b>	<b>3,516,120.80</b>	<b>47.98</b>	
<b>CAPITAL OUTLAY EXPENSES</b>						
Capital Outlay	0.00	0.00	25,000.00	25,000.00	0.00	
<b>TOTAL CAPITAL EXPENSES</b>	<b>0.00</b>	<b>0.00</b>	<b>25,000.00</b>	<b>25,000.00</b>	<b>0.00</b>	
<b>RESERVES</b>						
Reserve, Public Health Em	0.00	0.00	500,200.00	500,200.00	0.00	
Reserve, Capital Projects	0.00	0.00	300,000.00	300,000.00	0.00	
Reserve, Pension Liability	0.00	0.00	400,000.00	400,000.00	0.00	
Reserve, Building/Facilities	0.00	0.00	100,000.00	100,000.00	0.00	
Reserve, Vehicle Replacement	0.00	0.00	100,000.00	100,000.00	0.00	
<b>TOTAL RESERVES</b>	<b>0.00</b>	<b>0.00</b>	<b>1,400,200.00</b>	<b>1,400,200.00</b>	<b>0.00</b>	

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San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
**December 8, 2023**

**TRUSTEES PRESENT**

Henry Aviles (Alhambra)  
 Sho Tay (Arcadia)  
 Robert Gonzales (Azusa)  
 Richard Barakat (Bradbury)  
 Corey Calaycay (Claremont)  
 Jerry Velasco (El Monte)  
 Jackie Doornik (Glendora)  
 Manuel Garcia (Irwindale)  
 Charlie Klinakis (La Puente)  
 Meshal Kashifalghita (La Verne)  
 Becky Shevlin (Monrovia)  
 Joseph Leon (Monterey Park)  
 Rachel Janbek (Pasadena)  
 Tim Sandoval (Pomona)  
 Sandra Armenta (Rosemead)  
 John Capoccia (Sierra Madre)  
 Robert Joe (South Pasadena)  
 Cynthia Sternquist (Temple City)  
 Allen Wu (Walnut)  
 Lloyd Johnson (West Covina)

**TRUSTEES ABSENT**

Emmanuel Estrada (Baldwin Park)  
 Patricia Cortez (Covina)  
 Margaret Finlay (Duarte)  
 Catherine Marcucci (Industry)  
 VACANT (L.A. County)  
 Ryan Vienna (San Dimas)  
 Denise Menchaca (San Gabriel)

**STAFF PRESENT**

Jason Farned  
 Cecilia Contreras  
 Tristan Hallum  
 Gilbert Holguin  
 Anais Medina Diaz  
 Jerry Mireles

**GUESTS PRESENT**

District Counsel, Kelly Alhadeff-Black

**1. Call to Order**

Board President Shevlin called the meeting to order at 7:15 a.m. Trustee Doornik led the Pledge of Allegiance. Clerk of the Board Mireles confirmed a quorum and noted absences.

**2. Opportunity for Public Comment on Non-Agenda Items**

None

**3. Consent Calendar**

Motion by Trustee Johnson, seconded by Trustee Calaycay and carried by the following vote to approve Items 3.1- 3.7 of the Consent Calendar.

AYES: Aviles, Tay, Gonzales, Barakat, Calaycay, Velasco, Doornik, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Capoccia, Joe, Sternquist, Wu, Johnson

NOES: None

ABSTAIN: None

ABSENT: Estrada, Cortez, Finlay, Marcucci, Vienna, Menchaca



#### **4. Presentation**

##### **4.1 Special District Leadership Foundation – District Transparency Certificate of Excellence**

District Manager, Jason Farned, shared that the District received the Transparency Certificate of Excellence from the Special District Leadership Foundation. This certificate acknowledges the district's commitment to governance transparency, including ethics training for board members, conducting open meetings, and timely financial reporting.

##### **4.2 Optimized Investment Partners: Service Proposal**

Robert Michalik, representing Optimized Investment Partners, proposed investment advisory services focusing on improving returns through longer-term, high-yield investments.

#### **5. Consider Proposal from Optimized Investment Partners to Provide Investment Advisory Services**

The Board discussed and agreed that the services were valuable. Trustee Barakat requested a 30-day cancellation clause in writing, and the consensus of the board determined District Manager Farned will consider engaging in services with Optimized Investment Partners.

#### **6. Trustee Service Pins Presentation**

President Shevlin recognized Trustees Velasco and Janbek for 5 years of service with the District.

#### **7. Presentation of Candidates for the 2024 Executive Offices of President, Vice President/President Elect, Secretary/Treasurer for the Board of Trustees**

Nominations Committee Chair Gonzales described the duties and responsibilities of the Nominations Committee and announced Trustee's John Capoccia interest to serve as President, Meshal Kashifalghita as Vice President and Lloyd Johnson to serve as Secretary/Treasurer. He shared that the slate of candidates will be voted on at the January 12<sup>th</sup> Board meeting.





## San Gabriel Valley Mosquito & Vector Control District Board of Trustees Meeting Minutes December 8, 2023

### 8. Trustee Conference Attendance – Appointment of Attendees for the 92<sup>nd</sup> Annual MVCAC Conference

President Shevlin announced Trustee Doorniks interest to attend the 92<sup>nd</sup> Annual MVCAC Conference.

Motion by Trustee Sandoval, seconded by Trustee Velasco and carried by the following vote to approve President Shevlin's recommendation for Trustee Doornik to attend the 92<sup>nd</sup> Annual MVCAC Conference.

AYES: Aviles, Tay, Gonzales, Barakat, Calaycay, Velasco, Doornik, Garcia, Klinakis, Kashifalghita, Shevlin, Leon, Janbek, Sandoval, Armenta, Capoccia, Joe, Sternquist, Wu, Johnson  
 NOES: None  
 ABSTAIN: None  
 ABSENT: Estrada, Cortez, Finlay, Marcucci, Vienna, Menchaca

### 9. District Administration

#### 9.1 Committee Meeting Notifications

Mr. Farned updated the Board, stating that the Legislative Committee would commence after the adjournment of the Board meeting. Additionally, he disclosed that the Finance & Audit Committee is scheduled for January 3, 2024, and the Personnel & Policy Committee meeting is set for January 12, 2024.

#### 9.2 Board of Trustees Group Photo – January 12, 2024 Board Meeting

Mr. Farned announced the Board will have a new group photo taken at the January 12, 2024, Board meeting.

#### 9.3 District Update

Mr. Farned conveyed that within the budget for this fiscal year, the District anticipates acquiring new boardroom tables and implementing a new design in either February or March. Additionally, he addressed the locally acquired dengue case, providing answers to the Board's questions.

### 10. Committee Reports

Trustee Velasco reported on the Public Information Committee meeting held on November 17, 2023 and detailed the summer and education programs and asked for Trustees to connect with their city's communications personnel.



San Gabriel Valley Mosquito & Vector Control District  
**Board of Trustees Meeting Minutes**  
December 8, 2023

**11. Trustee Reports**

None

**12. New Business**

None

**13. Adjournment**

The meeting was adjourned in memory of Stephen Sham at 8:20 a.m.



San Gabriel Valley Mosquito & Vector Control District  
**Operations Department Report**  
**Disease Weeks 48 - 52 | November 26 – December 30**

**Zone Specialists:**

Zone	Specialist	Cities
1	Steven Ly	Alhambra, Monterey Park, San Gabriel, South Pasadena
2	Jon Halli	Altadena, Pasadena
3	Dane Miletich	Arcadia, Sierra Madre, Temple City
4	Hendricks Pena	Baldwin Park, El Monte, Rosemead
5	Darrin Jones	Azusa, Bradbury, Duarte, Irwindale, Monrovia
6	Ignacio Urena	Industry, La Puente, West Covina
7	Fred Ibarra	Covina, Glendora, San Dimas
8	Steven Gallegos	Claremont, La Verne, Pomona, Walnut

**Operations Summary:**

This report includes pesticide usage for November and December 2023.

The District has concluded its Fall swimming pool condition confirmation efforts. All 2,615 non-functional swimming pools are compliant. The District was granted inspection warrants to gain access to 13 properties where residents were either unresponsive or uncooperative. Residents are asked to confirm maintenance up to 3-4 times a year.

Cooler temperatures have decreased mosquito growth and activity, allowing Operations staff to focus on off-season activities and continue inspection and treatment efforts. This opportunity is also used to plan and prepare for the next season.



## Chemical Usage:

### November 2023

Larvicides/Pupicides					
Method of Action	Target	Amount		Area Treated	
<b>Larvicide Oils (Surface Film)</b>					
Suffocation	Mosquitoes	0.80	gal.	7461	sq.ft.
<b>Insect Growth Regulators (IGR's)</b>					
Inhibits metamorphosis	Mosquitoes	24.93	lbs.	60408	sq.ft.
<b>Bacterials</b>					
Ingestion, toxicant	Mosquitoes	0.37	gal.	190080	sq.ft.
Ingestion, toxicant	Mosquitoes	33.42	lbs.	399331	sq.ft.
Ingestion, toxicant	Black flies	9.89	gal.	2740	m <sup>3</sup>
<b>Biologicals</b>					
Mosquito fish	Mosquitoes	99	ea.	1446	sq.ft.

### December 2023

Larvicides/Pupicides					
Method of Action	Target	Amount		Area Treated	
<b>Larvicide Oils (Surface Film)</b>					
Suffocation	Mosquitoes	0.42	gal.	3820	sq.ft.
<b>Insect Growth Regulators (IGR's)</b>					
Inhibits metamorphosis	Mosquitoes	18.77	lbs.	6294	sq.ft.
<b>Bacterials</b>					
Ingestion, toxicant	Mosquitoes	0.22	gal.	110880	sq.ft.
Ingestion, toxicant	Mosquitoes	18.10	lbs.	232638	sq.ft.
<b>Biologicals</b>					
Mosquito fish	Mosquitoes	73	ea.	866	sq.ft.

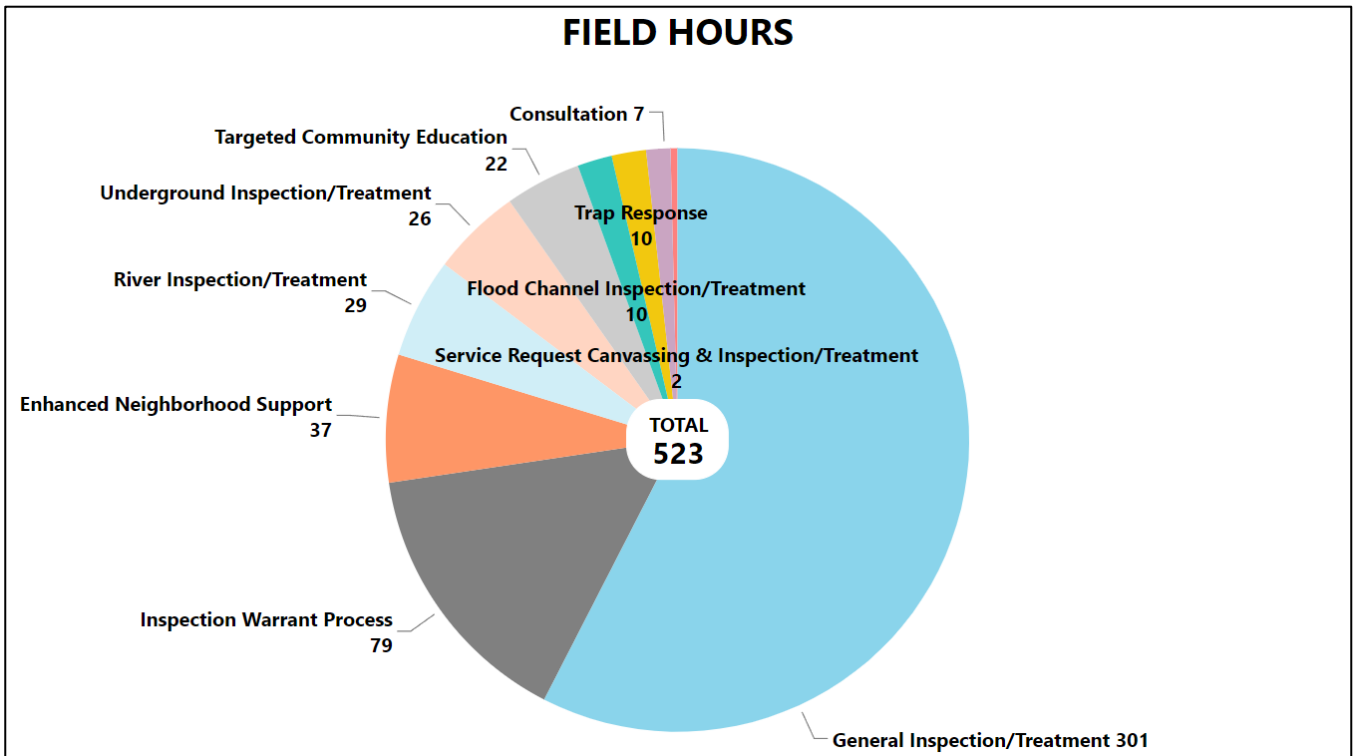


Field Statistics:

**1,360** - 2.16 %  
2022  
SITES VISITED

**10** + 25 %  
2022  
SERVICE REQUESTS

**4** + 300 %  
2022  
CONSULTATIONS



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# San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 48 - 52 | November 26 – December 30

### Mosquito Surveillance Activities

Routine mosquito surveillance continued through weeks 48 and 49 using Gravid, BG Sentinel 2 and Carbon Dioxide (CO2) trap types. An average of 45 traps were deployed each week while total abundance ranged from 1607-2027 mosquitoes per week. The average number of mosquitoes caught per trap ranged from 39.7-41.2 during this time frame. With sample testing concluded for the season and mosquito abundance in decline, routine surveillance ended in week 49 for the year.

### Average Mosquitoes Per Trap

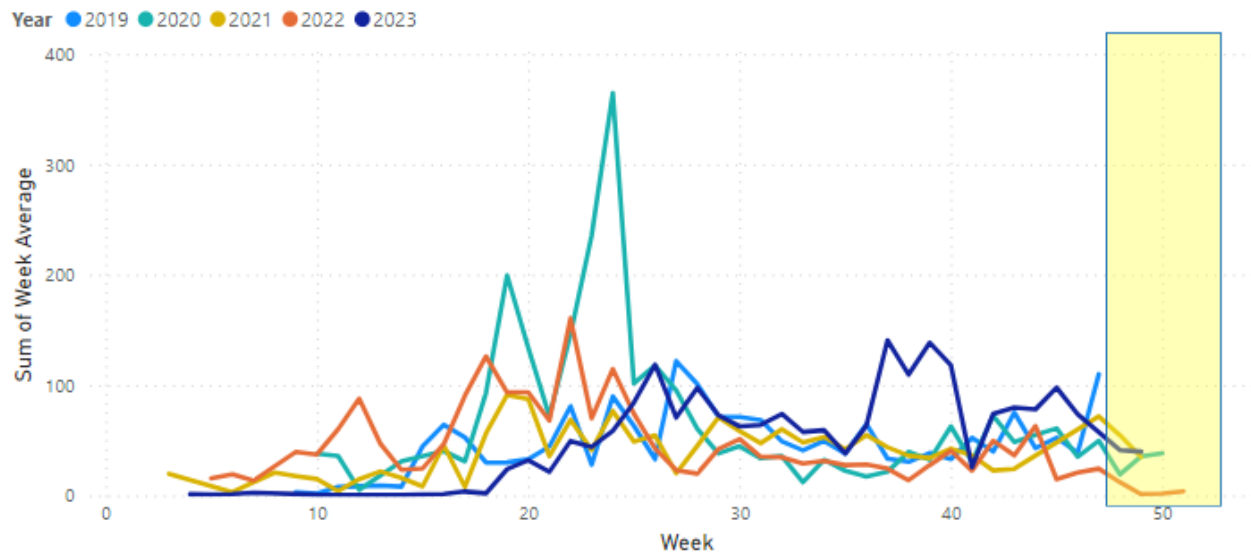


Fig. 1 Average mosquito counts for years 2019 through 2023. Highlighted are weeks 48 through 52.

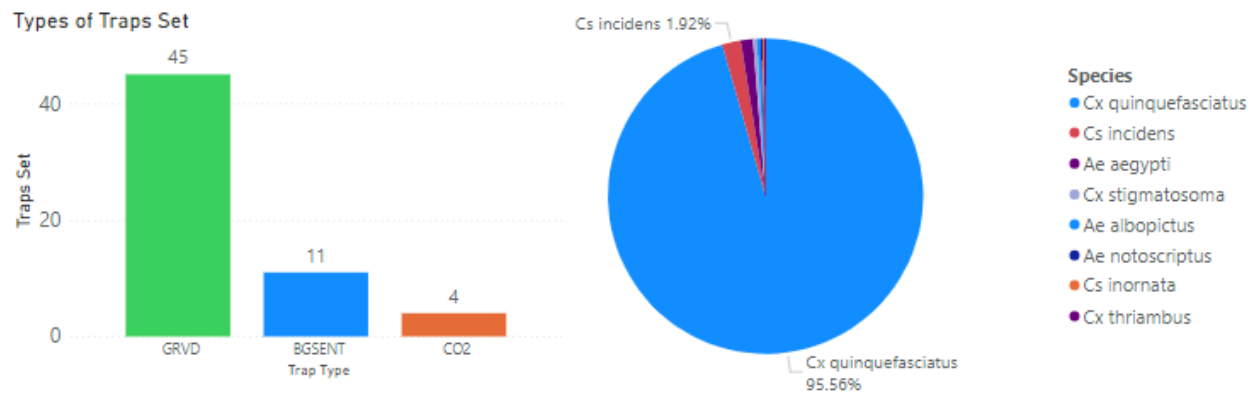


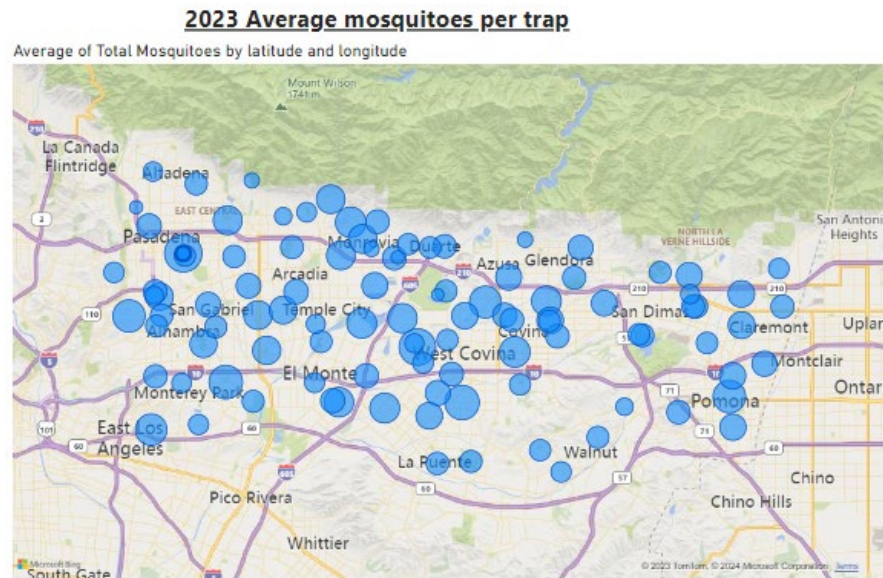
Fig. 2 The bar chart depicts the total number/types of traps set in week 49 while the pie chart represents the total percentage of mosquitoes collected during the current reporting period. Species listed on the far right are sorted from high to low as a function of total proportion.





## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 48 - 52 | November 26 – December 30

Community/City	Avg Mosq Per trap
Alhambra	48
Altadena	28
Arcadia	67
Azusa	68
Baldwin Park	48
Bradbury	31
Claremont	43
Covina	55
Duarte	35
El Monte	42
Glendora	55
Industry	37
Inwindsale	62
La Puente	88
La Verne	29
Monrovia	72
Monterey Park	52
Pasadena	50
Pomona	53
Rosemead	50
San Dimas	46
San Gabriel	53
Sierra Madre	18
South Pasadena	40
Temple City	33
Walnut	32
West Covina	47



2023 Year Total		
Total Mosquitoes	Traps Set	Avg Mosq Per Trap
97621	1999	49

Fig. 3 The chart on the left depicts the average amount of mosquitoes collected per trap by sampling location and city/community. The map displays these trapping location averages while the size of the bubbles on the map reflects the relative abundance of mosquitoes caught at each site.

### **Invasive *Aedes* Surveillance**

As of this reporting period, the District has identified invasive *Aedes* mosquitoes throughout the region per our seasonal norm. Beginning in week 34, the district has routinely identified areas that classify as “Invasive *Aedes*, high trap count”, or sites that collect more than 10 adult *Aedes* mosquitoes in a Gravid or 15 individuals in a BG Sentinel trap. From weeks 35 through 38, surveillance traps identified an overall increase of invasive *Aedes* abundance across the district. More recently though we have seen a significant decline in our *Aedes* adult populations that is mirrored in our general adult mosquito population.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 48 - 52 | November 26 – December 30

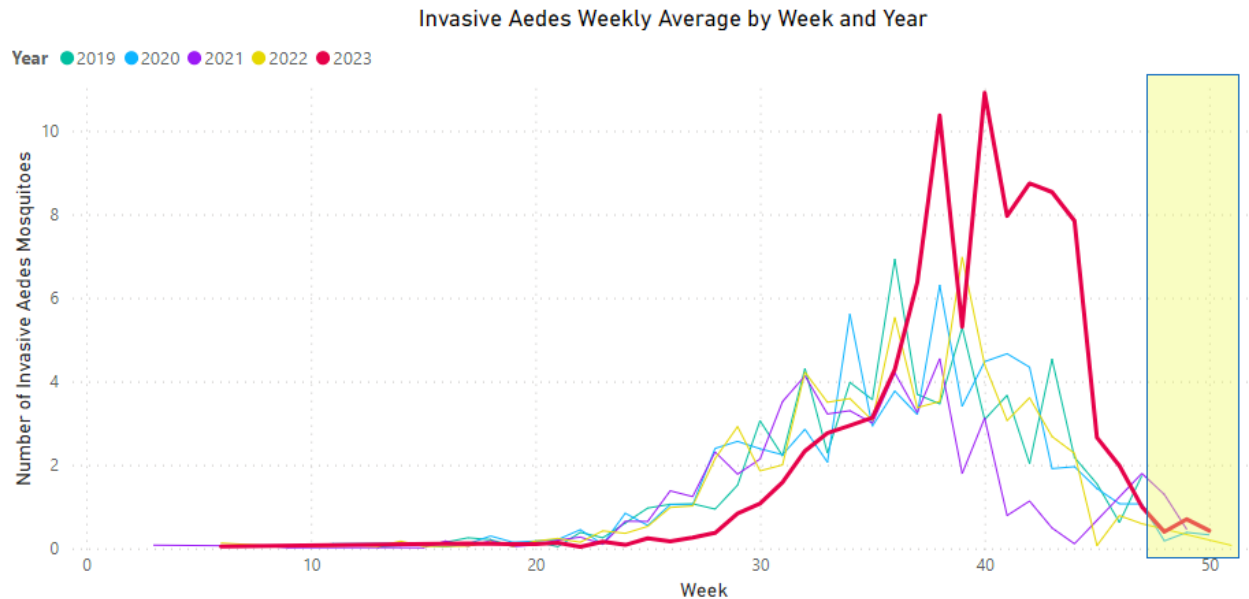


Fig. 4 Average collections of Invasive *Aedes* mosquitoes 2019-2023. Highlighted are average collections for weeks 48-51.

### Enhanced Surveillance

Two enhanced surveillance activities were performed in weeks 49 and 50. A detailed breakdown of each week's activities are included below.

- Week 49, one activity was performed in response to continued high adult mosquito abundance from the Bassett Park routine surveillance site in La Puente. Five traps were deployed for this activity and no mosquito pools were collected due to annual testing closures.
- Week 50, one activity was performed in response to continued high adult mosquito abundance from the S. Albertson routine surveillance site in Covina. Six traps were deployed for this activity, one extra as a staff request due to a vacant property in the vicinity, and no mosquito pools were collected due to annual testing closures.

### Black Fly Surveillance

CO<sub>2</sub> traps targeting black flies were set during Weeks 48 and 49. Four dry ice baited CO<sub>2</sub> traps were set weekly to monitor black fly abundance in relation to local breeding sources. Abundance in our east traps (Hook West, Tall Pines, Hicrest, and Glencoe Heights) remained above our actionable levels prior to this reporting period and required repeated surveillance/control for several weeks. This repeated surveillance tracked the drastic decline of the adult black fly populations starting in week 45 and ending in week 49 with our routine surveillance. In this reporting period, black fly abundance at all trap sites declined below reportable and actionable thresholds.



## San Gabriel Valley Mosquito & Vector Control District Surveillance Department Report Disease Weeks 48 - 52 | November 26 – December 30

### Arbovirus Activity

As of week 22, the first West Nile Virus positive bird sample was collected within District boundaries and the first positive mosquito sample was identified in week 23. The first human detection of West Nile Virus for 2023 was reported to the District in week 32 and lastly the first travel related Dengue case was also reported to the District in week 32.

To note, a majority of the samples discussed are tested for West Nile Virus (WNV), Saint Louis Encephalitis (SLE) and Western Equine Encephalitis (WEE). Unless otherwise noted, testing “positive” refers to WNV testing. In specific instances, *Aedes* mosquitoes will be tested for Dengue virus (DENV) Chikungunya virus (CHIKV) and Zika virus (ZIKV).

Mosquitoes are tested in groups, routinely of 20-50 individuals, to test for the presence of virus. These groups of mosquito samples are referred to as a mosquito “pool”. *Aedes* mosquitoes are tested in lower quantities to aid in identifying local virus transmission.

Mosquito sample testing halted at the end of week 46 for the season. Samples may be saved for future testing depending on case investigations and end of season results.

For our current reporting period and end of season results:

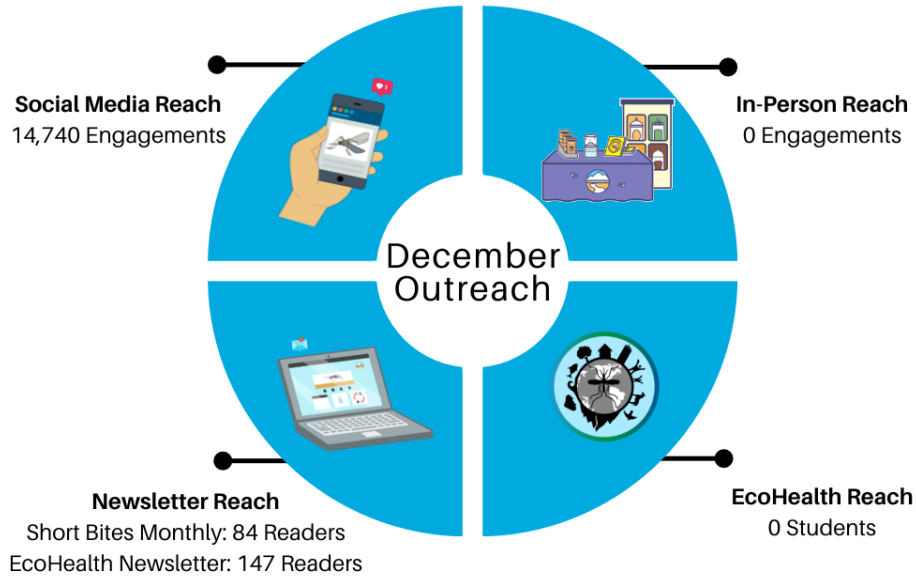
- In 2023, 1231 mosquito pools were tested with 266 WNV positives
  - In 2022, 1262 mosquito pools were tested with 198 WNV positives
- In 2023, 43 bird samples were tested with 16 WNV positives identified
  - In 2022, 28 bird samples were tested with 12 positive samples identified

Arboviral sample testing for the season has concluded.



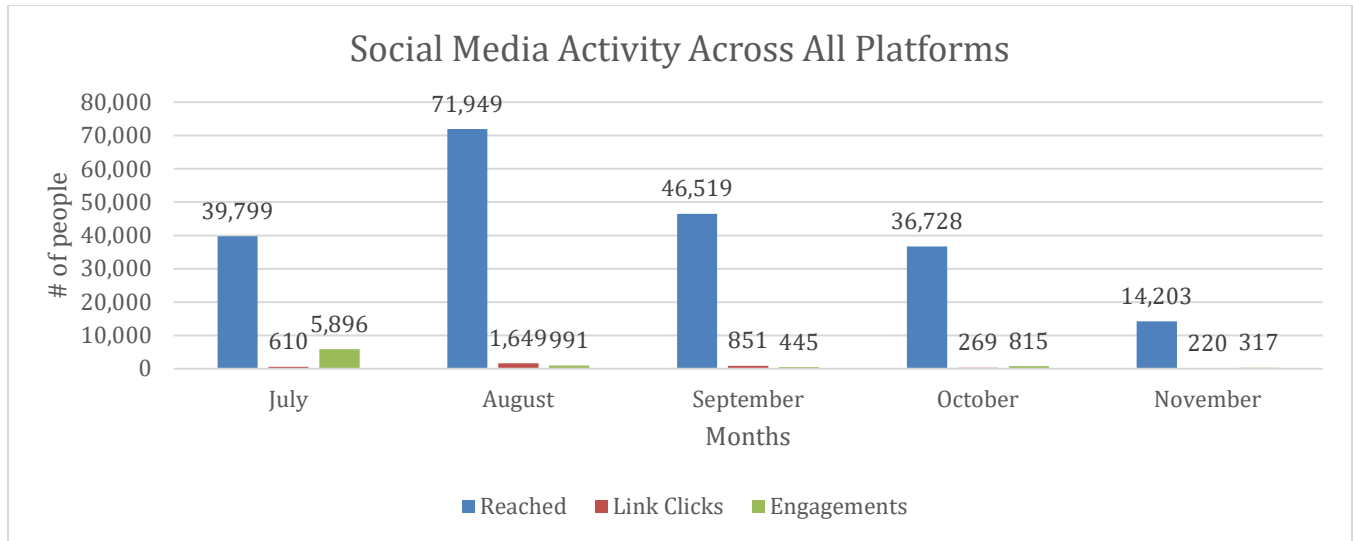
San Gabriel Valley Mosquito & Vector Control District  
**Communications Department Report**  
 Disease Weeks 48-52 | November 28 – December 30

**Outreach Summary:**



**Digital Marketing:**

1) Key Performance Indicators (KPIs):



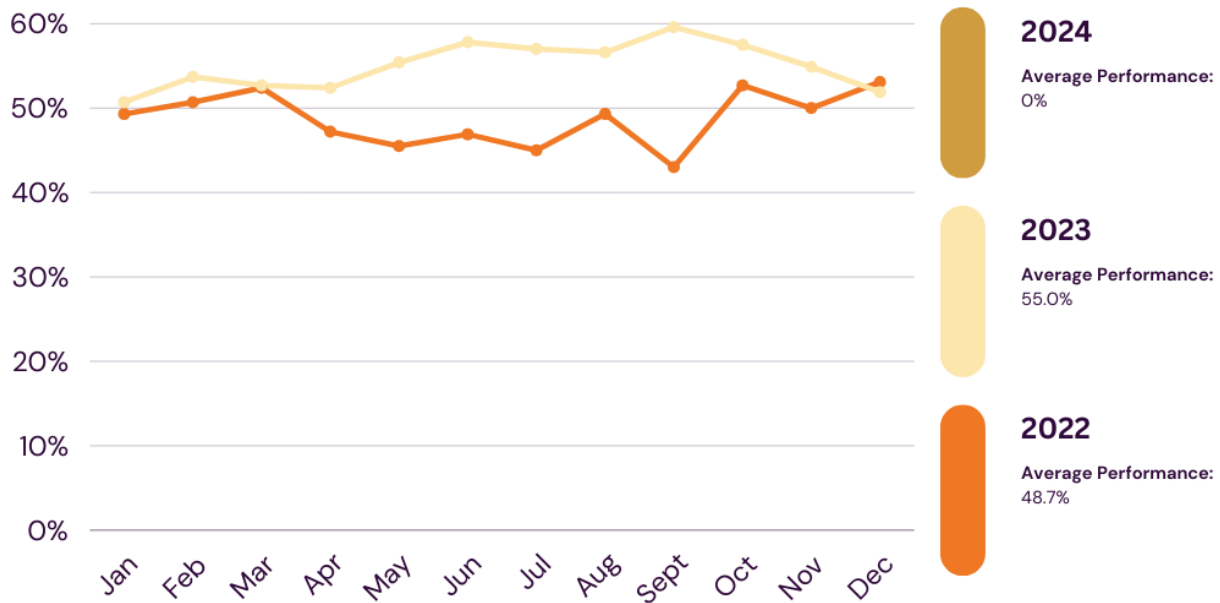
*A delay in reported data may be present. Reported numbers reflect full calendar months to accurately track KPIs from all District social media platforms.*



San Gabriel Valley Mosquito & Vector Control District  
**Communications Department Report**  
**Disease Weeks 48-52 | November 28 – December 30**

- 2) Digital Response Support
  - a) Insect repellent campaigns pushed throughout fall months.
  - b) Fall campaign e-blast for Bite Back Champions.
  - c) Insect repellent and safe travel tips for winter months.
  
- 3) Digital Newsletters
  - a) Champion audience e-blasts:
    - i. Short Bites Monthly – December
  - b) General Notification audience e-blasts:
    - i. Short Bites Monthly - December
  - c) Blog audience:
    - i. Short Bites Monthly – December

## SHORT BITES MONTHLY PERFORMANCE



*Image of comparative data for 2022-2023 newsletters. Percentage calculations are of average open rates and click rates.*



San Gabriel Valley Mosquito & Vector Control District  
**Communications Department Report**  
 Disease Weeks 48-52 | November 28 – December 30

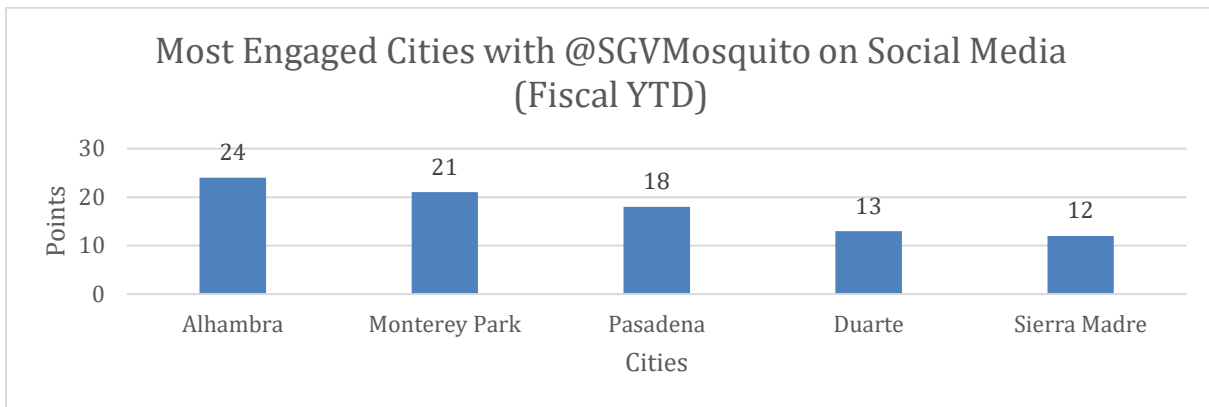
4) Press Releases and Media Hits

Press Releases	
Date	Title
12/11/2023	Transparency Certificate of Excellence Awarded to San Gabriel Valley Mosquito & Vector Control District

Media Coverage		
Date	Publication	Headline
12/12/2023	Pasadena Now	Transparency Certificate of Excellence Awarded to San Gabriel Valley Mosquito & Vector Control District

5) Social Media

- a) Highlight past holiday videos
- b) Highlight the California Special Districts Award for transparency



*Tracking cities social media engagement with our District’s social media platforms. Points are based on the following:*

- 1 Point - Passive engagement: Like post, view IG story,*
- 2 Points - Active Engagement: Share on FB, retweet, share in IG stories,*
- 3 Points - Champion Engagement: Post content from SGVMVCD, creating a collaborative post, tags @SGVMosquito*

6) Content Development

- a) Content is focused on production and planning for the new year



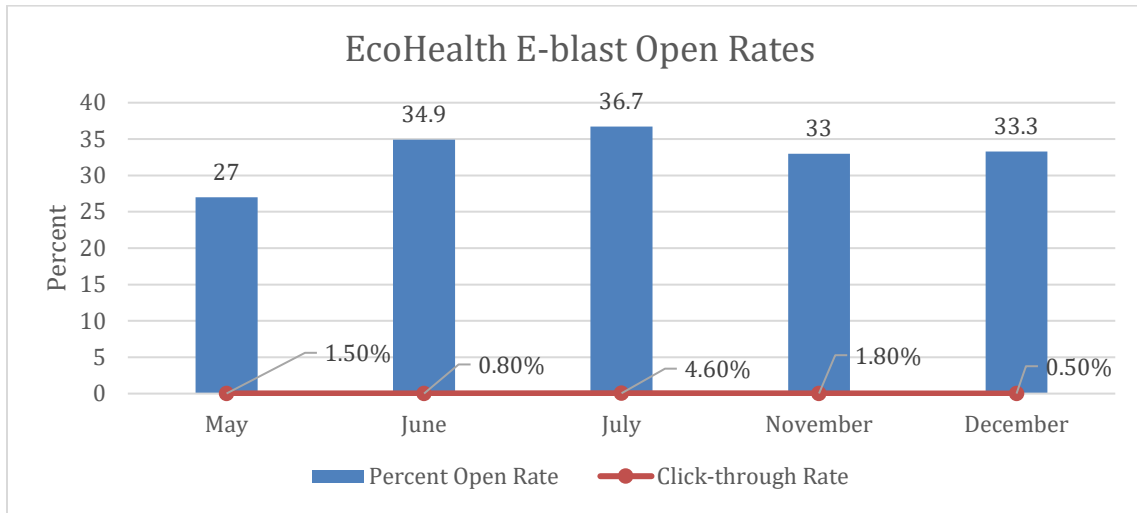
San Gabriel Valley Mosquito & Vector Control District  
 Communications Department Report  
 Disease Weeks 48-52 | November 28 – December 30



**EcoHealth**  
 Vector Education



1. Data in Education (Fiscal YTD)



2. EcoHealth Highlights

- Vector Inspector Program Activities:
  - Certificates dropped off at Rio Hondo, Dewey, Magnolia, and Sky Mountain (Altadena)
- Refreshed VectorEducation.org for program updates and accessibility.
- Reviewed 2023 program goals and developed program goals for 2024

3. EcoHealth Newsletter

- Open rate: **33.3%**
- Click rate: **0.5%**





# San Gabriel Valley Mosquito & Vector Control District Treasurer's Report | November 2023

## SGVMVCD TREASURER'S REPORT NOVEMBER 2023

This Treasurer's Report reflects the SGVMVCD's month end balance of District funds for the period noted above. It is in full compliance with the District's Investment Policy. The Secretary-Treasurer hereby certifies that the District can meet expenditure requirements for the next six months with funds from the Revolving Fund, L.A. County Pool, CA CLASS, and LAIF accounts.

LOCAL AGENCY INVESTMENT FUND (LAIF)				
BEGINNING BALANCE				\$138,079.51
No transactions this period				
ENDING BALANCE				\$138,079.51
% OF ANNUAL EXPENDITURE:	2.04%	YIELD:	3.67%	MATURITY DATE: PERPETUAL SOURCE: NOV 2023 STATEMENT

LOS ANGELES COUNTY POOL (PB1)				
BEGINNING BALANCE				\$2,033,045.20
Trust Warrant #740 (Claims for October 2023)		(\$415,092.77)		
Interest Earned		\$12,846.72		
Trust Warrant #741 (Withdrawl for Investment Transfer)		(\$1,300,000.00)		
Red Mstr 2023-24 1st pd		\$38,735.66		
Red Comm Fnl 2022-23 Pd		\$0.84		
ENDING BALANCE				\$369,535.65
% OF ANNUAL EXPENDITURE:	5.45%	YIELD:	3.99%	MATURITY DATE: PERPETUAL SOURCE: ND 24, PERIOD 5

CALIFORNIA CLASS PRIME				
BEGINNING BALANCE				\$0.00
Contribution		\$1,600,000.00		
Withdrawl (Claims for November 2023)		(\$363,150.76)		
Interest Earned		\$4,055.88		
ENDING BALANCE				\$1,240,905.12
% OF ANNUAL EXPENDITURE:	18.29%	YIELD:	5.45%	MATURITY DATE: PERPETUAL SOURCE: NOV 2023 STATEMENT

VCJPA CONTINGENCY FUND				
BEGINNING BALANCE				\$109,460.00
Interest Earned		(\$279.00)		
Admin Fee		(\$2.00)		
ENDING BALANCE				\$109,179.00
% OF ANNUAL EXPENDITURE:	1.61%	YIELD:	3.53%	MATURITY DATE: PERPETUAL SOURCE: SEPT 2023 STATEMENT

CITIZENS BANK (REVOLVING FUND)				
BEGINNING BALANCE				\$200,000.00
Debit Activity		(\$4,036,239.27)		
From Sweep Account		\$1,955,495.74		
Trust Warrant #740		\$415,092.77		
Deposit 11/16/23		\$2,500.00		
Transfer from PB1 Account		\$1,300,000.00		
Transfer from California Cash		\$363,150.76		
ENDING BALANCE				\$200,000.00
% OF ANNUAL EXPENDITURE:	2.95%			SOURCE: NOV 2023 STATEMENT

CITIZENS BANK (SWEEP ACCOUNT)				
BEGINNING BALANCE				\$611,924.13
Debit Activity		(\$1,955,495.74)		
Deposits		\$2,048,449.23		
ENDING BALANCE				\$704,877.62
% OF ANNUAL EXPENDITURE:	10.39%			SOURCE: NOV 2023 STATEMENT

<b>ALL FUNDS BEGINNING BALANCE</b>	<b>\$3,092,508.84</b>
<b>ALL FUNDS ENDING BALANCE</b>	<b>\$2,762,576.90</b>

Lloyd A. Johnson (Jan 3, 2024 11:38 PST)

Lloyd Johnson, Secretary-Treasurer

Jan 3, 2024

Date



## San Gabriel Valley Mosquito & Vector Control District District Working Balance | January 2024

### SGVMVCD WORKING FUND BALANCE JANUARY 2024

ALL FUNDS ENDING BALANCE (PERIOD ENDING NOVEMBER 2023)	\$2,762,576.90
TOTAL RESERVES	(\$1,400,200.00)
DECEMBER 2023 EXPENDITURES	<u>(\$370,297.65)</u>
JANUARY 1, 2024 WORKING FUND BALANCE	<u><u>\$992,079.25</u></u>

A handwritten signature in black ink that reads "Jason Farned".

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Jason Farned, District Manager